Functional Series 600   **INTERIM UPDATE 08-09**
Budget and Finance

SUBJECT: New Consolidated Audit and Compliance Tracking System (CACS) Is Now
Available

NEW MATERIAL: The Office of the Chief Financial Officer is pleased to announce the
deployment of the new web-based Consolidated Audit and
Compliance System (CACS).

EFFECTIVE DATE: 08/14/2008

ATTACHMENT: **CACS Access Request Acknowledgement Form**

                                                        USAID/General Notice
                       POLICY   **M/CFO**
                                                        08/14/2008

Subject: New Consolidated Audit and Compliance Tracking System (CACS) Is Now
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INTRODUCTION

The Office of the Chief Financial Officer is pleased to announce the deployment of the
new web-based Consolidated Audit and Compliance System (CACS). CACS is
replacing the antiquated Consolidated Audit Tracking System (CATS) application
developed in Lotus Notes, which was no longer supported by the Agency. CACS is an
implementation of the Agency Secure Image and Storage Tracking (ASIST) Application
and leverages the existing standard features available in the current ASIST release.
ASIST is based on Documentum software, which is an M/CIO approved commercial off-
the-shelf (COTS) software product.

Effective, August 15, 2008, the Agency's entire audit management, compliance, and
reporting processes will be administered within CACS. Users will use the system to
track actions, submit requests for closure including supporting documentation, and print
reports related to recommendations issued by USAID Office of Inspector General (OIG)
and the Government Accountability Office (GAO).

ACCESS REQUIREMENTS

All Audit Management Officers (AMOs) and other potential CACS users will need access to ASIST in order to use CACS. If you are an AMO or a CACS user and are the current ASIST user, please complete the attached "CACS Access Request Acknowledgement" form and send it along with an e-mail to the APC Audit Support Team at "APC Audit" (aaudit@usaid.gov) requesting access to CACS. In your request, please specify whether you will need access to edit information and create Closure Requests, or whether you need only view access (you will not add or change data). Also include whether you need access to run the standard CACS reports. Once your request is approved you will receive a Welcome E-mail from the Documentum Support Group (dsupport@usaid.gov).

If you are an AMO or potential CACS user and are not the current ASIST user, and your mission/bureau/office does not have a spare Documentum license, then you need to purchase a Documentum license in order to use CACS. The cost of a new license is approximately $400 which includes the maintenance fee for the first year. Subsequent to the first year, each account will be subject to an annual maintenance fee of 19% of the cost of the license. Please contact the Documentum Support Group (dsupport@usaid.gov) for Documentum license information. Upon receipt of your new Documentum license, please submit a request for access to CACS as prescribed in the previous paragraph.

Point of Contact: Any questions concerning this Notice may be directed to Karon Wilson, M/CFO/APC, kwilson@usaid.gov, (202) 712-5143 or Diane Travis, M/CFO/APC, dtravis@usaid.gov, (202) 712-1617.

Attachment: CACS Access Request Acknowledgement Form

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