



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
WASHINGTON, D.C. 20460

JUL 28 2005

OFFICE OF
SOLID WASTE AND EMERGENCY
RESPONSE

OSWER Directive #9272.0-19

MEMORANDUM

SUBJECT: Pre-Remedial Summary Guides for Federal Facilities

FROM: *for* Michael B. Cook, Director
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Office of Solid Waste and Emergency Response

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TO: Director, Office of Site Remediation and Restoration, Region 1
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Director, Hazardous Site Cleanup Division, Region 3
Director, Waste Management Division, Region 4
Director, Superfund Division, Regions 5, 6, 7, 9
Director, Office of Ecosystems Protection and Remediation, Region 8
Director, Office of Environmental Cleanup, Region 10

This memorandum transmits the final Federal Facilities Remedial Preliminary Assessment (PA) Summary Guide (PA Summary Guide) and the final Federal Facilities Remedial Site Investigation (SI) Summary Guide (SI Summary Guide). EPA has produced these Guides to aid its Regions and help other Federal Agencies improve the quality of PAs and SIs.

Section 120(c) of the Comprehensive Environmental Response, Compensation and Liability Act (CERCLA) requires EPA to establish the Federal Agency Hazardous Waste Compliance Docket (Docket). The Docket contains certain information about facilities that are owned and/or operated by the federal government and that manage hazardous waste or from

which hazardous substances, pollutants or contaminants have been, or may be, released. CERCLA goes on to require that a PA, and as necessary, a SI, must be conducted for each facility listed on the Docket by the responsible federal agency. Information from the PA and/or SI is then documented in a report that is reviewed by EPA Regions. These reports provide information for EPA to consider when evaluating the facility for potential listing on the Superfund National Priorities List (NPL).

In the past, EPA Regions have sometimes received incomplete or poor quality Federal facility PA and SI reports, thereby hindering EPA's evaluation. Federal Agencies have indicated that EPA's existing PA and SI Guidance documents are too voluminous and confusing, causing significant delays and sometime inadequate reports.

In order to help the Regions and improve the overall quality of Federal Agency-lead PAs and SIs, a workgroup of EPA regional and headquarters staff, led by Helen Shannon (Region 2), developed the attached Summary Guides. We greatly appreciate their work on both of the subject guides.

The Remedial PA Guide summarizes the information needed to conduct a PA. It also refers the user to places to obtain needed information. We hope that the Remedial PA Guide will help other Federal agencies improve their PAs by clearly explaining what information is needed and indicating how to obtain or collect that information. Likewise, the Remedial SI Guide summarizes the information needed to conduct a SI. These Guides extract key information from the existing *Guidance for Performing Preliminary Assessments under CERCLA, 1991* and *Guidance for Performing Site Inspections Under CERCLA, 1992*. These Federal Facility Guides do not supersede these existing guidances.

These Guides will be distributed to other Federal Agencies. EPA staff are requested to also provide these guides to their Federal Agency counterparts to assist in conducting sufficient PAs and SIs.

If you have any questions about the Guides, please contact your EPA Regional Docket Coordinator (see attached list). For questions related to data quality or quality assurance please contact Mike Carter in FFRRO at 703-603-0046 or carter.mike@epa.gov.

Attachments

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FEDERAL AGENCY HAZARDOUS WASTE COMPLIANCE DOCKET
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