

**San Ysidro Expansion and Reconfiguration Project  
Guidelines for Community Representative Committee  
June 1, 2004**

- This Community Representative Committee ("Committee") will be comprised of six to eight community representatives who will meet with GSA and the project team on a regular basis throughout the project.
- This Committee will have the opportunity to meet with GSA's selected A/E firm and discuss urban design goals, visions, concerns, and opportunities for the project prior to the designer's development of initial design concepts.
- Along with other project stakeholders, the Committee will have the opportunity to review and comment throughout the project design at key milestones in the design process. The Committee's written comments will be subject to the same timeliness requirements imposed upon the project team's internal reviewers.
- The Committee understands and agrees that for security reasons, there cannot be any review of interior plans and building layouts. Design review by the Committee will be limited to site layout and exterior "shell" elevations only.
- The Committee will also provide input on the construction process, including scheduling and phasing of the construction activities.
- The Committee will treat the information received within the context of the project as confidential and the Committee agrees not to share review materials with any outside entities without GSA's approval. While Committee members will act to disseminate information on behalf of the project to their respective community groups, GSA and DHS will establish more specific guidelines related to project communications.
- The Committee acknowledges that GSA has the sole right and discretion to make decisions related to this project. GSA shall be under no obligation to incorporate, adopt, or otherwise include design comments or project suggestions received from outside the GSA design team, but will make a good faith effort to do so as per 40 U.S.C. §619. The Committee is thus permitted consultation and not approval.
- GSA does not pay any costs incurred by this Committee or its members associated with the implementation and actions of this Committee.
- GSA retains the right to disband this Committee at any time, should GSA deem this committee process is not in the best interests of the project or of the goals and requirements of the Federal Government.