

## **Aviation Security Advisory Committee Meeting Summary**

**Date:** April 30, 2003  
**Time:** 9:00 a.m. – 11:30 a.m.

**Location:** Hyatt Regency Crystal City  
2799 Jefferson Davis Highway  
Arlington VA 22202

Aviation Security Advisory Committee (ASAC) Chair Joseph Hawkins, Deputy Assistant Administrator for Analysis, Transportation Security Administration (TSA), presided over the April 30, 2003, ASAC meeting. Mr. Hawkins called the meeting to order at 9:03 a.m. After opening remarks by the Chair and brief introductions by ASAC members, Mr. Hawkins instructed the group regarding its responsibilities under the Federal Advisory Committee Act and the ASAC charter.

### **Review of Minutes from Meeting of January 22, 2003**

Upon motion by Mr. Priddy, the minutes of the meeting of January 22, 2003, were unanimously approved without amendment.

### **General Aviation Initiatives**

Pamela Hamilton, Director of Aviation Initiatives, TSA, briefed ASAC on TSA initiatives concerning general aviation (GA) and asked for ASAC's assistance in chartering a working group to consider security measures at general aviation airports.

Among Ms. Hamilton's key points:

- TSA defines GA to be "anything other than commercial or military aviation."
- GA operations are very diverse and have significant economic, financial, practical and social importance. Sixty-nine percent of GA operations are conducted in single-engine aircraft about the size of a Honda Civic that carry about 50 gallons of fuel.
- TSA is working to develop a threat-driven approach to managing GA security, and will work collaboratively with the GA community, particularly the members of the "General Aviation Coalition," to develop security policies.
- Recent collaborative efforts include the GA Airport Watch partnership with AOPA, and the TSA Access Certificate (TSAC) pilot project partnership with NBAA and the Teterboro (NJ) Users Group.

Ms. Hamilton stated that TSA would like to charter an ASAC Working Group (WG) to achieve three goals: (a) To define categories of GA airports; (b) To develop appropriate security guidelines for each category of GA airport; and (c) To develop industry consensus in support of the guidelines. This task is currently planned for completion within 120 days of commencement.

In response to questions by ASAC members, Ms. Hamilton stated that airports that have commercial air service would not be covered by the guidelines developed by the proposed ASAC WG, and that the proposed task is to develop recommended guidelines, not proposed regulations.

Mr. Valentine moved ASAC support for formation of the WG as outlined by Ms. Hamilton. Mr. Hudson seconded. In discussion, Mr. Brewer suggested that the task be clarified in two ways: (a) That the WG's work product would be recommendations for voluntary security enhancements for GA airports; and (b) that the WG would include an estimate of the cost of implementation for its recommendations. Following discussion, the motion was unanimously approved by ASAC as clarified by Mr. Brewer.

Mr. Hawkins stated that TSA would form the ASAC GA Airport Working Group pursuant to Ms. Hamilton's presentation and ASAC's vote in support.

#### **Presentation by Mr. McHale**

Mr. Hawkins introduced TSA Deputy Administrator Steven McHale. Mr. McHale welcomed new and returning ASAC members and emphasized TSA's desire for "the widest possible input from all stakeholders who are interested in aviation security...." Mr. McHale reviewed TSA's accomplishments to date and noted the recent announcement of TSA's plan for orderly "right-sizing" of the agency's personnel compliment.

Mr. McHale outlined in general terms TSA's plans for future enhancement of transportation security and customer service. In particular, Mr. McHale noted that: (a) law enforcement officers would soon be authorized to conduct roaming patrols around airport secure areas, rather than to remain at passenger checkpoints where TSA screeners are also in position; and (b) that electronic detection of explosives in baggage would be enhanced in terms of distribution and efficiency.

Mr. McHale discussed airline security cost reimbursement, noting that Congress has directed TSA to disburse a little over \$2 billion in reimbursement funds to airlines by mid-May, 2003, linked to certain quid pro quos concerning airline executive compensation. Mr. McHale pledged TSA's best efforts to meet the disbursement deadline, premised upon execution by the airlines of the required undertakings concerning compensation.

Mr. McHale welcomed formation of the ASAC Air Cargo Working Groups (ASAC Cargo WGs), noting that "Air cargo is critical to our economy.... [Shipments] need to move quickly. They need to move economically, efficiently. But today, they need to move securely." Mr. McHale stressed the importance of the ASAC Cargo WGs to TSA's regulatory efforts, noting that TSA would make available to working group members certain Sensitive Security Information (SSI) without which TSA management believes the ASAC Cargo WG's would be

unable to formulate considered recommendations, but which the members of the working groups must handle in a manner commensurate with its importance. Mr. McHale also informed ASAC that a TSA internal cargo working group has been formed to facilitate the efficient consideration of the ASAC Cargo WGs' recommendations and development of enhanced cargo security regulations.

In response to questions, Mr. McHale stated that:

- Right-sizing the screener force will include some adjustment of the checked baggage screener compliment, but the greater effort will involve the personnel compliment at passenger checkpoints.
- Efforts will be made to retain qualified, productive personnel, and to enhance the screener work environment, throughout the right-sizing process.
- Funding mechanisms within the Department of Homeland Security (DHS) and elsewhere should be addressed to assure appropriate flow of funds to compensate airports for mandated security enhancements.
- Checkpoint through-put efficiency reduces the target value of terminal lobbies. Although funds are limited, TSA is committed to maximizing the efficiency of terminal checkpoints to achieve this and other collateral benefits. Appropriate peak-time staffing at checkpoints will help promote this goal.

### **Formation of ASAC Cargo Working Groups**

Elaine Dezenski (TSA) briefed ASAC on the formation of the ASAC Cargo WGs.

Three ASAC Cargo WGs will be formed to address, respectively, (a) passenger operations that also carry cargo; (b) all cargo operations; and (c) operations by indirect air carriers (IACs), each of which presents unique concerns. Both ASAC-member and non-member entities have been invited to participate in the ASAC Cargo WGs, based on the following criteria: (a) the entity has a direct role in the cargo transportation system; (b) the entity has or may have security duties with respect to cargo transportation; (c) the entity has specialized or relevant experience to contribute to the working group; (d) the entity is a direct user or customer of the cargo transportation system and may be affected by security-related changes in the system; and (e) the entity is subject to government supervision, a cooperative agreement with government or otherwise has some relevant government-related responsibility.

The ASAC Cargo WGs will have six months to complete their deliberations. During this period, TSA will engage in other cargo-related efforts, including the development of a strategic plan for air cargo and development of a regulatory agenda. The ASAC Cargo WGs' recommendations may inform final rulemaking or the content of non-regulatory TSA materials such as standard security programs. The primary focus of the working groups will be on U.S. domestic cargo security measures.

Ground rules for the ASAC Cargo WGs include:

- Working group participants must have authority to represent their organizations in a decisive manner.
- Consensus is the goal of each working group, but should not become a stumbling block.
- ASAC Cargo WGs will meet in closed session. Inappropriate disclosure of sensitive security information will result in expulsion from the working group and potentially further consequences. TSA will provide guidance to working group members concerning consultation with their constituents with respect to SSI.
- TSA personnel will be non-voting chairs of each ASAC Cargo WG. A neutral facilitator will help smooth the progress of each working group's efforts.

Ms. Dezenski noted that her presentation to ASAC in open session would necessarily be brief, and that further details would be discussed within the ASAC Cargo WGs in subsequent closed sessions.

Upon motion and second, without dissent, ASAC registered unanimous support for creation of the ASAC Cargo Working Groups as outlined by Ms. Dezenski.

### **Next Meeting**

Arrangements for the next meeting of TSA's Aviation Security Advisory Committee will be coordinated by the TSA Executive Secretariat by email during the coming weeks.

### **Action Items and IOU's**

Mr. Norelius (Allied Pilots Association) and Mr. McGray (ALEAN) asked the Chair to consider referring issues, if any, concerning the Transportation Workers Identification Credential (TWIC) to ASAC for action at an appropriate time. Mr. Redhead (ACI-NA) asked for a briefing to ASAC on the status of the TWIC program at the next ASAC meeting.

Mr. Norelius also recalled an earlier ASAC discussion of "one level of security," and asked the Chair to consider providing ASAC with information concerning "MANPADs."

Mr. Hawkins noted the foregoing comments for the record and stated that they would be reviewed by TSA management. Mr. Hawkins stated that it appears doubtful that the issue of MANPADs would be referred to ASAC, but he noted that other methods of obtaining stakeholder input can be used for issues that are not referred to ASAC.

Chairman Hawkins adjourned the meeting at 11:40 a.m.

Aviation Security Advisory Committee  
Meeting of April 30, 2003

**Attendees:**

Non-Governmental Organizations:

George Trapp	Air Courier Conference of America <sup>†</sup>
Joe Morris	Air Courier Conference of America
Robert Lloyd	Air France
Bill McReynolds	Air Line Pilots Association International <sup>†</sup>
Jerry Wright	Air Line Pilots Association International
Jim Andresakes	Air Line Pilots Association International
K. Keller	Air Line Pilots Association International
Steve Luckey	Air Line Pilots Association International
Chris Bidwell	Air Transport Association of America <sup>†</sup>
Dick Doubrava	Air Transport Association of America
Michael White	Air Transport Association of America
Andy Cebula	Aircraft Owners and Pilots Association <sup>†</sup>
Keith Holt	Aircraft Owners and Pilots Association
Brandon Fried	Airforwarders Association <sup>†</sup>
David Wirsing	Airforwarders Association
Charles Chambers	Airport Consultants Council
Duane McGray	Airport Law Enforcement Agencies Network <sup>†</sup>
Ian Redhead	Airports Council International-North America <sup>†</sup>
Jay Norelius	Allied Pilots Association <sup>†</sup>
Paul Rancatone	Allied Pilots Association
Jose Castrillo	American Airlines
Mark Brewer	American Association of Airport Executives <sup>†</sup>
John Legler	American Trucking Assoc
Steven Irlander	Ann Taylor
Candace Kolander	Association of Flight Attendants, AFL-CIO <sup>†</sup>
Chris Witkowski	Association of Flight Attendants, AFL-CIO
Joann Mattay	Association of Professional Flight Attendants
Paul Hudson	Aviation Consumer Action Project <sup>†</sup>
Paul Lowe	Aviation International News
Bert Randall	Baker Donelson
Paul Busick	Battelle
Jim Patton	Bearing Point (TSA contractor)
Michael Matelis	Bearing Point (TSA contractor)
Tom Wilson	Bearing Point (TSA contractor)
Michael Ford	BDP International
Jim McCaffrey	British Airways

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<sup>†</sup> ASAC member organization

John Edwards	British Airways
Steve Alterman	Cargo Airline Association <sup>†</sup>
William Allen	CBP
CR Mullett	CNF
James Shilling	Coalition of Airline Pilots Associations
John Safely	Coalition of Airline Pilots Associations
Leon Laylagian	Coalition of Airline Pilots Associations
Neil Frey	Coalition of Airline Pilots Associations
Paul Onorato	Coalition of Airline Pilots Associations
Lynn Ross	Continental Airlines
Frank Taylor	Continental Airlines
Lou Guimond	Delta Air Lines
Howard Phillips	DHL Airways Inc
Chris Palen	Dun & Bradstreet
Michael Devito	FDT
Barry Valentine	General Aviation Manufacturers Association <sup>†</sup>
Brian Riley	General Aviation Manufacturers Association
Sophy Chen	Hogan & Hartson
Christopher Marshall	INNOLOG
Thomas Warman	Inside FAA
Nancy McKinley	International Airline Passengers Association <sup>†</sup>
R Edmondson	Journal of Commerce
Nick Nicolosi	LM
Annabel Schwaette	Lufthansa
Harvey Simon	McGraw Hill
Ron Priddy	National Air Carrier Association <sup>†</sup>
David Kennedy	National Air Transportation Association <sup>†</sup>
Joseph (Jeb) Burnside	National Air Transportation Association
Michael Sonshine	National Air Transportation Association
Doug Carr	National Business Aviation Association <sup>†</sup>
J.H. Kent	National Customs Brokers & Forwarders Association of America
Scott Case	National Customs Brokers & Forwarders Association of America
William App Jr.	National Customs Brokers & Forwarders Association of America
Richard Macomber	National Industrial Transportation League
Tim Strauss	Northwest Airlines
Kevin Borland	Polar Air Cargo
Frank Anstett	Raytheon
Deborah McElroy	Regional Airline Association <sup>†</sup>
Cathal Flynn	SAIC
Michael B. Berzon	Shipment Guard
Susan Rork	Stuart Approach
Angela Greiling Keane	Traffic World
Art Kosatka	Tran Secure
Wally Weart	Transportation Intermediaries Association
Glenn P. Johnson	Victims of Pan Am Flight 103 <sup>†</sup>

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<sup>†</sup> ASAC member organization

Steve Power                      Wall Street Journal

Government Agencies:

Joseph Hawkins	TSA (ASAC Chairman) <sup>†</sup>
Joe Corrao	TSA (ASAC FACA DFO)
Dave Wulf	Alcohol Tobacco & Firearms <sup>†</sup>
Paul Pullin	Federal Bureau of Investigation <sup>†</sup>
John Shumann	General Accounting Office
Mike Bollinger	General Accounting Office
Usa Brown	General Accounting Office
Tal Companion	National Aeronautics and Space Administration
Ann M. Zipser	TSA
Annmarie Avila	TSA
Ben Klein	TSA
Bill Carleton	TSA
Bruce Landry	TSA
Charles Motron	TSA
David Williams	TSA
Deirdre O'Sullivan	TSA
Elaine Dezenski	TSA
Janet Apple	TSA
Joseph Gatto	TSA
Michael DeCesare	TSA
Pamela Hamilton	TSA
Rafael Ramos	TSA
Richard Burdette	TSA
Robert Albracht	TSA
Sean Cook	TSA
Stephen McHale	TSA
Robert A. Martin	U.S. Postal Inspection Service <sup>†</sup>
Bryan Kirkes	U.S. Secret Service <sup>†</sup>

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<sup>†</sup> ASAC member organization