



**Functional Series [600](#)
Budget and Finance**

INTERIM UPDATE 07-09

SUBJECT: Guidance - ADS 600 Series - Funding Guidance for Salary & Benefits and Support Cost of Direct Hires and Personal Service Contractors

NEW MATERIAL: The purpose of this notice is to provide Agency-wide guidance via the attached matrix on the proper obligating instruments and forward funding for employees hired under the various mechanisms. This guidance covers all funding sources, but excludes employees funded with Millennium Challenge Corporation funds (MCC), and the Presidents Emergency Plan for AIDS Relief funds (PEPFAR) (including Child Survival and Health Programs Fund (CSH) and Global HIV/AIDS Initiative (GHAI) accounts designated for PEPFAR purposes).

EFFECTIVE DATE: August 14, 2007

ATTACHMENTS: [Salaries & Benefits and Support Costs – Guidance Matrix](#)

POLICY

USAID/General Notice
M/CFO/FPS AND M/OAA/P
08/14/2007

Subject: Guidance - ADS 600 Series - Funding Guidance for Salary & Benefits and Support Cost of Direct Hires and Personal Service Contractors

The policy contained in this Notice will be incorporated into ADS-600 series.

The purpose of this notice is to provide Agency-wide guidance via the attached matrix on the proper obligating instruments and forward funding for employees hired under the various mechanisms. This guidance covers all funding sources, but excludes employees funded with Millennium Challenge Corporation funds (MCC), and the Presidents Emergency Plan for AIDS Relief funds (PEPFAR) (including Child Survival and Health Programs Fund (CSH) and Global HIV/AIDS Initiative (GHAI) accounts designated for PEPFAR purposes). Due to the unique nature of MCC and PEPFAR funding, separate guidance will be issued.

The attached Guidance Matrix is provided as a quick reference table that serves as interim guidance for information to be included in chapter revision updates for ADS-602, ADS-603 and ADS-621. This table provides interim guidance and official Agency policy prior to the ADS 600 series updates.

Point of Contact: Any questions concerning this Notice may be directed to Shawn Barrett, M/CFO/FPS, (202) 712-0519, or Thomas Henson, M/OAA/P, (202) 712-5448.

Notice 0842

File Name	Notice Date	Effective Date	Editorial Revision Date	ADS CD No.	Remarks
IU6_0709_081407_cd49	08/14/2007	08/14/2007		ADS CD 49	This IU will remain active until it is incorporated into ADS Series 600.

IU6_0709_081407_w081507_cd49