



June 7, 2001

VETERANS' PROGRAM LETTER NO. 06-01

MEMORANDUM FOR: ALL REGIONAL ADMINISTRATORS (RAVETs) AND DIRECTORS  
FOR VETERANS' EMPLOYMENT AND TRAINING (DVETs)  
ALL STATE EMPLOYMENT SECURITY AGENCY  
ADMINISTRATORS (SESAs)  
ALL REGIONAL ADMINISTRATORS - EMPLOYMENT  
AND TRAINING ADMINISTRATION (INFO)

FROM: *Stanley A. Seidel*  
STANLEY A. SEIDEL  
Director, Operations and Programs

SUBJECT: Access to VETS-100 Database

**I. PURPOSE:** To provide information on access and use of the VETS-100 report database for identification of Federal contractors and subcontractors to promote employment for targeted veterans.

**II. BACKGROUND:** Public Law 105-339, the Veterans Employment Opportunity Act of 1998 (VEOA) requires the Secretary of Labor provide information to Federal Contracting Officers to verify that Federal contractors and subcontractors have submitted the required VETS-100 report for the current reporting period. The Veterans' Employment and Training Services (VETS) provides this information to Federal Contracting Officers through an Internet data information system.

VETS is now making this tool available to assist service delivery staff in identifying Federal contractors. The VETS 100 Reports database reflects Federal contractor and subcontractor data submitted annually (due September 30) for the previous reporting cycle. The current database contains data from the September 30, 2000 filing, updated monthly throughout the year as additional reports are received.

**III. GUIDANCE:** This electronic tool is provided to assist VETS field staff and Disabled Veteran Outreach Program specialists (DVOPs) and Local Veteran's Employment Representatives (LVERs) in identifying new and existing Federal contractors/subcontractors. The database provides a valuable resource for job development and priority referral of veterans and is not intended for compliance purposes. Targeted veterans include special disabled veterans, veterans of the Vietnam Era, veterans who served on active duty for which a campaign badge has been authorized, and veterans recently separated (P.L. 106-419 defined recently separated as 12 months following discharge or release from active duty, for Federal contracting job listings only).

The following Internet site provides access to the current VETS-100 database for use by VETS staff and local service delivery staff to promote employment opportunities for targeted veterans. The database allows users to access data by filling in search fields by city, state, zip code or specific employer.

The Internet site may be accessed at <http://vets100.cudenver.edu/vets100search.htm>. You will see an entry request for a validation code. This code is "vets". Please use discretion with this validation code. It is intended for labor exchange and VETS staff only.

Additional instructions for use and limitations of the database are explained at the Internet site. This site can be used in conjunction with the Federal Contractor Award Information System (FCAIS) database to enhance employment opportunities for eligible veterans. For information on the use of the FCAIS see Veterans' Program Letter (VPL) 3-01, dated February 28, 2001.

**IV. ACTION:**

- A. RAVETs and DVETs will ensure that all VETS field staff are informed of the contents of this VPL.
- B. States are requested to distribute this information to all labor exchange staff so they are aware of this tool and will use it to maximize their priority referral of qualified veterans as stipulated by the statute.
- C. States are requested to ensure that all LVER staff utilize this website to monitor the listing of jobs and subsequent referral of eligible veterans as required by Title 38 USC section 4212.
- D. States are requested to ensure that DVOP staff will become informed about this website and use it to enhance development of job and job training opportunities.

**V. INQUIRIES:** Questions regarding this DM should be directed to Lynne McGrail (202) 693-4726.

**VI. EXPIRATION DATE:** Until superseded.