

Mandatory Reference: N/A  
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## DISCLAIMER

Many of the mandatory and supplementary references to the chapters in the ADS 300 Series contain references to the Handbooks which no longer exist. If the policies remain, they are in an ADS 300 chapter. Information which has not been included in an ADS 300 chapter is guidance only. The references will be revised to refer to ADS chapters or other guidance as applicable.

## EXAMPLES OF MARKING APPLICATION REQUIREMENTS FOR COMMODITIES (formerly HB 15, App. 9B)

The following examples specify how emblems and identification numbers are to be applied to certain categories of commodities to assure compliance with USAID marking requirements. The requirements set forth for the commodities described below are to be used as illustrative examples for making similar kinds of commodities. The emblem is to conform in design, color and proportion to the descriptions and illustrations given.

These requirements represent the minimum USAID marking requirements. Additional requirements for particular shipments may be prescribed in procurement documents.

### 1. Machinery: Manufacturing, Mining, Road-Building, Agricultural, Etc.

- a. Each machine must have an emblem riveted, welded, or otherwise securely affixed in an appropriate location where it will readily be seen when the unit is assembled for operation. The emblems shall be at least equal in size and durability to the producer's trademark or company brand name. The emblem must withstand usage, exposure to extremes of weather, cleaning compounds, and other conditions to which the equipment is subject.
- b. Mobile machinery must display two emblems, one on each side.

### 2. Vehicles, Vessels, Aircraft

- a. Heavy Trucks, Locomotives, Watercraft, Dredges, Drydocks, Etc.

- \* (1) Each item must display on each side an emblem that is of sufficient size (generally a minimum **height** of 20cm) to be readily visible at a reasonable distance. These emblems must be in the form of metal plates unless hazards or technical problems rule out metal plates, in which case the emblems may be painted using permanent outdoor or marine paints.
- (2) The emblems are to be placed on the hood or cab of trucks, and in appropriate locations on the other items.

b. Light Trucks, Station Wagons, Four Wheel Drive Vehicles, Etc.

A durable emblem, 15cm or more in height, is to be affixed to each side of the hood or cab of each light truck, station wagon, and similar vehicles. These emblems may be in the form of outdoor quality decalcomanias, foil, or metal plates, or may be painted on using outdoor paints.

c. Passenger Cars

A durable emblem, 10cm or more in width, is to be affixed to the inside of the windshield of each passenger car.

d. Bicycles, Motorcycles, Mopeds, Etc.

- \* One durable outdoor quality emblem is to be affixed in an appropriate location on the frame of each bicycle, motorcycle, etc.

e. Aircraft

- \* A durable emblem (decalcomania, foil, or metal), 15cm or more in **height**, is to be applied on the inner side of the door, or other conspicuous area within the aircraft.

3. Professional, Scientific, Office and Laboratory, Etc.

a. Typewriters, Refrigerators, Cabinets, Radios, Spray Outfits, Air Conditioners, Testing and Measuring Devices, Etc.

In general, each item must carry a durable emblem (decalcomania, pressure-sensitive foil, etc.) in a suitable location.

4. Books and Other Printed Matter: Library and Reference Books, Textbooks, Operating Guides, Maintenance Manuals, Etc.

- \* a. Each book which has a hard cover must be marked with an emblem **from 3.5 to 6.5 cm high**. It must be durably applied to the inside of the front cover.
- \* b. Paper backed publications must be marked with a durable emblem **from 3.5 to 6.5 cm high** which may be applied to the outside of the front cover.

5. Items Too Small, or Otherwise Unsuitable, for Individual Marking

a. Surgeon's Scalpel, Anatomical and Other Teaching Models, Globes, Test Tubes, Retorts, Etc.

Emblems are not to be applied directly to such items. Instead, a durable paper emblem is to be applied to the carton in which the items customarily are packaged.

b. Light Bulbs, Spark Plugs, Packet of Needles, Bobbins, Tool Bits, Etc.

An emblem shall be applied to each shelf or service container holding a quantity of items that is standard for the trade. The actual quantity of a given item will vary with customary packaging

practices for the respective commodity (100 spark plugs, 1 gross pencils, etc.).

#### 6.Replacement and Spare Parts

- \* a. When shipped in crates, cartons, or other type of shipping containers or shipping unit, no marking is required on the parts themselves. Instead, each shipping container or unit is to be marked as described in **E320.5.1d**.

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