

**Steering Committee Minutes**  
**October 23, 2000**  
**GSA Building, room 5700**  
**7th & D Streets, SW**

The meeting convened at 9:30 a.m. Rich Guida started by providing the status of several ongoing activities:

**Status of Funding Request in FY01 Budget:**

As we all know we are under a continuing resolution at this time. Of the \$7M we had requested, \$3.5M was included in the Treasury/Postal appropriation. As of this date, it had neither been denied or approved (the bill was subsequently passed and vetoed before the end of October). We expect approximately \$1.4M of these funds to be available for agencies to interoperate with the Federal Bridge (the remaining \$2.0M is to add CAs to the operational production Bridge and to operate the Policy Authority. We expect approximately \$100K to go to Treasury WCF expenses.) If and when these funds are approved, there will be little time to disperse them. We will consult with OMB on how to proceed. Attractive candidates include: USDA's NFC, EPA, SSA/HCFA, NASA.

**Status on the Federal Bridge:**

The updated UniCert CA install has been completed. The re-cross-certification is scheduled to be completed this week. Once that is done, GSA/Mitretek will commence getting the production two-node FBCA operational. We expect that to be completed by the end of November. The production FBCA will reside at GSA and the prototype FBCA at Mitretek.

**Status of the FPKI Policy Authority:**

Rich introduced the new chair of the Policy Authority, Michelle Moldenhauer, from Treasury. She was elected at the Policy Authority's October 11th meeting. The status of the Policy Authority's actions are that the Certificate Policy (CP), once accepted by the Steering Committee, would go to the Policy Authority for review and approval at their November meeting, and then hopefully to the Federal CIO Council (Enterprise Interoperability and Emerging IT Committee - EIEITC) in December. As everyone recognizes the CP needs to be in place before agencies can cross-certify with the Bridge. The application form, for agencies to apply to the Policy Authority for interoperation with the Federal Bridge, and the draft Memorandum of Agreement between an agency and the Policy Authority once interoperation is approved, will be provided to the Steering Committee for review in the next few days. The MOA will be a model; it will be tailored to each agency's circumstances as appropriate. The first draft of the Policy Authority By-Laws, which will govern their internal operations, has been provided to them; this will be available to the Steering Committee for review and comment once the Policy Authority has commented on them.

The EIEITC is scheduled to meet next Friday. The Directories subgroup also reports to them. We will be working closely with the Directories subgroup to ensure the White Pages accepts digital certificates.

To summarize, the work underway focuses on having a two-node production FBCA operational, the Policy Authority operational with the application form, bylaws and interagency agreement completed and approved, and the CP approved and issued, all by the end of December.

**ACES:**

Kim Nelson from EPA reported that the EPA task order has been awarded. Judy Spencer reported that the NIST task order is out for bid, and that the SSA task order, for their Annual Wage Reporting system, has been awarded.

**FBCA CP - Discussion:**

For the rest of the meeting time, Rich reviewed the final draft of the FBCA Certificate Policy with the Steering Committee members (members had been reviewing previous drafts in detail over the past several months). This was done by displaying the CP on a screen and going over the high points, stopping whenever Steering Committee members had questions, comments or concerns. Discussion focussed on the initial registration process and uniqueness of names, whether or not to require biometrics for identity proofing, frequency of CARLs and CRLs for agency CAs for routine and loss/compromise situations, and transitive trust issues. Consensus was reached and corrective language inserted into the document at the meeting. The members present agreed to accept the text of the CP, recognizing that if the reviews by the Policy Authority or CIO Council resulted in further changes, they would be apprised of the changes and thus have an opportunity to express any objections.

The meeting adjourned at 12:16 p.m.

The next meeting of the Steering Committee is scheduled for December 1st at 9:30 a.m.

**Attendees who signed in:**

Richard Guida, Treasury and Chair, FPKISC  
Denise Silverberg, Treasury and Deputy to the Chair  
Michelle Moldenhauer, Treasury and Chair, FPKIPA  
Donna Dodson, SSA  
Kathy Lyons-Burke, NIST  
Chuck McGann, USPS  
Gary Dahlquist, DoD  
Kim Nelson, US EPA  
Tice DeYoung, NASA  
Russell Davis, FDIC  
Rich Bowler, Justice  
Kathy Sharp, USDA/NFC  
Mark Liegey, USDA/NFC  
Judith Spencer, GSA  
Scott Eltringham, Justice  
Dinesh Kumar, SSA

Louis Grosman, NRC  
Arthur Purcell, USPTO  
Terri Hobson, GSA  
Helen Chapman, GSA  
Mike Wendling, DO Navy  
Jonathan Womer, OMB  
Eugene McDowell, NOAA