



12. WINDOW MENU

The Window menu contains a variety of standard Microsoft windows-management functions.

12.1. Cascade

Menu Item: Window // Cascade

Use this function to rearrange the set of visible (non-iconified) windows.

"Cascade" means that the visible windows are stacked on top of each other, starting in the upper left-hand corner. Each succeeding window is placed on top of the preceding window and offset to the right and down.

If a window is maximized (thus covering all of the other windows), this function restores the window to its previous size before cascading.

12.2. Tile

Menu Item: Window // Tile

Use this function to rearrange the visible windows.

"Tile" means that the windows are arranged side-by-side without overlapping.

The Tile function does not work very well when there are DBF windows open. The reason is that the DBF windows are fixed in size and therefore they cannot be resized to fit side-by-side.

The Tile function is more useful for arranging graphics windows and output windows.

12.3. Arrange Icons

Menu Item: Window // Arrange Icons

Use this function to line up icons across the bottom of the main window. Sometimes this function is useful for finding an icon that is hidden under a window.

12.4. Close All Windows

Menu Item: Window // Close All

This function is used to close all open windows, including minimized (iconified) windows.

12.5. Toolbar On/Off

Menu Item: Window // Toolbar

You can turn on or turn off the toolbar with this function. The icon buttons on the toolbar represent functions on the menus. A toolbar button is disabled when the underlying function is inoperative.

There are three different toolbars:

- one for main window functions
- one for Input Graphics functions
- one for Output Graphics functions.

To turn off both the main and graphics toolbars, first focus on a graphics window and turn off the graphics toolbar, then focus on a DBF window and turn off the main tool bar.

12.6. Status Bar On/Off

Menu Item: Window // Status Bar

You can turn on or turn off the status bar with this function.

A short help phrase is usually displayed in the left-hand part of the status bar. Also, INM displays the name of the DBF file that is currently being read from disk.

When a DBF window is in focus, the origin of the current record (standard or user-generated data) and the number of records are displayed in the right-hand side of the status bar.

When a graphics window is in focus, the position of the mouse pointer is displayed on the right.

12.7. Window List

Menu Item: Window // (List of Window Titles)

The window list shows all open windows, including those that are minimized (represented by an icon).

You can focus on any window in the list by clicking on the name of the window. When there are too many windows to fit on the list, Windows provides a scroll box filled with window titles.

