SYSTEM LOCATION:

Records are maintained in the Human Resources Directorate, Office of the Inspector General of the Department of Defense, 400 Army Navy Drive, Arlington, VA 22202–4704.

SYSTEM MANAGER(S) AND ADDRESS:

Delete entry and replace with 'Director, Human Resources Directorate, Office of the Inspector General of the Department of Defense, 400 Army Navy Drive, Arlington, VA 22202–4704.'

CIG 18

SYSTEM NAME:

Grievance Records (February 16, 1999, 64 FR 7632).

SYSTEM LOCATION:

Records are maintained by the personnel office of the Office of the Inspector General, DoD, Personnel and Security Directorate, Employee Relations Division, 400 Army Navy Drive, Suite 512, Arlington, VA 22202–2884.

CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:

Current or former Inspector General, Department of Defense employees who have submitted grievances in accordance with 5 CFR Part 771, DoD Directive 1400.25–M Subchapter 771 and DoD Inspector General Instruction 1400.5.

CATEGORIES OF RECORDS IN THE SYSTEM:

The case files contain all documents related to grievances including reports of interviews and hearings, examiner's findings and recommendations, copy of the original and final decision, and related correspondence and exhibits.

AUTHORITY FOR MAINTENANCE OF THE SYSTEM:

5 U.S.C. 2302, Prohibited personnel practices; 5 U.S.C. 7121, Grievance procedures; 5 CFR part 771; DoD 1400.25–M, Subchapter 771, Administrative Grievance System; DoD Inspector General Instruction 1400.5; and E.O. 9397 (SSN).

PURPOSE(S):

The information will be used by the Inspector General, Department of Defense to control and process grievances; to investigate the allegations; conduct interviews; and render the final decision.

ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:

In addition to those disclosures generally permitted under 5 U.S.C.

552a(b) of the Privacy Act, these records or information contained therein may specifically be disclosed outside the DoD as a routine use pursuant to 5 U.S.C. 552(a)(b)(3) as follows:

To disclose information to any source from which additional information is requested in the course of processing a grievance, to the extent necessary to identify the individual, inform the source of the purpose(s) of the request, and identify the type of information requested.

To disclose in response to a request for discovery or for appearance of a witness, information that is relevant to the subject matter involved in a pending judicial or administrative proceeding.

To provide information to officials of labor organization reorganized under the Civil Service Reform Act when relevant and necessary to their duties, exclusive representation concerning personnel policies, practices, and matter affecting work conditions.

POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING RETAINING AND DISPOSING OF RECORDS IN THE SYSTEM:

STORAGE:

Records are stored in paper form.

RETRIEVABILITY:

Records are retrieved by names of the individuals on whom the records are maintained.

SAFEGUARDS:

Records are maintained in locked metal file cabinets, to which only OIG, DoD authorized personnel have access.

RETENTION AND DISPOSAL:

Records are destroyed four years after the case is closed.

SYSTEM MANAGER(S) AND ADDRESS:

Director, Human Resources Directorate, Office of the Inspector General of the Department of Defense, 400 Army Navy Drive, Arlington, VA 22202–4704.

NOTIFICATION PROCEDURE:

Individuals seeking to determine whether this system of records contains information about themselves should address written inquiries to the Chief, Freedom of Information Act/Privacy Act Office, 400 Army Navy Drive, Arlington, VA 22202–4704.

Written requests for information should include the full name.

RECORD ACCESS PROCEDURES:

Individuals seeking access to records about themselves contained in this system of records should address written inquires to the Privacy Act Officer, Freedom of Information Act/ Privacy Act Office, 400 Army Navy Drive, Arlington, VA 22202–4704.

Written requests for information should include the full name.

CONTESTING RECORD PROCEDURES:

The OIG's rules for accessing records, and for contesting contents and appealing initial agency determinations are published in 32 CFR part 312 and may be obtained from the system manager.

RECORD SOURCE CATEGORIES:

Information is provided by the individual on whom the record is maintained; by testimony of witnesses; by Agency officials; or from related correspondence from organizations or persons.

EXEMPTIONS CLAIMED FOR THE SYSTEM:

None.

[FR Doc. 03–15045 Filed 6–13–03; 8:45 am] BILLING CODE 5001–08–P

DEPARTMENT OF DEFENSE

Office of the Secretary

Revised Non-Foreign Overseas Per Diem Rates

AGENCY: DoD, *Per Diem*, Travel and Transportation Allowance Committee. **ACTION:** Notice of revised non-foreign overseas *per diem* rates.

SUMMARY: The Per Diem, Travel and Transportation Allowance Committee is publishing Civilian Personnel Per Diem Bulletin Number 231. This bulletin lists revisions in the per diem rates prescribed for U.S. Government employees for official travel in Alaska, Hawaii, Puerto Rico, the Northern Mariana Islands and Possessions of the United States. AEA changes announced in Bulletin Number 194 remain in effect. Bulletin Number 231 is being published in the Federal Register to assure that travelers are paid per diem at the most current rates.

EFFECTIVE DATE: June 1, 2003.

SUPPLEMENTARY INFORMATION: This document gives notice of revisions in pier diem rates prescribed by the Per Diem Travel and Transportation Allowance Committee for non-foreign areas outside the continental United States. It supersedes Civilian Personnel Per Diem Bulletin Number 230. Distribution of Civilian Personnel Per Diem Bulletins by mail was discontinued. Per Diem Bulletins published periodically in the Federal Register now constitute the only notification of revisions in per diem to

agencies and establishments outside the Department of Defense. For more information or questions about *per diem* rates, please contact your local travel office. The text of the Bulletin follows:

Dated: June 3, 2003.

Patricia L. Toppings,

Alternate OSD Federal Register Liaison
Officer, Department of Defense.

BILLING CODE 5001–08–M

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THE ONLY CHANGES IN CIVILIAN BULLETIN 231 ARE REVISED RATES FOR ISLE OF HAWAII: OTHER; ISLE OF HAWAII: HILO; KURE, HAWAII IS NO LONGER LISTED AND A CHANGE TO THE SEASONAL DATES FOR SEWARD AND SITKA-MT. EDGECOMB, ALASKA.

| ANCHORAGE [INCL NAV RES] 05/01 - 09/15 | ALASKA | | | | |
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| 09/16 - 04/30 | | 170 | <i>CC</i> | 226 | 04/01/2002 |
| FAIRBANKS 05/01 - 09/15 | | | | | |
| 05/01 - 09/15 | · · · · · · · · · · · · · · · · · · · | 85 | 66 | 151 | 04/01/2003 |
| 09/16 - 04/30 | | 1.10 | 0.2 | 0.20 | 04/01/0002 |
| FOOTLOOSE 175 18 193 06/01/2002 FT. GREELY 79 60 139 04/01/2003 FT. RICHARDSON 05/01 - 09/15 170 66 236 04/01/2003 09/16 - 04/30 85 66 151 04/01/2003 FT. WAINWRIGHT 05/01 - 09/15 149 83 232 04/01/2003 09/16 - 04/30 75 76 151 04/01/2003 GLENNALLEN 05/01 - 09/30 137 61 198 09/01/2001 10/01 - 04/30 89 56 145 09/01/2001 HEALY 06/01 - 08/31 115 41 156 04/01/2003 09/01 - 05/31 80 38 118 04/01/2003 HOMER 05/15 - 09/15 109 72 181 04/01/2003 | | | | | |
| FT. GREELY 79 60 139 04/01/2003 FT. RICHARDSON 05/01 - 09/15 170 66 236 04/01/2003 09/16 - 04/30 85 66 151 04/01/2003 FT. WAINWRIGHT 05/01 - 09/15 149 83 232 04/01/2003 09/16 - 04/30 75 76 151 04/01/2003 GLENNALLEN 05/01 - 09/30 137 61 198 09/01/2001 10/01 - 04/30 89 56 145 09/01/2001 HEALY 06/01 - 08/31 115 41 156 04/01/2003 09/01 - 05/31 80 38 118 04/01/2003 HOMER 05/15 - 09/15 109 72 181 04/01/2003 | | | | | |
| FT. RICHARDSON 05/01 - 09/15 | | | | | |
| 05/01 - 09/15 | | . 79 . | 60 | 139 | 04/01/2003 |
| 09/16 - 04/30 85 66 151 04/01/2003 FT. WAINWRIGHT 05/01 - 09/15 149 83 232 04/01/2003 09/16 - 04/30 75 76 151 04/01/2003 GLENNALLEN 05/01 - 09/30 137 61 198 09/01/2001 10/01 - 04/30 89 56 145 09/01/2001 HEALY 06/01 - 08/31 115 41 156 04/01/2003 09/01 - 05/31 80 38 118 04/01/2003 HOMER 05/15 - 09/15 109 72 181 04/01/2003 | | | | | 0.4.404.40000 |
| FT. WAINWRIGHT 05/01 - 09/15 | | | | | |
| 05/01 - 09/15 | | 85 | 66 | 151 | 04/01/2003 |
| 09/16 - 04/30 75 76 151 04/01/2003 GLENNALLEN 05/01 - 09/30 137 61 198 09/01/2001 10/01 - 04/30 89 56 145 09/01/2001 HEALY 06/01 - 08/31 115 41 156 04/01/2003 09/01 - 05/31 80 38 118 04/01/2003 HOMER 05/15 - 09/15 109 72 181 04/01/2003 | | | | | |
| GLENNALLEN 05/01 - 09/30 | | | | | |
| 05/01 - 09/30 137 61 198 09/01/2001 10/01 - 04/30 89 56 145 09/01/2001 HEALY 06/01 - 08/31 115 41 156 04/01/2003 09/01 - 05/31 80 38 118 04/01/2003 HOMER 05/15 - 09/15 109 72 181 04/01/2003 | · · · · · · · · · · · · · · · · · · · | 75 | 76 | 151 | 04/01/2003 |
| 10/01 - 04/30 89 56 145 09/01/2001 HEALY 06/01 - 08/31 115 41 156 04/01/2003 09/01 - 05/31 80 38 118 04/01/2003 HOMER 05/15 - 09/15 109 72 181 04/01/2003 | | | | | |
| HEALY 06/01 - 08/31 09/01 - 05/31 HOMER 05/15 - 09/15 115 41 156 04/01/2003 38 118 04/01/2003 | | | | | |
| 06/01 - 08/31 115 41 156 04/01/2003 09/01 - 05/31 80 38 118 04/01/2003 HOMER 05/15 - 09/15 109 72 181 04/01/2003 | 10/01 - 04/30 | 89 | 56 | 145 | 09/01/2001 |
| 09/01 - 05/31 80 38 118 04/01/2003 HOMER 05/15 - 09/15 109 72 181 04/01/2003 | | | | | |
| HOMER 05/15 - 09/15 109 72 181 04/01/2003 | 06/01 - 08/31 | 115 | | 156 | |
| 05/15 - 09/15 109 72 181 04/01/2003 | 09/01 - 05/31 | 80 | 38 | 118 | 04/01/2003 |
| 00/10 | HOMER | | | | |
| 09/16 - 05/14 76 68 144 04/01/2003 | 05/15 - 09/15 | 109 | | 181 | |
| | 09/16 - 05/14 | 76 | 68 | 144 | 04/01/2003 |

| LOCALITY | MAXIMUM LODGING AMOUNT (A) + | M&IE RATE (B) = | MAXIMUM PER DIEM RATE (C) | EFFECTIVE DATE |
|--------------------------------|---------------------------------------|-----------------------|------------------------------------|--------------------------|
| JUNEAU | 99 | 75 | 174 | 04/01/2003 |
| KAKTOVIK KAVIK CAMP | 165 150 | 86 69 | 251 219 | 05/01/2002 05/01/2002 |
| KENAI-SOLDOTNA | | | | |
| 04/01 - 10/31 | 110 | 83 | 193 | 04/01/2003 |
| 11/01 - 03/31 | 69 | 75 | 144 | 04/01/2003 |
| KENNICOTT | 179 | 81 | 260 | 04/01/2003 |
| KETCHIKAN | | | | 0.4.404.40000 |
| 05/01 - 09/30 | 110 | 82 | 192 | 04/01/2003 |
| 10/01 - 04/30 | 89 | 80 | 169 | 04/01/2003 |
| KING SALMON 05/01 - 10/01 | 225 | 91 | 316 | 05/01/2002 |
| 10/02 - 04/30 | 125 | 81 | 206 | 05/01/2002 |
| KLAWOCK | 100 | 53 | 153 | 04/01/2002 |
| KODIAK | 90 | 83 | 173 | 04/01/2003 |
| KOTZEBUE | | | | , , |
| 05/01 - 08/31 | 141 | 91 | 232 | 04/01/2003 |
| 09/01 - 04/30 | 125 | 89 | 214 | 04/01/2003 |
| KULIS AGS | | | | |
| 05/01 - 09/15 | 170 | 66 | 236 | 04/01/2003 |
| 09/16 - 04/30 | 85 | 66 | 151 | 04/01/2003 |
| MCCARTHY METLAKATLA | 179 | 81 | 260 | 04/01/2003 |
| 05/30 - 10/01 | 98 | 48 | 146 | 05/01/2002 |
| 10/02 - 05/29 | 78 | 47 | 125 | 05/01/2002 |
| MURPHY DOME | | | | , , |
| 05/01 - 09/15 | 149 | 83 | 232 | 04/01/2003 |
| 09/16 - 04/30 | 75 | 76 | 151 | 04/01/2003 |
| NOME | 115 | 91 | 206 | 04/01/2003 |
| NUIQSUT | 180 | 53 | 233 | 05/01/2002 |
| POINT HOPE | 130 | 70 | 200 | 03/01/1999 |
| POINT LAY PORT ALSWORTH | 105 135 | 67 88 | 172 223 | 03/01/1999 05/01/2002 |
| PRUDHOE BAY | 95 | 67 | 162 | 05/01/2002 |
| SEWARD | 33 | 0, | 102 | 00/01/2002 |
| 05/01 - 09/30 | 189 | 67 | 256 | 06/01/2003 |
| 10/01 - 04/30 | 79 | 56 | 135 | 06/01/2003 |
| SITKA-MT. EDGECUMBE | | | | |
| 05/01 - 09/30 | 110 | 81 | 191 | 06/01/2003 |
| 10/01 - 04/30 | 99 | 80 | 179 | 06/01/2003 |
| SKAGWAY | 110 | 0.0 | 100 | 04/01/2002 |
| 05/01 - 09/30 10/01 - 04/30 | 110 89 | 82 80 | 192 169 | 04/01/2003 04/01/2003 |
| SPRUCE CAPE | 90 | 83 | 173 | 04/01/2003 |
| ST. GEORGE | 105 | 55 55 | 160 | 05/01/2003 |
| TALKEETNA | 100 | 89 | 189 | 07/01/2002 |
| TANANA | 115 | 91 | 206 | 04/01/2003 |
| TOGIAK | 100 | . 39 | 139 | 07/01/2002 |
| TOK | | | | |
| 05/01 - 09/30 | 81 | 76 | 157 | 04/01/2003 |

| | MAXIMUM LODGING AMOUNT (A) + | M&IE RATE (B) = | MAXIMUM PER DIEM RATE (C) | EFFECTIVE DATE |
|--|---------------------------------------|-----------------------|------------------------------------|--------------------------|
| 10/01 - 04/30 | 60 | 74 | 134 | 04/01/2003 |
| UMIAT UNALAKLEET | 150 79 | 98 80 | 248 159 | 04/01/2003 04/01/2003 |
| VALDEZ | 120 | 0.1 | 0.20 | 04/01/0003 |
| 05/01 - 10/01 10/02 - 04/30 | 139 79 | 91 86 | 230 165 | 04/01/2003 04/01/2003 |
| WAINWRIGHT | 120 | 83 | 203 | 05/01/2002 |
| WASILLA | 99 | 68 | 167 | 04/01/2003 |
| WRANGELL | | | | |
| 05/01 - 09/30 | 110 | 82 | 192 | 04/01/2003 |
| 10/01 - 04/30 YAKUTAT | 89 110 | 80 68 | 169 178 | 04/01/2003 03/01/1999 |
| [OTHER] | 80 | 55 | 135 | 09/01/2001 |
| AMERICAN SAMOA | 00 | 33 | 133 | 03/01/2001 |
| AMERICAN SAMOA | 85 | 67 | 152 | 03/01/2000 |
| GUAM | | | | |
| GUAM (INCL ALL MIL INSTAL) | 135 | 76 | 211 | 09/01/2002 |
| HAWAII CAMP H M SMITH | 112 | 82 | 194 | 05/01/2003 |
| EASTPAC NAVAL COMP TELE AREA | 112 | 82 | 194 | 05/01/2003 |
| FT. DERUSSEY | 112 | 82 | 194 | 05/01/2003 |
| FT. SHAFTER | 112 | 82 | 194 | 05/01/2003 |
| HICKAM AFB | 112 | 82 | 194 | 05/01/2003 |
| HONOLULU (INCL NAV & MC RES C | | 82 | 194 | 05/01/2003 |
| ISLE OF HAWAII: HILO ISLE OF HAWAII: OTHER | 100 150 | 80 79 | 180 229 | 06/01/2003 06/01/2003 |
| ISLE OF NAWATI. OTHER | 158 | 88 | 246 | 05/01/2003 |
| ISLE OF MAUI | 159 | 89 | 248 | 06/01/2002 |
| ISLE OF OAHU | 112 | 82 | 194 | 05/01/2003 |
| KEKAHA PACIFIC MISSILE RANGE | | 88 | 246 | 05/01/2003 |
| KILAUEA MILITARY CAMP | 100 | 80 | 180 | 06/01/2003 |
| LANAI LUALUALEI NAVAL MAGAZINE | 395 112 | 138 82 | 533 194 | 05/01/2003 05/01/2003 |
| MCB HAWAII | 112 | 82 82 | 194 | 05/01/2003 |
| MOLOKAI | 101 | 98 | 199 | 05/01/2003 |
| NAS BARBERS POINT | 112 | 82 | 194 | 05/01/2003 |
| PEARL HARBOR [INCL ALL MILITA | | 82 | 194 | 05/01/2003 |
| SCHOFIELD BARRACKS | 112 | 82 | 194 | 05/01/2003 |
| WHEELER ARMY AIRFIELD | 112 72 | 82 61 | 194 133 | 05/01/2003 01/01/2000 |
| [OTHER] JOHNSTON ATOLL | 12 | 61 | 133 | 01/01/2000 |
| JOHNSTON ATOLL | 0 | 14 | 14 | 05/01/2002 |
| MIDWAY ISLANDS | • | - - | _ | |
| MIDWAY ISLANDS [INCL ALL MILI'NORTHERN MARIANA ISLANDS | TAR 150 | 47 | 197 | 02/01/2000 |
| ROTA | 149 | 72 | 221 | 10/01/2002 |
| SAIPAN , | 150 | 88 | 238 | 10/01/2002 |
| TINIAN | 85 | 71 | 156 | 10/01/2002 |
| [OTHER] | 55 | 72 | 127 | 04/01/2000 |
| PUERTO RICO | | | | |

| | MAXIMUM LODGING AMOUNT (A) + | M&IE RATE (B) = | MAXIMUM PER DIEM RATE (C) | EFFECTIVE DATE |
|--------------------------------|---------------------------------------|-----------------------|--|-------------------|
| BAYAMON | | | ······································ | |
| 04/11 - 12/23 | 155 | 71 | 226 | 01/01/2000 |
| 12/24 - 04/10 | 195 | 75 | 270 | 01/01/2000 |
| CAROLINA | | | | |
| 04/11 - 12/23 | 155 | 71 | 226 | 01/01/2000 |
| 12/24 - 04/10 | 195 | 75 | 270 | 01/01/2000 |
| FAJARDO [INCL CEIBA & LUQUILL | 0] 82 | 54 | 136 | 01/01/2000 |
| FT. BUCHANAN [INCL GSA SVC CT | R, | | | |
| 04/11 - 12/23 | 155 | 71 | 226 | 01/01/2000 |
| 12/24 - 04/10 | 195 | 75 | 270 | 01/01/2000 |
| HUMACAO | 82 | 54 | 136 | 01/01/2000 |
| LUIS MUNOZ MARIN IAP AGS | | | | |
| 04/11 - 12/23 | 155 | 71 | 226 | 01/01/2000 |
| 12/24 - 04/10 | 195 | 75 | 270 | 01/01/2000 |
| MAYAGUEZ | 85 | 59 | 144 | 01/01/2000 |
| PONCE | 96 | 69 | 165 | 01/01/2000 |
| ROOSEVELT RDS & NAV STA | 82 | 54 | 136 | 01/01/2000 |
| SABANA SECA [INCL ALL MILITAR | | | | |
| 04/11 - 12/23 | 155 | 71 | 226 | 01/01/2000 |
| 12/24 - 04/10 | 195 | 75 | 270 | 01/01/2000 |
| SAN JUAN & NAV RES STA | | - | 200 | 01 /01 /0000 |
| 04/11 - 12/23 | 155 | 71 | 226 | 01/01/2000 |
| 12/24 - 04/10 | 195 | 75 | 270 | 01/01/2000 |
| [OTHER] | 62 | 57 | 119 | 01/01/2000 |
| VIRGIN ISLANDS (U.S.) | | | | |
| ST. CROIX | 0.2 | 7.0 | 1.05 | 01 /01 /0000 |
| 04/15 - 12/14 | 93 | 72 | 165 205 | 01/01/2000 |
| 12/15 - 04/14 | 129 | 76 | 205 | 01/01/2000 |
| ST. JOHN | 010 | 0.4 | 202 | 01/01/2000 |
| 04/15 - 12/14 | 219 | 84 | 303 482 | 01/01/2000 |
| 12/15 - 04/14 | 382 | 100 | 482 | 01/01/2000 |
| ST. THOMAS | 1.60 | 7.2 | 236 | 01/01/2000 |
| 04/15 - 12/14 12/15 - 04/14 | 163 288 | 73 86 | 374 | 01/01/2000 |
| | 200 | 86 | 3/4 | 01/01/2000 |
| WAKE ISLAND WAKE ISLAND | 60 | 32 | 92 | 09/01/1998 |
| WAKE ISLAND | 6 0 | 32 | 92 | 09/01/1990 |

[FR Doc. 03–15042 Filed 6–13–03; 8:45 am] BILLING CODE 5001–08–C

DEPARTMENT OF DEFENSE

Department of the Air Force

Privacy Act of 1974; System of Records

AGENCY: Department of the Air Force,

ACTION: Notice to Amend Systems of Records.

SUMMARY: The Department of the Air Force is amending six systems of records notices in its existing inventory of record systems subject to the Privacy Act of 1974, (5 U.S.C. 552a), as amended.

The amendments are required to alert the users of these systems of records of the additional requirements of the Health Insurance Portability and Accountability Act (HIPAA) of 1996, as implemented by DoD 6025.18–R, DoD Health Information Privacy Regulation. Language being added under the 'Routine Use' category is as follows:

Note: This system of records contains individually identifiable health information. The DoD Health Information Privacy Regulation (DoD 6025.18–R) issued pursuant to the Health Insurance Portability and Accountability Act of 1996, applies to most such health information. DoD 6025.18–R may place additional procedural requirements on the uses and disclosures of such information beyond those found in the Privacy Act of 1974 or mentioned in this system of records notice.

DATES: 'This proposed action will be effective without further notice on July 16, 2003 unless comments are received which result in a contrary determination.

ADDRESSES: Send comments to the Air Force Privacy Act Manager, Office of the Chief Information Officer, AF–CIO/P, 1155 Air Force Pentagon, Washington, DC 20330–1155.

FOR FURTHER INFORMATION CONTACT: Mrs. Anne Rollins at (703) 601–4043.

SUPPLEMENTARY INFORMATION: The Department of the Air Force systems of records notices subject to the Privacy Act of 1974, (5 U.S.C. 552a), as amended, have been published in the **Federal Register** and are available from the address above.

The specific changes to the records systems being amended are set forth below followed by the notices, as amended, published in their entirety. The proposed amendments are not within the purview of subsection (r) of the Privacy Act of 1974, (5 U.S.C. 552a),

as amended, which requires the submission of a new or altered system report.

Dated: June 5, 2003.

Patricia Toppings,

Alternate OSD Federal Register Liaison Officer, Department of Defense.

F044 AF SG J

SYSTEM NAME:

Air Force Blood Program (June 11, 1997, 62 FR 31793).

Changes

ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:

Add to end of entry 'Note: This system of records contains individually identifiable health information. The DoD Health Information Privacy Regulation (DoD 6025.18–R) issued pursuant to the Health Insurance Portability and Accountability Act of 1996, applies to most such health information. DoD 6025.18–R may place additional procedural requirements on the uses and disclosures of such information beyond those found in the Privacy Act of 1974 or mentioned in this system of records notice.'

F044 AF SG J

SYSTEM NAME:

Air Force Blood Program.

SYSTEM LOCATION:

Air Force hospitals, medical centers and clinics. Official mailing addresses are published as an appendix to the Air Force's compilation of systems of records notices.

CATEGORIES OF INDIVIDUALS COVERED BY THE SYSTEM:

Active duty and retired military personnel, dependents of military personnel, government employees.

CATEGORIES OF RECORDS IN THE SYSTEM:

Emergency blood donor list, donor record cards, and a roster/list by blood type and Rh factor.

AUTHORITY FOR MAINTENANCE OF THE SYSTEM:

42 U.S.C. 262, Regulation of biological products, as implemented by Air Force Instruction 44–105, The Air Force Blood Program.

PURPOSE(S):

Used by Air Force medical centers, hospitals and clinics to control, coordinate and process request for blood donors.

ROUTINE USES OF RECORDS MAINTAINED IN THE SYSTEM, INCLUDING CATEGORIES OF USERS AND THE PURPOSES OF SUCH USES:

In addition to those disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act, these records or information contained therein may specifically be disclosed outside the DoD as a routine use pursuant to 5 U.S.C. 552a(b)(3) as follows:

The DoD 'Blanket Routine Uses' published at the beginning of the Air Force's compilation of systems of records notices apply to this system.

Note: This system of records contains individually identifiable health information. The DoD Health Information Privacy Regulation (DoD 6025.18–R) issued pursuant to the Health Insurance Portability and Accountability Act of 1996, applies to most such health information. DoD 6025.18–R may place additional procedural requirements on the uses and disclosures of such information beyond those found in the Privacy Act of 1974 or mentioned in this system of records notice.

POLICIES AND PRACTICES FOR STORING, RETRIEVING, ACCESSING, RETAINING, AND DISPOSING OF RECORDS IN THE SYSTEM:

STORAGE:

Maintained in file folders and in card files.

RETRIEVABILITY:

Retrieved by name. Rosters/lists are filed chronologically.

SAFEGUARDS:

Records are accessed by person(s) responsible for servicing the record system in performance of their official duties, and by commanders of medical centers, hospitals and clinics. Records are stored in security file containers/cabinets.

RETENTION AND DISPOSAL:

Retained in office files until superseded, obsolete, no longer needed for reference, or on inactivation, then destroyed by tearing into pieces, shredding, pulping, macerating, or burning. Donor record cards are retained in office files for seven years.

SYSTEM MANAGER(S) AND ADDRESS:

The Surgeon General, Headquarters United States Air Force. Official mailing addresses are published as an appendix to the Air Force's compilation of systems of records notices.

NOTIFICATION PROCEDURE:

Individuals seeking to determine whether information about themselves is contained in this system should address written inquiries to or visit the Surgeon General, Headquarters United States Air Force. Official mailing