



**Transportation
Security
Administration**

TO: TSGP Grant Stakeholders
FROM: TSA Grants Team
SUBJECT: Approved Training Vendors

Dear Stakeholders,

Recent assessments and evaluations have highlighted the fact that security training for frontline employees of transit systems is a critical area requiring expanded and sustained effort. This letter provides guidance on the options available to a transit system that wants to train their frontline employees, including the approved vendor list.

Once a transit system has applied for a grant and been approved for funding, the next step is to ensure that you have received the Grant Adjustment Notice (GAN) from the National Preparedness Directorate (formerly the Office of Grants and Training) in FEMA. The GAN letter contains important grant information as well as forms that you are required to sign and return to FEMA. Once you have completed this process you may proceed with the best combination of options for your system's needs.

Option A

Transit agencies may use FTA/TSA-funded training courses.

Transit agencies may send their employees to the FTA/TSA-funded training courses listed below in Table 1. These courses are scheduled throughout the year at various locations around the country. Contact the Federally-sponsored vendor for course availability. Providers are the National Transit Institute (NTI), the Transportation Safety Institute (TSI), and Johns Hopkins University (JHU). Contact information for these providers is provided below:

National Transit Institute (NTI)

120 Albany Street

Tower Two, Suite 250

New Brunswick, NJ 08901-2163

POC: Coleen Meyer, Senior Program Coordinator, Workplace Safety and Security; 732-932-1700, ext. 231

Transportation Safety Institute (TSI)

Transit Safety & Security Division

RTI-80 P. O. Box 25082
Oklahoma City, OK 73125-9967
POC: Radonna Snider, Program Analyst; 405-954-4799

Johns Hopkins University (JHU)
6740 Alexander Bell Drive # 200
Columbia, MD 21046
POC: Dr. Phyllis McDonald; 410-312-4413

Option B

Transit agencies may use Federally-sponsored providers of training courses.

Transit agencies may use the Federally-sponsored providers of training courses listed in Table 1. Information on the courses and providers is available in the FEMA National Preparedness Directorate, Training and Education Division catalog: at http://www.ojp.usdoj.gov/odp/docs/TED_Course_Catalog2007.pdf. Courses in this category have identifiers 'AWR', 'PER', 'ICS', and 'IS' in the table below.

Some of these courses are internet or computer-based. Others are mobile and may be in your agency's area. The transit agency should request these courses through its State Administrative Agency or State Training Point of Contact. For assistance, please e-mail AskCSID@dhs.gov or call 1-800-368-6498.

Option C

Transit agencies may use other vendors for training courses.

Transit agencies may use other vendors for training courses, provided such courses generally align with or exceed the curriculum and performance measures set in the equivalent or analogous Federally-sponsored product. Transit systems must receive approval from DHS if they choose to use other vendors for their training courses.

Table 1 contains the course headings as listed in the training cost matrix, approved course titles, and a list of training vendors that are qualified to teach each course. As outlined above, however, transit agencies may use other vendors for training courses and other courses, provided the courses align with or exceed the curriculum for the DHS-approved course and are approved by DHS.

Train-the-Trainer Options: Key Subject Areas

Many of the available course offerings include "train-the-trainer" versions that enable a transit system to gain certification for designated employees who can then conduct that training on a regular basis for the transit system.

DHS has identified additional "train-the-trainer" course opportunities in Security Awareness, Behavior Recognition, and Immediate Emergency Response. These opportunities are listed in Table 2. Train-the-trainer courses enable the transit system to gain certification for designated

employees who can then conduct the training for your agency. This option affords an opportunity to build an “in house” training infrastructure. If a transit system received funds for one of those training courses, they may elect to send select employees to those train-the-trainer courses so that those employees could then teach the course to the rest of the front-line employees who were approved to receive the training. All training must still be completed with the awarded funding; no additional funding will be provided under this option.

Table 1: Approved Course and Vendor List

Training Category	Approved Courses	Approved Vendors
Security Awareness	System Security Awareness for Transportation Employees (SSA)	NTI
	AWR-110-W – WMD/Terrorism Awareness for Emergency Responders (Internet-based) (3-4 hours)	TEEX
	AWR-150 – Terrorism Awareness: Protecting the US Public Transportation System (8 hours)	LACMTA
	AWR-160 – WMD Awareness Level Training (6 hours)	NDPC
	AWR-190-W – Foundational Awareness of WMD/Terrorism (Internet-based) (1 ½ hours)	ARC
	AWR-122 – Prevention and Deterrence of Terrorist Acts by Law Enforcement (8 hours)	LSU
	AWR-122-1 – Law Enforcement Prevention and Deterrence of Terrorist Acts (16 hours)	LSU
	AWR-140 – WMD Radiological/Nuclear Awareness Course (6 Hours)	NTS
Behavior Recognition	Terrorist Activity Recognition and Reaction (TARR) (4 hours)	NTI
Immediate Emergency Response	AWR-185 – Frontline Responder Training Course (Protecting Soft Targets) (2 days)	UNLV
	AWR-130 – Incident Response to Terrorist Bombings: Awareness (4 hours)	NMT
	AWR-131 – Prevention of and Response to Suicide Bombing Incidents (4 hours)	NMT
	PER-230 – Incident Response to Terrorist Bombing (6 hours)	NMT
	PER-231 – Prevention and Response to Suicide Bombing Incidents (4 hours)	NMT
	PER-250 – Emergency Response to Terrorism: Operations Course (2 days)	IAFF
	AWR-120 – Law Enforcement Response to WMD (2 days)	LSU
	PER-264 – WMD Law Enforcement Protective Measures (1 day)	CDP
	PER-265 – WMD Law Enforcement Response Actions (1 day)	CDP
	PER-282 – Virtual Terrorism Response Academy (2+ days) (Computer-based training)	Dartmouth
National Incident Management System (NIMS)	AWR-190-W – An Introduction to NIMS/National Response Plan (NRP) (Internet-based) (1 ½ hours)	ARC
	IS-700 – National Incident Management System: An Introduction	FEMA IS
	IS-800A – National Response Plan: An Introduction	FEMA IS
	ICS-100 – Introduction to the Incident Command System	FEMA IS
	ICS-200 – Incident Command System for Single Resources and Initial Action Incidents	FEMA IS
	ICS-300 – Intermediate Incident Command System	FEMA EMI
ICS-400 – Advanced Incident Command System	FEMA EMI	

Training Category	Approved Courses	Approved Vendors
Operations Control Center Readiness	Rail Operations Control Center Response to WMD Incidents (OCC)	NTI
Management of Transit Emergencies	Effectively Managing Transit Emergencies (FT00456)	TSI
Coordinated Interagency Emergency Response	Connecting Communities Forum	TSA/FTA/FEMA
	PER-268 – WMD Incident Complexities (1 day)	CDP
Managing Counterterrorism Programs	Strategic Counter Terrorism for Transit Managers (SCTTM)	JHU
Prevention and Mitigation – IEDs and WMDs	AWR-157 – Transit Terrorist Tools and Tactics	FEMA/Grants
Prevention and Mitigation – IEDs and WMD: CBRNE Incident Management	Transit Explosives Incident Management Seminar (FT00438)	TSI
Transit Vehicle Hijacking Prevention and Response	Transit Response to Bus or Rail Hijackings Seminar (FT00544)	TSI
Integrated Anti-Terrorism Security Program	Land Transportation Anti-Terrorism Training Program	FLETC
Transit System Security Design	Transit System Security (prerequisite)	TSI
	Transit System Security Design Review (FT00538)	TSI

Table 2: Train-the-Trainer Courses

Training Category	Approved Courses	Approved Vendors
Security Awareness Train-the-Trainer	System Security Awareness Train-the-Trainer (SSATTT)	NTI
	AWR-141 – WMD Radiological/Nuclear Awareness Course: Train-the-Trainer (1 day)	NTS
	AWR-160-1 – WMD Awareness Level Training: Train-the-Trainer (1 ½ days)	NDPC
Behavior Recognition Train-the-Trainer	Terrorist Activity Recognition and Reaction (TARR) Train-the-Trainer (TARRTTT)	NTI
Immediate Emergency Response	PER-230-1 – Incident Response to Terrorist Bombing, Train-the-Trainer (4 ½ days)	NMT
	PER-231-1 Prevention and Response to Suicide Bombing Incidents, Train-the-Trainer (4 ½ days)	NMT
	PER-251 – Emergency Response to Terrorism: Operations Course Train-the-Trainer (2 days)	IAFF
	AWR-120 – Law Enforcement Response to WMD: Train-the-Trainer (2 days)	LSU
	PER-264-1 – WMD Law Enforcement Protective Measures: Train-the-Trainer (1 day)	CDP