

October 11, 2000
DO-00-037

MEMORANDUM

TO: Designated Agency Ethics Officials

FROM: F. Gary Davis
Acting Director

SUBJECT: New Ethics Training Video

The Office of Government Ethics (OGE) is pleased to announce the availability of its newest training video, "You've Got It!" Against the backdrop of an E-mail romance, the 31-minute video examines some of the ethics issues that commonly confront employees entering Government from the private sector, especially higher-level employees.

The main female character is a Federal agency ethics official who, by day, is frustrated as she tries to advise a busy incoming political appointee about the Federal ethics and conflict of interest laws. In the evening, she is corresponding by E-mail with a romantic interest whom she has not yet met, but who welcomes her philosophical thoughts on several ethics issues. At the end of the video, the two correspondents meet and learn the true identities of their E-mail friends.

Although the video is intended especially for use during the Presidential transition and thereafter to focus the attention of political appointees on the importance of the executive branch ethics program, OGE expects that the video may also prove instructive for other executive branch employees. It addresses issues concerning use of subordinates to perform tasks unrelated to Government service, recusal requirements to avoid conflicts of interest and impartiality concerns, use of official title to advance private fundraising, acceptance of payment from private sources for giving an official speech, and acceptance of gifts from prohibited sources.

INFOCUS in Herndon, Virginia will be the distributor for VHS copies of "You've Got It." The total price is \$20.00 per video plus shipping. (See sample shipping costs chart on attached order form.) You may also pick up your orders directly from INFOCUS at 341 Victory Drive, Herndon, Virginia.

As with previous video sales, OGE will collect all order forms and forward them to INFOCUS in batches. INFOCUS, will bill you directly and **payment must be made directly to INFOCUS**. Please do not send payments to OGE. INFOCUS has agreed to accept payment in the form of checks, money orders, credit cards (Visa or Mastercard only), or purchase orders.

Please complete the attached order form and forward to OGE via fax (202-208-8039), attention: Kaneisha Cunningham. If you have any questions or concerns regarding ordering videos, please contact Ms. Cunningham on 202-208-8000, extension 1180.

OGE would appreciate receiving your feedback on this new video. Please contact Ms. Cunningham with any comments you or your employees would like to share with us.

Attachment