

Dated: September 25, 2003.

**Brenda E. Dyer,**

*Deputy Clearance Officer, Department of Justice.*

[FR Doc. 03-24815 Filed 9-30-03; 8:45 am]

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## DEPARTMENT OF LABOR

### Occupational Safety and Health Administration

[Docket No. GE2003-1, GE2003-2]

#### **Draft Ergonomics for the Prevention of Musculoskeletal Disorders: Guidelines for Retail Grocery Stores; Draft Ergonomics for the Prevention of Musculoskeletal Disorders: Guidelines for Poultry Processing**

**AGENCY:** Occupational Safety and Health Administration (OSHA), Labor.

**ACTION:** Notice of rescheduling and postponement of public meetings.

**SUMMARY:** OSHA is rescheduling a public stakeholder meeting on the draft Ergonomics for the Prevention of Musculoskeletal Disorders: Guidelines for Retail Grocery Stores (draft grocery guidelines) for October 2, 2003. OSHA is also postponing the public stakeholder meeting on the draft Ergonomics for the Prevention of Musculoskeletal Disorders: Guidelines for Poultry Processing (draft poultry processing guidelines), which had been scheduled for October 2, 2003, and will reschedule it in the near future.

**DATES:** OSHA will hold a half-day public stakeholder meeting on its draft grocery guidelines from 8:30 a.m. to 12:30 p.m., Thursday, October 2, 2003.

**ADDRESSES:** *Stakeholder meeting:* The public stakeholder meeting on the draft grocery guidelines will be held at the Washington Court Hotel, 525 New Jersey Avenue, NW., Washington, DC 20001; telephone (202) 628-2100.

*Obtaining Copies of the Draft Guidelines:* You can download the draft grocery and poultry guidelines from OSHA's Web page on the Internet at <http://www.osha.gov>. Printed copies of the draft grocery and poultry guidelines are available from OSHA, Office of Publications, U.S. Department of Labor, Room N-3101, 200 Constitution Avenue, NW., Washington, DC 20210, or by telephone at (800) 321-OSHA (6742). You also may fax your request for copies of the draft guidelines to (202) 693-2498.

**FOR FURTHER INFORMATION CONTACT:** Steven F. Witt, OSHA, Directorate of Standards and Guidance, U.S. Department of Labor, Room N-3718,

200 Constitution Avenue, NW., Washington, DC 20210; telephone (202) 693-1950.

#### **SUPPLEMENTARY INFORMATION:**

##### **Draft Grocery Guidelines**

OSHA will hold a public stakeholder meeting on its draft grocery guidelines from 8:30 a.m. to 12:30 p.m., Thursday, October 2, 2003, at the Washington Court Hotel, 525 New Jersey Avenue, NW., Washington, DC 20001. The stakeholder meeting, originally set for October 18, 2003, had to be rescheduled because of the emergency closing of Federal government offices due to Hurricane Isabel.

##### **Draft Poultry Processing Guidelines**

OSHA is postponing the October 2, 2003, public stakeholder meeting on its draft poultry processing guidelines. OSHA will announce the time and location of the rescheduled meeting in the **Federal Register** in the near future.

This notice was prepared under the direction of John L. Henshaw, Assistant Secretary for Occupational Safety and Health. It is issued under sections 4 and 8 of the Occupational Safety and Health Act of 1970 (29 U.S.C. 653, 657).

Issued at Washington, DC, this 26 day of September, 2003.

**John L. Henshaw,**

*Assistant Secretary of Labor.*

[FR Doc. 03-24931 Filed 9-30-03; 8:45 am]

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## NATIONAL AERONAUTICS AND SPACE ADMINISTRATION

[Notice 03-124]

### **NASA Advisory Council, Biological and Physical Research Advisory Committee, Commercial Advisory Subcommittee; Meeting**

**AGENCY:** National Aeronautics and Space Administration.

**ACTION:** Notice of Meeting.

**SUMMARY:** The National Aeronautics and Space Administration announces a meeting of the NASA Advisory Council, Biological and Physical Research Advisory Committee, Commercial Advisory Subcommittee (CAS).

**DATES:** Wednesday, October 22, 2003, 9 a.m. to 5 p.m.

**ADDRESSES:** NASA Headquarters, 300 E Street, SW., Room 8Q43, Washington, DC 20546.

**FOR FURTHER INFORMATION CONTACT:** Ms. Candace Livingston, Code US, National Aeronautics and Space Administration, Washington, DC 20546, 202/358-0697.

**SUPPLEMENTARY INFORMATION:** The meeting will be open to the public up to the seating capacity of the room. Advance notice of attendance to the Executive Secretary is requested. The agenda for the meeting will include the following topics:

- Introduction/Remarks
- Report from the Space Station Utilization Advisory Subcommittee
- Decision Rules Status
- Legislative Issues/Research Re-planning Activities
- Independent Review Result
- SPD Development Plan
- Subcommittee Structure/Terms of Reference
- Subcommittee Discussion
- Wrap-Up/Recommendations

Attendees will be requested to sign a register and to comply with NASA security requirements, including the presentation of a valid picture ID, before receiving an access badge. Foreign nationals attending this meeting will be required to provide the following information: full name; gender; date/place of birth; citizenship; visa/greencard information (number, type, expiration date); passport information (number, country, expiration date); employer/affiliation information (name of institution, address, country, phone); title/position of attendee. To expedite admittance, attendees can provide identifying information in advance by contacting Ms. Kim Butler via email at [kbutler@hq.nasa.gov](mailto:kbutler@hq.nasa.gov) or by telephone at (202) 358-2560. Attendees will be escorted at all times. It is imperative that the meeting be held on these dates to accommodate the scheduling priorities of the key participants.

**June W. Edwards,**

*Advisory Committee Management Officer, National Aeronautics and Space Administration.*

[FR Doc. 03-24859 Filed 9-30-03; 8:45 am]

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## NATIONAL ARCHIVES AND RECORDS ADMINISTRATION

### **Agency Information Collection Activities: Proposed Collection; Comment Request**

**AGENCY:** National Archives and Records Administration (NARA).

**ACTION:** Notice.

**SUMMARY:** NARA is giving public notice that the agency proposes to request extension of a currently approved information collection, NA Form 3035, Applicant Background Survey, to obtain source of recruitment, ethnicity, race,

and disability data on job applicants. The information is used to determine if the recruitment is effectively reaching all aspects of the relevant labor pool. The information is also used to determine if there are proportionate acceptance rates at various stages of the recruitment process. The public is invited to comment on the proposed information collection pursuant to the Paperwork Reduction Act of 1995.

**DATES:** Written comments must be received on or before December 1, 2003 to be assured of consideration.

**ADDRESSES:** Comments should be sent to: Paperwork Reduction Act Comments (NHP), Room 4400, National Archives and Records Administration, 8601 Adelphi Rd, College Park, MD 20740-6001; or faxed to 301-837-3213; or electronically mailed to [tamee.fechhelm@nara.gov](mailto:tamee.fechhelm@nara.gov).

**FOR FURTHER INFORMATION CONTACT:** Requests for additional information or copies of the proposed information collection and supporting statement should be directed to Tamee Fechhelm at telephone number 301-837-1694, or fax number 301-837-3213.

**SUPPLEMENTARY INFORMATION:** Pursuant to the Paperwork Reduction Act of 1995 (Pub. L. 104-13), NARA invites the general public and other Federal agencies to comment on proposed information collections. The comments and suggestions should address one or more of the following points: (a) Whether the proposed information collection is necessary for the proper performance of the functions of NARA; (b) the accuracy of NARA's estimate of the burden of the proposed information collection; (c) ways to enhance the quality, utility, and clarity of the information to be collected; and (d) ways, including the use of information technology, to minimize the burden of the collection of information on respondents. The comments that are submitted will be summarized and included in the NARA request for Office of Management and Budget (OMB) approval. All comments will become a matter of public record. In this notice, NARA is soliciting comments concerning the following information collection:

*Title:* Applicant Background Survey.

*OMB number:* 3095-0045.

*Agency form number:* NA Form 3035.

*Type of review:* Regular.

*Affected public:* Applicants for NARA jobs.

*Estimated number of respondents:* 2,593.

*Estimated time per response:* 5 minutes.

*Frequency of response:* On occasion (when applicant wishes to apply for a job at NARA).

*Estimated total annual burden hours:* 216 hours.

*Abstract:* A diverse workforce enhances our agency by ensuring that we can draw on the widest possible variety of viewpoints and experiences to improve the planning and actions we undertake to achieve our mission and goals. By promoting and valuing workforce diversity, we create a work setting where these varied experiences contribute to a more efficient and dynamic organization and employees can develop to their full potential. To achieve these ends and in accordance with our Strategic Plan, we constantly work to improve our performance in hiring and promoting people in underrepresented groups.

This form is used to obtain source of recruitment, ethnicity, race, and disability data on job applicants to determine if the recruitment is effectively reaching all aspects of the relevant labor pool and to determine if there are proportionate acceptance rates at various stages of the recruitment process. Use of this form allows us to objectively determine the barriers to recruitment and selection that affect underrepresented groups. There is no source of this information other than directly from applicants.

Response is optional. The information is used for evaluating recruitment only, and plays no part in the selection of who is hired. The information is not provided to selecting officials and plays no part in the selection of individuals. Instead, it is used in summary form to determine trends over many selections within a given occupation or organizational area. The information is treated in a very confidential manner. No information from the form is entered into the personnel file of the individual selected and all the forms are destroyed after the conclusion of the selection process.

The format of the questions on ethnicity and race are compliant with OMB requirements and comparable to those used by other Federal agencies. This form is a further simplification and update of a similar OPM applicant background survey used by NARA for many years.

Dated: September 17, 2003.

**L. Reynolds Cahoon,**

*Assistant Archivist for Human Resources and Information Services.*

[FR Doc. 03-24800 Filed 9-30-03; 8:45 am]

**BILLING CODE 7515-01-P**

## NATIONAL ARCHIVES AND RECORDS ADMINISTRATION

### Agency Information Collection Activities: Proposed Collection; Comment Request

**AGENCY:** National Archives and Records Administration (NARA).

**ACTION:** Notice.

**SUMMARY:** NARA is giving public notice that the agency proposes to request use of the Contractor/Agency Reviewer Identification Badge Authorization, NA Form 6000B, that will be used by employees of NARA on-site contractors and agency reviewers in order to obtain a NARA identification badge and proximity card. The public is invited to comment on the proposed information collection pursuant to the Paperwork Reduction Act of 1995.

**DATES:** Written comments must be received on or before December 1, 2003 to be assured of consideration.

**ADDRESSES:** Comments should be sent to: Paperwork Reduction Act Comments (NHP), Room 4400, National Archives and Records Administration, 8601 Adelphi Rd, College Park, MD 20740-6001; or faxed to 301-837-3213; or electronically mailed to [tamee.fechhelm@nara.gov](mailto:tamee.fechhelm@nara.gov).

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