

November 3, 2000  
DO-00-039

MEMORANDUM

TO: Designated Agency Ethics Officials

FROM: Amy L. Comstock  
Director

SUBJECT: 2000 Agency Ethics Program Questionnaire

Please complete and return the attached 2000 Agency Ethics Program Questionnaire to the Office of Government Ethics (OGE) **no later than February 1, 2001**. Your response to this questionnaire will constitute your annual report as required by section 402(e)(1) of the Ethics in Government Act of 1978, as amended.

The questionnaire covers the period January 1, 2000 through December 31, 2000. **Failure to file** on or before February 1, 2001, may be cause for OGE to invoke its **corrective action authority** (5 C.F.R. § 2638.602(b)). Please note that the information contained in the questionnaire is subject to the Freedom of Information Act.

All completed questionnaires should be submitted directly to Ms. Cunningham. If you have any questions about the questionnaire or would like a copy of the executive branchwide statistical summary for the 1999 questionnaire, please contact Kaneisha Cunningham at 202-208-8000, extension 1180.

Attachment