

## **Guidelines for Purchasing a Room Air Cleaner in the Interior Complex**

The purchase of a room air cleaner is considered a medical accommodation, and as such, the following procedures have been established.

- An assessment of the room must be made by the NBC Industrial Hygienist that may include a site-visit by the Interior Complex Occupational Health Nurse.

- The affected personnel need to make an appointment to be seen in the Health Center, room 7045-MIB, (202) 208-7057, and be interviewed by our Occupational Health Nurse. The Occupational Health Nurse may request supporting documentation from the employee's private medical doctor.

- Our Occupational Health Nurse is responsible for the medical approval to purchase a room air cleaner.

- Our Industrial Hygienist will provide a recommendation on the room air cleaner (e.g., the manufacturer, model number, cost, where you can purchase) to purchase after consultation with the Occupational Health Nurse.

It is the responsibility of the bureau or office where the employee works to fund the purchase of the room air cleaner.

Also, the Building Manager's Office reserves the right to charge for operating (e.g., electricity) and maintenance (e.g., filters) costs associated with the use of this equipment.