

3. Please rate your Desk Officer’s performance in each of the following areas. *(Circle one)*

	Excellent				Poor
Timeliness*	5	4	3	2	1
Knowledge	5	4	3	2	1
Professionalism	5	4	3	2	1

* An initial response within one working day of an inquiry is considered “Excellent” (5) timeliness.

4. Assuming the following Desk Officer services were available, please indicate which services would possibly be of interest to your agency. *(Check all that apply)*

- Serving on agency details
- Participating in routine agency ethics meetings
- Assisting agency with respect to implementation of ethics program review recommendations
- Other (specify) _____

5. How would you rate the overall value of the Desk Officer system to your agency ethics program?

Of Great Value					Of Little or No Value
5	4	3	2	1	

6. Do you have any suggestions that might help EPSD improve its Desk Officer system? You may also use this space to provide general comments. *(Please use reverse side if more space is needed.)*

7. Please identify your agency _____

8. What is your agency’s size?

- Large (over 25,001 employees)
- Medium (6,001 to 25,000 employees)
- Small (101 to 6,000 employees)
- Micro (100 or fewer employees)