

[Form Approved: OMB No. 3209-0007]

OFFICE OF GOVERNMENT ETHICS

Model Qualified Blind Trust Provisions

**[For use in the case of an irrevocable pre-existing trust]**

The model qualified blind trust agreement contained in this memorandum is made available by the Office of Government Ethics to attorneys for their use in drafting proposed trust agreements to be submitted for certification pursuant to section 102(f)(3) and (7) of the Ethics in Government Act of 1978 (Pub. L. 95-521, as amended) and 5 C.F.R. Part 2634(D). (Note especially, 5 C.F.R. §2634.401((c)(2)). Under the statutory scheme, a trust agreement is not permitted to be recognized as creating an efficacious blind trust arrangement for any purpose under Federal law unless it had been certified by the Office prior to its execution. Proposed trust drafts submitted to the Office for consideration must adhere to the language of the model except to the extent, as agreed to by the Office of Government Ethics, that variations are required by the unusual circumstances of a particular case. The certificates of fiduciaries must be executed in the exact form indicated.

It is strongly recommended in any case in which the use of a blind trust is contemplated that the Office be consulted as early

as possible. Prospective trustees or their representatives should schedule an appointment with the staff of the Office of Government Ethics for an orientation to the specialized procedures and requirements which have been established by law with respect to blind trust administration prior to the certification of the trust. As a condition of approval by the Office, prospective trustees must exhibit a familiarity with and commitment to the specialized nature of blind trust administration.

For further information, contact the Office of Government Ethics directly: telephone 202-208-8000, fax 202-208-8037.

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TRUST AGREEMENT

THIS TRUST AGREEMENT is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, between Alfred Alpha, whose mailing address is \_\_\_\_\_, hereinafter called the First Interested Party; Alice Alpha [**note: his mother**], whose mailing address is \_\_\_\_\_, hereinafter called the Additional Interested Party; such First and Additional Interested Parties hereinafter collectively called the Interested Parties; Betty Beta [**note: former wife of deceased father**], whose mailing address is \_\_\_\_\_, hereinafter called the Additional Beneficiary; George Gamma [**note: his uncle**], whose business address is \_\_\_\_\_, hereinafter called the Interested Trustee of the Underlying Trust; Delta National Bank, whose business address is \_\_\_\_\_, hereinafter called the Corporate Trustee of the Underlying Trust; and Epsilon National Bank, whose business address is \_\_\_\_\_, hereinafter called the Trustee under this Agreement; such Corporate Trustee of the Underlying Trust and Trustee under this Agreement hereinafter collectively called the Independent Fiduciaries.

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WITNESSETH

FIRST Interest Party has been appointed by the \_\_\_\_\_ to the position of \_\_\_\_\_ of the \_\_\_\_\_ [**department or agency**], with respect to which appointment the \_\_\_\_\_ has given its advice and consent. To avoid any conflict of interest, or appearance of any such conflict, which may arise from his duties and powers in such office and any other office to which he may subsequently be appointed to the extent provided for by section 102(f)(4) of the Ethics in Government Act of 1978 (Pub. L. 95-521, as amended) [hereinafter referred to as the "Act"], the Parties hereby agree pursuant to section 102(f)(7) of the Act that the Trust Under the Will of George Alpha for the primary benefit of the First Interested Party in which -- (i) the Additional Interested Party has a life estate, (ii) the Additional Beneficiary has a life estate, (iii) the Interested Trustee of the Underlying Trust is the individual trustee, and (iv) the Corporate Trustee of the Underlying Trust is the corporate trustee, hereinafter called the Underlying Trust shall be administered as described herein.

The Independent Fiduciaries are eligible entities as specified in paragraph (a)(2) of 5 C.F.R. §2634.406, which meet the requirements of paragraph (a)(3) of that section. The

1 existence of any other banking or client relationship between any  
2 interested party and the Independent Fiduciaries is disclosed in  
3 annexed Schedule A, and no other such relationship shall be  
4 instituted without the prior written approval of the Director of  
5 the Office of Government Ethics.

6  
7 First Interested Party, therefore, hereby delivers to  
8 the Trustee under this Agreement, and such Trustee hereby  
9 acknowledges receipt of, the property listed in annexed Schedule  
10 B, subject to the provisions of this Trust and the Act, and  
11 regulations promulgated thereunder, and other applicable Federal  
12 laws, Executive orders, and regulations.

13  
14 Further, the Corporate Trustee of the Underlying Trust  
15 hereby certifies that the list of the property held in the  
16 Underlying Trust as of the date of this Agreement is accurately  
17 reflected in the annexed Schedule C; and therefore, the  
18 Independent Fiduciaries hereby agree that such property is to be  
19 held and administered subject to the provisions of this  
20 Agreement, the powers conferred on fiduciaries by the Underlying  
21 Trust which are hereby adopted as powers of the Trustee under  
22 this Agreement, the Act, and regulations promulgated thereunder,  
23 and other applicable Federal laws, Executive orders, and  
24 regulations.

1           The primary purpose of this Agreement is to confer on  
2 the Independent Fiduciaries the sole responsibility to administer  
3 the trust and to manage trust assets without the participation  
4 by, or the knowledge of, any interested party. This includes the  
5 duty to decide when and to what extent the original assets of the  
6 trust are to be sold or disposed of and in what investments the  
7 proceeds of sale are to be reinvested. Accordingly, the parties  
8 agree as follows:

9  
10       FIRST:     (A) This Agreement shall terminate upon the first to  
11 occur of the following -- (1) First Interested Party's ceasing  
12 for any reason to serve as \_\_\_\_\_ and in any other  
13 position to which he may have been subsequently appointed in the  
14 Federal Government and First Interested Party thereafter giving  
15 Trustee under this Agreement written notice directing that this  
16 Agreement be terminated; or (2) Settlor's death or incompetence.  
17 The period between the date of this agreement and the termination  
18 of the agreement shall be called the "Agreement Term".

19  
20           (B) Notwithstanding Paragraph (A) of this Article  
21 FIRST, this Agreement may in addition be terminated through  
22 revocation. However, such revocation or any amendment of the  
23 terms of this Agreement shall require the prior written approval  
24 of the Director of the Office of Government Ethics, upon a  
25 showing of necessity and appropriateness.

1 SECOND: The Independent Fiduciaries in the exercise of their  
2 authority and discretion to manage and control the assets under  
3 this Agreement shall not consult or notify any interested party.  
4

5 THIRD: (A) None of the assets initially placed in Trust  
6 hereunder, as listed in annexed Schedules B and C, is prohibited  
7 as a holding by any interested party by the Act and regulations  
8 promulgated thereunder, and other applicable Federal laws,  
9 Executive orders, and regulations.  
10

11 (B) Each asset listed in annexed Schedules B and C is  
12 free of any restriction with respect to its transfer or sale,  
13 except as fully described in such Schedules.  
14

15 (C) During the Trust Term, the interested parties  
16 shall not pledge, mortgage, or otherwise encumber their interests  
17 in the property held in trust hereunder.  
18

19 FOURTH: The Independent Fiduciaries shall not knowingly or  
20 negligently disclose to the public or to any interested party any  
21 information as to the acquisition, retention, or disposition of  
22 any particular securities or other property held in trust under  
23 this Agreement and the Underlying Trust; except that, the Trustee  
24 under this Agreement shall promptly notify the First Interested  
25 Party and the Director of the Office of Government Ethics when  
26 the holdings of any particular asset listed in annexed Schedule B

1 or C have been completely disposed of or when the value of that  
2 asset becomes less than \$1,000.

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4 FIFTH: The income tax return of the trust under this Agreement  
5 shall be prepared by the Trustee under this Agreement or his  
6 delegate, and such return and any information relating thereto  
7 (other than the income of the trust under this Agreement and the  
8 Underlying Trust summarized in appropriate categories necessary  
9 to complete an interested party's tax return), shall not be  
10 disclosed publicly or to any interested party. To effectuate the  
11 provisions of this Article FIFTH, the Trustee under this  
12 Agreement shall use its best efforts to provide the interested  
13 party, promptly after the close of each taxable year of the  
14 Agreement during the Agreement Term, with that information  
15 concerning the Agreement, including information on income,  
16 expenses, capital gains and capital losses, which is necessary  
17 for the interested party to prepare and file tax returns required  
18 by the laws of the United States and the laws of any State,  
19 district or political subdivision; provided however, that in no  
20 event shall the Independent Fiduciaries disclose publicly or to  
21 any interested party any information whatsoever which might  
22 identify the securities or other property which comprise the  
23 assets of the trust under this Agreement or the Underlying Trust  
24 or identify the securities or other property which have been sold  
25 from the assets of such trusts.

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1 SIXTH: An interested party shall not receive any report on the  
2 holdings and sources of income of the property held under this  
3 Agreement; except that the Trustee under this Agreement shall --

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5 (A) Make quarterly reports of the aggregate  
6 market value of the assets representing such interested party's  
7 interest under the Agreement,

8

9 (B) Report the net income or loss of from the  
10 property held under this Agreement and make other reports  
11 necessary to enable the interested party to complete an  
12 individual tax return required by law (in accordance with Article  
13 FIFTH of this Agreement), and

14

15 (C) Provide an annual report for purposes of  
16 section 102(a)(1) of the Act of the aggregate amount of the  
17 income from property held under this Agreement is attributable to  
18 the beneficial interest of such interested party, categorized in  
19 accordance with the provisions of such section.

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21 A copy of each written communication under this Article SIXTH  
22 shall be filed by the Trustee with the Director, Office of  
23 Government Ethics, within five days of the date of the  
24 communication.

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1 SEVENTH: There shall be no direct or indirect communication  
2 between an interested party and the Independent Fiduciaries with  
3 respect to this Agreement or the Underlying Trust unless the  
4 communication is with the Trustee under this Agreement, in  
5 writing, and has the prior written approval of the Director of  
6 the Office of Government Ethics, and unless it relates only --

7

8 (A) To a request for a distribution in cash or other  
9 unspecified assets of the trust,

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11 (B) To the general financial interest and needs of the  
12 interested party (including, but not limited to, a preference for  
13 maximizing current income or long-term appreciation), or

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15 (C) To the notification of the Trustee under this  
16 Agreement of a law, Executive order, or regulation subsequently  
17 applicable to the reporting individual which prohibits the  
18 interested party from holding an asset, which notification  
19 directs that the asset not be held by under this Agreement,

20

21 (D) To directions to the Trustee under this Agreement  
22 to sell all of an asset initially placed under this Agreement by  
23 an interested party which in the determination of the First  
24 Interested Party creates a conflict of interest or the appearance  
25 thereof due to the subsequent assumption of duties by the First  
26 Interested Party (but any such direction is not required).

1 A copy of each written communication under this Article SEVENTH  
2 shall be filed by the person initiating the communication with  
3 the Director, Office of Government Ethics, within five days of  
4 the date of the communication.

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6 EIGHTH: The interested parties shall not take any action to  
7 obtain, and shall take appropriate action to avoid receiving,  
8 information with respect to the holdings of, and the sources of  
9 income of, the trust under this Agreement and the Underlying  
10 Trust, including obtaining a copy of any trust or individual tax  
11 return filed by the Independent Fiduciaries or any information  
12 relating thereto, except for the reports and information  
13 specified in Article SEVENTH of this Agreement.

14

15 NINTH: The Independent Fiduciaries shall each file with the  
16 Director, Office of Government Ethics, by the May 15th after any  
17 calendar year during which the Agreement was in existence  
18 properly executed Certificates of Compliance in the form  
19 prescribed in Appendix B to 5 C.F.R. Part 2634. In addition, the  
20 Independent Fiduciaries shall maintain and make available for  
21 inspection by the Office of Government Ethics, as it may from  
22 time to time direct, for the trust under this Agreement and the  
23 Underlying Trust, the books of account and other records and tax  
24 returns for each taxable year of the Agreement Term.

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1 TENTH: The Independent Fiduciaries shall not knowingly or  
2 negligently --

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4 (A) Disclose any information to any interested party  
5 with respect to this Agreement and the Underlying Trust that may  
6 not be disclosed pursuant to any provision or requirement of  
7 Title I of the Act (and the regulations thereunder) or this  
8 Agreement,

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10 (B) Acquire any holding the ownership of which is  
11 prohibited by, or not in accordance with the terms of, this  
12 Agreement,

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14 (C) Solicit advice from any interested party with  
15 respect to this Agreement or the Underlying Trust, which  
16 solicitation is prohibited by any provision or requirement of  
17 Title I of the Act (and the regulations thereunder) or this  
18 Agreement, or

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20 (D) Fail to file any document required by Title I of  
21 the Act (and the regulations thereunder).

22

23 ELEVENTH: The Interested Parties shall not knowingly or  
24 negligently --

25

1           (A) Solicit or receive any information with respect to  
2 this Agreement or the Underlying Trust that may not be disclosed  
3 pursuant to any provision or requirement of Title I of the Act  
4 (and the regulations thereunder) or this Agreement, or

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6           (B) Fail to file any document required by Title I of  
7 the Act (and the regulations thereunder).

8  
9 TWELFTH [**Optional provision**]: Subject to such amounts as the  
10 Trustee under this Agreement may from time to time reserve for  
11 the payment of such income taxes as may be due and payable under  
12 this Agreement, and for payment of expenses and compensation as  
13 provided for in this Agreement, during the Agreement Term the  
14 Trustee under this Agreement shall pay to the Settlor  
15 \$\_\_\_\_\_ at the beginning of each month.

16  
17 THIRTEENTH: In addition to the rights, duties, and powers  
18 conferred upon the Trustee under this Agreement by law, the  
19 Independent Fiduciaries under this Agreement shall have the  
20 following powers, rights, and discretion with respect to any  
21 property held by them under this Agreement:

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23           (A) To sell, exchange, or otherwise dispose of the  
24 property in such manner and upon such terms as such Independent  
25 Fiduciaries in their sole discretion shall deem appropriate;

1           (B) Except as limited by specific enumeration in this  
2 Agreement, to invest and reinvest the principal and any  
3 undistributed income, in property of any kind;

4  
5           (C) Except as limited by specific enumeration in this  
6 Agreement, to participate in any reorganization, consolidation,  
7 merger, or dissolution of any corporation having stocks, bonds or  
8 other securities which may be held at any time, to receive and  
9 hold any property which may be allocated or distributed to them  
10 by reason of participation in any such reorganization,  
11 consolidation, merger, or dissolution;

12  
13           (D) To exercise all conversion, subscription, voting,  
14 and other rights of whatsoever nature pertaining to any such  
15 property and to grant proxies, discretionary, or otherwise, with  
16 respect thereto;

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18           (E) To elect, appoint, and remove directors of any  
19 corporation, the stock of which shall constitute property held  
20 under this Agreement, and to act through its nominee as a  
21 director or officer of any such corporation;

22  
23           (F) Except as limited by specific enumeration in this  
24 Agreement, to manage, control, operate, convert, reconvert,  
25 invest, reinvest, sell, exchange, lease, mortgage, grant a  
26 security interest in, pledge, pool, or otherwise encumber and

1 deal with the property held under Agreement, for purposes of and  
2 in behalf of this Agreement to the same extent and with the same  
3 powers that any individual would have with respect to his own  
4 property and funds;

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6 (G) Except as limited by specific enumeration in this  
7 Agreement, to borrow money from any person or corporation  
8 (including the such Independent Fiduciaries hereunder) and for  
9 the purpose of securing the payment thereof, to pledge, mortgage,  
10 or otherwise encumber any and all such property for purposes of  
11 this Agreement upon such terms, covenants, and conditions as it  
12 may deem proper and also to extend the time of payment of any  
13 loans or encumbrances which at any time may be encumbrances on  
14 any such property irrespective of by whom the same were made or  
15 where the obligations may or should ultimately be borne on such  
16 terms, covenants, and conditions as they may deem proper;

17  
18 (H) To register any property belonging to the trust  
19 under this Agreement in the name of its nominee, or to hold the  
20 same unregistered, or in such form that title shall pass by  
21 delivery;

22  
23 (I) To abandon, settle, compromise, extend, renew,  
24 modify, adjust, or submit to arbitration in whole or in part and  
25 without the order or decree of any court any and all claims

1 whether such claims shall increase or decrease the assets held  
2 under this Agreement;

3

4 (J) To determine whether or to what extent receipts  
5 should be deemed income or principal, whether or to what extent  
6 expenditures should be charged against principal or income, and  
7 what other adjustments should be made between principal and  
8 income, provided that such adjustments shall not conflict with  
9 well-settled rules for the determination of principal and income  
10 adjustments, or the Uniform Principal and Income Act, if in  
11 effect in the State of \_\_\_\_\_;

12

13 (K) To determine whether or not to amortize bonds  
14 purchased at a premium;

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16 (L) Except to the extent otherwise expressly provided  
17 in this Agreement, to make distributions in kind or in cash or  
18 partly in each and for such purposes to fix, insofar as legally  
19 permissible, the value of any property;

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21 (M) To pay such persons employed by the such  
22 Independent Fiduciaries to assist them in the administration of  
23 this Agreement, including investment counsel, accountants, and  
24 those engaged for assistance in preparation of tax returns, such  
25 sums as the Independent Fiduciaries deem to be reasonable  
26 compensation for the services rendered by such persons. Such



1 persons may rely upon and execute the written instructions of the  
2 such Independent Fiduciaries, and shall not be obliged to inquire  
3 into the propriety thereof;

4  
5 (N) No person may be employed or consulted by such  
6 Independent Fiduciaries to assist them in any capacity in the  
7 administration of the Agreement or the management and control of  
8 assets held under this Agreement, including investment counsel,  
9 investment advisers, accountants, and those engaged for  
10 assistance in preparation of tax returns, unless the following  
11 four conditions are met --

12  
13 (1) when an interested party learns about such  
14 employment or consultation, the person must sign the Agreement  
15 instrument as a party, subject to the prior approval of the  
16 Director of the Office of Government Ethics,

17  
18 (2) under all the facts and circumstances, the person  
19 is determined pursuant to the requirements for eligible entities  
20 under 5 C.F.R. §2634.406(a)(3) to be independent of any  
21 interested party with respect to this trust arrangement,

22  
23 (3) the person is instructed by such Independent  
24 Fiduciaries to make no disclosure publicly or to any interested  
25 party which might specifically identify current assets held under

1 this Agreement or those assets which have been sold or disposed  
2 of from holdings under this Agreement, and

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4 (4) the person is instructed by the Independent  
5 Fiduciaries to have no direct communication with any interested  
6 party, and that any indirect communication with an interested  
7 party shall be made only through the Trustee under this Agreement  
8 pursuant to Article SEVENTH of this Agreement;

9

10 (0) Except as specifically limited in this Agreement,  
11 to do all such acts, take all such proceedings, and exercise all  
12 such rights and privileges, although not otherwise specifically  
13 mentioned in this Article THIRTEENTH, with relation to any such  
14 property, as if such Independent Fiduciaries were the absolute  
15 owners thereof, and in connection therewith to make, execute, and  
16 deliver any instruments and to enter into any covenants or  
17 agreements binding the the property held under this Agreement.

18

19 FOURTEENTH: Notwithstanding the provisions of Article  
20 THIRTEENTH of this Agreement, the Independent Fiduciaries shall  
21 not acquire by purchase, grant, gift, exercise of option, or  
22 otherwise, without the prior written approval of the Director of  
23 the Office of Government Ethics, any securities, cash, or other  
24 property in addition to that listed in the annexed Schedules B  
25 and C, from any interested party.

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1 FIFTEENTH: The Independent Fiduciaries shall not at any time  
2 be held liable for any action taken or not taken or for any loss  
3 or depreciation of the value of any property held under this  
4 Agreement whether due to an error of judgment or otherwise where  
5 the Independent Fiduciaries have exercised good faith and  
6 ordinary diligence in the exercise of its duties such as would  
7 have been exercised by a prudent man.

8  
9 SIXTEENTH: No Independent Fiduciary hereunder shall be  
10 required, in any jurisdiction, to furnish any bond or other  
11 security, or to obtain the approval of any court before applying,  
12 distributing, selling, or otherwise dealing with property.

13  
14 SEVENTEENTH: Except as provided in Article SIXTH of this  
15 Agreement, the Independent Fiduciaries shall make no accounting  
16 to the Interested Parties until the date of termination of this  
17 Agreement, and, at such time, the Independent Fiduciaries shall  
18 be required to make full and proper accounting, and the Trustee  
19 under this Agreement shall turn over to the First Interested  
20 Party all assets of the Agreement then held by it the said  
21 Trustee under this Agreement.

22  
23 EIGHTEENTH: The Independent Fiduciaries shall be compensated  
24 in accordance with the table in the annexed Schedule D, or as  
25 provided for by the laws of the State of \_\_\_\_\_.

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1 NINETIETH: The Trustee under this Agreement (and any  
2 substitute or successor) shall have the right, by a duly  
3 acknowledged instrument delivered to the First Interested Party  
4 to resign as such Trustee in which event the First Interested  
5 Party shall designate and appoint a substitute or successor  
6 Trustee under this Agreement (subject to the prior written  
7 approval of the Director of the Office of Government Ethics) in  
8 its place and stead, which shall have all of the rights, powers,  
9 discretions, and duties conferred or imposed hereunder upon the  
10 original Trustee under this Agreement.

11  
12 TWENTIETH: Any amendment of the terms of this Agreement,  
13 including the appointment of a substitute or successor Trustee  
14 under this Agreement, shall require the prior written approval of  
15 the Director of the Office of Government Ethics, upon a showing  
16 of necessity and appropriateness. Any such substitute or  
17 successor Trustee under this Agreement shall have all of the  
18 rights, powers, discretions, and duties conferred or imposed  
19 hereunder upon the original Trustee under this Agreement.

20  
21 The term "interested party" as used in this Agreement  
22 means the First Interested Party, his spouse, any minor or  
23 dependent child, the Additional Interested Party, the Interested  
24 Trustee of the Underlying Trust, and their representatives. The  
25 term does not include the Additional Beneficiary. However, such  
26 Additional Beneficiary agrees not to disclose any information

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1 concerning the Underlying Trust or its property to any interested  
2 parties, as if such Additional Beneficiary were an Independent  
3 Fiduciary under this Agreement.

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The above Agreement is accepted this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

NOTARIZATION  
REQUIRED

Corporate Trustee of the  
Underlying Trust

By:  
(title)

The above Agreement is accepted this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

NOTARIZATION  
REQUIRED

Trustee under this  
Agreement

By:  
(title)

### **Privacy Act Statement**

Section 102(f) of the Ethics in Government Act of 1978 as amended (the "Ethics Act"), 5 U.S.C. Appendix, § 102(f), and subpart D of 5 CFR part 2634 of the regulations of the Office of Government Ethics (OGE) require the reporting of this information for the administration of qualified trusts under the Ethics Act. The primary use of the information on the trust instrument prepared based in part upon this model draft document is for review by Government officials of OGE and the agency of the Government employee for whom the trust is being established to determine compliance with applicable Federal laws and regulations as regards qualified trusts. Additional disclosures of the information in the trust document itself may be made: (1) to any requesting person in accordance with the access provisions of section 105 of the Ethics Act (underlying trust information is not generally available under this routine use, except for the list of assets initially placed in trust and statutorily mandated notifications by the trustee of divestitures of initially transferred assets to below \$1,000 in value in the case of a qualified blind trust); (2) to a Federal, State or local law enforcement agency if the disclosing agency becomes aware of a violation or potential violation of law or regulation; (3) to a court or party in a court or Federal administrative proceeding if the Government is a party or in order to comply with a judge-issued subpoena; (4) to a source when necessary to obtain information relevant to a conflict of interest issue; (5) to the National Archives and Records Administration or the General Services Administration in records management inspections; (6) to the Office of Management and Budget during legislative coordination on private relief legislation; and (7) in response to a discovery request or for the appearance of a witness in a pending judicial or administrative proceeding, if the information is relevant to the subject matter. Knowing or willful falsification of information on the trust document prepared from this model draft or failure to file or report information required to be reported under title I of the Ethics Act and 5 CFR part 2634 of the OGE regulations may lead to disqualification as a trustee or other fiduciary as well as possible disqualification of the underlying trust itself. Knowing and willful falsification of information required under the Ethics Act and the regulations may also subject you to criminal prosecution.

### **Public Burden Information and Paperwork Reduction Act Statement**

This collection of information is estimated to take an average of one hundred hours per response, given the estimated amount of time deemed necessary to structure an actual trust arrangement based in part on this model draft. You can send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for



reducing this burden, to: Deputy Director for Office of Administration and Information Management, U.S. Office of Government Ethics, Suite 500, 1201 New York Avenue, NW., Washington, DC 20005-3917. Do not send your completed trust document to this address; rather, see the remainder of the instructions to this model draft.

Pursuant to the Paperwork Reduction Act, as amended, an agency may not conduct or sponsor, and no person is required to respond to, a collection of information unless it displays a currently valid OMB control number (that number, 3209-0007, is displayed here and in the upper left-hand corner of the first page of this OGE model qualified trust draft document).