

106 Essentials Course: Flagstaff, AZ

“The Section 106 Essentials” course will be held on Tuesday, June 23 and Wednesday, June 24, 2009

Important note: Classes are filled on a first come/first served basis of registrations received with payment at the Advisory Council on Historic Preservation (ACHP). You must be confirmed by the ACHP to be admitted to class.

Registration: For individuals paying by credit card, on-line registration is available and can be accessed at <http://www.achp.gov/106essentials.html#forms>. For group registrations and for individuals paying by check or SF 182, registration forms must be downloaded at <http://www.achp.gov/106essentials.html#forms> and faxed to 202-606-5073.

Course Location and Accommodations: The course is being held at the Radisson Woodlands Hotel, 1175 West Route 66, Flagstaff, AZ 86001. <http://www.radisson.com/flagstaffaz>.

A limited block of rooms has been secured for attendees for Monday, June 22 and Tuesday, June 23 at the government rate of \$93 for a single occupancy plus applicable state and local tax (10.3%). **It is recommended that you make your reservations early, as the rooms are likely to sell out. Reservations must be made by Monday, June 1, 2009.** Reservations made after that date will be accepted on a space available basis at whatever rate is available at the time of the reservation. **To reserve your room**, call the hotel directly at 928-773-8888 or Central Reservations Office at 1-800-333-3333 and state that you are with the Advisory Council on Historic Preservation (ACHP) and ask for the rate of \$93. If our room block is sold out, you can find additional hotels at online hotel booking websites. Searching for sites for Flagstaff in zip code 86001 is recommended.

Traveling to Flagstaff: Flagstaff is situated at a major crossroads, easily accessible from the east, west and south. Interstates 40 and 17 provide direct access from the West’s major metro areas, including Albuquerque, El Paso, Dallas, Las Vegas, Los Angeles, San Diego and, of course, Phoenix and Tucson. Highway 89 provides access from states to the north, and Highway 180 links Flagstaff to the Grand Canyon, just 81 miles (130 km) to the northwest.

- **Arrival by Rail**

Amtrak services Flagstaff twice daily on the Southwest Chief line. Flagstaff can also be reached by rail from either the east or west. The historic downtown train station is an active operating facility, with daily arrivals and departures by [Amtrak](http://www.amtrak.com) (800-872-7245).

- **Arrival by Air**

U.S. Airways provides daily flights to and from Phoenix Sky Harbor International airport, (<http://phoenix.gov/skyharborairport/index.html>).

Air service to Flagstaff’s Pulliam Airport is available via US Airways and Horizon Air. Pulliam Airport located five miles south of downtown Flagstaff, just off I-17.

Airport Ground Transportation: Driving travel time and mileage from the airport to the hotel is approximately 2 hours, 25 minutes and 150 miles.

Driving Directions to Flagstaff:

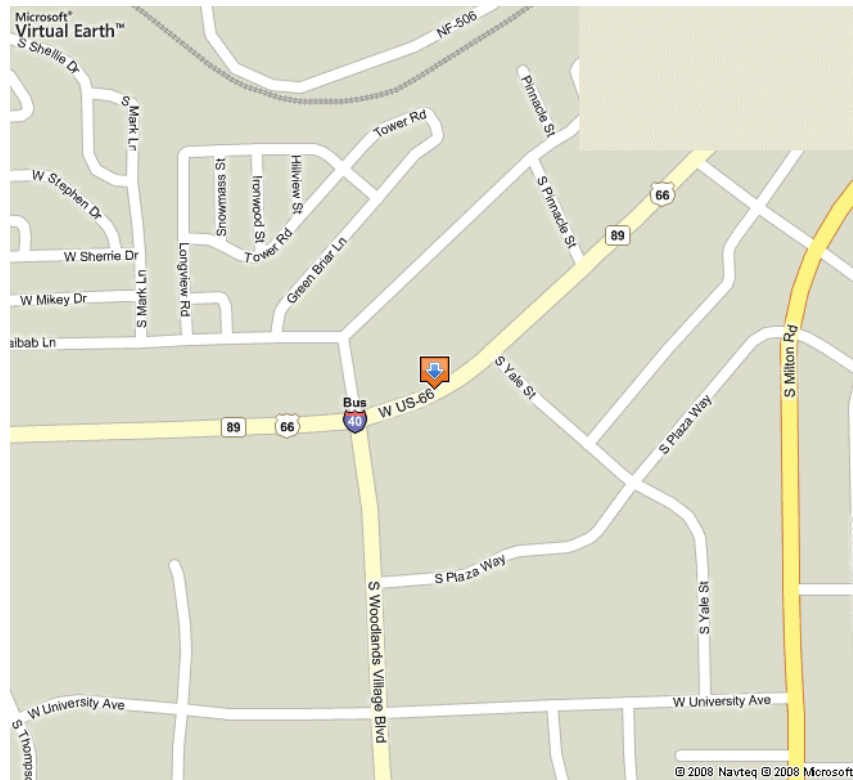
From the East or West: Interstate 40

From the South / Phoenix: Interstate 17

From the North / Page / Lake Powell / Monument Valley: Highway 89

From Phoenix, take I-17 north and follow the numerous "Flagstaff" signs. I-17 terminates in Flagstaff at its junction with I-40 and becomes Milton Road which in turn becomes Route 66 in downtown Flagstaff. This is the main artery through Flagstaff.

Parking at Hotel: Parking at the hotel is free.



Local Information: The Radisson Woodlands Hotel Flagstaff is located right off 'old route 66', near historic downtown Flagstaff as well as the Flagstaff airport, and just minutes from Sunset Crater National Monument and the age-old Native American ruins at Wupatki National Monument. When in Flagstaff, stop at the Flagstaff Visitor Center in the historic train station, 1 East Route 66 for information on local attractions, events, accommodations, and tips on Flagstaff's diverse dining choices and vibrant nightlife scene.

Registration: Registration will be located outside the conference room on June 23 at 8:00 a.m. Plan to stop by the registration desk to check in and to pick up your course notebook and other course materials.

Schedule: *The Section 106 Essentials* course runs from 8:30 am to approximately 4:30 pm each day. Short breaks will be given in the morning and afternoon with a break for lunch.

Meals: Light morning fare will be provided in the morning with an afternoon break each day. The cost of these food functions is included in the registration fee. All other meals are on your own.

Attire for Training Course: Attire for the course is casual. Also, please keep in mind that hotel meeting rooms tend to be cool, so plan to bring a sweater or jacket.

Cancellations: If made at least 14 days prior to the start of the course, registrants who cancel will receive a full refund minus a 15% processing fee. No refunds will be given for cancellations made fewer than 14 days before the start of the course; however, substitutions may be made at no cost up until three days before the course begins. All cancellations must be made in writing.

Questions: If you have any questions about logistics or the course, please contact Cindy Bienvenue at cbienvenue@achp.gov or 202-606-8521.

We have a great training course planned for you and look forward to seeing you there!