

Barnett Community Development Corporation, Jacksonville, Florida, and thereby engage in investing in corporations or projects designed primarily to promote community welfare, pursuant to § 225.28(b)(12) of the Board's Regulation Y; EquiCredit Corporation, Jacksonville, Florida, and its direct and indirect subsidiaries, and thereby engage in the activities of originating home equity and purchase money loans, acquiring such loans originated from third parties, and securitizing such loans in the secondary market, pursuant to § 225.28(b)(1) of the Board's Regulation Y, and in acting as principal, agent, or broker for credit related insurance, pursuant to § 225.28(b)(11) of the Board's Regulation Y; Equity/Protect Reinsurance Company, Jacksonville, Florida, and thereby engage in the activities of reinsuring credit related insurance policies sold to EquiCredit Corporation customers, pursuant to § 225.28(b)(11) of the Board's Regulation Y; and Honor Technologies, Inc., Maitland, Florida, and thereby engage in operating an electronic funds transfer network and in data processing and management consulting activities, pursuant to §§ 225.28(b)(9) and (b)(14), respectively of the Board's Regulation Y.

Board of Governors of the Federal Reserve System, October 14, 1997.

Jennifer J. Johnson,

Deputy Secretary of the Board.

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GENERAL SERVICES ADMINISTRATION

[GSA Bulletin FPMR D-245]

Public Buildings and Space

TO: Heads of Federal Agencies.

SUBJECT: Protecting Federal Employees and the Public From Exposure to Tobacco Smoke in the Federal Workplace.

1. **PURPOSE.** This bulletin announces the policy concerning the protection of Federal employees and the public from exposure to tobacco smoke in the Federal workplace.

2. **EXPIRATION DATE.** This bulletin contains information of a continuing nature and will remain in effect until canceled.

Background

a. On August 9, 1997, President Clinton signed Executive Order 13058, entitled "Protecting Federal Employees and the Public From Exposure to Tobacco Smoke in the Federal

Workplace," (62 FR 43451, August 13, 1997), to establish a smoke-free environment for Federal employees and members of the public visiting or using Federal facilities. The General Services Administration (GSA) is providing governmentwide policy guidance concerning the requirements of this Executive Order so that federal agencies may benefit from GSA's real property management expertise.

b. The policy previous to Executive Order 13058, enunciated in FPMR § 101-20.105-3, declared all GSA-controlled space non-smoking except where designated smoking areas are identified by agency heads. This Executive Order prohibits, with some exceptions, the smoking of tobacco products in all interior space owned, rented or leased by the executive branch of the Federal Government. GSA will amend FPMR § 101-20.105-3 in the near future to reflect the new policy in this Executive Order.

c. Unlike the previous policy, this Executive Order requires that designated smoking areas be enclosed and exhausted directly to the outside and away from air intake ducts, and maintained under negative pressure sufficient to contain tobacco smoke within the designated area. Agency officials must not require workers to enter such areas during business hours while smoking is ongoing.

Action

a. In accordance with Executive Order 13058, Federal agencies must prohibit the smoking of tobacco products in all interior space owned, rented, or leased by the executive branch of the Federal Government, and in any outdoor areas under executive branch control in front of air intake ducts.

b. The only exceptions are designated smoking areas; residential accommodations for persons voluntarily or involuntarily residing, on a temporary or long-term basis, in a building owned, leased, or rented by the Federal Government; portions of federally-owned buildings leased, rented, or otherwise provided (in their entirety) to nonfederal parties; and places of employment in the private sector or in other nonfederal governmental units that serve as the permanent or intermittent duty station of one or more federal employees.

c. The heads of Federal agencies may establish limited and narrow exceptions that are necessary to accomplish agency missions. Such exception must be in writing, approved by the agency head, and to the fullest extent possible provide protection of nonsmokers from exposure to environmental tobacco

smoke. Authority to establish such exceptions may not be delegated.

d. The heads of Federal agencies must evaluate the need to restrict smoking at doorways and in courtyards under executive branch control in order to protect workers and visitors from environmental tobacco smoke, and may restrict smoking in these areas in light of this evaluation.

e. The heads of Federal agencies are encouraged to use existing authority to establish programs designed to help employees stop smoking.

f. The heads of Federal agencies must implement and ensure compliance with the policy set forth in this Executive Order no later than August 9, 1998. Prior to this date, the heads of Federal agencies must inform all employees and visitors to executive branch facilities about the requirements of this order, inform their employees of the health risks of exposure to environmental tobacco smoke, and undertake related activities as necessary.

Dated: October 9, 1997.

G. Martin Wagner,

Associate Administrator, Office of Governmentwide Policy.

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GENERAL SERVICES ADMINISTRATION

Office of Transportation Audits; Stocking Change of a Standard Form

AGENCY: General Services Administration.

ACTION: Notice.

SUMMARY: The General Services Administration/Office of Transportation is changing the stocking of the following Standard form because of low use demand:

SF 362, U.S. Government Freight Loss/Damage Claim

Since this form is not authorized for local reproduction, you can obtain the updated camera copy in three ways:

From the "U.S. Government Management Policy CD-ROM";

On the internet. Address: <http://www.gsa.gov/forms>; or

From CARM, Attn.: Barbara Williams, (202) 501-0581.

FOR FURTHER INFORMATION CONTACT: Transportation Audit Division, (202) 219-1494. This contact is for information on completing the form and interpreting the FPMR only.

DATES: Effective October 20, 1997.