

January 28, 2003 D0-03-002

## MEMORANDUM

TO: Designated Agency Ethics Official

FROM: Patricia (Trish) Zemple

Associate Director

SUBJECT: Desk Officer Assignments

In light of staffing changes, attached to this memorandum is the most recent listing outlining the desk officer assignments. Also included is back-up information for the desk officers, whom you may contact if your desk officer is unavailable. Please feel free to contact your desk officer with questions about conflicts of interest laws and regulations, requests for training or assistance in your public and confidential financial disclosure process, and questions about implementing best practices in your program's operations.

The desk officers are committed to providing you accurate and timely assistance. Please contact me with any comments, concerns or suggestions about our service to you. I can be reached at 202-208-8000, ext. 1131, or by e-mail at pczemple@oge.gov.

## Attachment