



LAN TEAM

02/27/2007 05:10 PM
Please respond to
FACILS

To:
cc:
Subject: ALL EMPLOYEE MESSAGE MIB/SIB - Change in Designated Smoking
Areas of the Main and South Interior Buildings

(Note to Supervisors: Please ensure that employees and contractors without access to e-mail receive a paper copy of this message.)

Memorandum

To: Occupants of the Main and South Interior Buildings

From: John W. Nyce, Assistant Director
Administrative Operations
National Business Center

Subject: Change in Designated Smoking Areas of the Main and South Interior Buildings

In support of the "Healthier Feds" initiative and the Department's participation in the Leadership in Energy and Environmental Design for Existing Buildings pilot, effective March 5, 2007, the smoking area at the south side of the Main Interior Building cafeteria patio, which is accessible from the B-200 corridor or the cafeteria patio door is eliminated. Smoking is no longer permitted in the cafeteria patio area. In addition, smoking areas will be moved 25 feet away from the Main and South Interior Buildings entrances.

The Main and South Interior Buildings continue to be smoke free buildings.

The following areas are designated for smoking:

1. Main Interior Building - Two locations: east of the C Street entrance; and east of the E Street entrance.

2. South Interior Building - Three locations: the area west of the Constitution Avenue entrance; and the southeast corner of the perimeter walkway (19th Street side). The third location will be on the Virginia Avenue side parking lot, adjacent to the center wing.

Please note that, while smoking is permitted near the building entrances, smoke-free access to the buildings must be provided. Please respect designated smoking areas identified by signs and ash urns. The NBC security and facilities staff will monitor the entrances and enforce these changes.

To assist those who wish to quit smoking, cessation classes will be offered in the near future.

We sincerely appreciate your cooperation. If you have questions, please contact the Division of Facilities Management Services, Buildings Manager's Office, on 208-7560.