

Maniilaq Association
02-07

Title: Public Health Nurse I/II
Program: PHN
Housing Priority: 1
Safety Sensitive: Yes

Range: 16/17
Status: Non-Exempt
Covered: Yes
Sensitive: No

POSITION SUMMARY:

PHN I is the entry level for incumbents who have received training in general professional nursing skills and practices but have not had actual practical work experience of public health nursing skills. Preventive nursing care is stressed in order to promote, maintain, and restore optimal health. Under close supervision, gains experience in planning and providing for a broad range of generalized community health nursing services to individuals, families and communities. Document services on prescribed forms, keep accurate and legally adequate patient records, Utilize RPMS, participate in Task Forces, interdisciplinary, interagency and community action groups and promotions, as assigned. Exercise appropriate caution and safety in the work place and provide consultation and education to public on diseases, public health nursing programs, vaccines, etc. Collaborate with other regional staff scheduling, maintaining work space, clinic coverage and adequate supplies. Travel to villages as assigned to provide impact service. PHN I must travel with a PHN II.

PRINCIPAL DUTIES AND RESPONSIBILITIES

1. Promotes child health to infant and young children by screening and assessing children through village clinic visits with the following priorities: children of teen parents, children of parents with little or no social or economic support, low birth weight or otherwise ill infants, evidence of bonding alteration, parents with history of substance abuse, family violence, child abuse/neglect, handicapping conditions, stillbirth or families with previous Sudden Infant Death Syndrome, multiple birth, child(ren) in foster care.
2. Perform periodic physical and developmental screening and refer children with identified problems to the appropriate resources, ie., Women, Infant, Children Program (WIC), Medicaid and seek resources for children no longer eligible for Medicaid, Infant Learning Program (ILP), Medical Staff DFYS and coordinate with Medical personnel to provide health passports for children in foster care, act as medical liaison for Social Workers and/or Foster parents and follow up children with identified problems on a regular basis or until concern is resolved.
3. Immunize according to the State of Alaska Public Health Nursing guidelines.
4. Counsel parents/care givers re; growth and development, nutrition, normal behavior, safety, discipline and parenting and educate to promote healthy behavior in parents and children.
5. Report and refer identified or suspected child abuse/neglect and track families with continuing risk factors, provide monitoring and focused education.
6. Perform Early Periodic Screening, Diagnosis and Treatment by coordinating monthly status review of Northwest region due list and over see research and documentation of equivalent care.
7. Prioritize clients who will receive invitations for screening, and direct support staff to schedule appointments and complete outreach reporting.
8. Screen children according to program guidelines and refer as appropriate for medical, dental, behavioral or developmental evaluation and assist in tracking referral to resolution.
9. Provide case coordination, management, receive referrals and perform case finding through EPSDT, WIC, child health encounter etc and refer to appropriate treatment and support resources.
10. Coordinate with medical staff and providers to plan, deliver and follow up specialty clinics, assist in scheduling and notification of periodic medical appointments resulting from referrals made during specialty clinics.
11. Provide parental support, explain policies and procedures, interpret medical recommendations, encourage compliance, assist in planning, provide liaison between families and care providers and refer to other resources as appropriate.
12. Coordinate and participate in School Health TB Screening as assigned and refer clients with positive TB test for further evaluation.
13. Provide and assist with Communicable disease management in the areas of; Tuberculosis, HIV, Sexually Transmitted Disease, and Epidemiological Investigations.
14. Provide and assist with Adult Health in the areas of; Chronic Disease and Family Planning.
15. Provide information to Community Health Aides about clinical services and public health topics as requested.
16. Assist with orientation and training of new nursing staff as assigned.

