

DOT Strategic Acquisition Council Charter

1. Mission

The Department of Transportation (DOT) Strategic Acquisition Council (SAC) provides a forum of senior DOT acquisition leaders to

- ensure acquisition strategically contributes to DOT's mission,
- share best practices among the Operating Administrations (OAs),
- ensure a consistent focus on acquisition improvement throughout DOT,
- address issues affecting the DOT procurement community, and
- meet the common needs of the OAs.

2. Composition

The composition of the SAC is as follows:

- Senior Procurement Executive (SPE), Chairperson
- The Chief of Contracting Office or a senior procurement official from each of the following OAs:
 - FAA
 - NHTSA
 - FHWA
 - FMCSA
 - MARAD
 - FTA
 - RITA
 - VOLPE
 - SLS
 - PHMSA
 - OST
- Director, Office of Small and Disadvantaged Business Utilization (OSDBU)

3. Roles and Responsibilities

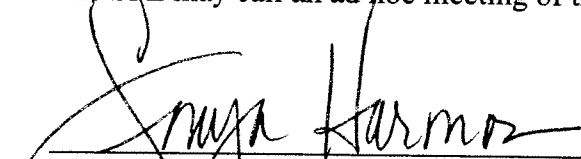
- SPE - The SPE will coordinate the activities of the SAC and provide administrative support. The SPE will be the liaison between the SAC, senior DOT officials and external federal officials on DOT-wide acquisition issues.
- SAC –
 - The SAC is an advisory body and does not have the authority to provide direction to the OAs.
 - Membership on the SAC does not abrogate the authority of any member with regards to their primary responsibilities to the OAs.

- The SAC will focus on DOT-wide activities that ensure acquisition strategically contributes to DOT's mission, such as developing acquisition workforce solutions, implementing best practices and innovative acquisition approaches, mitigating risks, identifying business reengineering opportunities, managing the acquisition function to achieve results and accountability, and creating a culture for sharing knowledge and improving acquisition at DOT.
 - The SAC will be an advisory body to the SPE on any proposed changes to the Transportation Acquisition Manual (TAM) and the Transportation Acquisition Regulation (TAR). The SAC will ensure that policies and procedures to improve the usefulness, quality and consistency of the TAR and TAM are established while enabling timely dissemination of acquisition guidance.
- The SAC may appoint working groups or task forces to carry out special projects.

4. Operations of the SAC

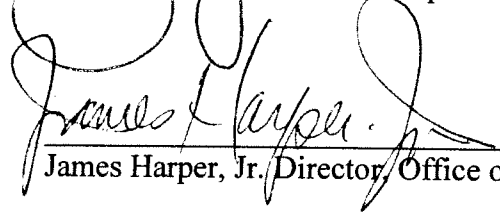
The SAC will generally meet monthly at a regularly scheduled time. The agenda for each SAC meeting will be provided by the SPE 1 to 2 days in advance of the meeting, although items may be added to the agenda at any time at the request of a SAC member.

The SPE may call an ad hoc meeting of the SAC when needed.



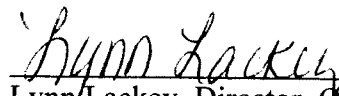
 Sonya Harmon, Director, Acquisition Management (FMCSA)

1/28/09
 Date



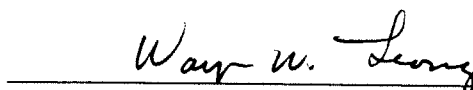
 James Harper, Jr. Director, Office of Procurement (FTA)

1-29-2009
 Date



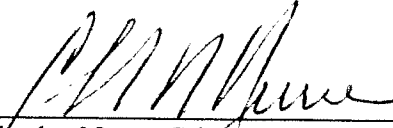
 Lynn Lackey, Director, Office of Administrative Services (RITA)

29 Jan 09
 Date

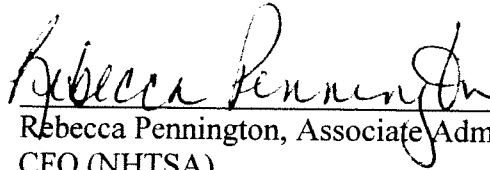


 Wayne Leong, Director, Office of Acquisition (MARAD)


1/28/09
 Date


Charles Nurse, Director, Office of Acquisition and Grant
Services (FRA)

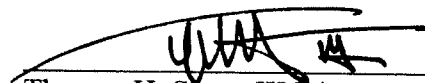
1/26/09
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Rebecca Pennington, Associate Administration/Deputy
CFO (NHTSA)

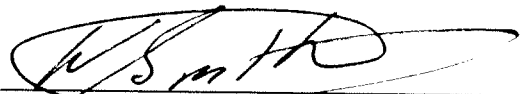
1/26/09
Date


David S. Scali, Chief, Acquisition Division, RITA/VOLPE
Center (VOLPE)

1/21/09
Date


Thomas H. Scott, III Director, Office of Contracts and
Procurement (PHMSA)

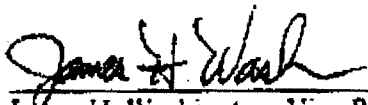
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Willie Smith, Director, Office of Acquisition
Management (FHWA)

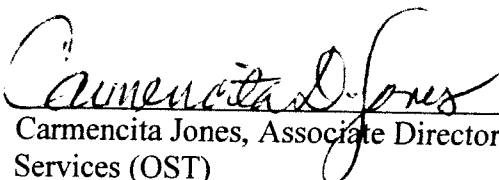
1/30/09
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Patricia White, Supervisory Contract Specialist (SLS)

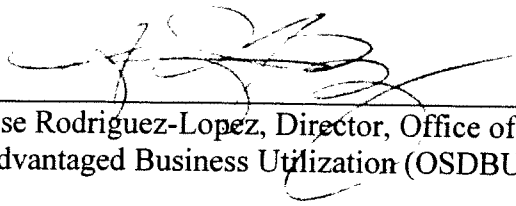
1/14/09
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James H. Washington, Vice President and Chief Acquisition
Officer (FAA)

1/9/09
Date

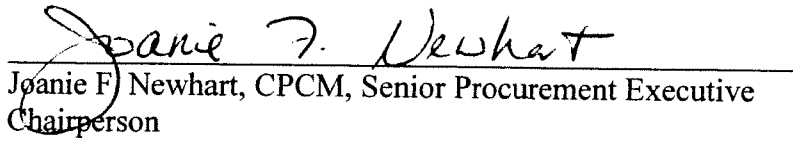

Carmencita Jones, Associate Director, Acquisition
Services (OST)

3/13/09
Date



Denise Rodriguez-Lopez, Director, Office of Small and Disadvantaged Business Utilization (OSDBU)

1/9/09
Date



Joanie F. Newhart, CPCM, Senior Procurement Executive
Chairperson

3/13/09
Date