

**GENERAL SERVICES ADMINISTRATION
FEDERAL TECHNOLOGY SERVICE**

NONDISCLOSURE CERTIFICATION

TO: _____

FROM: PHILLIP L. BARBER, CPCM
CONTRACTING OFFICER
CENTER FOR CONTRACT MANAGEMENT
AND ADMINISTRATION (TQN3)

SUBJECT: CERTIFICATION REGARDING NONDISCLOSURE OF FEDERAL
TECHNOLOGY (FTS) PROCUREMENT INFORMATION

Type or Print Name of individual requesting to be cleared, and Phone Number

User Agency (spell out)

For User Agency Contractor Personnel Only:

Company Name and Government Contract Number and/or Task Order Number

General Description of Contract Services (i.e., technical assistance, system
engineering)

Duration period for access to contract information

Authorized User Agency Official/Phone Number/Fax Number

With respect to my participation in and performance of duties in support of
Federal Technology Service (FTS) systems as it relates to the use of
contractor/vendor proprietary data relating to FTS Contracts and/or the GSA
Agency, I hereby certify that:

NONDISCLOSURE CERTIFICATION

(continued)

1. I have read and understand the pertinent GSA or my agency's/employer's standards of conduct relating to the disclosure and misuse of official government information.

2. I am specifically familiar with the requirements contained in 18 U.S.C. 1905, which provide:

“Whoever, being an officer or employee of the United States or any department or agency thereof, or agent of the Department of Justice as defined in the Antitrust Civil Process Act (15 U.S.C. 1311-1314), publishes, divulges, discloses, or makes known in any manner or to any extent not authorized by law any information coming to him in the course of his employment or official duties or by reason of any examination or investigation made by, or return, report or record made to or filed with, such department or agency officer or employee thereof, which information concerns or relates to the trade secrets, processes, operations, style of work, or data, amount or source of any income, profits, losses, or expenditures of any person, firm, partnership, corporation, or association; or permits any income return or copy thereof or any book containing any abstract or particular thereof to be seen or examined by any person except as provided by law; shall be fined not more than \$1,000, or imprisoned not more than one year, or both, and shall be removed from the office or employment.”

3. I recognize that it may be necessary for me to obtain, access or assess confidential commercial or financial data obtained from or contained in contractor/vendor submitted documents and proposals (hereinafter “Information”).

4. Except as authorized by the Contracting Officer (or designee) acting consistently with applicable contract provisions, program policies and practices, laws and regulations, or other appropriate legal authority, I shall not disclose or reveal any Information contained in the FCC Form 499-Q to anyone not cleared for access (and then only on a strict need to know basis).

5. I am aware that an unauthorized disclosure of procurement or contract information may subject me to criminal, civil, and/or administrative penalties.

Signature (Requestor)

Date

**NONDISCLOSURE CERTIFICATION
(continued)**

For User Agency Contractor Personnel Only:

Print or Type Name and Title of Authorized User Agency Official

Signature (Authorized User Agency Official)

Date

Approval:

Print or Type Name and Title of Official

Signature (Official)

Date