

**New York State
Developmental Disabilities
Planning Council**

Publications Funding Program

Information Sheet

Each fiscal year the New York State Developmental Disabilities Planning Council (DDPC) will make available limited funding to in-state organizations to support duplication & dissemination of the *existing* publications, videos, CD's, etc., related to the DDPC's approved State Plan.

The specific objective of the funding is to assist individuals with developmental disabilities and their families to have greater access to information which will increase their ability to make informed quality of life decisions and/or influence public policy.

This funding support and other activities are intended to strengthen the partnership between individuals with developmental disabilities and their families and the state and federal service delivery systems.

The DDPC believes that to meet the needs of un-served and underserved citizens, while improving the quality of their lives, a restructuring of the service delivery systems is needed at both the federal and state levels. Old partnerships need to be strengthened and new ones formed. Individuals with developmental disabilities and their families must become equal partners in this process. Working together we can realize the types of service that will promote the highest degree of independence, productivity and inclusion in the total community for all people with developmental disabilities.

Publications Funding Application Process

Requests for funding consistent with the above objectives will be considered from requestors as follows:

- 1.) Submit a written request to the DDPC Executive Director which includes your existing publication, the number of documents to be produced, and how it will benefit individuals with developmental disabilities and their families, consistent with statewide implications and relevance.
- 2.) Include a proposed distribution plan along with a plan for making the document available electronically and other alternate formats;
- 3.) Include in your request, a detailed budget that reflects how you intend to utilize DDPC funds sought. Your budget must also specify that matching funds of at least 50% of the budget total will be provided from other sources;
- 4.) The publication must indicate the participation of DDPC prominently (for example on the front cover);
- 5.) DDPC requires a peer review of all documents prior to publication and distribution;
- 6.) Applications for funds will be reviewed only on a quarterly basis (applications received January 1-March 31, will receive notification of the DDPC decision by April 30, etc.);
- 7.) A maximum of up to \$5,000 per applicant per calendar year can be approved; and
- 8.) A total of \$20,000 per year is available for this program.

Please Note: Expenses against a Publications Funding Grant must be incurred within one year of the award date or the award will be withdrawn.

