SUMMARY

Estimated Average Burden Hours Per Response: 90 hours

This document provides the Report Definition for FCC Report 43-01, the ARMIS Annual Summary Report, and lists revenue, revenue requirement, and demand data, which must be provided annually by study area. It contains the following:

All monetary figures must be rounded to the nearest thousand dollars. All rates of return and percentage amounts must be entered in percent and must be rounded to 2 decimal places. All minutes of use figures must be rounded to the nearest thousand; all access line figures must be provided to the nearest whole number.

Items which need not be reported because they do not apply are designated by N/A. DO NOT override N/As. If a reporting carrier should wish to apply data to a field containing a N/A, the carrier should enter the amount(s) and an explanation as a footnote to the field. The amount(s) must not be entered in a N/A'd field. All other fields must be populated. If there are no data applicable to an open field, enter zero.

When errata occur, carriers must include in the transmittal letter a brief statement indicating the reason for the errata. Other explanatory notes must be included in the footnote section of the filing.

NOTICE: The ARMIS Annual Summary Report collects highly aggregated financial data reflecting the results of accounting, rate base, and cost allocation requirements prescribed in Parts 32, 64, 65, 36 and 69. This report also includes a demand analysis table containing interstate access demand data. The ARMIS Annual Summary Report specifies information requirements in a consistent format and is essential for the FCC to monitor revenue requirements, rate of return, jurisdictional separations and access charges. In addition, mid-sized incumbent local exchange carriers, as defined by Part 32.9000, shall certify compliance with Part 64.901 of the Commission's rules (see Part 64.905) by filing a certification letter annually. This certification letter must be signed, under oath, by an officer of the company. Your response is mandatory.

The public reporting for this collection of information is estimated to average 90 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the required data, and completing and reviewing the collection of information. If you have any comments on this burden estimate, or how we can improve the collection and reduce the burden it causes you, please write to the Federal Communications Commission, AMD-PERM, Paperwork Reduction Project (3060-0512), Washington, DC 20554. We will also accept your comments regarding the Paperwork Reduction Act aspects of this collection via the Internet if you send them to jboley@fcc.gov. PLEASE DO NOT SEND YOUR RESPONSE TO THIS ADDRESS.

Remember - You are not required to respond to a collection of information sponsored by the Federal government, and the government may not conduct or sponsor this collection, unless it displays a currently valid OMB control number or if we fail to provide you with this notice. This collection has been assigned an OMB control number of 3060-0512.

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TABLE I – COST AND REVENUE - CLASS B ACCOUNT LEVEL REPORTING
(Dollars in thousands)

ROW	CLASSIFICATION (a)	Total (b)	Nonreg (c)	Adjustments (d)	Subject to Separations (f)	State (g)	Interstate (h)
	Revenues						
1010	Basic Local Services		N/A				
1020	Network Access Services		N/A				
1030	Toll Network Services		N/A				
1040	Miscellaneous		N/A				
1045	Nonregulated			N/A	N/A	N/A	N/A
1060	Uncollectible						
1090	Total Operating Revenues						
	Expenses						
1120	Plant Specific						
1130	Plant Non-Specific						
1140	Customer Operations Marketing						
1150	Customer Operations Services						
1160	General & Administrative						
1170	Access						
1180	Depreciation/Amortization						
1185	FCC Expense Adjustment	N/A	N/A	N/A	N/A	N/A	
1190	Total Operating Expenses						
	Other Operating Items						
1290	Other Operating Income/Losses						
	Non-operating Items						
1320	Inc Effect/Jurisdictional Difference (Rev)		N/A				N/A
1330	Extraordinary Items (Rev)						
1365	Non-operating Income & Expenses						
1370	FCC Non-operating Adjustment (Exp)	N/A	N/A	N/A	N/A	N/A	
1390	Total Non-operating Items (Exp)						
	Taxes						
1510	Fixed Charges (Exp)						
1520	IRS Income Adjustment (Rev)		N/A				
1530	FCC Taxable Income Adjustment (Rev)	N/A	N/A		N/A	N/A	
1550	FCC ITC Adjustment (Rev)	N/A	N/A	N/A	N/A	N/A	
1595	Taxes – Federal, State, & Other (Exp)						

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TABLE I – COST AND REVENUE - CLASS B ACCOUNT LEVEL REPORTING
(Dollars in thousands)

ROW	CLASSIFICATION (a)	Total (b)	Nonreg (c)	Adjustments (d)	Subject to Separations (f)	State (g)	Interstate (h)
	Plant-in-Service						
1620	Support Plant						
1630	Operator Systems Equipment						
1640	COE-Switching						
1650	COE-Transmission						
1660	Cable and Wire Facilities						
1670	IOT Equipment						
1680	Amortizable Assets						
1690	Total Plant In-Service						
	Other Investments						
1705	Other Jurisdictional Assets-Net		N/A				N/A
1710	Property Held for Future Use						
1720	Plant Under Construction						
1730	Plant Acquisition Adjustment						
1740	Investment in Nonaffiliated Companies						
1750	Other Deferred Charges						
1760	Inventories						
1770	Cash Working Capital	N/A	N/A	N/A	N/A	N/A	
1780	FCC Investment Adjustment	N/A	N/A	N/A	N/A	N/A	
1790	Total Other Investments						
	Reserves						
1820	Accumulated Depreciation						
1830	Accumulated Amortization						
1840	Deferred Operating Income Taxes						
1850	Customer Deposits						
1865	Other Long-term Liab. & Def. Credits						
1882	Deferred Tax Liabilities		N/A		N/A	N/A	N/A
1883	Other Jurisd. Liab. & Deferred Credits		N/A				N/A
1885	FCC Reserve Adjustment	N/A	N/A	N/A	N/A	N/A	
1890	Total Reserves						
	Return Data						
1910	Average Net Investment	N/A	N/A	N/A			
1915	Net Return	N/A	N/A	N/A	N/A	N/A	
1920	Rate of Return	N/A	N/A	N/A	N/A	N/A	
	Miscellaneous Data						
1950	Lifeline Adjustment	N/A	N/A	N/A			
1960	Universal Service Fund – High Loop Cost	N/A	N/A	N/A			

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TABLE I – COST AND REVENUE - CLASS B ACCOUNT LEVEL REPORTING
(Dollars in thousands)

ROW	CLASSIFICATION (a)	Common Line (m)	Traffic Sensitive Switching (n)	Transport (p)	Total (r)	Special Access (s)	Billing & Collection (u)	IX (v)
	Revenues							
1010	Basic Local Services	N/A	N/A	N/A	N/A		N/A	N/A
1020	Network Access Services						N/A	
1030	Toll Network Services						N/A	
1040	Miscellaneous							
1045	Nonregulated	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1060	Uncollectible							
1090	Total Operating Revenues							
	Expenses							
1120	Plant Specific							
1130	Plant Non-Specific							
1140	Customer Operations Marketing							
1150	Customer Operations Services							
1160	General & Administrative							
1170	Access						N/A	
1180	Depreciation/Amortization							
1185	FCC Expense Adjustment							
1190	Total Operating Expenses							
	Other Operating Items							
1290	**Other Operating Income/Losses**							
	Non-operating Items							
1320	Inc Effect/Jurisdictional Difference (Rev)	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1330	Extraordinary Items (Rev)							
1365	Non-operating Income & Expenses							
1370	FCC Non-operating Adjustment (Exp)							
1390	Total Non-operating Items (Exp)							
	Taxes							
1510	Fixed Charges (Exp)							
1520	IRS Income Adjustment (Rev)							
1530	FCC Taxable Income Adjustment (Rev)							
1550	FCC ITC Adjustment (Rev)							
1595	Taxes – Federal, State, & Other (Exp)							

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TABLE I – COST AND REVENUE - CLASS B ACCOUNT LEVEL REPORTING
(Dollars in thousands)

ROW	CLASSIFICATION (a)	Common Line (m)	Traffic Sensitive			Special Access (s)	Billing & Collection (u)	IX (v)
			Switching (n)	Transport (p)	Total (r)			
	Plant-in-Service							
1620	Support Plant							
1630	Operator Systems Equipment	N/A				N/A	N/A	
1640	COE-Switching						N/A	
1650	COE-Transmission						N/A	
1660	Cable and Wire Facilities						N/A	
1670	IOT Equipment		N/A	N/A	N/A		N/A	N/A
1680	Amortizable Assets							
1690	Total Plant In-Service							
	Other Investments							
1705	Other Jurisdictional Assets-Net	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1710	Property Held for Future Use							
1720	Plant Under Construction							
1730	Plant Acquisition Adjustment							
1740	Investment in Nonaffiliated Companies							
1750	Other Deferred Charges							
1760	Inventories							
1770	Cash Working Capital							
1780	FCC Investment Adjustment							
1790	Total Other Investments							
	Reserves							
1820	Accumulated Depreciation							
1830	Accumulated Amortization							
1840	Deferred Operating Income Taxes							
1850	Customer Deposits							
1865	Other Long-term Liab. & Def. Credits							
1882	Deferred Tax Liabilities	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1883	Other Jurisd. Liab. & Deferred Credits	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1885	FCC Reserve Adjustment							
1890	Total Reserves							
	Return Data							
1910	Average Net Investment							
1915	Net Return						N/A	N/A
1920	Rate of Return						N/A	N/A
	Miscellaneous Data							
1950	Lifeline Adjustment	N/A	N/A	N/A	N/A	N/A	N/A	N/A
1960	Universal Service Fund – High Loop Cost	N/A	N/A	N/A	N/A	N/A	N/A	N/A

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TABLE II – DEMAND ANALYSIS
(Minutes in thousands, Lines in whole numbers)
END OF YEAR VIEW

Row	Classification (a)	Annual (bb)
	SWITCHED TRAFFIC SENS. DEMAND-MOU	
2050	Premium	
2060	Non-Premium	
	COMMON LINE DEMAND - BILLABLE ACCESS LINES	
2090	Single Line Business Access Lines	
2100	Residence Lifeline Access Lines	
2110	Residence Non-Lifeline Access Lines	
2120	Multi-line Business Access Lines	
2140	Access Lines Subject To A Special Access Surcharge	
2150	Total Billable Access Lines	

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Table III
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TABLE III – POLE AND CONDUIT RENTAL CALCULATION INFORMATION

Row	Row Title (a)	Amount (b)
Financial Information *($000)*		
100	Telecommunications Plant-in-Service	
101	Gross Investment – Poles	
102	Gross Investment – Conduit	
200	Accumulated Depreciation – Total Plant-in-Service	
201	Accumulated Depreciation – Poles	
202	Accumulated Depreciation – Conduit	
301	Depreciation Rate – Poles	
302	Depreciation Rate – Conduit	
401	Net Current Deferred Operating Income Taxes – Poles	
402	Net Current Deferred Operating Income Taxes – Conduit	
403	Net Current Deferred Operating Income Taxes – Total	
404	Net Non-current Deferred Operating Income Taxes – Poles	
405	Net Non-current Deferred Operating Income Taxes – Conduit	
406	Net Non-current Deferred Operating Income Taxes – Total	
501.1	Pole Maintenance Expense	
501.2	Pole Rental Expense	
501	Pole Expense	
502.1	Conduit Maintenance Expense	
502.2	Conduit Rental Expense	
502	Conduit Expense	
503	General & Administrative Expense	
504	Operating Taxes	
Operational Data *(Actual)*		
601	Equivalent Number of Poles	
602	Conduit System Trench Kilometers	
603	Conduit System Duct Kilometers	
700	Additional Rental Calculation Information	

TABLE I - COST AND REVENUE TABLE

GENERAL INSTRUCTIONS

Table I requires annual reporting, on an end-of-the-year basis, of revenue, expense, reserve and investment data for all aspects of the carriers' operations.

ROW INSTRUCTIONS

Each row is an element related to a study area's revenue or revenue requirement.

Row   Item Description

Revenues

1010.   Basic Local Services - The total of Account 5000.

1020   Network Access Services - The total of Accounts 5081 through 5083.

1030   Toll Network Services - The total of Account 5100.

1040   Miscellaneous - The total of Account 5200.

1045   Nonregulated - The balance of Account 5280. **Note:** Do not include uncollectibles in this row, see Row 1060.

1060   Uncollectibles - The total of Account 5300, which includes uncollectible regulated and nonregulated revenues. This amount is normally a positive amount to be subtracted from revenues in the calculation of Row 1090.

1090   Total Operating Revenues - The total of Rows 1010 through 1045 less Row 1060.

Expenses

1120   Plant Specific - The total of Accounts 6110, 6120, 6210, 6220, 6230, 6310 and 6410.

1130   Plant Non-Specific - The total of Accounts 6510 and 6530.

1140   Customer Operations Marketing - The total of Account 6610.

1150   Customer Operations Services - The total of Account 6620.

1160   General & Administrative - The total of Accounts 6720 and 6790.

1170   Access - The balance of Account 6540.

1180   <u>Depreciation/Amortization</u> - The total of Account 6560.

1185   <u>FCC Expense Adjustment</u> - This amount shall contain the net of: (1) expense and other tax items not included above which the Commission has expressly allowed for ratemaking purposes; and (2) expense and other tax items included above which the Commission has expressly excluded for ratemaking purposes. A positive value represents a net allowance and a negative value represents a net disallowance.

1190   <u>Total Operating Expenses</u> - The total of Rows 1120 through 1185.

Other Operating Items

1290   <u>Other Operating Income/Losses</u> - This amount shall contain the net of Accounts 7100 and 7990.

Non-operating Items

1320   <u>Income Effects of Jurisdictional Ratemaking Differences (Net) (Revenue)</u> - The balance of Account 7910. A positive value represents income and a negative value represents a loss.

1330   <u>Extraordinary Items (Revenue)</u> - The total of Account 7600. Amounts excluded from ratemaking are removed in Row 1370. A positive value represents an income and a negative value represents a loss.

1365   <u>Non-operating Income and Expenses</u> - The total of Account 7300. A positive value represents an income and a negative value represents a loss.

1370   <u>FCC Non-operating Adjustment (Expense)</u> - This amount shall contain the net of: (1) non-operating items not included above which the Commission has expressly allowed for ratemaking purposes; and (2) non-operating items included above which the Commission has expressly excluded for ratemaking purposes. A positive value represents an expense and a negative value represents income. This row will NOT include any AFUDC as a Part 65 Adjustment.

1390   <u>Total Non-operating Items (Expense)</u> - The total of Row 1370 less Rows 1320, 1330, and 1365. A positive amount represents an expense and a negative value represents income.

Federal Income Taxes

1510   <u>Fixed Charges</u> - Enter on this row only those amounts from Account 7500 that are attributable to operating fixed charges. The amount of operating fixed charges are obtained from total fixed charges less fixed charges attributable to non-operating net investment. Non-operating fixed charges are calculated by taking the ratio of non-operating net investment to the total net investment times total fixed charges.

1520   <u>IRS Income Adjustment</u> - This amount is the difference between taxable income reported for IRS purposes and the taxable income shown in accordance with Part 32. A positive value represents a net increase to taxable income and a negative value represents a net decrease to

taxable income.

1530   FCC Taxable Income Adjustment - This row shall contain the net of: (1) taxable income not included above which the Commission has expressly allowed for ratemaking purposes; and (2) taxable income included above which the Commission has expressly excluded for ratemaking purposes. A positive value represents a taxable income allowance and a negative value represents a taxable income disallowance.

1550   FCC Investment Tax Credit Adjustment - This row shall contain the net of: (1) ITC not include above which the Commission has expressly allowed for ratemaking purposes; and (2) the ITC included above which the Commission has expressly excluded for ratemaking purposes. A positive value represents a net allowance to amortized investment tax credit and a negative value represents a net disallowance.

1595   Taxes – Federal, State, & Other - For Column (b), enter the total of Account 7200. For Column (c), enter the amount calculated pursuant to the reporting carrier's Cost Allocation Manual. For Columns (d) and (e), enter the amount applicable to SNFA, Intra-Company, and Other Adjustment. For columns (f) through (v), enter the amount between the state and interstate jurisdictions pursuant to Section 36.412, and allocate the interstate amount among the access elements pursuant to Section 69.402(a). This should also include Net Federal Income Taxes as follows: Total Operating Revenues (Row 1090), Other Operating Income/Losses (Row 1290), IRS Income Adjustment (Row 1520), and FCC Taxable Income Adjustment (Row 1530) less Total Operating Expenses (Row 1190), Total Non-operating Items (Row 1390), Operating State Taxes, Operating Local Taxes, Operating Other Taxes, and Fixed Charges (Row 1510) times the applicable statutory federal income tax rate, less Investment Tax Credit Amortization and FCC Investment Tax Credit Adjustment (Row 1550). **Note: This amount represents what was reported on Rows 1490 and 1590 in prior years (1990 – 1998).**

Plant-In-Service

Plant-In-Service - All investment data reported in Columns (f) through (v) must be average investment calculated by one of two methods: (1) divide the sum of the average monthly investments by the number of months in the reporting period; (2) divide the sum of (a) one half of the investment balance at the end of the previous year, (b) one half of the investment balance at the end of the current reporting period, and (c) the end of the month investment balances for each month in the current reporting period, excluding the final month, by the number of months in the reporting period. Investment data reported in Columns (b), (c) and (d) are reported as booked at the end of the current reporting period.

1620   Support Plant- The total of Account 2110.

1630   Operator Systems Equipment - The balance of Account 2220.

1640   Central Office Equipment-Switching - The total of Accounts 2211 and 2212.

1650   Central Office Equipment-Transmission - The total of Account 2230.

1660   Cable and Wire Facilities - Account 2410.

1670   Information Origination/Termination Equipment - The total of Account 2310.

1680   Amortizable Assets - Accounts 2680 and 2690.

1690   Total Plant-In-Service - The total of Rows 1620, 1630, 1640, 1650, 1660, 1670 and 1680.

Other Investments

1705   Other Jurisdictional Assets-Net - The balance of Account 1500. A positive value represents an increase to assets and a negative value represents a decrease to assets.

1710   Property Held for Future Telecommunications Use – The balance of Account 2002. **Note:** Property owned and held for longer than two years must be excluded from the ratebase and ratemaking considerations by inclusion of the original costs and associated accumulated depreciation in Column (d) – Adjustments.

1720   Telecommunications Plant Under Construction - The balance of Account 2003. **Note:** Construction projects that have been suspended for six months or more must be excluded from the ratebase and ratemaking considerations by inclusion of all direct and indirect costs in Column (d) – Adjustments.

1730   Plant Acquisition Adjustment - The balance of Account 2005. Amounts excluded from ratemaking are removed in Row 1780.

1740   Investment in Nonaffiliated Companies - Enter the amounts from Account 1410 that are attributable to the acquisition cost of the Company's investment in securities issued or assumed by nonaffiliated companies and individuals, and also its investment advances to such parties and special deposits of cash for more than one year from date of deposit.   The amount directly related to Class B Rural Telephone Bank Stock shall be included in the rate base. Amounts excluded from ratemaking are removed in Row 1780.

1750   Other Deferred Charges - The balance of Account 1438. Amounts excluded from ratemaking are removed in Row 1780.

1760   Inventories - The balance of Account 1220.

1770   Cash Working Capital - This amount equals that portion of investment required to meet current expenses. The calculation of this amount shall take into account revenue and expense items, which are received or paid for before the service is rendered and expense items received or disbursed after the service is rendered. This amount must be developed pursuant to CC Docket 86-497.

1780   FCC Investment Adjustment - This amount shall contain the net of: (1) non-operating items not included above which the Commission has expressly allowed for ratemaking purposes; and (2) non-operating items included above which the Commission has expressly excluded

for ratemaking purposes. A positive value represents a net allowance and a negative value represents a net disallowance. This row will NOT include any Telecommunications Plant Under Construction as a Part 65 Adjustment.

1790   Total Other Investments - The total of Rows 1705 through 1780.

Reserves

1820   Accumulated Depreciation - The total of Accounts 3100 and 3200.

1830   Accumulated Amortization - The total of Account 3400.

1840   Deferred Operating Income Taxes - The total of Accounts 4100 and 4340.

1850   Customer Deposits - The balance of Account 4040. This amount is separated between state and interstate by application of the interstate plant factor or special study. The interstate plant factor is calculated by dividing interstate plant-in-service by total plant-in-service.[1]

1865   Other Long-term Liabilities and Deferred Credits - The balance of Account 4300. Amounts excluded from ratemaking are removed from Row 1885.

1882   Deferred Tax Liabilities – The balance of Accounts 4341 and 4361.

1883   Other Jurisdictional Liabilities and Deferred Credits - The balance of Account 4370.

1885   FCC Reserve Adjustment - This amount shall contain the net of: (1) reserve items not included above which the Commission has expressly included for ratemaking purposes; and (2) reserve items included above which the Commission has expressly excluded for ratemaking purposes. A positive value represents a net reserve allowance and a negative value represents a net reserve disallowance.

1890   Total Reserves - The total of Rows 1820 through 1885.

Return Data

1910   Average Net Investment - The total of Rows 1690 and 1790 less Row 1890.

1915   Net Return - The total of Rows 1090 and 1290 less 1190, 1390 and 1595.

1920   Rate of Return - Row 1915 divided by Row 1910, multiplied by 100. Round to 2 decimal places. All price cap companies should insert zeros in Columns (m), (n), (p), (r) and (s).

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[1]   This method for separation of customer deposits between state and interstate will be used as an interim measure until such time as provision is made for separation of customer deposits in Part 36 of the Commission's Rules. See Amendment of Part 65 of the Commission's Rules to Prescribe Components of the Rate Base and Net Income of Dominant Carriers, Report and Order, 3 FCC Rcd 269 (1987).

Miscellaneous Data

1950   Lifeline Adjustment - Enter this amount pursuant to Section 54.411.

1960   Universal Service Fund – High Loop Cost - Universal service fund high loop cost support received for the reporting period as calculated by the universal service fund administrator pursuant to Sections 36.601 – 641 (rural carriers) or Section 54.309 (non-rural carriers).

TABLE I - COLUMN DESCRIPTIONS

Each column is a cost category, access element, or summary thereof, specified in the Commission's Rules. Columns (b) and (c) shall be reported as booked. Column (d) shall contain booked and the off-book adjustments necessary to arrive at the amount subject to separations. The remaining columns shall be reported as adjusted.

Column   Description

b.   Total - This column reflects the operating results for each of the rows itemized in this report, and includes all regulated and nonregulated company operations for each row. These amounts are represented prior to separation between state and interstate jurisdictions and are reported as booked.

c.   Nonregulated - This column reflects the amount of each row pertaining to nonregulated activities in compliance with Docket 86-111. These amounts are reported as booked.

d.   Adjustments - This column reflects adjustments made to each row for costs related to shared network facility arrangements and intra-company subsidiary contracts. This column also includes all remaining adjustments such as prior period adjustments and adjustments necessary to arrive at the amount subject to separations. In addition, Part 36 study adjustments to reflect the reallocation of common power and common other costs between the COE accounts in Part 32 should be entered in this column. The affected rows are 1630, 1640 and 1650. These amounts are reported as booked.

f.   Subject to Separations - This column reflects that portion of each row that must be allocated between state and interstate jurisdictions pursuant to Part 36 of the Commission's Rules. Column (b) less Columns (c) and (d). This amount also equals the total of Columns (g) and (h) except for those rows where a N/A appears in Column (g).

g.   State - This column reflects that portion of each row that is allocated to the state jurisdiction for which this schedule is being filed, pursuant to Part 36 of the Commission's Rules. The cost of detariffed CPE shall be entered in this column pursuant to Section 36.142.

h.   Interstate - This column reflects that portion of each row that is allocated to the interstate jurisdiction for which this schedule is being filed, pursuant to Part 36 of the Commission's Rules.

m.   Common Line - This column reflects those amounts that are assigned to the common line access elements pursuant to Part 69 of the Commission's Rules.

Traffic Sensitive - These columns reflect those amounts that are assigned to the Traffic Sensitive Access elements and sub-elements pursuant to Part 69 of the Commission's Rules.

n.   Switching - This column reflects that portion of each row associated with connection of toll lines to toll lines, or toll lines to local central offices, exclusive of equal access costs if the exchange carrier has a separate equal access rate element. The amounts entered in this column are applicable to the Local Switching Access element pursuant to Part 69 of the

Commission's Rules.

p.   <u>Transport</u> - This column reflects that portion of each line item applicable to charges assessed upon all interexchange carriers who use switching or transport facilities that are apportioned to the transport element or elements for purposes of apportioning net investment. The amounts entered in this column are assigned to the Transport Access elements pursuant to Part 69 of the Commission's Rules.

r.   <u>Total Traffic Sensitive</u> - This column reflects those amounts that are assigned to the Traffic Sensitive Access elements and sub-elements pursuant to Part 69 of the Commission's Rules. **Note:** This column is the total of Columns (n) and (p), plus Traffic Sensitive - Information (charges assessed upon all interexchange carriers who are connected to assistance boards through interexchange directory assistance trunks).

s.   <u>Special Access</u> - This column reflects that portion of each row applicable to the total of all sub-elements that have been established for the use of equipment or facilities assigned to the Special Access element for purposes of apportioning net investment. The amounts entered in this column are assigned to the Special Access element pursuant to Part 69 of the Commission's Rules.

u.   <u>Billing and Collection</u> - This column reflects that portion of each row applicable to Billing and Collection services pursuant to Part 69 of the Commission's Rules.

v.   <u>Interexchange (IX)</u> - This column reflects that portion of each row applicable to Interexchange services pursuant to Part 69 of the Commission's Rules.

TABLE II - DEMAND ANALYSIS TABLE

ANNUAL DATA - END OF YEAR VIEW

GENERAL INSTRUCTIONS

Rows 2050 and 2060 of this table should contain annual data reported in thousands. Rows 2090 through 2150 should also be reported as end of the year data and reported in whole numbers.

Any row/column data entry which contains UNE data must be accompanied by an explanatory footnote identifying the types of UNEs (e.g., "UNE-P") that are included.

ROW INSTRUCTIONS

Row   Item Description

2050.   Total Premium traffic sensitive MOU are calculated using premium local switching revenues and the appropriate rates. **Note:** All reseller's minutes should be added to the calculated minutes for this row.

2060.   Total Non-Premium traffic sensitive MOU are calculated using non-premium local switching revenues and the appropriate rates. **Note:** All reseller's minutes should be added to the calculated minutes for this row.

2090.   Single Line Business Access Lines subject to the single line business interstate end user common line charge, pursuant to Sections 69.104(h) and (n), excluding company official, off-premises extensions, and special access. Enter end-of-year, in-service amounts. Include resold lines, pursuant to Section 51.617(a).

2100.   Residence Lifeline Access Lines for which the interstate end user common line charge**,** pursuant to Section 54.403 is reduced or waived. The decision to implement a lifeline plan is left to the individual state commission. Enter end-of-year, in-service amounts. Include resold lines, pursuant to Section 51.617(a).

2110.   Residence Non-Lifeline Access Lines subject to the residence interstate end user common line charge**,** pursuant to Sections 69.104(f), (g), and (n). This count will include employee concession lines. Enter end-of-year, in-service amounts. Include resold lines, pursuant to Section 51.617(a).

2120.   Multi-line Business Access Lines subject to the multiline business interstate end user common line charge, pursuant to Sections 69.104(b) and (o) including payphone lines, PBX trunks, Centrex CU trunks, hotel/motel LD trunks and Centrex CO lines. Enter end-of-year, in-service amounts. Include resold lines, pursuant to Section 51.617(a).

2140.   <u>Access Lines Subject To A Special Access Surcharge</u> are the number of lines subject to the special access surcharge pursuant to Sections 69.5(c) and 69.115. Enter end-of-year, in-service amounts.

2150.   <u>Total Billable Access Lines</u> are lines billed the end user common line charge or the special access surcharge. Enter the sum of Rows 2090 through 2140.

COLUMN INSTRUCTIONS

<u>Column</u>

(bb)   <u>Annual</u> – For Rows 2050 and 2060, enter the calculated amount. For Rows 2090 through 2150, enter the end of the year data for the reporting period.

TABLE III – POLE AND CONDUIT RENTAL CALCULATION INFORMATION

GENERAL INSTRUCTIONS

Table III requires annual reporting, on an end-of-the-year basis the financial and operational data for the carriers' operations.

Row   Item Description

Financial Information:

100   Telecommunications Plant-in-Service – Account 2001.

101   Gross Investment – Poles – Account 2411.

102   Gross Investment – Conduit – Account 2441.

200   Accumulated Depreciation – Total Plant-in-Service – Account 3100.

201   Accumulated Depreciation – Poles – Total accumulated depreciation – Poles Investment (Account 2411).

202   Accumulated Depreciation – Conduit – Total accumulated depreciation – Conduit Investment (Account 2441).

301   Depreciation Rate – Poles – Enter the depreciation rate used by the carrier in accordance with Part 32, Section 32.2000(g) of the Commission's Rules. If the depreciation rate is 5.1%, enter 5.10.

302   Depreciation Rate – Conduit – Enter the depreciation rate used by the carrier in accordance with Part 32, Section 32.2000(g) of the Commission's Rules. If the depreciation rate is 3.2%, enter 3.20.

401   Net Current Deferred Operating Income Taxes–Pole – Enter the portion of Account 4100 that represents pole investment. **Note:** The amount that is reported on this row could be the booked amount, if the appropriate subsidiary records are maintained, or a calculated amount. If this amount is calculated, the proration formula used in the calculation must be the same as specified in the Order titled, Amendment of Rules and Policies Governing Pole Attachments, CC Docket No. 97-98, Implementation of Section 703(e) of the Telecommunications Act of 1996, CC Docket No. 97-151, FCC 01-170 (adopted May 22, 2001). An amount not reported here can not be used to calculate attachment rates.

402   Net Current Deferred Operating Income Taxes–Conduit –Enter the portion of Account 4100 that represents conduit investment. Also, see the note in Row 401.

403   Net Current Deferred Operating Income Taxes–Total – Account 4100.

404   Net Non-current Deferred Operating Income Taxes–Pole – Enter the portion of Account 4340 that represents pole investment.   Also, see the note in Row 401.

405   Net Non-current Deferred Operating Income Taxes–Conduit– Enter the portion of Account 4340 that represents conduit investment. Also, see the note in Row 401.

406   Net Non-current Deferred Operating Income Taxes–Total – Account 4340.

501.1   Pole Maintenance Expense – Account 6411 (excluding pole rental expenses).

501.2   Pole Rental Expense – Account 6411 (excluding pole maintenance expenses).

501   Pole Expense – Account 6411 (Rows 501.1 + 501.2).

502.1   Conduit Maintenance Expense – Account 6441 (excluding conduit rental expenses).

502.2   Conduit Rental Expense – Account 6441 (excluding conduit maintenance expenses).

502   Conduit Expense – Account 6441 (Rows 502.1 + 502.2).

503   General & Administrative Expense – Account 6720.

504   Operating Taxes – The sum of Accounts 7210 through 7250.

Operational Data

601   Equivalent Number of Poles – The number of solely owned poles plus the sum of the products of the numbers of jointly owned poles times their ownership percentages. Where the ownership percentage is unknown, assume 50%. Do not include leased poles. Include poles used to support both local loop and interoffice facilities. Round to the nearest whole number.

Example:

No. of Poles %	Ownership	Equivalent No. of Poles
4	10%	0.4
8	30%	2.4
20	50%	10.0
		12.8 (rounded to 13)

Conduit System - Pipes in the Conduit Systems account (Account 2441). This includes conduit, whether underground, in tunnels, or on bridges (which is reusable in place), through which cables are pulled. Include both local loop and interoffice facilities.

602   Conduit System Trench Kilometers – Total length of the trenches that contain the ducts.

603   Conduit System Duct Kilometers – The number of ducts times the trench kilometers.

700   Additional Rental Calculation Information – Enter (1) or (0). Enter (1) if rental rates are developed for attachments other than to poles or conduit. If none, enter (0). If (1) is entered, a footnote is required that provides all account numbers and balances used to establish the additional rental rates.

COLUMN INSTRUCTIONS

Column

(b)   Amount – Enter the ending balance for the reporting period for all rows, except Row 700, identified in Column (a).

A. **Introduction**

This document contains the detailed automated data processing (ADP) specifications for the automated report to be filed as FCC Report 43–01, the ARMIS Annual Summary Report.

B. **General Format**

1. **Electronically-Filed Data**

   a. For data reporting years 1990 and beyond, carriers must file their ARMIS Reports and related documents electronically. Electronic submission of both is made through the Internet by selecting the "**Upload ARMIS Data**" link on the EAFS Home Page, at http://www.fcc.gov/wcb/eafs/.

   b. All files must be coded in ASCII. Header records in the ARMIS Report data files must include the report number, company, study area, period, COSA code, version, and submission number. A higher number (2, 3, etc.) and a new data entry date must be used each time a change occurs to denote a new submission.

   c. A separate ASCII file must be prepared for each report. More than one ASCII file can be included in the same electronic upload file – which is created by the data validation program – as long as they are for the same report and cover the same period and version (different submission numbers and multiple reasons for correcting data are allowed).

   d. The electronic submission will serve as the carrier's official filing.

2. **ASCII File Name** – each file has six components:

   a. the four letter COSA code (CO = Company, SA = Study Area, see the COSA Code Table for a list of companies and their respective COSAs)
   b. the last two digits of the year which is covered by the data
   c. the letters "AS"
   d. a decimal point
   e. the letter "P", "C", or "U" to indicate whether this is the Public version, the Confidential version, or the Unrestricted version
   f. two digits (zero filled) for the submission number: Submission 00 is for test data purposes only; Submission 01 is for the first submission of a year's data

   For example, the file name for the Unrestricted Version of the initial Annual Summary Report data file to be submitted by Illinois Bell to cover the calendar year 2008 would be LBIL08AS.U01:

> LBIL   COSA for Illinois Bell
> 08   Data for calendar year 2008
> AS   Annual Summary Report data file
> .   Decimal point
> U   Unrestricted version
> 01   First submission of this year's data

C. **Filing Requirement**

1. **Proprietary Treatment**: Carriers seeking proprietary treatment for some data must provide two electronic versions of the automated report. The Confidential Version must contain all the required information. Confidential Treatment Data Records **must** be provided to identify confidential data but are not a substitute for applying for confidential treatment with this Commission following established Commission procedures. The Public Version **should neither** include data for which the carrier is seeking proprietary treatment nor Confidential Treatment Data Records.

   Carriers not seeking proprietary treatment for any data should provide only one electronic version which should be identified as the Unrestricted Version.

2. **Data Items That Are "Not Available," "Withheld," or Are "Irretrievable"** – See Sections B and C of the Reporting Procedures for a discussion of the Confidential Version, the Public Version, and the Unrestricted Version of this report and for a definition and discussion of data items that are "Not Available," "Withheld," or are "Irretrievable."

3. **Related Documents** – These documents are required by Commission Order to be filed with specific ARMIS reports. The electronic submission of these documents must be converted to Adobe Acrobat's Portable Document Format (PDF), prior to submitting the documents to the Commission.

   Document Conversion Requirements: Convert directly through a word-processing application or through the use of a scanning device. Other than a letterhead graphic, the documents to be converted should consist of text only—no graphics. Conversion of a document to PDF should result in a black and white document with a resolution no greater than 300 dpi, and having a file size no more than 40 to 50 Kb per page.

   The related documents to be included in the electronic upload file for Report 43-01 are described below:

   a. **Transmittal Letter** – Each ARMIS report submission must be accompanied by a letter of transmittal. When filing confidential data, a separate letter is required. These letters must be on official company letterhead and be included in each electronic upload file. The transmittal letter must list **only** COSAs included in the submission. See Section G.2 of the Reporting Procedures for a description of the information to be provided in the transmittal letter.

b. **Data Certification Statement** – Carriers must certify the accuracy of the data submitted in the ARMIS Reports by including one certification statement, signed by a corporate officer, in each electronic upload file. The certification statement must list **all** COSAs required for a specific ARMIS report. See Section G.3 of the Reporting Procedures for a description of the information to be included in the statement.

c. **Part 64 Annual Certification** – Mid-sized carriers must certify compliance with Part 64.901 of the Commission's rules by filing a certification annually, beginning with reporting year 2001. This certification must be signed, under oath, by an officer of the company and be on an official company letterhead. See Section G.3 of the Reporting Procedures for a description of the information to be provided in the certification.

4. **Data Validation Programs**

   a. Each reporting carrier must validate its data by using the most recent edit check program(s), provided by the Commission, for the reporting year. When an error is detected, the carrier must correct the error prior to submitting the report to the Commission.

   b. The edit check program creates the electronic upload file to be used as the carrier's official filing. It will normally contain the following:

      1 The ASCII file(s)
      2. Text files that will be stored in the database
      3. The edit check results ("the Discrepancy Report")
      4. The comparison utility results for roll-up comparisons ("the Detailed Error Report")
      5. Related documents – one each per upload file, when applicable – in PDF

5. **Upload Comment Field**: Enter the reason for the filing, which must include a brief description of ALL data (including footnotes) that have been added, removed, or modified since the previous submission. This description must agree with what is being filed. The comments should <u>not</u> contain references to IATD letters. Maximum comment length is 245 characters (including spaces). If comment length will exceed 245 characters, include in the comments a reference to the associated transmittal letter by its date, for additional information.

D. **<u>Data Entry Conventions</u>**

   1. Give each record a unique record number, beginning with 1001 and incrementing by one, with no numbers skipped.

   2. Begin each data record in column 1 and make each record the proper length as specified in the record layouts. Commas are used as delimiters between fields. All numeric fields are right justified and space filled, <u>e.g.</u> use ___123, NOT <u>123</u>. All non–numeric fields are enclosed in double quotation marks and are left justified and space filled within these quotation marks, <u>e.g.</u> use "<u>John Doe__</u>".

3. If an entry is to be a subtraction, indicate so by placing a minus sign in the column immediately preceding the numeric data, e.g., use -4, NOT - 4 or (4).

4. Do NOT include "$", "%", embedded commas, decimal points, quotes or other formatting characters in any numeric data fields, except for row numbers and percentage fields, which will include a decimal point but not a percent sign.

5. In any numeric data field designated by N/A, enter -99999. In any text data field designated by N/A, enter "N/A". If a "Public Version" is filed, enter -88888 in any numeric data field and "W/H" in any text data field for which data are "Withheld" to indicate that confidential treatment has been requested. These entries must be formatted according to the format rules for the particular data field; e.g., in the percentage fields, -99999 is entered as -99999.00 and text fields are enclosed in double quotation marks.

6. Do not override designated N/As. However, if a reporting carrier wishes to apply data to a field containing a N/A, the carrier should enter as a footnote to the field, the amount(s) and an explanation. The amount(s) **must not** be entered in the N/A field. All other fields must be populated. If there are no data applicable to an open field, enter zero.

E. **Rounding Conventions**

1. As specified in the Report Definition, all monetary figures must be rounded to the nearest thousand dollars.

2. All minutes of use (MOU) data to be provided in the Demand Analysis Table must be rounded to the nearest thousand.

3. All access line data (Single Line Business, Residence Lifeline, etc.) to be provided in the Demand Analysis Table must be reported in whole numbers.

4. Rate of return amounts must be entered as in the following example and rounded to 2 decimal places.

   Example: 23.70561 percent must be entered as 23.71

5. Operational data reported in the Pole & Conduit Table must be reported in actual units.

F. **Footnotes**

1. **General**:

   a. For initial (annual) filings, if any data for the current period differ materially from those for the previous period and the difference is not self-explanatory but was caused by unusual circumstances, the carrier must include detailed footnote text to explain the specific circumstances. For resubmission filings, footnotes must be provided for all changed data, which includes changed footnotes. When a summary

row value changes because of changes to one or more of its detail rows, the summary row must also be footnoted.

b. Footnotes should be filed for the entities to which they apply: a footnote might apply to a holding company COSA only, to a study area COSA only, or to both entities. (However, footnotes should not be submitted at the holding company level if they apply only to a company's study areas.)

c. If the reporting carrier does not follow the procedures described in the row and column instructions of the applicable Report Definition, it must explain any deviations from those procedures in an explanatory footnote. Such footnotes must provide detailed explanations of the procedures actually used by the carrier and its specific reasons for deviating from procedures prescribed by the Commission's Rules. This provision should not be interpreted to mean that deviations from the prescribed rules will automatically be approved by the Commission. See Section E of the Reporting Procedures for examples of valid footnotes.

d. Footnote entries must provide detailed explanations for only those items reported in the current submission. Footnotes from prior submissions should be included only if they remain applicable. In other words, when a resubmission nullifies an existing footnote, remove the footnote.

e. The footnote text must be included in the Footnote Text Records.

2. **Mandatory**: Certain items require accompanying footnotes and those items are specified in the appropriate section of the Report Definition for filing the reports. Such footnotes are mandatory and must be entered in the Footnote Text Records.

3. **Footnote Structure:**

Observe the footnote specifications to the letter and strive for an efficient footnote structure. Reduce the size and number of footnotes by using global and referring footnotes.

Global Footnotes

a. If a footnote applies to an entire table, its row number is 9999.0, and its column letter is ZZ;

b. If a footnote applies to all columns within a single row, its column letter is ZZ;

c. If a footnote applies to a single column within all rows, its row number is 9999.0;

d. If a footnote applies to a majority of (but not all) columns within a single row, its column letter is ZZ, and its text should include the identity of the columns to which the footnote applies;

e. If a footnote applies to a single column within a majority of (but not all) rows, its row number is 9999.0, and its text should include the identity of the rows to which the footnote applies;

Referring (non-Global) Footnotes

f. If a footnote applies to more than one, but less than a majority of rows or columns, use individual referring footnotes for the rows or columns to refer to a single explanatory footnote. The referring footnote must include the explanatory footnote's number, row, and column;

g. Referring footnotes and the footnotes to which they refer should be in the same table.

Footnote Removal

h. For resubmissions, remove footnotes if they no longer apply, and renumber the remaining footnotes.

i. When removing one or more footnotes from a table that were erroneously included in a previous filing, provide a single explanatory footnote that includes a list of the affected rows and columns. This footnote's record number for the footnoted data is 9999 (field 4), its table number is ZZZZ, its row number is 9999.0, and its column letters are ZZ.

G. **Errata**

1. Carriers are under a legal obligation to correct any erroneous data, which includes footnotes, reported in ARMIS Reports. Thus, whenever there are changes in table data, footnotes are added, footnotes are removed because they were erroneously-filed, or the text of an existing footnote is changed, an erratum (and resubmission) is required. See Section B of the Reporting Procedures for the use of submission numbers when an erratum occurs.

2. Submissions containing corrected data must include references to indicate which data items were corrected since the previous submission. If the data items being corrected impact other data items in the report, then those items must also be corrected and referenced. Erratum references should reflect only those items corrected in the new submission. References from prior submissions must not be included in the new submission.

3. Current errata references must be included in the Erratum Record(s).

4. If errata are filed for reporting year 2007 or earlier, carriers should refer to the Reporting Procedures for the reporting year being corrected.

5. **Errata Structure:**

    a. An errata record should reference more than one column, if multiple—but not all—columns are affected for the same row. (Where all columns are affected use "ZZ" as the column reference.)

    b. When a footnote column field contains "ZZ" to indicate multiple—but not all—columns, the errata record column field should not use "ZZ." Instead, list the columns affected in this field.

    c. The errata record should reference the footnote number to which it applies.

    d. For Submission Number 3 or higher, be careful to clear the errata table of entries from previous filings, prior to adding new errata entries for the new submission.

    e. When removing one or more footnotes from a table that were erroneously included in a previous filing, the erratum record should refer to a single footnote explaining the removed footnote(s). In the erratum record, use 9999 for the record number of the corrected data (field 4), ZZZZ for the table number, 9999.0 for the row number, and ZZ for the column letters.

H. **Data Record Descriptions**

The nine data record types are described below. See pages 9 through 21 for record layouts. The automated file will consist of the following record types:

1. Record Type H1 – Header Record
    One Type H1 record per file. The first record of each file. Contains identifying data. See page 9 for record layout.

2. Record Type L2 – Label Record
    One Type L2 record per file. The second record of each file. Contains report number, accounting level reporting (Class A or Class B), carrier name, study area name, etc. See page 10 for record layout.

3. Record Type R4 – (Table I) Revenue Requirement Data Record
    59 Type R4 records per file for Class B account level reporting as shown on pages 3 – 6 of the Report Definition. Each record contains data values for a particular revenue or revenue requirement element broken out by the cost categories and access elements. See pages 11 and 12 for record layout.

4. Record Type D1 – (Table II) Demand Analysis Data Record
    8 Type D1 records per file. One record for each of the 8 rows of demand analysis data (end of year view) as shown on page 7 of the Report Definition. Each record contains yearly details of minutes of use data. In addition, the last six records contain access line data. See page 13 for record layout.

5. Record Type P1 – (Table III) Pole and Conduit Rental Calculation Information Data Record
    26 Type P1 records per file. One record for each of the 26 rows of pole and conduit rental information as shown on page 8 of the Report Definition. Each record contains yearly data. See page 14 for record layout.

6. Record Type C2 – Confidential Treatment Record (Confidential Version only)
    One or more Type C2 records per file. Contains information to identify the data for which the carrier is seeking confidential treatment. Do not include this record type in the Public or Unrestricted Versions of a report. See pages 15 & 16 for record layout.

7. Record Type F1 – Footnote Record
    Optional. Zero or more Type F1 records per file. Contains explanatory footnote text. Certain items require accompanying mandatory footnotes and those items are specified in the appropriate section of the instructions for filing the 43-01. See pages 17 & 18 for record layout.

8. Record Type E2 – Erratum Record
    Zero Type E2 records in the first submission of a year's data. One or more Type E2 records per file in revisions filed to correct that year's submission. Each time an erratum occurs, a carrier must use a new submission number. Contains information to identify the data which was corrected in the submission. See pages 19 & 20 for record layout.

9. Record Type T1 – Trailer Record
    One Type T1 record per file. The last record of each file. Contains contact person, etc. See page 21 for record layout.

<u>RECORD TYPE H1 – HEADER RECORD</u>

Field	Item	Example	Position	Description
1	Record Number	1001	1 – 4	The sequential number of this record within this data file plus 1000. Format: Right justified and space filled.
2	COSA	"LBIL"	6 – 11	The COSA code for the filing entity. Format: Include quotation marks.
3	Record Type	"H1"	13 – 16	Always contains the letter H capitalized and the number 1 with no space between them. Format: Include quotation marks.
4	File Name	"RTNY08AS.U01"	18 – 31	The name of the ASCII file. Format: See page 1, paragraph B.2. Include quotation marks.
5	Year	2008	33 – 36	The year covered by the data.
6	Quarter #	0	38	Always contains the number 0 since this is an annual data file.
7	Data Entry Date	20090315	40 – 47	The date on which the data were last entered or revised. Format: YYYYMMDD.
8	Version	"U"	49 – 51	The version letter (P, C or U) capitalized (Public, Confidential or Unrestricted). Format: Include quotation marks.
9	Submission #	01	53 – 54	00 for test data purposes only; 01 for first submission of a year's data. Higher numbers (02, 03, etc.) are used each time a change occurs to denote a new submission. Format: Right justified.
10	End of Record Code	"XQ"	56 – 59	Always contains the letters XQ capitalized with no space between them to indicate the end of the record. Format: Include quotation marks.

Note: All fields are separated by commas.

```
          1         2         3         4         5
1234567890123456789012345678901234567890123456789
Sample record:
1001,"RTNY","H1","RTNY08AS.U01",2008,0,20090315,"U",01,"XQ"
```

<u>RECORD TYPE L2 – LABEL RECORD</u>

Field	Item	Example	Position	Description
1	Record Number	1002	1 – 4	The sequential number of this record within this data file plus 1000. Format: Right justified and space filled.
2	COSA	"RTNY"	6 – 11	The COSA code for the filing entity. Format: Include quotation marks.
3	Record Type	"L2"	13 – 16	Always contains the letter L capitalized and the number 2 with no space between them. Format: Include quotation marks.
4	Report Number	"FCC REPORT 43–01"	18 – 35	Always contains "FCC REPORT 43–01" capitalized. Format: Include quotation marks.
5	Account Filing Level	"B"	37 – 39	Account filing level (Class B) capitalized. Format: Include quotation marks.
6	Carrier	"Rochester Tel " (spaces until pos. 70)	41 – 71	Name of the carrier. Format: Left justified and space filled. Include quotation marks.
7	Study Area	"New York " (spaces until pos. 94)	73 – 95	Name of the study area. Format: Left justified and space filled. Include quotation marks.
8	Period Covered	"Jan 2008 to Dec 2008"	97 – 118	Period covered by the data. Format: "mmm yyyy to mmm yyyy." Include quotation marks.
9	End of Record Code	"XQ"	120 – 123	Always contains the letters XQ capitalized with no space between them to indicate the end of the record. Format: Include quotation marks.

Note: All fields are separated by commas.

```
         1         2         3         4         5         6         7         8         9
1234567890123456789012345678901234567890123456789012345678901234567890123456789012345678901234567890123456
Sample record:
1002,"RTNY","L2","FCC REPORT 43-01","B","Rochester Telephone          ","New York             ",

    1    1    1
    0    1    2
7890123456789012345678901234567890123
Continuation of sample record:
"Jan 2008 to Dec 2008","XQ"
```

RECORD TYPE R4 –   REVENUE REQUIREMENT DATA RECORD

Field	Item	Example	Position	Description
1	Record Number	1009	1 – 4	The sequential number of this record within this data file plus 1000. Format: Right justified and space filled.
2	COSA	"RTNY"	6 – 11	The COSA code for the filing entity. Format: Include quotation marks.
3	Record Type	"R4"	13 – 16	Always contains the letter R capitalized and the number 4 with no space between them. Format: Include quotation marks.
4	Row Number	1090.0	18 – 23	Row numbers as identified on the Report Definition. Valid range: 1010.0 to 1960.0 Format: Right justified and space filled, with one decimal place. Since all applicable row numbers are integers, append .0 to each row number.
5	Column (b) data	81728 –or– 12.00	25 – 33	This field contains the data corresponding to column (b) as shown on the Form Section of the Report Definition. DO NOT override designated N/As. Format: Right justified and space filled. See Sections D and E for data entry and rounding conventions. If there are no data applicable to an open field enter zero.
6	Column (c) data	5432	35 – 43	Column (c) data Format: See Field 5 above.
7	Column (d) data	2716	45 – 53	Column (d) data Format: See Field 5 above.
8	Column (f) data	72580	55 – 63	Column (f) data Format: See Field 5 above.
9	Column (g) data	5432	65 – 73	Column (g) data Format: See Field 5 above.
10	Column (h) data	67148	75 – 83	Column (h) data Format: See Field 5 above.
11	Column (m) data	5432	85 – 93	Column (m) data Format: See Field 5 above.
12	Column (n) data	2716	95 – 103	Column (n) data Format: See Field 5 above.

RECORD TYPE R4 – REVENUE REQUIREMENT DATA RECORD (continued)

Field	Item	Example	Position	Description
13	Column (p) data	5432	105 – 113	Column (p) data Format: See Field 5 above.
14	Column (r) data	16296	115 – 123	Column (r) data Format: See Field 5 above.
15	Column (s) data	5432	125 – 133	Column (s) data Format: See Field 5 above.
16	Column (u) data	19136	135 – 143	Column (u) data Format: See Field 5 above.
17	Column (v) data	19136	145 – 153	Column (v) data Format: See Field 5 above.
18	End of Record Code	"XQ"	155 – 158	Always contains the letters XQ capitalized with no space between them to indicate the end of the record. Format: Include quotation marks.

Note: All fields are separated by commas.

```
            1         2         3         4         5         6         7         8         9
   12345678901234567890123456789012345678901234567890123456789012345678901234567890123456789012345678901234
   Sample Record:
   1009,"RTNY","R4",1090.0,    81728,     5432,     2716,    72580,     5432,    67148,     5432,
   1064,"RTNY","R4",1920.0,-99999.00,-99999.00,-99999.00,-99999.00,-99999.00,-99999.00,    25.27,


       1         1         1         1         1         1
       0         1         2         3         4         5
   567890123456789012345678901234567890123456789012345678
   Continuation of sample record:
       2716,     5432,    16296,     5432,    19136,    19136,"XQ"
      35.62,    12.43,    22.65,    23.71,    11.22,-99999.00,"XQ"
```

RECORD TYPE D1 – DEMAND ANALYSIS DATA RECORD

Field	Item	Example	Position	Description
1	Record Number	1067	1 – 4	The sequential number of this record within this data file plus 1000. Format: Right justified and space filled.
2	COSA	"RTNY"	6 – 11	The COSA code for the filing entity. Format: Include quotation marks.
3	Record Type	"D1"	13 – 16	Always contains the letter D capitalized and the number 1 with no space between them. Format: Include quotation marks.
4	Row Number	2050.0	18 – 23	Row numbers as identified on the Report Definition. Valid range: 2050.0 to 2150.0 Format: Right justified and space filled, with one decimal place. Since all applicable row numbers are integers, append .0 to each row number.
5	Column (bb) data	768945	25 – 33	This field contains the data corresponding to column (bb) as shown on the Form Section of the Report Definition. Format: Right justified and space filled. See Sections D and E for data entry and rounding conventions. If there are no data applicable to an open field enter zero.
6	End of Record Code	"XQ"	35 – 38	Always contains the letters XQ capitalized with no space between them to indicate the end of the record. Format: Include quotation marks.

Notes: All fields are separated by commas.

Certain items require accompanying mandatory footnotes and must be entered in the Footnote Text record(s). Record Type M3 requires mandatory footnotes for any row/column data entry which contains UNE data. The footnote must identify the types of UNE's (e.g., "UNE-P") included in the data.

```
        1         2         3
123456789012345678901234567890123456 78
Sample Record:
1067,"RTNY","D1",2050.0,   768954,"XQ"
```

RECORD TYPE P1 – POLE AND CONDUIT RENTAL CALCULATION INFORMATION DATA RECORD

Field	Item	Example	Position	Description
1	Record Number	1075	1 – 4	The sequential number of this record within this data file plus 1000. Format: Right justified and space filled.
2	COSA	"RTNY"	6 – 11	The COSA code for the filing entity. Format: Include quotation marks.
3	Record Type	"P1"	13 – 16	Always contains the letter P capitalized and the number 1 with no space between them. Format: Include quotation marks.
4	Row Number	100.0	18 – 23	Row numbers as identified on the Report Definition. Valid range: 100.0 to 700.0 Format: Right justified and space filled, with one decimal place. Since all applicable row numbers are integers, append .0 to each row number.
5	Column (b) data	567890	25 – 33	This field contains the data corresponding to column (b) as shown on the Form Section of the Report Definition. Format: Right justified and space filled. See Sections D and E for data entry and rounding conventions. If there are no data applicable to an open field enter zero.
6	End of Record Code	"XQ"	35 – 38	Always contains the letters XQ capitalized with no space between them to indicate the end of the record. Format: Include quotation marks.

Notes: All fields are separated by commas.

Certain items require accompanying mandatory footnotes and must be entered in the Footnote text record(s). Record Type P1 requires a mandatory footnote for Row 700.0, if (1) is entered.


```
         1         2         3
1234567890123456789012345678901234678
Sample Record:
1075,"RTNY","P1",100.0,   567890,"XQ"
```

RECORD TYPE C2 – CONFIDENTIAL TREATMENT RECORD

Field	Item	Example	Position	Description
1	Record Number (for this record)	1101	1 – 4	The sequential number of this record within this data file plus 1000. Format: Right justified and space filled.
2	COSA	"RTNY"	6 – 11	The COSA code for the filing entity. Format: Include quotation marks.
3	Record Type	"C2"	13 – 16	Always contains the letter C capitalized and the number 2 with no space between them. Format: Include quotation marks.
4	Record Number (for the confidential data)	1009	18 – 21	This field contains the record number of the record which contains the data for which the carrier is seeking confidential treatment. If the request is for the entire column(s) or the entire submission, use 9999. Format: Right justified and space filled.
5	Table Number	"I "	23 – 28	This field contains the table number (Roman numerals) of the table in which the confidential data appear. If the request is for the entire table, use "ZZZZ". Format: Include quotation marks. Left justified and space filled.
6	Row Number	1090.0	30 – 35	This field contains the row number of the row which contains the confidential data as identified in the Report Definition. If the request is for the entire column(s), an entire table, or the entire submission, enter 9999.0. Format: Right justified and space filled, with one decimal place. Since all applicable row numbers are integers, append .0 to each row number.
7	Column Label	"B "	37 – 40	This field contains the column letter(s) of the confidential data as identified in the Report Definition. If the request is for an entire row, an entire table, or the entire submission, enter "ZZ". If the request is for more than one column but less than the entire row, then populate this field and as many as needed for fields 8 thru 26. Format: Include quotation marks. Left justified and space filled.

RECORD TYPE C2 – CONFIDENTIAL TREATMENT RECORD (continued)

Field	Item	Example	Position	Description
8	Second Column Label	"C "	42 – 45	
9	Third Column Label	"H "	47 – 50	Fields 8 through 26 are similar to field 7 and are used when the request is for the same row and more than one column. Otherwise, enter " ".
26	Twentieth Col. Label	" "	132 – 135	
27	End of Record Code	"XQ"	137 – 140	Always contains the letters XQ capitalized with no space between them to indicate the end of the record. Format: Include quotation marks.

Note: All fields are separated by commas.

```
          1         2         3         4         5         6         7         8         9
12345678901234567890123456789012345678901234567890123456789012345678901234567890123456
Sample records:
1101,"RTNY","C2",1009,"I   ",1090.0,"B ","H ","M "," "," "," "," "," "," "," "," "," ",
1102,"RTNY","C2",1018,"I   ",1190.0,"ZZ"," "," "," "," "," "," "," "," "," "," "," ",
1103,"RTNY","C2",9999,"I   ",9999.0,"B "," "," "," "," "," "," "," "," "," "," "," ",
```

```
   1         1         1         1         1
   0         1         2         3         4
78901234567890123456789012345678901234567890
Continuation of sample records:
"   "," "," "," "," "," "," "," ","XQ"
"   "," "," "," "," "," "," "," ","XQ"
"   "," "," "," "," "," "," "," ","XQ"
```

<u>RECORD TYPE F1 – FOOTNOTE TEXT RECORD</u>

<u>Field</u>	<u>Item</u>	<u>Example</u>	<u>Position</u>	<u>Description</u>
1	Record Number (for <u>this</u> record)	1104	1 – 4	The sequential number of <u>this</u> record within this data file plus 1000. Format: Right justified and space filled.
2	COSA	"RTNY"	6 – 11	The COSA code for the filing entity. Format: Include quotation marks.
3	Record Type	"F1"	13 – 16	Always contains the letter F capitalized and the number 1 with no space between them. Format: Include quotation marks.
4	Record Number (for the footnoted data)	1009	18 – 21	This field contains the record number of the record which contains the footnoted data. See Section F for Footnote structure guidelines. Format: Right justified and space filled.
5	Table Number	"I "	23 – 28	This field contains the table number (Roman numerals) of the table in which the footnoted data appear. See Section F for Footnote structure guidelines. Format: Include quotation marks. Left justified and space filled.
6	Row Number	1090.0	30 – 35	This field contains the row number of the row which contains the footnoted data as identified in the Report Definition. See Section F for Footnote structure guidelines. Format: Right justified and space filled, with one decimal place. Since all applicable row numbers are integers, append .0 to each row number.
7	Column Label	"C "	37 – 40	This field contains the column letter(s) of the footnoted data as identified in the Report Definition. See Section F for Footnote structure guidelines. Format: Include quotation marks. Left justified and space filled.
8	Footnote Number	1	42 – 44	The number of this particular footnote. Valid range: 1 to 999. Format: Right justified and space filled.

<u>RECORD TYPE F1 – FOOTNOTE TEXT RECORD</u> (continued)

<u>Field</u>	<u>Item</u>	<u>Example</u>	<u>Position</u>	<u>Description</u>
9	Sequence Number	1	46 – 47	The sequence number of the record within the footnote. In other words, the order of the specific record in the sequence of records which, when combined, will provide the entire footnote. Valid range: 1 to 99. Format: Right justified and space filled.
10	Footnote Text	"Footnote text " (Spaces until pos. 104)	49 – 105	The text of the footnote or of the continuation line. Format: Include quotation marks at the beginning and end of this field and left justify within these quotation marks.
11	End of Record Code	"XQ"	107 – 110	Always contains the letters XQ capitalized with no space between them to indicate the end of the record. Format: Include quotation marks.

Notes: All fields are separated by commas.

Certain items require accompanying <u>mandatory</u> footnotes and must be entered in the Footnote Text record(s). Record Type P1 requires a mandatory footnote for Table III, Row 700.0. In addition, footnotes are required for any row/column data entry which contains UNE data. The footnotes must identify the types of UNE's (e.g., "UNE-P") included in the data.

See Section F for detailed footnote content and structure guidelines.


```
                                                                              1           1
           1         2         3         4         5         6         7         8         9         0           1
1234567890123456789012345678901234567890123456789012345678901234567890123456789012345678901234567890
Sample records:
1104,"RTNY","F1",1009,"I   ",1090.0,"C ",  1, 1,"Footnote text for footnote 1                        ","XQ"
1105,"RTNY","F1",1009,"I   ",1090.0,"C ",  1, 2,"continuation text for footnote 1                    ","XQ"
1106,"RTNY","F1",1009,"I   ",1090.0,"C ",  1, 3,"last line of footnote 1.                            ","XQ"
1107,"RTNY","F1",1009,"I   ",1090.0,"F ",  2, 1,"Footnote 2 pertains to Col F, Table I, Row 1090.0   ","XQ"
1108,"RTNY","F1",1009,"I   ",1090.0,"G ",  3, 1,"Footnote 3 pertains to Col G, Table I, Row 1090.0   ","XQ"
1109,"RTNY","F1",1018,"I   ",1190.0,"ZZ",  4, 1,"Footnote 4 pertains to all cols of Table I, Row 1190.0.","XQ"
1110,"RTNY","F1",9999,"I   ",9999.0,"M ",  5, 1,"Footnote 5 pertains to all rows of Table I Column M.   ","XQ"
1111,"RTNY","F1",1068,"II  ",2050.0,"BB",  6, 1,"Footnote 6 pertains to Col BB of Table II Row 2050.   ","XQ"
1112,"RTNY","F1",1101,"III ", 700.0,"B ",  7, 1,"Footnote 7 pertains to Col B of Table III Row 700.0.  ","XQ"
```

<u>RECORD TYPE E2 – ERRATUM RECORD</u>

<u>Field</u>	<u>Item</u>	<u>Example</u>	<u>Position</u>	<u>Description</u>
1	Record Number (for <u>this</u> record)	1113	1 – 4	The sequential number of <u>this</u> record within this data file plus 1000. Format: Right justified and space filled.
2	COSA	"RTNY"	6 – 11	The COSA code for the filing entity. Format: Include quotation marks.
3	Record Type	"E2"	13 – 16	Always contains the letter E capitalized and the number 2 with no space between them. Format: Include quotation marks.
4	Record Number (for the corrected data)	1009	18 – 21	This field contains the record number of the record which contains the data which were corrected in this submission. See Section G for Errata structure guidelines. Format: Right justified and space filled.
5	Table Number	"I "	23 – 28	This field contains the table number (Roman numerals) of the table in which the corrected data appear. See Section G for Errata structure guidelines. Format: Include quotation marks. Left justified and space filled.
6	Row Number	1090.0	30 – 35	This field contains the row number of the row which contains the corrected data as identified in the Report Definition. See Section G for Errata structure guidelines. Format: Right justified and space filled, with one decimal place. Since all applicable row numbers are integers, append .0 to each row number.
7	Column Label	"C "	37 – 40	This field contains the column letter of the corrected data as identified in the Report Definition. See Section G for Errata structure guidelines. If more than one column but less than the entire row was corrected, then populate this field and as many as needed of fields 8 through 26. Format: Include quotation marks. Left justified and space filled.

<u>RECORD TYPE E2 – ERRATUM RECORD</u> (continued)

<u>Field</u>	<u>Item</u>	<u>Example</u>	<u>Position</u>	<u>Description</u>
8	Second Column Label	"F "	42 – 45	
9	Third Column Label	"G "	47 – 50	Fields 8 thru 26 are similar to Field 7 and are used when the correction is in the same row and more than one column.
. . .				Otherwise, enter " ".
26	Twentieth Col. Label	" "	132 – 135	
27	Footnote Number	1	137 – 139	This field contains the footnote number that explains the correction. Format: Right justified and space filled.
28	End of Record Code	"XQ"	141 – 144	Always contains the letters XQ capitalized with no space between them to indicate the end of the record. Format: Include quotation marks.

Notes: All fields are separated by commas.

When an erratum occurs, carriers must use higher submission numbers and a new data entry date to denote a new submission.

See Section G for detailed Errata content and structure guidelines.

```
          1         2         3         4         5         6         7         8         9
1234567890123456789012345678901234567890123456789012345678901234567890123456789012345678901234567890123456
Sample records:
1113,"RTNY","E2",1009,"I   ",1090.0,"C ","F ","G "," "," "," "," "," "," "," "," "," "," ",
1114,"RTNY","E2",1018,"I   ",1190.0,"ZZ"," "," "," "," "," "," "," "," "," "," "," "," ",
1115,"RTNY","E2",9999,"I   ",9999.0,"M "," "," "," "," "," "," "," "," "," "," "," "," ",

    1         1         1         1         1
    0         1         2         3         4
7890123456789012345678901234567890123456789012345678901234
Continuation of sample records:
"   ","   ","   ","   ","   ","   ","   ",  1,"XQ"
"   ","   ","   ","   ","   ","   ","   ",  4,"XQ"
"   ","   ","   ","   ","   ","   ","   ",  5,"XQ"
```

RECORD TYPE T1 – TRAILER RECORD

Field	Item	Example	Position	Description
1	Record Number	1116	1 – 4	The sequential number of this record within this data file plus 1000. Format: Right justified and space filled.
2	COSA	"RTNY	6 – 11	The COSA code for the filing entity. Format: Include quotation marks.
3	Record Type	"T1"	13 – 16	Always contains the letter T capitalized and the number 1 with no space between them. Format: Include quotation marks.
4	Contact Person	"John Doe " (spaces until pos. 58)	18 – 59	The name of the person to contact if there are questions about the report. Format: Include quotation marks.
5	Telephone #	"(202) 555–1212 x123 "	61 – 82	The Contact Person's telephone number. Format: Include quotation marks.
6	End of Record Code	"XQ"	84 – 87	Always contains the letters XQ capitalized with no space between them to indicate the end of the record. Format: Include quotation marks.

Note: All fields are separated by commas.

```
            1         2         3         4         5         6         7         8
12345678901234567890123456789012345678901234567890123456789012345678901234567
Sample record:
1116,"RTNY","T1","John Doe                              ","(202) 555-1212 x123 ","XQ"
```