

**FTS CALL REPORTING LOG**  
(See Instructions below)

LOG DATE

AGENCY BUREAU CODE  
(4 Digits) (6-9)

YOUR FTS NUMBER (5 Digits) (11-16)

(3-4) CALL NO.	FTS NUMBER DIALED (7 or 10 digits you dialed) (18-28)							OUTCOME OF CALL (Check one) (30-38)								
	AREA CODE	(7 Digits)						OK	BY	FB	CB	CH	CO	NR	NS	RR
1	8-															
2	8-															
3	8-															
4	8-															
5	8-															
6	8-															
7	8-															
8	8-															
9	8-															
10	8-															

**LEGEND**

OK - No trouble  
 BY - Busy  
 FB - Fast Busy (Circuits busy)  
 CB - Can't be heard  
 CH - Can't hear  
 CO - Cutoff  
 NR - No ring  
 NS - Noisy (Includes Echo and Crosstalk)  
 RR - Reach Recording or intercept operator

NOTE: An FTS call is any telephone call for which you dial the number "8" first as an access code.

**INSTRUCTIONS**

**AGENCY BUREAU CODE:** Enter the four (4) digit code assigned to your agency. If it is unknown to you, ask your administrative officer.

**YOUR FTS NUMBER:** Enter the first five digits of your own FTS telephone number. Leave the last two blank, as a security protection.

**CALL NUMBER:** Every FTS call made should be recorded.

**FTS NUMBER DIALED:** If dialing a 7 digit FTS telephone number, enter the seven digits on the form in the appropriate boxes, leaving the area code spaces blank. If dialing a ten digit (automatic off-net) call, fill in all ten numbers, using the space provided for area code.

**OUTCOME OF CALL:** Place a checkmark (✓) under one of the two-letter designations summarized in the legend. To assist you in making the proper entry, more descriptive information follows:

OK - No trouble.                      BY - You received a busy signal.                      FB - Busy circuit (Fast Busy).  
 CB - You can't be heard.                      CH - You can't hear.                      CO - You are cutoff.  
 NR - You hear no ringing after dialing. Called party may or may not answer.  
 NS - Noisy, echo or crosstalk. If noise occurs after an FTS operator has connected you to an off-net number, don't record this information.  
 RR - You reach a recording or intercept operator.

**PERSONAL OBSERVATIONS:** To assist us in analyzing FTS trouble reports, we would appreciate your mentioning significant problems or other experiences which you have had using FTS service. (Use reverse if more space is required.)