RECORD OF PROPERTY FOUND AND ATTEMPTS TO CONTACT OWNER

1. FIELD OFFICE	2. MONTH	3. YEAR

TAG NUMBER (a)	DATE FOUND (b)	DATE TURNED IN (c)	RECEIVED BY (Name of officer) (d)	DESCRIPTION OF PROPERTY (e)	WHERE FOUND (Location and Building) (f)	FOUND BY (Name and Address) (g)	DISPOSITION OF PROPERTY: DATE (h)	DISPOSITION OF PROPERTY: SIGNATURE AND ADDRESS OF RECEIVER OR EXCESS PROPERTY REPORT NO. (i)	DISPOSITION OF PROPERTY: RELEASED* BY (j)

GENERAL SERVICES ADMINISTRATION

** Initials of authorized GSA-PBS Official.*

GSA FORM 1039 (REV. 1/77)

RECORD OF ATTEMPTS TO CONTACT OWNER OF FOUND PROPERTY

TAG NUMBER	DATE OF ATTEMPT	OWNER'S NAME AND ADDRESS	TELEPHONE NO. *(If known)*	INQUIRY MADE BY		OFFICER'S NAME
				TEL.	LETTER	

GSA FORM 1039 BACK (REV. 1-77)