Administrative Notes

Newsletter of the Federal Depository Library Program

New Members Named To Depository Library Council

Acting Public Printer William H. Turri is pleased to announce the appointment of six new members to the Depository Library Council. The Depository Library Council, composed of 15 members, each of whom serve three year terms, advises the Public Printer on policy matters relating to the Federal Depository Library Program (FDLP). The FDLP, which traces its roots to 1813, provides access across America to the published information of all three Branches of the U.S. Government through partnerships with more than 1,250 libraries ranging from public libraries to research universities.

"I am very pleased to announce the appointment of these accomplished and dedicated individuals who will advise us on crucial issues relating to public access to U.S. Government information," said Turri. "The breadth of their experience will benefit the Federal Depository Library Program as it continues to evolve from print to digital media."

The six new Depository Library Council members are:

Gwen Sinclair, librarian in Government Documents & Maps at the University of Hawaii at Manoa Library. Sinclair has served for eight years as a government documents librarian, of which five have been as head of the department. She has presented on depository issues at library conferences and published articles and brochures on various library topics, including government secrecy and libraries. Sinclair is the first DLC member to have ever been appointed from the Pacific Island region. She also has significant experience in library collection disaster planning and recovery.

Victoria Trotta, Associate Dean for Information Technology and the Ross-Blakley Law Library at the Sandra Day O'Connor College of Law, Arizona State University. She has directed the Ross-Blakely Law Library since 2000, and has been in her current position for five years. In addition to her responsibilities for the oversight and planning for all aspects of the Law Library and Information Technology, Trotta provides oversight of the library's Federal depository library program. She has published extensively on topics relating to legal research, provided legal instruction, and has extensive public speaking experience.

Dr. Christopher Greer, a senior advisor for Digital Data at the National Science Foundation in Arlington, Virginia. Dr. Greer is a member of the permanent staff at the National Science Foundation. His current responsibilities include strategic planning for digital data activities in the newly-formed Office of Cyberinfrastructure. Dr. Greer recently served as Executive Secretary for the Long-lived Digital Data Collections Activities of the National Science Board and is currently Co-Chair of the Digital Data Interagency Working Group of the National Science and Technology Council's Committee on Science.

Kathryn Lawhun, the Chief of Main for the San Francisco Public Library. Lawhun instituted changes in the way San Francisco's Government Information Center collects, stores, and provides access to the collection. She aptly dealt with the shift from print to virtual documents by providing computers, free printing, training, databases, additional indexes, and audio-visual and microform equipment in order to keep her staff and customers better equipped to access information in this age of changing technology. Lawhun continues to actively work with San Francisco Public Library's document librarians to plan for the future of preserving government documents in every form of media.

John Shuler, an Associate Professor at the University of Illinois at Chicago. He is the Bibliographer for Urban Planning and Government Information/Documents Librarian in the library's Collections Development Department. Previously he was head of the documents department at Colgate University. Shuler has published extensively on the policy implications of government information in electronic media, and is a strong advocate of virtual reference. He

worked with GPO to create our first ever formal partnership with the FDLP, and spearheaded a 30-library virtual reference collaboration that GPO is taking steps to endorse through a formal partnership.

The following 2-year appointment fills the position vacated by Richard Akeroyd, completing the remainder of Akeroyd's term:

Kendall Wiggin is the State Librarian for Connecticut State Library, and was previously Director of Libraries at the New Hampshire State Library. He has also served on the board of directors of the New England Document Conservation Center and Libraries for the Future. As the head of a State Library that serves as a regional depository library, he is a strong advocate for public access to government information and at the same time very aware of the opportunities and challenges presented by the inevitable transition to electronic documents. Responsible for a large historic collection of government documents, he plans to work with GPO on the digitization and preservation of these collections.

The GPO is the Federal Government's primary centralized resource for gathering, cataloging, producing, providing, authenticating, and preserving published U.S. Government information in all its forms. GPO is responsible for the production and distribution of information products and services for all three branches of the Federal Government. In addition to publication sales, GPO makes government information available at no cost to the public through GPO Access (www.gpoaccess.gov), and through partnerships with more than 1,250 libraries nationwide participating in the Federal Depository Library Program (FDLP). For more information, please visit www.gpo.gov.

Fall Council Meeting & Depository Conference Announced

Registration is now open for the fall meeting of the Depository Library Council and Federal Depository Library conference. For meeting registration, go to the events page on the new FDLP Desktop, at: http://www.fdlp.gov/events/fall07.html.

Date & Time:
Monday, Oct. 15, 2007, 08:00 a.m. — Wednesday, Oct. 17, 2007, 05:00 p.m.

Location:
Doubletree Hotel Crystal City-National Airport
300 Army Navy Drive
Arlington, Virginia 22202

The Conference and Council meeting are open to everyone, and there is no registration fee. The programs provide Federal depository library staff, information professionals, and all others interested in Federal Government information dissemination the opportunity to stay current with Federal Depository Library Program activities, provide input into the planning process, and exchange ideas among colleagues.

Hotel Registration
A limited number of rooms at the Doubletree Hotel will be available on a first-come, first-served basis at the Government rate prevailing at the time of the meeting. The current rate is $195 (plus tax) per night single and $215.00 (plus tax) per night double. **The Government rate may increase in the new fiscal year after October 1. Registrants will be charged the prevailing Government rate regardless of the date of their registration.**

To book your reservations online, go to Doubletree's Web site and use group/convention code FDL or call 1-800-HILTONS (445-8667). **Please mention the GPO's Federal Depository Library Conference and Council meeting to receive the correct rate.**

Reservations should be made before Tuesday, September 23, 2007 to ensure receiving the prevailing Government rate. The District of Columbia's room tax is 14.5%. If you have any problem making your reservation, please contact the Office of Education and Outreach at (202) 512-1119 for assistance. Please make your reservations early!

Hotel reservations made after Tuesday, September 23, 2007 will be subject to availability, and the rate may vary. The prevailing Government rate will be honored beginning Thursday, October 11 through Saturday, October 20, 2007.

Parking
The hotel offers daily, overnight and valet parking. The maximum daily self parking rate is $18.00 per day (with tax), valet is $24.00 per day. Metro rail from the Reagan National Airport is approximately $2.00 and cab fare is approximately $8.00. The Doubletree offers a courtesy shuttle bus to and from Reagan National Airport to the hotel.

Vendors
Vendors interested in table space at the DLC meeting: please use the form at http://www.fdlp.gov/index.php?option=com_philaform&form_id=11&Itemid=1

Call for Educational Program Proposals Issued

GPO's Library Services and Content Management has issued a call for proposals for presentations for the upcoming fall meeting of the Depository Library Council and Federal Depository Library Conference.

For details and the proposal form, go to the new FDLP Desktop at: http://www.fdlp.gov/events/cfp.html.

Cumulative Listing of Executive Summary Performance Metrics Released

Library Services and Content Management is releasing a cumulative listing of executive summary performance metrics on the activities of the Federal Depository Library Program (FDLP) and the Cataloging and Indexing Program (C&I). The cumulative statistics cover the date range of October

2005 (Fiscal year 2005) thru May 2007 (Fiscal year 2007 to date). The cumulative report is now available online at: http://www.access.gpo.gov/su_docs/fdlp/metrics/index.html.

Annual Item Selection Update Cycle Ends July 31

Adds will take effect October 1

For details, go to

http://www.access.gpo.gov/su_docs/fdlp/tools/amendment.html

CGP Functionality Enhanced

Library Services and Content Management is pleased to announce the availability of two new email features as we continue to enhance services available through the Catalog of U.S. Government Publications (CGP), http://catalog.gpo.gov. When emailing up to twenty records there are now more format options from which to select: "Standard", "Short", "MARC Tags" and the newly added data formats: "MARC Format (.mrc)" and "Aleph Sequential."

FDLP Desktop Beta 3.0 Launched

Beta 3.0 of the FDLP Desktop was unveiled on July 3, 2007. This limited release features:

- New and improved forms--specifically Fall DLC Conference & Meeting registration and Call for Education Proposals. Users will receive an email confirmation of their submission. Meanwhile, LS&CM staff will receive email notifications of submissions and all entries are saved to a database. No more guessing if GPO received your registration! In the future, your FDLP Desktop user profile will store your contact information (if desired) and insert this information into forms to save you time. You will also have the ability to unregister should the need arise.

- Keep up-to-date with the latest news regarding the FDLP with newsflashes, RSS feeds, news articles, and more! Our new and improved RSS feed is updated automatically as new content is published. In the future, your site profile will allow you to subscribe to receive email alerts of content based on content sections and categories.

- Site search functionality. Our site search is two-fold. As you type your search term, a list of content items related to your search will appear. If you see what you want, use your keyboard arrow keys to navigate to the item and then hit <ENTER> to go to that article. If you don't see what you want, finish your query and hit <ENTER> to get a list of search results for your query.

This is only a glimpse of what has been done and what is yet to come! Stay tuned as we continue to release new features of the

Desktop. Other features pending release include:

- Individual user profiles
- Self-moderated Needs & Offers
- Online ordering of GPO promotional materials with order tracking
- Private messaging
- Moderated online chats
- Discussion forums

LS&CM staff are currently conducting a comprehensive analysis of the information disseminated on the FDLP Desktop in order to ensure that it is current and catered appropriately for the Web and to our community's expectations. We have decided to launch what has been completed so far so that our community can take advantage of the completed, new features while also having the chance to provide us feedback so we can make the site as useful as possible. Due to the size of the site and scope of the redesign, we will maintain dual sites during the migration and will create redirects to migrated.

In the meantime, our beta user is still active. Log in and check out what registration will offer:

- Username: ahasse
- Password: sudoc1

As an added bonus, we are announcing a new URL for the FDLP Desktop. Access us now at **http://www.fdlp.gov**!

Please report any bugs or provide your suggestions, rants, raves, et cetera via our feedback form.

Federal Depository Library Handbook Chapters Posted for Comment

Chapter 5: Depository Collections, is now posted for public comment by the depository community and other interested parties. Please use the Web form provided at the Handbook Web site to submit comments by Friday July 27, 2007. The chapter is available for review at: http://www.access.gpo.gov/su_docs/fdlp/handbook/index.html.

Chapter 6: Technical Services, remains available for public comment at the same web site. Deadline for comments on this chapter is July 20, 2007.

The remaining three Handbook chapters will be posted at the Web site as they become available.

GPO Authenticates Electronic Documents

GPO has taken a big step in fulfilling one of the most important goals of its Strategic Plan—providing authentic, electronic government information to the public. The launch of the Public and Private Laws beta site is the latest milestone in developing our authentication capabilities. GPO launched this as a beta site to allow users to help us test the technology and to provide feedback.

What is authentication?
Authentication is the process of verifying that the electronic document came from a trusted source and has not been modified before reaching the user.

How does it work?
Currently, we are manually signing each Public and Private Law. That means a GPO employee goes through a process for each PDF (Adobe's Portable Document Format) file and applies GPO's Seal of Authenticity, using PKI (Public Key Infrastructure) and digital signature technologies. Seeing the seal allows the user to quickly recognize that the file has been authenticated by GPO, and that it is trustworthy.

Can I see it?
You are encouraged to visit the site and to check out the authenticated documents. You can see firsthand GPO's progress in executing its Strategic Plan. Also, there is a *Provide Feedback* box that will take you to a survey where you can share your thoughts.

What's the big deal?
Given the number of digital documents that GPO provides to our users, authentication is critical in ensuring that what they are getting has not been altered. Authentication is a major component of GPO's Strategic Plan and also of the Future Digital System.

What's next?
The beta test is the first step toward being able to authenticate many more of the documents GPO provides electronically. GPO has been working with contractors on the development of a bulk signing tool that will allow us to automate the process and apply the signature to large numbers of documents in a shorter time.

Library Services and Content Management Update
Remarks by Richard G. Davis
Acting Superintendent of Documents
Director, Library Services and Content Management

At the Federal Documents Task Force Meeting
ALA Annual Conference
Saturday, June 23, 2007

Good afternoon! I am pleased to be at the Federal Documents Task Force meeting to provide you with an update from the Government Printing Office. Before I begin with some of our new initiatives, there are a couple of important items of note to speak about.

The FDLP and the Future Digital System
Recently, I have heard some discussion in the Federal depository library community about how the future of GPO's work with the FDLP may be taken over by the FDsys. I want to assure you that this is certainly not the case. In reality, the FDsys is being built, in part, to serve the digital content management needs of the FDLP, but it is also a key component of information/enterprise architecture for the agency. The FDLP remains an integral program, and the FDsys is an information management tool that will greatly benefit our program. Some of the specific benefits to the program that FDsys will provide include: improved search functionality, more authentication, version tracking, and online personalization options. FDsys is also complementing print by supporting Print on Demand and high volume printing technologies. We are looking forward to the future releases of technologies associated with the Future Digital System being built by

Mike Wash's Chief Technical Office team at GPO to help us.

GPO Access – **No Fee Access**
I also want to emphasize that GPO's commitment to provide the public with no-fee access to Government information through the FDLP, including *GPO Access*, remains the same. GPO will not allow access to content available through *GPO Access* to be restricted, diminished, or based on user fees for the FDLP. The public will be able to continue to print and download this information through the FDLP without restriction into the future.

New Public Printer and New Superintendent of Documents
First, as you may know, President Bush intends to nominate Bob Tapella, of Virginia, to be the next Public Printer. Mr. Tapella currently serves as Chief of Staff of GPO. Prior to this, he served as Deputy Chief of Staff. It is our expectation that once the new Public Printer has been confirmed, a decision and announcement on the next Superintendent of Documents would follow shortly thereafter. While I am not a candidate for the position, I am proud to serve as the Acting Superintendent of Documents until a new one is appointed, and once that occurs, I

will continue on in my current position as the Director, Library Services and Content Management.

New Depository Library Council Members
Depository Library Council members are so very integral to the long-running success of the FDLP. They serve to assist and advise GPO in identifying and evaluating methods to improve public access to Government information through the FDLP. We are currently in the process of confirming our newest DLC members, and you can expect a press release within the next week.

Budget
I also wanted to update on GPO's FY08 budget request, specifically as it relates to the Salaries and Expenses Appropriation. House Report 2771 is available on GPO Access, the Legislative Branch Appropriations Act, 2008. It passed the House of Representatives yesterday afternoon.

For 2008, GPO requested $45,613,000 for the Salaries and Expenses appropriation. Special projects for the FDLP fall under this category, including data migration and processing new digitized and harvested content for GPO Access, FDLP outreach and assessments, an expansion of our cataloging and indexing program for web harvesting and other initiatives. The House recommendation is that we receive $35,434,000. While this is significantly less than requested, it is an increase of $2,338,000 from what we are currently receiving. Once we have more information on our appropriations, as they make their way through the Senate and conference, we will share it with you.

I'd now like to take some time to update you on some of the various initiatives we are working on at GPO.

FDLP Desktop
I am pleased to announce that we have a beta redesign of the FDLP Desktop available. The innovative design offers the use of the latest Web tools to enhance your interaction with GPO and your colleagues. Although still in beta mode, the redesign features friendly and reorganized content with customization options, a site search, and more. All of your favorite content from the old Desktop is currently being migrated to the new site.

Additionally, the Library unit will be unveiling a new service called FDLP Express. With this new service, users can register to have the latest news and updates from the new Desktop captured and sent right to their e-mail inbox. This new service makes it convenient and easy for you to stay current with the timeliest FDLP updates. FDLP Express will ensure that you receive news and updates as quickly as possible without having to constantly check the Web site for new information.

Authentication
As you may know, authenticated Public and Private Laws for the 110th Congress are now available on *GPO Access* as a searchable and browseable application in beta form. Public and private laws within this application contain digitally signed and certified PDF files that contain GPO's Seal of Authenticity. This authentication initiative furthers GPO's work to provide users further assurance that files electronically disseminated through *GPO Access* are unchanged since GPO authenticated them. The URL for this new application is included in the latest GPO Update.

As part of testing GPO's authentication technology, we would like to collect valuable input and comments from all users on this application.

Handles
While GPO is currently assigning PURLs to online publications, Handles is the persistent identifier of choice selected by the team at GPO building the Future Digital System. In view of this, Library unit staff are leading an effort to release a beta version of the Handles implementation project.

GPO began assigning PURLs to online publications in 1999 and to date we've created more than 80,000 PURLs with an additional 800-1,000 PURLs being generated each month. Migration of these PURLs to Handles will follow the implementation with the Future Digital System.

Shared Regionals
I'd like to talk about a goal identified in *GPO's A Strategic Vision for the 21st Century*: to develop a new model for the FDLP that increases partner flexibility. I want to emphasize the word "flexibility." One stated objective is, "to allow the existing 53 [now 52] regional depository libraries to combine their tangible collections in a manner that will continue to offer acceptable public access to documents at reduced operating costs to participating libraries."

As you all know, the concept of multiple libraries sharing the responsibilities of a regional Federal depository is not new. It is almost as old as the statute that created regional depositories in 1962. Within the statutory framework of Chapter 19, Title 44, U.S.C., different models of sharing resources and responsibilities between regional and selective libraries within the states they serve have been implemented over the years. These include different models of intra-state sharing between regional and selective libraries, and between regional depository libraries in one state and selective depository libraries in an adjacent state where no regional library exists.

For almost fifteen years now that I have been a part of it, the Federal depository library community has discussed alternative models for carrying out the responsibilities of regional depository libraries. More recently I recall, for instance, a Regional Meeting we had in 2003 on Strengths, Opportunities, Weaknesses and Threats at our Fall Regional Meeting. There was a statement made back then that in looking to the future, GPO must acknowledge that all regionals are not equal. GPO has a responsibility to engage library administrations in the need for the continued existence of the Regional when that administration pulls their support or other resources from a Regional.

Back then, and especially since then, technological innovations and the online environment have made it possible to develop models for sharing resources and responsibilities between regional depositories in different states and the selective libraries and patrons they support. In this environment where geographic boundaries are blurred to services, who better to determine how to deliver the Government information needs of a region than the depository libraries that currently serve it?

In working to meet the goal in *GPO's Strategic Vision*, and also at the request of the depository library community, GPO developed Guidelines for Establishing Shared Regional Depository Libraries. These draft guidelines were posted to the FDLP Desktop and a request for comments was sent through FDLP-L. At the start of my comments on this section, I emphasized the word "flexibility." I can tell you today that based upon all the comments I have read thus far, I think all of us have general agreement on that principle. I believe every letter I have received used the word.

Now we need to work together, cautiously yet optimistically, and within the boundaries of the law, to move the FDLP forward in a manner that continues to serve the public without sacrificing our historical principles that have worked so well. That is the challenge: moving from broad principles to the details of how best to accomplish this without sacrificing the historical underpinnings of the program. I am confident that if we keep communications open and work on this together, we can keep this program viable and relevant into the future.

GPO encourages you to read the guidelines and send in your thoughts and suggestions to us—as individuals, organizations, as a region. GPO wants to receive comments that represent the broad spectrum of our community. The deadline for submitting comments was extended through June 29th. GPO plans to share these comments with both legal staff at GPO and also our congressional oversight committee, so that we can work together with the library community on next steps to best address interstate shared regional opportunities that we are being asked to respond to. Send your e-mail to Cindy Etkin at cetkin@gpo.gov.

While working on new initiatives, GPO continues to improve and enhance existing services.

Catalog of U.S. Government Publications
The first enhancements that I wanted to address concern the Catalog of U.S. Government Publications, GPO's online public access catalog. The CGP has been live since March 6, 2006, and since that time, it has had more than 20 million successful requests. Recently, we began offering new e-mail features. When e-mailing up to twenty records there are now more format options from which to select.

Also, testing of Z39.50 access to the CGP has been underway since mid-April. Testers will continue to test and provide feedback on their experiences until the end of June. Additionally, the new Federal Depository Library Directory is nearing release as a service of the CGP. A Brief Bibliography pilot project is also underway to test workflows, and the separate record approach for cataloging and information is on the FDLP Desktop.

Partnerships
Partnerships with other organizations within the FDLP community are integral to GPO's mission and to serving our customers according to the highest standard possible. There are a few enhancements of note that I wanted to talk about today. First, this April, GPO signed a partnership agreement with Southern Methodist University for permanent public access to the library's World War II digital library. Partnership discussions are also underway with the Homeland Security Digital Library and the Government Information Online virtual reference service. Also, work with Oklahoma State University continues on the redesign of Browse Topics. I want to encourage all of you to consider becoming a volunteer contributor for one or several of the many topics covered.

Finally, to help encourage the development of partnerships, work is underway to enhance partnership-related information on the FDLP Desktop. As a first step, sample Memorandums of Understanding for content and service partnerships have been added to the Desktop.

Digitization Demonstration Project
In March 2006, a six-month digitization demonstration project was authorized by the Joint Committee on Printing (JCP). The project began in July 2006 and provided GPO the opportunity to test equipment capabilities,

develop workflow processes, analyze costs, and evaluate methods for ingest, storage, and access to the digitized files.

The project was under the purview of the Customer Services Business Unit, Digital Conversion Services. They used our *Operational Specification for Converted Content* to produce preservation master files. *Specifications for Quality Control* was used to determine the quality of the preservation master files. The access derivatives were created as Adobe Acrobat Portable Document Format (PDF) files.

We provided the unit with the publications for digitization, based upon previously identified priorities. The Chief Technical Officer (CTO) reaffirmed that the specifications met the requirements of the Future Digital System.

The project was completed in December 2006, and in January 2007 GPO arranged a meeting of specialists that represented the Federal government, Federal depository libraries, academic libraries, and others in the information community.

The attendees were surveyed and there was agreement that the digitization specifications for preservation level scanning produced high quality acceptable derivatives that support access and search.

There also was consensus that GPO's role in the digitization arena is not necessarily to digitize the entire collection of Federal publications all on our own. Rather, the group indicated that GPO should play a role in the cooperative environment of Federal publications digitization projects. They also pointed out that GPO should carve a niche for itself by digitizing special materials such as maps, fragile materials, or microfiche.

At its April 2007 meeting, the Depository Library Council came to similar conclusions and recommended that GPO partner with libraries and other institutions on digitization projects. Council further recommended that GPO focus its efforts on standardizing partnership agreements and coordinating the dissemination of specifications for digitization.

GPO will be making a summary of the Digitization Demonstration Project available along with a proposed path for moving ahead. And we look forward to any comments you may have on the direction we'll propose to the JCP.

Automated Metadata Extraction
GPO has entered into an agreement with DTIC, the Defense Technical Information Center, to be part of the automated metadata extraction software development project. DTIC has been working on this tool with Old Dominion University since FY 2004.

The automated metadata extraction tool uses a software application that can identify and extract metadata such as title, corporate author, report date, distribution limitations, etc., from an electronic document with minimal or no human intervention for the citation creation. The application uses a rules-based template approach. Documents are grouped based on layout and a template is created for each group.

GPO will be working with ODU to enhance the templates already in use for the DTIC scientific and technical documents to test the feasibility of their use on the EPA documents that GPO gathered during the harvesting pilot project we conducted.

For more information on the metadata extraction process, go to the FDLP Desktop for Gopi Nair's presentation in the Fall 2006

Proceedings of the Federal Depository Library Conference. His presentation includes samples of metadata extracted from Congressional hearings.

Lou Rosenfeld, co-author of the best selling book *Information Architecture and the World Wide Web,* has estimated that it would take 60 employee-years to create metadata for a collection of one million documents. At that rate GPO is very glad DTIC began exploring automated metadata extraction. And we're looking forward to working with DTIC and ODU on this project. We will keep the community informed as this project moves forward.

Last but not least, there are a couple of quick reminders.

Annual Item Selection Update
The deadline for amending item selections is July 31, 2007. Any drop changes you make will be effective immediately, and any add changes will be effective on October 1, 2007.

2007 Biennial Survey
Also, the 2007 biennial survey is scheduled to be released in October 2007. GPO staff members are currently at work refining the survey tool, and of course, survey questions will be shared with the community prior to its release. More information on the survey will be forthcoming in the next few months.

Interagency Depository Seminar
I also wanted to take the opportunity to remind you that the 2007 Interagency Depository Seminar will be held in Washington, DC from July 30 - August 3. Representatives from a variety of Federal agencies will present an overview of their information products and services as they relate to Federal depository libraries. Advance registration is required, but there is no fee to attend the seminar. Prospective attendees should complete the online registration form on the FDLP Desktop.

I sincerely thank you for your time today, and I will be available throughout the conference, along with several other GPO staff members. Feel free to engage us on any of the initiatives going on at the GPO.

[Handout]

Library Services and Content Management Update – ALA Annual Conference – June 2007

ANNUAL ITEM SELECTION UPDATE
The annual update cycle affords depository libraries the opportunity to add items to their selection profile, and will take place beginning on June 1, 2007. Libraries are asked to evaluate their selections during the months of June and July and submit their final adds and drops by July 31, 2007. Items can be dropped during the update cycle, or at any time during the year. The drops are processed immediately and take effect within 48 hours. Items selected during the update cycle will become effective on October 1, 2007.

GPO recommends that libraries review their current selections in terms of their communities' Government information needs and change their selections accordingly.

2007 INTERAGENCY DEPOSITORY SEMINAR
The 20th Annual Interagency Depository Seminar will be held in Washington, DC from July 30 - August 3, 2007. Representatives from a variety of Federal agencies will present an overview of their information products and services as they relate to Federal depository libraries. Prospective attendees should complete the online registration form at:
http://www.access.gpo.gov/su_docs/fdlp/registration/interagency_reg.html

DEPOSITORY LIBRARY COUNCIL MEETINGS & FEDERAL DEPOSITORY LIBRARY CONFERENCE
The 2007 Fall Depository Library Council Meeting and Federal Depository Library Conference will be held from Monday, October 15 through Wednesday, October 17,

2007, at the Doubletree Hotel Crystal City located in Arlington, VA.

The 2008 Spring Depository Library Council meeting will be held March 30 through April 2, 2008 at the Westin Crown Center Hotel located in Kansas City, Missouri.

Additional information for these meetings will be made available to the depository community once registrations and hotel reservations are being accepted.

PUBLIC ACCESS ASSESSMENTS
Public access assessments will enable Library Services & Content Management (LSCM) to fulfill legal requirements "to make firsthand investigation of conditions for which need is indicated" (44 USC §1909). Assessments will emphasize public access to all formats of depository resources and related library services. They will also provide libraries with opportunities to share depository management best practices in order to enhance depository services and promote greater efficiency and effectiveness of depository operations. GPO expects to perform public access assessments of all libraries on a regular schedule, beginning in 2008.

For more on Public Access Assessments, go to:
http://www.access.gpo.gov/su_docs/fdlp/pubs/proceedings/07spring/assessments-0407.pdf.

BIENNIAL SURVEY
GPO is in the process of developing an online survey instrument and testing the functionality of the software for the 2007

Biennial Survey. In addition, GPO is reviewing the questions to find ways to more effectively measure operations and more accurately assess library conditions.

The Biennial Survey provides GPO with important information used in administering the FDLP. The 2005 Biennial Survey Results include questions and aggregate responses from a total of 1,190 depository libraries that responded to the 2005 Survey. The 2005 Survey data includes the questions and individual library responses which may be downloaded in preparation for the 2007 Biennial Survey. These files are accessible from the FDLP Desktop at
http://www.access.gpo.gov/su_docs/fdlp/bisurvey/

AUTHENTICATION
In late May, GPO released the beta Authenticated Public and Private Laws for the 110th Congress to the library community for comment. The beta application is searchable and browseable at
http://fdlpdev.gpo.gov/plaws/index.html.
This application contains digitally signed and certified PDF files that contain GPO's Seal of Authenticity. GPO is using Public Key Infrastructure (PKI) and Digital Signature technologies to verify the authenticity of the electronic U.S. Government documents that are disseminated through the Federal Depository Library Program (FDLP). As part of testing GPO's authentication technology, we would like to collect valuable input and comments from all users. If you would like to provide us feedback, please complete our feedback form,
http://www.surveymonkey.com/s.asp?u=44753915185.

GPO's Authentication initiative focuses on the primary objective of assuring users that the information made available by GPO is official and authentic and that trust

relationships exist between all participants in electronic transactions. In furthering GPO's mission to provide permanent public access to authentic U.S. Government publications, GPO is working to afford users further assurance that files electronically disseminated through *GPO Access* are unchanged since GPO authenticated them and provide security for and safeguard Federal Government publications that fall within scope of the FDLP.

DIGITIZATION OF THE LEGACY COLLECTION
In March 2006, a six-month digitization demonstration project was authorized by the Joint Committee on Printing (JCP). The project began in July 2006, with the goal of providing GPO the opportunity to test equipment capabilities, develop workflow processes, analyze costs, and evaluate methods for ingest, storage, and access to the digitized files. The demonstration project was completed in December 2006. In January 2007, GPO arranged a meeting of digitization specialists representing Federal libraries, Federal depository libraries, academic libraries and others in the information community, to review and provide feedback to GPO on a sample set of digitized files in PDF format.

A draft summary report of the Digitization Demonstration Project has been completed and is being reviewed by GPO management. The summary, which will be posted for public comment once approved, includes a short synopsis of the specialists' review of the converted document files, as well as a list of recommendations for future GPO digitization efforts and next steps for GPO's digitization program.

SHELFLIST DIGITIZATION
The pre-1976 historic shelflist project goal is to convert the bibliographic data on these

cards into machine-readable records in MARC21 format so that they can be loaded to GPO's Integrated Library System (ILS) (Aleph 500) catalog. The solicitation for conversion of the historic shelflist was reposted and open for bids on May 24, 2007, and responses are due by June 29, 2007. The file is at **http://www.fbo.gov/spg/GPO/PSPSD/WashingtonDC/ASBTS07/listing.html**.

FDLP DESKTOP REDESIGN

GPO unveiled a beta redesign of the FDLP Desktop at the spring Depository Library Council meeting in Denver, CO. Our goal for the redesign is to balance the mission of the FDLP with the latest Web tools to enhance your interaction with GPO and the depository community. The beta FDLP Desktop is available at: **http://fdlpdev.gpo.gov/fdlp**. [This site will be shut down soon. See article on Beta 3.0 on p. 5. –Ed. 7/13/07]

EXPRESS NEWSLETTER

In conjunction with the new FDLP Desktop, GPO plans to launch an online express newsletter that will "push" information to subscribers, taking advantage of many of the capabilities that will be available in the new desktop. The express newsletter will be offered in addition to the Administrative Notes newsletter and its Technical Supplement. Still in the planning stages, testing of the express newsletter will commence when the desktop is launched later this year.

GPO/NTIS PILOT PROJECT

Through a pilot project, Depository libraries have no-fee access to DARTS (Depository Access to Reports, Technical and Scientific), a database containing NTIS online reports dating from 1964 to 2000. The purpose of the pilot is to determine if NTIS can participate in the FDLP by providing access to its online content without having a negative impact on revenue, as by statute NTIS is self-sustaining.

After beta testing, the pilot began in late February and is projected to last a year. To date, 322 depositories have registered for the service. They have visited the site more than 2,000 times, with an average of 17 visits per day, each visit lasting an average of a little more than nine minutes. To sign-up for the service, fill out the verification form and fax it to GPO at 202-512-2300. The form is available at **http://www.access.gpo.gov/su_docs/fdlp/coll-dev/ntisform.pdf**.

Any questions about this project or signing up for it, should be addressed to Cindy Etkin at cetkin@gpo.gov.

HANDLES BETA TEST

GPO has selected the Handles System for persistent identifier technology, and LSCM plans to beta test the system in the coming months. On-going discussions with other business units within GPO are now occurring to coordinate the technical aspects of the beta test. Additionally, LSCM staff are exploring the details for registering the IP address for the Handles server with the Corporation for National Research Initiatives, and staff are scheduled to attend a Handles workshop offered as part of the International Digital Object Identifier Foundation's 2007 Annual Members Meeting in Washington. GPO plans to complete the beta test and document the results before the end of this calendar year.

ILS STATUS AND NEXT DELIVERABLES

New Email Services Implemented

Library Services and Content Management is pleased to announce the availability of two new email features as we continue to enhance services available through the Catalog of U.S. Government Publications (CGP), **http://catalog.gpo.gov**. When emailing up to twenty records there are now more format

options from which to select: "Standard", "Short", "MARC Tags" and the newly added data formats: "MARC Format (.mrc)" and "Aleph Sequential".

Z39.50
Testing by a select group of depositories is continuing through June 30. GPO continues to work on activities leading to release to all depositories, with a target of late summer, including analyzing the log files, data gathering, and evaluation of testers' feedback. GPO automation staff have also been working with a variety of Z39.50 clients, to enable some basic assistance to depositories with questions.

New Federal Depository Library Directory
Final development is underway prior to the release of the new Federal Depository Library Directory as a service of the Catalog of U.S. Government Publications. A data entry conventions guide and an OPAL presentation will be released to the depository community for assistance in updating their directory information prior to release of the Directory to the public.

Upgrade of Aleph software to version 18
LTIS is working with Ex Libris and our systems integrator, Progressive Technology Federal Systems (PTFS) on activities surrounding the upgrade of the Aleph software to version 18. GPO brought up the ILS on version 16.02. Once the new version is fully tested in the test environment, the production server will be upgraded. Completion is estimated by the end of the year. Version 18 has many new features, particularly in the area of patron authenticated services.

Citrix implementation
The implementation of Citrix to provide GPO staff secure desktop access to the Aleph client is in the final testing stages before

acceptance. Implementation will enable workflow changes and faster appearance of Federal government publications in the CGP in at least brief record form.

MetaLib
Planning is underway to upgrade the MetaLib to version 4 prior to moving forward to implementation. Dependent on time and staff needed to work on the Aleph software version 18 upgrade, implementation is projected by the end of the year.

FEDERAL DEPOSITORY LIBRARY HANDBOOK
Work on the new Federal Depository Library Handbook is progressing steadily. The public comments received on twelve sections have been reviewed and incorporated as appropriate.

Chapter 6 (Technical Services) is posted for public comment on the FDLP Desktop at **http://www.access.gpo.gov/su_docs/fdlp/handbook/index.html**, with comments due by July 23, 2007.

Chapter 5 (Depository Collections) was sent to key stakeholders for comment. Chapters 2 (Legal Requirements), 7 (Public Assessments), 13 (Increasing Electronic Depository Collections), and various appendices are under development. The twelve sections which are in "FINAL DRAFT" versions are posted to the FDLP Desktop for reference use. The final versions may change slightly when the entire FDL Handbook is finalized. The FDL Handbook is expected to be completed this summer.

DISTRIBUTION AND *GPO ACCESS* STATISTICS
During the period from October 2006 through May 2007, GPO distributed 2,620,678 tangible copies of 5,768 titles (print, microfiche, CD's, DVDs and in-house maps).

USGS map distribution during the same period included 266 titles and 68,849 copies.

From October 2006 through May 2007, 10,122 online titles and 4,488 PURL links to agency titles outside of GPO Access were added, for a total of 14,610 new online titles. These additions bring the total number of titles to 219,773, and the total number of PURL links to agency titles outside of GPO Access to 52,442, for a total of 272,215 titles accessible through GPO Access.

In the first 7 months of FY 2007, 270.3 million documents were retrieved from GPO Access, averaging nearly 38.6 million a month, or 1.3 million per day. Retrievals from GPO Access since its inception in 1994 now total 3.2 billion.

In the first 8 months of FY 2007, 12,094 titles were cataloged, compared with 8,893 in the same period in FY 2006.

Questions?
If you have questions or comments on any of the content in Administrative Notes, please send them to askGPO, the online help service at:
http://gpo.custhelp.com/cgi-bin/gpo.cfg/php/enduser/ask.php

To ensure that your question is routed to the correct area, please choose the category "Federal Depository Libraries" and the appropriate subcategory, if any.

You may also contact the GPO Customer Contact Center at 866-512-1800 (Toll-free), or at 202-512-1800 (DC Metropolitan Area), Monday through Friday, 7:00 a.m. - 8:00 p.m., EST.

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