

Facilitator Checklist

Terrorism and Trucks Workshop and Seminar ~ Rapid Risk Recognition, Assessment, and Response

- Facilitators / hosts provide meeting / class room space, a power point projector, and screen.
- Seminar attendance is a minimum of 40 to assure cost-effective delivery.
- The maximum attendance is based upon classroom acoustics, comfort, and size.

Facilitator Checklist			
✓	Item	DIAP	Facilitator
	Attendee Work Book	✓	
	Explosive ID Charts	✓	
	Classroom Facility		✓
	Concealment Display	✓	
	Course Announcement	✓	
	Hazardous Materials Chart - DOT Chart 11	✓	
	Lap Top Computer	✓	
	License Plate Quick ID Chart(s)	✓	
	Power Point Projector and Screen		✓
	Presenter(s)	FMCSA Division or DIAP Staff	
	Staff to Register Attenders and Introduce Speaker(s)		✓
	Vehicle Bomb Explosion Evacuation Distance Table Chart	✓	

If you are interesting in hosting a Work Shop / Seminar, please complete the attached training request and E-Mail, Fax, or Mail to:

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