

**Minerals Management Service  
(Second) Summary of Amendments to Small Refiner Crude Oil Sale  
IFO No. 1435-02-03-RP-40442, revision dated January 15, 2004**

- Package 13: Exhibit B revised - Pipelines should read, "Title transfer at Mobil Burns Terminal (dock meter)"
- Packages 23 and 24: IFO "Quality" section revised – For crude type **HLS**, packages 23 and 24, quality bank debits/credits should be reflected in your offer. Successful offerors will not pass back to MMS any quality banks debits/credits received.

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**Minerals Management Service  
(First) Summary of Amendments to Small Refiner RIK Crude Oil Sale  
IFO No. 1435-02-03-RP-40442, revision dated January 9, 2004**

- Package 3a: Operator is now Gulf of Mexico Oil & Gas Properties LLC
- Package 3b: Volumes are expected to increase by 250 bbls/day to a total expected royalty volume at the Custody Transfer Point of 750 bbls/day
- Package 24: Additional pipeline option added to Exhibit B - Boa Pipeline to Alliance (Contact: ConocoPhillips - Bill Van Dyke 281-293-2557)



OMB Control Number 1010-0126  
Expiration Date: June 30, 2006

**INVITATION FOR OFFER – SMALL REFINER RIK CRUDE OIL SALE**  
**IFO No. 1435-02-03-RP-40442**  
**Deliveries beginning April 1, 2004**

**Introduction**

The Minerals Management Service (MMS) of the U.S. Department of the Interior is soliciting offers from pre-qualified small refiners to buy royalty oil and condensate produced from certain Federal leases in the Gulf of Mexico and the Pacific.

This Invitation for Offer (IFO) solicits offers for a one-year term beginning April 1, 2004. Successful offerors will take custody of the royalty oil at the applicable custody transfer point as shown in Exhibit A and will be responsible for moving the royalty oil downstream of this point.

**Offers must be made in writing and submitted via facsimile (fax no. 303-231-3846) or email ([crystal.tobar@mms.gov](mailto:crystal.tobar@mms.gov)) by 10:00 a.m. Mountain Time on January 21, 2004.** MMS will confirm receipt of all offers. Royalty oil packages will be awarded by 2:00 p.m. Mountain Time on **January 23, 2004**. Technical questions can be addressed to Crystal Tobar at 303-231-3126. Contracting questions can be addressed to Maggie Miller at 303-231-3932. Credit and pre-qualification questions can be addressed to Larry Cobb at 303-231-3307.

**Offers**

Offerors must be pre-qualified to submit offers. Please see the section "Pre-qualification and Credit Requirements" for more information. MMS reserves the right to reject any offer received.

Exhibit A identifies 44 packages of royalty oil. Exhibit B provides further detail on Facility Measurement Point (FMP) operators, pipelines, and custody transfer points. Data in the exhibits is not warranted. Offerors are expected to contact the appropriate parties for the most recent information. The royalty volumes shown for each custody transfer point represent the most recent production data available for the properties behind the custody transfer point. You may call the above technical point of contact for a one-year production history of royalty volumes associated with the custody transfer points in Exhibit A. Other pertinent information such as leases/agreements, operators, and royalty rates will be provided in an attachment to the "MMS Crude Oil Transaction Confirmation" when the packages are awarded. This information is also available upon request from the above technical point of contact.

Exhibit A is the offer sheet to be completed and faxed or emailed as indicated above. Offerors must make offers as a value to the nearest \$0.0001. MMS prefers to transact no more than one award for each package. However, consideration may be given to offers on only part of a royalty oil package if favorable to the government. Tiered offers that include different prices based on levels of volumes delivered will not be accepted.

Packages in this IFO for which all offers are rejected will be included in another MMS RIK crude oil IFO, "Strategic Petroleum Reserve Fill - Exchange of Royalty In Kind Crude Oil to Market Centers" (No. 1435-02-03-RP-40443), open to both eligible, pre-qualified small refiners and other pre-qualified potential exchange partners. Please see the RIK Home Page <http://www.mrm.mms.gov/RIKweb/default.htm> for details regarding this related IFO.

The offer should represent the offeror's view of the difference in value between the applicable Gulf Coast or Pacific market center and the offshore custody transfer point identified in Exhibit A. Please see the "Quality" section for more information on how to account for gravity and sulfur in your offer.

Royalty oil from new wells on currently producing properties behind the custody transfer points that commence production during the term of this IFO will be automatically added to the volumes awarded under this IFO. Royalty oil from new properties behind the custody transfer points that commence production during the term of this IFO will be added to the volumes awarded under this IFO on a case-by-case basis pursuant to mutual consent of MMS and successful offerors.

Gulf of Mexico Pricing Mechanism (Packages 1- 41): Offerors must submit offers as an increment or decrement from one or both of the following pricing formulas:

- a)  $(\text{Koch WTI Posting} + \text{Platts } P^+) - (\text{Platts WTI} - \text{Platts Crude Type})$   
or
- b)  $(\text{Calendar NYMEX} + \text{Daily Roll}) - (\text{Platts WTI} - \text{Platts Crude Type})$

Pacific Pricing Mechanism:

Santa Ynez Crude (Package 42):

1. Offerors must submit offers as an increment or decrement from one or both of the following pricing formulas:

The **arithmetic average** of two sets of California posted prices,  $(a+b)/2$ , where:

- a) The calendar month's average of the following Midway Sunset posted prices at 13° API: ChevronTexaco, ExxonMobil, Shell Trading, and Union 76;
  - b) The calendar month's average of the following Buena Vista posted prices at 26° API: ChevronTexaco, ExxonMobil, Shell Trading, and Union 76.
2. Offerors may offer a fixed increment/decrement of the calendar month average New York Mercantile Exchange (NYMEX) price at 40° API (see below for definition of calendar month NYMEX).

Dos Cuadras Crude and Platform Gail Crude (Packages 43 and 44):

1. Offerors must submit offers as an increment or decrement from one or both of the following pricing formulas:

The calendar month's average of the following Buena Vista posted prices at 26° API: ExxonMobil, Shell Trading, and Union 76.

2. Offerors may offer a fixed increment/decrement of the calendar month average New York Mercantile Exchange (NYMEX) price at 40° API (see below for definition of calendar month NYMEX).

Where: Koch WTI Posting: Koch Supply and Trading's posting for West Texas/New Mexico Intermediate (WTI), deemed 40 degrees, for the Physical Month of Delivery

Platts  $P^+$ : Arithmetic average of the daily high and low price quotes for "P-Plus WTI" for the Platts Month of Delivery

Platts WTI: The arithmetic average of the daily high and low price quotes for WTI for the Platts Month of Delivery

Platts Crude Type: The arithmetic average of the daily high and low price quotes for the crude type that is the subject of the offer for the Platts Month of Delivery

Calendar NYMEX: Arithmetic average of the daily settlement price for the "Light Sweet Crude Oil" front month futures contract reported by the New York Mercantile Exchange (NYMEX) during the Physical Month of Delivery (excluding weekends and holidays)

Platts Month of Delivery: Refers to quotes in Platts Oilgram Price Report for the period of time from the twenty-sixth day of the month two months prior to the physical month of delivery through the twenty-fifth day of the month one month prior to the Physical Month of Delivery (excluding weekends and holidays)

Physical Month of Delivery: The calendar month when the crude oil is delivered

Daily Roll:  $(X - Y).6667 + (X - Z).3333$ , where:

X = Average of the daily NYMEX settlement price for the prompt month, trading days only, when the Physical Month of Delivery is the prompt month trading on NYMEX

Y = Average of the daily NYMEX settlement price for the second month during the same period, trading days only

Z = Average of the daily NYMEX settlement price for the third month during the same period, trading days only

MMS may award a contract on the basis of initial offer(s) received without discussions. Accordingly, each initial offer should be submitted on the most favorable terms that the offeror can submit. However, MMS may negotiate with offerors in the event offers of similar or unanticipated values are received. All information about the origin and value of offers received will remain confidential, except as noted below under "Imbalances" with respect to resolving extraordinary imbalances.

The MMS shall award a contract resulting from this IFO to the party whose offer, in MMS' judgment, is most advantageous to the Federal Government. MMS will award to successful offerors by means of the "MMS Crude Oil Transaction Confirmation." MMS will attempt to award 100% of the volume from a custody transfer point.

### **Term**

Deliveries of royalty oil to successful offerors will commence April 1, 2004, and end March 31, 2005.

### **Quality**

#### **Gulf of Mexico Packages:**

For crude type HLS, packages 23 and 24, quality bank debits/credits should be reflected in your offer. Successful offerors will not pass back to MMS any quality banks debits/credits received.

For all other packages, offerors will pass back to MMS all quality bank(s) debits/credits received from the quality bank administrator(s). Market center custody transfer point quality banks will not be included.

For packages 14-22, where the STUSCO invoices do not reflect the quality bank adjustment, the successful offeror will adjust the payment each month for gravity. This adjustment will be based on the difference between the FMP run ticket and the common stream delivered gravity at Empire, using the standard Gravcap calculation.

#### **Pacific Packages:**

Adjustments for sulfur content are to be included in your offer(s). Buyers will make appropriate quality adjustments to their payment each month to match the actual gravity of the delivered royalty oil by using Shell Trading's California posted price gravity adjustment table applicable to the month of production. If this table changes mid-month, the monthly average of the table will be used. This adjustment table applies to all of the allowed offering methods. Specifically:

#### **Santa Ynez Crude:**

Buyers using pricing formula number (1) will adjust their payment by accounting for the difference between the delivered royalty oil and 19.5° API (the average of Midway Sunset's 13° posted gravity and Buena Vista's 26° posted gravity).

Buyers using pricing formula number (2) will adjust their payment by accounting for the difference between the delivered royalty oil and 40° API (NYMEX WTI barrel gravity).

Dos Cuadras Crude and Platform Gail Crude:

Buyers using pricing formula number (1) will adjust their payment by accounting for the difference between the delivered royalty oil and 26° API (the posted gravity of Buena Vista crude).

Buyers using pricing formula number (2) will adjust their payment by accounting for the difference between the delivered royalty oil and 40° API (NYMEX WTI barrel gravity).

Successful offerors will adjust their monthly payment for gravity bank debits/credits received. All gravity bank data must be accompanied by supporting documentation.

Actual gravity and sulfur during the term of this sale may vary. Data provided by MMS is based on the best information available at the time of IFO publishing and is not warranted.

**Transporting and Scheduling Royalty Oil**

Successful offerors are responsible for transporting all royalty oil volumes downstream of the custody transfer point specified in Exhibit A. Successful offerors must nominate and schedule all volumes awarded through this IFO separately from all other volumes owned or controlled at the custody transfer point where royalty oil is received. When nominating to the pipeline, you are required to indicate that the nomination is for MMS sourced crude oil.

Exhibit C identifies transportation rates for purchase and sales (buy/sell) agreement that MMS has arranged with Poseidon Pipeline. For royalty oil volumes associated with this pipeline, successful offerors may, at their discretion and upon indicating on Exhibit A, be designated as MMS' agents under this exchange agreement for the transportation rates and terms specified in Exhibit C. Offerors must indicate on Exhibit A whether they elect to use the MMS arranged buy/sell rate.

Within 10 days of execution of the "MMS Crude Oil Transaction Confirmation" relative to this IFO, the successful offerors must request in writing to all pipeline companies that will move royalty oil, that MMS royalty volumes be itemized separately from non-MMS volumes. In cases where the pipeline companies are unable to break out the MMS volumes on the pipeline statement, you must provide MMS with acceptable third-party data that breaks out the MMS volumes delivered or use a measurement facilitator designated by the pipeline. Any charges associated with obtaining this third-party data will be the responsibility of the successful offeror.

Successful offerors will provide MMS with pipeline statements and any third-party documentation within two days after the documents have been made available to the shipper. Documentation not received by the due date may be purchased by MMS and the successful offeror will be billed the associated costs.

Successful offerors, through customary industry practice, will communicate directly with MMS and the FMP operators and will make arrangements to deliver and transfer the royalty oil from the awarded custody transfer points. Successful offerors, at their expense, will make all necessary arrangements to receive royalty oil at the custody transfer point. Successful offerors are not responsible for any transportation costs upstream of the custody transfer point.

No later than five calendar days before the first day of each month, the MMS will notify successful offerors of the daily royalty oil volumes anticipated for the following month of production. Successful offerors understand that any such estimates are not warranties of actual deliveries to be made but are provided to facilitate planning the delivery of royalty oil. This process will continue for each month of the term of this IFO.

The operators of the properties behind the custody transfer points offered in this IFO are instructed to use reasonable efforts, consistent with industry practice, to inform MMS and/or successful offerors regarding significant changes in royalty oil production levels and production shut-ins.

The successful offeror's contract may be amended upon mutual consent between MMS and its successful offeror when there is an increase or decrease in tariff-based transportation costs related to the awarded properties. Contract amendments will not be granted for rate changes in the offeror's buy/sell arrangements, unless extraordinary circumstances exist.

## **Imbalances**

Successful offerors are granted the rights to royalty oil delivered by operators at the custody transfer points indicated in Exhibit A, not the actual entitlement due the Federal government.

MMS and the operator will jointly monitor imbalances between deliveries and entitlements. Routine imbalances will be resolved by adjusting the volume of royalty oil delivered to successful offerors in the second month following the month of delivery unless otherwise approved by MMS. These adjustments will be communicated by MMS to the successful offeror regarding the first of month availability of royalty oil.

Property imbalances not remedied within 90 days of the production month will be resolved by mutual agreement between MMS and the operator. The contract price under this IFO may form the basis of resolving certain extraordinary imbalances between MMS and operators. The rights and responsibilities of operators under RIK oil situations are outlined in MMS' Sample "Dear Operator" letter included as Exhibit D.

MMS is not responsible for pipeline imbalances associated with royalty crude oil.

## **Confidentiality**

Neither MMS or the successful offeror shall disclose directly or indirectly without the prior written consent of the other party the terms of any transaction under this IFO to a third-party (other than the employees, lenders, royalty owners, counsel, accountants and other agents of the party, or prospective purchasers of all or substantially all of a party's assets or of any rights under this Contract, provided such persons shall have agreed to keep such terms confidential) except; (i) to comply with any applicable law, order, regulation, or exchange rule, (ii) to the extent necessary to enforce this Contract, (iii) to the extent necessary to implement any transaction, including any transaction as described above in the section "Transporting and Scheduling Royalty Oil", or (iv) to the extent such information is delivered to such third-party for the sole purpose of calculating a published index.

Each party shall notify the other party of any proceeding of which it is aware which may result in disclosing the terms of any transaction (other than as permitted above) and use reasonable efforts to prevent or limit the disclosure. The existence of this Contract is not subject to this confidentiality obligation. The terms of any transaction hereunder shall be kept confidential by the parties hereto for one year from the expiration of the transaction.

## **Pre-qualification and Credit Requirements**

Offerors are required to pre-qualify by signing the MMS base contract "RIK Crude Oil General Terms and Conditions" and providing detailed financial information. Pre-qualification information can be found on our web site at <http://www.mrm.mms.gov/RIKweb/Oilprequal.htm>. By submitting an offer, the offeror agrees to be bound by the terms of its signed MMS base contract and this IFO.

Upon pre-qualification, MMS will issue an amount of unsecured credit based on the creditworthiness of the offeror. In most cases where offerors that have previously submitted financial documentation for Calendar Year 2002 (or such information is available on ProEdgar.com), no additional information will be required. However, MMS reserves the right to request updated financial information in any situation it deems as reasonable and may reissue approved lines of credit. Please be advised that MMS will require a parent guaranty in situations where the company submitting the offer is a different entity than the company that has pre-qualified.

For awards exceeding the amount of unsecured credit issued by MMS, successful offerors will be required to provide secured financial assurance in the form of an Irrevocable Letter of Credit (ILOC), Bond, or other MMS-acceptable surety instrument within five business days prior to first delivering oil under the contract. If additional security is required, successful offerors will be notified, and such notice will be included in the sales transaction confirmation.

The ILOC, Bond, or other MMS-acceptable surety instrument must be effective for a period beginning on the date of first delivery under the contract and ending when receipt of final delivery or payment under the contract

is verified. Failure to provide adequate financial assurance when requested may result in a loss of award, unless the MMS Contracting Officer extends the date.

See our website at <http://www.mrm.mms.gov/ReportingServices/PDFDocs/4071.pdf> for a sample of the ILOC, MMS Form-4071. For Bonds, go to <http://www.mrm.mms.gov/ReportingServices/PDFDocs/4072.pdf> for MMS Form-4072. The financial institution issuing the ILOC or surety company issuing the Bond must meet MMS requirements under 30 CFR Part 208.11.

The financial assurance amount shall be sufficient to cover the value of 60 days of deliveries of the estimated production of all royalty oil awarded, less the amount of unsecured credit issued by the MMS as previously notified. The value of the financial assurance should be calculated using the selected pricing mechanism plus the awarded offer amount applied to the February 2004 production month. This value must be multiplied by the daily royalty production (estimated in Exhibit A), multiplied by 60 days, and then reduced by the amount of unsecured credit issued by MMS. The amount of unsecured credit available for this sale is contingent upon the successful offeror's current participation in other RIK sales or exchange programs.

Significant and sustained increases in the value of crude oil during the term of the contract may result in requiring an increase in the amount of financial assurance. Further, should the creditworthiness, financial responsibility, or ability to perform become unsatisfactory to the MMS at any time during the term of this agreement, satisfactory assurances may be required as a condition to further performance under the agreement. Such assurances include, but are not limited to, a prepayment or a surety instrument in a form and amount satisfactory to MMS. Failure to provide additional performance assurances when requested may result in early termination of the contract. Where applicable, an investment-grade rating by Standard and Poor's is required by MMS to maintain creditworthiness.

#### **Governing Contract**

This transaction is governed by the MMS base contract "RIK Crude Oil General Terms and Conditions," signed by the offeror and MMS. Conflicts between the MMS base contract and the terms of this IFO will be resolved in favor of this IFO. Only companies who have pre-qualified and signed the MMS base contract may receive a contract.

#### **Paperwork Reduction Act of 1995 (PRA) Statement:**

The PRA (44 U.S.C. 3501 et seq.) requires us to inform you that we collect this information to document fulfillment of royalty obligations on minerals removed from Federal lands. The MMS uses the information to maintain and audit lease accounts. Responses are voluntary (43 U.S.C. 1334). Proprietary information is protected in accordance with standards established by the Federal Oil and Gas Royalty Management Act of 1982 (30 U.S.C. 1733), the Freedom of Information Act (5 U.S.C. 552(1), (4)), and the Department regulations (43 CFR 2). An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB Control Number. Public reporting burden for this form is estimated to average one hour per response, including the time for reviewing instructions, gathering and maintaining data, and completing and reviewing the form. Direct comments regarding the burden estimate or any other aspect of this form to the Information Collection Clearance Officer, Minerals Management Service, Mail Stop 4230, 1849 C Street, NW., Washington, DC 20240.

#### **4 Exhibits:**

- Exhibit A – Offer Sheet
- Exhibit B – RIK Custody Transfer Point Detail
- Exhibit C – Poseidon Pipeline Buy/Sell Rates
- Exhibit D – Sample Dear Operator Letter

Offer Pkg	Royalty Oil Type	Market Center	Custody Transfer Point	Volume Metered At	Custody Transfer Point Royalty Volume (bbls/day)	Gravity	Sulfur %	Koch WTI + Platts P+ basis	NYMEX + Daily Roll basis	Accept MMS' Transport or Buy/Sell (Yes or No)
1	Mars	Clovelly	EW 910 A	EW 910 A	190	32.5	unknown			
2	Mars	Clovelly	GC 205 A	GC 205 A	2,300	31.0	unknown			
3a	LLS	St. James	SS 146 ssti	SS 149 A	25	40.0	unknown			
3b	LLS	St. James	SS 146 ssti	SS 154 E	750	32.8	unknown			
4a	LLS	St. James	SS 169 ssti	SS 182 C (ChevTex)	765	30.3	0.32			
4b	LLS	St. James	SS 169 ssti	SS 182 C (Apache)	300	31.1	unknown			
5	LLS	St. James	SS 208 F	SS 209 A	495	35.4	unknown			
6	LLS	St. James	SS 207 A	SS 207 A	865	30.9	0.40			
7	LLS	St. James	SS 266 A	SS 266 A	225	37.9	unknown			
8	LLS	St. James	ST 300 ssti	EW 826 A	225	34.7	unknown			
9	LLS	St. James	ST 300 A	ST 300 A	1,685	42.8	unknown			
10a	LLS	St. James	SM 268 A	SM 268 A	850	36.0	unknown			
10b	LLS	St. James	SM 268 A	SM 288 A	190	46.1	unknown			
11	LLS	St. James	SS 129 A	SS 129 A	295	38.3	unknown			
12	LLS	St. James	Johnson Bayou, LA Stingray Sep. Facility	Johnson Bayou, LA Stingray Sep. Facility	600	44.3	N/A			
13	LLS	St. James	Mobil Burns Terminal	Mobil Burns Terminal	3,600	36.6	N/A			
14	HLS	Empire	VK 786 A	VK 786 A	6,920	31.3	N/A			
15	HLS	Empire	MP 310 A	MP 310 A	600	34.4	N/A			
16	HLS	Empire	MP 289 C	MP 289 C	330	26.8	N/A			
17	HLS	Empire	MP 259 A	MP 259 A	60	37.7	N/A			
18	HLS	Empire	MP 296 B	MP 296 B	170	21.3	N/A			
19	HLS	Empire	MP 296 C	MP 296 C	170	20.8	N/A			
20	HLS	Empire	MP 283 A	MP 283 A	660	43.0	N/A			
21	HLS	Empire	MP 289 C	VK 956 A	1,730	40.2	N/A			
22	HLS	Empire	MP 289 i	MP 252 B	210	49.8	N/A			
23	HLS	Empire	Grand Isle EM Terminal	Grand Isle EM Terminal	2,950	32.7	N/A			
24	HLS	Empire	Grand Isle BP	Grand Isle BP	920	33.1	N/A			
25	HLS	Empire	ST 52 C	ST 52 C	600	37.9	N/A			
26	HLS	Empire	ST 26 A	ST 26 A	300	35.2	N/A			
27	HLS	Empire	ST 37 J	ST 37 J	3,090	34.2	N/A			
28	HLS	Empire	ST 72 B	ST 72 B	550	38.5	N/A			
29	HLS	Empire	ST 130 AUX	ST 130 AUX	240	34.5	N/A			
30	HLS	Empire	SS 69 A	SS 69 A	190	35.1	N/A			
31	HLS	Empire	ST 177 E	ST 177 E	380	47.7	N/A			
32	HLS	Empire	ST 52 A	ST 53 A	230	33.0	N/A			
33	EI	St. James	PL 13 ssti	PL 10 B	200	34.6	0.22			
34	EI	St. James	ST 11 ssti	PL 5 B	200	40.1	unknown			
35	Bonito	St. James	GB 426 A	GB 426 A	4,490	38.3	1.01			
36	Bonito	St. James	SM 205 SSTI	EI 397 A	340	34.4	unknown			
37	Poseidon	Houma	EI 346 A	EI 346 A	650	32.3	1.21			
38	Poseidon	Houma	GB 260 A	GB 260 A	2,050	31.3	0.37			
39	Poseidon	Houma	SS 349 A	SS 349 A	440	24.8	2.19			
40	Poseidon	Houma	EW 873 A	EW 873 A	3,150	23.7	3.02			
41	Poseidon	Houma	GC 254 A	GC 254 A	1,650	34.7	unknown			



Offer Pkg	Royalty Oil Type	Market Center	Custody Transfer Point	Volume Metered At	Custody Transfer Point Royalty Volume (bbls/day)	Gravity	Sulfur %	Avg. of BV/MS Postings	NYMEX Calendar Month Basis	Accept MMS' Transport or Buy/Sell (Yes or No)
42a	Santa Ynez	Los Angeles	Las Flores Canyon	Las Flores Canyon	4,500	20.9	4.84			
42b	Santa Ynez	Los Angeles	Las Flores Canyon	Las Flores Canyon	4,500	20.9	4.84			
								Avg. of BV Postings	NYMEX Calendar Month Basis	
43	Dos Cuadras	Los Angeles	Rincon Plant-Tailgate	Rincon Plant-Tailgate	900	24.2	1.10			
44	Santa Clara - Platform Gail	Los Angeles	Platform Grace	Platform Grace	750	18.7	4.00			

\_\_\_\_\_  
 Your Name

\_\_\_\_\_  
 Phone No.

\_\_\_\_\_  
 Company Name

\_\_\_\_\_  
 Fax No.

MMS Contacts

Crystal Tobar: 303-231-3156 [crystal.tobar@mms.gov](mailto:crystal.tobar@mms.gov)  
 Richard Fantel: 303-231-3502 [richard.fantel@mms.gov](mailto:richard.fantel@mms.gov)  
 Karen Krock: 303-231-3209 [karen.krock@mms.gov](mailto:karen.krock@mms.gov)  
 Fax No.: 303-231-3846

Offer Pkg	Royalty Oil Type	Market Center	Custody Transfer Point	Volume Metered at	MMS FMP No.	Common Industry Name	FMP Operator	Custody Transfer Point Royalty Volume (bbls/day)	Gravity (Note 3)	Sulfur % (Note 3)	Pipelines	Common Carrier(s)	Buy/Sell
1	Mars	Clovelly	EW 910 A	EW 910 A	20608103650		Kerr-McGee	190	32.5	unknown	Amberjack P/L into Mars Oil P/L	yes	
2	Mars	Clovelly	GC 205 A	GC 205 A	20608113651	Genesis	ChevronTexaco	2,300	31.0	unknown	Amberjack P/L into Mars Oil P/L	yes	
<b>Pipeline Total</b>								<b>2,490</b>					
3a	LLS	St. James	SS 146 ssti	SS 149 A	2017711260Y		Gulf of Mexico O&G Properties LLC	25	39.9	unknown	Whitecap P/L into Ship Shoal P/L	yes	
3b	LLS	St. James	SS 146 ssti	SS 154 E	20177112606		Century Exploration	750	32.8	unknown	Whitecap P/L into Ship Shoal P/L	yes	
4a	LLS	St. James	SS 169 ssti	SS 182 C	2017711260B		ChevronTexaco	765	30.3	0.32	Whitecap P/L into Ship Shoal P/L	yes	
4b	LLS	St. James	SS 169 ssti	SS 182 C	2017711260X		Apache	300	31.1	unknown	Whitecap P/L into Ship Shoal P/L	yes	
5	LLS	St. James	SS 208 F	SS 209 A	2017711260G		Unocal	495	35.4	unknown	Whitecap P/L into Ship Shoal P/L	yes	
6	LLS	St. James	SS 207 A	SS 207 A	2017711260E		Anadarko Petroleum Corp.	865	30.9	0.40	Unocal P/L into Whitecap P/L into Ship Shoal P/L	yes	
7	LLS	St. James	SS 266 A	SS 266 A	20177122608		Unocal	225	37.9	unknown	Unocal P/L into Whitecap P/L into Ship Shoal P/L	yes	
8	LLS	St. James	ST 300 ssti	EW 826 A	20608102601		BP Expl. and Prod.	225	34.7	unknown	Cougar P/L into Whitecap P/L into Ship Shoal P/L	yes	
9	LLS	St. James	ST 300 A	ST 300 A	20177162600		Shell Offshore Inc.	1,685	42.8	unknown	Cougar P/L into Whitecap P/L into Ship Shoal P/L	yes	
10a	LLS	St. James	SM 268 A	SM 268 A	20177072602		Anadarko Petroleum Corp.	850	36.0	unknown	Seagate P/L into Ship Shoal P/L	no yes	Seagate
10b	LLS	St. James	SM 268 A	SM 288 A	20177072603		ChevronTexaco	190	46.1	unknown	Seagate P/L into Ship Shoal P/L	no yes	Seagate
11	LLS	St. James	SS 129 A	SS 129 A	21177112600		Anadarko Petroleum Corp.	295	38.3	unknown	Bayou City P/L into Whitecap P/L into Ship Shoal P/L	no yes	Gulfmark
<b>Pipeline Total</b>								<b>6,670</b>					
12	LLS	St. James	Johnson Bayou, LA Stingray Sep. Facility	Johnson Bayou, LA Stingray Sep. Facility	20170230811		Shell Offshore	600 (Note 1)	44.3	N/A	Title transfer at Johnson's Bayou; Purchaser to ship onto Sabine Pass, then to barge, etc.	yes	
13	LLS	St. James	Mobil Burns Terminal	Mobil Burns Terminal	20171012300		Plains	3,600 (Note 1)	36.6	N/A	Title transfer at Mobil Burns Terminal (dock meter):	yes	
<b>Terminals Total</b>								<b>4,200</b>					
14	HLS	Empire	VK 786 A	VK 786 A	20608165116	Petronius	ChevronTexaco	6,920	31.3 (Note 5)	N/A	Petronius P/L into Odyssey P/L into Delta P/L	no yes	STUSCO
15	HLS	Empire	MP 310 A	MP 310 A	20177245115	Cheetah	Apache Corp.	600	34.4 (Note 5)	N/A	Shell P/L into Odyssey P/L into Delta P/L	no yes	STUSCO
16	HLS	Empire	MP 289 C	MP 289 C	20177245118		Apache Corp.	330	26.8 (Note 5)	N/A	Odyssey P/L into Delta P/L	no yes	STUSCO
17	HLS	Empire	MP 259 A	MP 259 A	2017724511B		Devon Energy	60	37.7 (Note 5)	N/A	(Devon private line into) Bud P/L into Odyssey P/L into Delta P/L	no no yes	STUSCO STUSCO
18	HLS	Empire	MP 296 B	MP 296 B	20177245113		GOM Shelf LLC	170	21.3 (Note 5)	N/A	Odyssey P/L into Delta P/L	no yes	STUSCO
19	HLS	Empire	MP 296 C	MP 296 C	20177245114		GOM Shelf LLC	170	20.8 (Note 5)	N/A	Odyssey P/L into Delta P/L	no yes	STUSCO
20	HLS	Empire	MP 283 A	MP 283 A	2017724511H	Chinook	ExxonMobil	660	43.0	N/A	Petronius P/L into	no	STUSCO

Offer Pkg	Royalty Oil Type	Market Center	Custody Transfer Point	Volume Metered at	MMS FMP No.	Common Industry Name	FMP Operator	Custody Transfer Point Royalty Volume (bbls/day)	Gravity (Note 3)	Sulfur % (Note 3)	Pipelines	Common Carrier(s)	Buy/Sell
									(Note 5)		Odyssey P/L into Delta P/L	no yes	STUSCO
21	HLS	Empire	MP 289 C	VK 956 A	20608165112	Ram-Powell	Shell Offshore Inc.	1,730	40.2 (Note 5)	N/A	Odyssey P/L into Delta P/L	no yes	STUSCO
22	HLS	Empire	MP 289 i	MP 252 B	2017724511D		Shell Offshore Inc.	210	49.8 (Note 5)	N/A	Odyssey P/L into Delta P/L	no yes	STUSCO
							<b>Pipeline Total</b>	<b>10,850</b>					
23	HLS	Empire	Grand Isle EM Terminal (Note 4)	Grand Isle EM Terminal	20170513700		ExxonMobil	2,950 (Note 1)	32.7	N/A	ExxonMobil P/L to St. James or ChevronTexaco P/L to Empire	yes yes	
24	HLS	Empire	Grand Isle BP Terminal (Note 4)	Grand Isle BP Terminal	20170513800		BP Expl. and Prod.	920 (Note 1)	33.1	N/A	ExxonMobil P/L to St. James or ChevronTexaco P/L to Empire or Boa P/L to Alliance	yes yes no	ConocoPhillips
							<b>Pipeline Total</b>	<b>3,870</b>					
25	HLS	Empire	ST 52 C	ST 52 C	2017715360A		ChevronTexaco	600	37.9	N/A	ChevronTexaco P/L into Fourchon into ChevronTexaco P/L	yes	
26	HLS	Empire	ST 26 A	ST 26 A	2017715360C		Energy Partners	300	35.2	N/A	Energy Partners P/L into ChevronTexaco P/L into Fourchon into ChevronTexaco P/L	yes yes	
27	HLS	Empire	ST 37 J	ST 37 J	2017715360E		ChevronTexaco	3,090	34.2	N/A	ChevronTexaco P/L into Fourchon into ChevronTexaco P/L	yes	
28	HLS	Empire	ST 72 B	ST 72 B	2017715360F		Forest Oil Corp.	550	38.5	N/A	ChevronTexaco P/L into Fourchon into ChevronTexaco P/L	yes	
29	HLS	Empire	ST 130 AUX	ST 130 AUX	20177153604		ChevronTexaco	240	34.5	N/A	ChevronTexaco P/L into Fourchon into ChevronTexaco P/L	yes	
30	HLS	Empire	SS 69 A	SS 69 A	20177113600		Newfield	190	35.1	N/A	ChevronTexaco P/L into Fourchon into ChevronTexaco P/L	yes	
31	HLS	Empire	ST 177 E	ST 177 E	20177153605		ChevronTexaco	380	47.7	N/A	ChevronTexaco P/L into Fourchon into ChevronTexaco P/L	yes	
32	HLS	Empire	ST 52 A	ST 53 A	2017715360D		Dunhill Resources	230	33.0	N/A	ChevronTexaco P/L into Fourchon into ChevronTexaco P/L	yes	
							<b>Pipeline Total</b>	<b>5,580</b>					
33	EI	St. James	PL 13 ssti	PL 10 B	20177132950		Apache Corp.	200	34.6	0.22	Eugene Island P/L System into Shell's South Louisiana System	yes yes	
34	EI	St. James	ST 11 ssti	PL 5 B	20177132952		Bois D'Arc	200	40.1	unknown	Eugene Island P/L System into Shell's South Louisiana System	yes yes	
							<b>Pipeline Total</b>	<b>400</b>					
35	Bonito	St. James	GB 426 A	GB 426 A	20608072600	Auger	Shell Offshore Inc.	4,490	38.3	1.01	Auger P/L into Ship Shoal P/L or: Auger P/L into Bonito P/L into Ship Shoal P/L Auger P/L into Eugene Island P/L into Ship Shoal P/L	yes yes yes	
36	Bonito	St. James	SM 205 ssti	EI 397 A	2017710260P		W & T Offshore	340	34.4	unknown	Auger P/L into Ship Shoal P/L	yes	
							<b>Pipeline Total</b>	<b>4,830</b>					
37	Poseidon	Houma	EI 346 A	EI 346 A	2017710295M	Tanzanite	Anadarko Petroleum Corp.	650	32.3	1.21	Poseidon P/L	no	see Ex. C
38	Poseidon	Houma	GB 260 A	GB 260 A	20608072952	Bald Pate	Amerada Hess	2,050	31.3	0.37	Poseidon P/L	no	see Ex. C
39	Poseidon	Houma	SS 349 A	SS 349 A	20177122952	Mahogany	Anadarko Petroleum Corp.	440	24.8	2.19	Poseidon P/L	no	see Ex. C
40	Poseidon	Houma	EW 873 A	EW 873 A	20608102951	Lobster	Marathon	3,150 (Note 2)	23.7	3.02	Poseidon P/L	no	see Ex. C
41	Poseidon	Houma	GC 254 A	GC 254 A	20608112955	Allegheny	ENI Petroleum	1,650	34.7	unknown	Manta Ray Gathering System into	no	Manta Ray

Offer Pkg	Royalty Oil Type	Market Center	Custody Transfer Point	Volume Metered at	MMS FMP No.	Common Industry Name	FMP Operator	Custody Transfer Point Royalty Volume (bbls/day)	Gravity (Note 3)	Sulfur % (Note 3)	Pipelines	Common Carrier(s)	Buy/Sell
								(Note 2)			Poseidon P/L	no	see Ex. C
							<b>Pipeline Total</b>	<b>7,940</b>					
42a	Santa Ynez	Los Angeles	Las Flores Canyon	Las Flores Canyon	20040833500		ExxonMobil	4,500	20.9	4.84	Plains All American P/L	yes	
42b	Santa Ynez	Los Angeles	Las Flores Canyon	Las Flores Canyon	20040833500		ExxonMobil	4,500	20.9	4.84	Plains All American P/L	yes	
							<b>Pipeline Total</b>	<b>9,000</b>					
43	Dos Cuadras	Los Angeles	Rincon Plant - Tailgate	Rincon Plant - Tailgate	20041113000		Nuevo Energy Co.	900	24.2	1.10	Ellwood P/L	yes	
							<b>Pipeline Total</b>	<b>900</b>					
44	Santa Clara - Platform Gail	Los Angeles	Platform Grace	Platform Grace	20043111901		Venoco, Inc.	750	18.7	4.00	Ellwood P/L	yes	
							<b>Pipeline Total</b>	<b>750</b>					
							<b>Grand Total</b>	<b>57,480</b>					

- Seagate contact: Glen Karnei (832-636-7186)
- Manta Ray contact: Brad Graves (832-676-5633)
- Gulfmark contact: John Fetzer (713-881-3677)
- STUSCO contact for HLS properties, all deliveries at Empire: Brett Jones (713-277-5534)
- ConocoPhillips contact: Bill Van Dyke (281-293-2557)
- FMP: Facility Measurement Point
- N/A: Not Applicable

Note 1: Volumes do not include Section 6 or Net Profit Share (NPS) leases. Section 6 and NPS lease volumes will not be included in deliveries to purchaser.  
 Note 2: FMP contains a lease in Royalty Relief status. Volumes from that lease will not be included in deliveries to purchaser  
 Note 3: Gravity is a 3-mo. average (Sep-Nov 2003). Gravity and Sulfur are measured at the Facility Measurement Point unless otherwise noted.  
 Note 4: Custody Transfer Point is at the inlet to the Grand Isle terminal.  
 Note 5: For all properties that are Buy/Sells with STUSCO, the gravities listed were supplied by STUSCO and represent an average from Apr-Oct 2003

**Poseidon Oil Pipeline Company  
Buy/Sell Rates**

**Exhibit C**

**Poseidon contact: James Hostetler (303) 820-0846**

Offer Pkg	Custody Transfer Point	Buy/Sell Rate to Houma (see notes 1 & 2)	Maximum Daily Quantity (bbls/day)	Comments
37	EI 346 A	\$0.95	2,500	
38	GB 260 A	\$1.00	10,000	
39	SS 349 A	\$0.87	3,000	
40	EW 873 A	\$0.95	8,000	
41	GC 254 A	\$0.8854	2,500	see note 3

note 1: Contact MMS for additional costs per barrel for crude viscosities over 401 SUS at 60 deg. F.

note 2: Pipeline loss costs of 0.05% of volume delivered to Poseidon when deliveries are at Houma, LA

note 3: Buy/Sell from SS 332. GB 254 to SS 332 is on Manta Ray Gathering.

Buy/Sell is adjusted after December 31, 2003 according to the following:

Price Adjustment = 0.138 Multiplied by (a/b-1)

a = Consumer Price Index for All Urban Consumers ("CPI") for the most recent calander quarter

b= the average CPI for 1998

The price adjustment will be added to or subtracted from \$0.87

MMS/MRM/RIK  
Mail Stop 330B2

OMB Control Number 1010-0126  
Expiration Date: June 30, 2006

(Address)

Dear (Title, Name):

The Minerals Management Service (MMS) has selected one or more offshore Federal leases in the Gulf of Mexico (GOM) or on the Pacific Outer Continental Shelf that you operate or are a working interest owner of to be included in a Royalty In-Kind (RIK) program where we will take crude oil and condensate royalty production in-kind beginning April 1, 2004. This letter supercedes previous operator letters you have received regarding oil royalties taken in-kind and is effective the first day of the month following its receipt by you.

This letter provides the procedures and establishes the terms and conditions under which the United States (Lessor) will take crude oil royalties in-kind. Our authority is the Outer Continental Shelf Lands Act of 1953 (43 U.S.C. § 1353) and the royalty provisions contained in your Federal lease. For the purposes of this letter, royalty oil means the Federal lease oil and condensate production multiplied by the lease royalty rate. The volumes of royalty oil taken in-kind by the Lessor will reflect and be consistent with all grants of royalty relief.

#### Term

The Lessor will take all royalty oil in-kind from the properties listed in the enclosure beginning April 1, 2004, and will continue taking royalties in-kind until we notify you that in-kind status is terminated. We will provide Lessees and Operators with at least a 45-day prior written notice when terminating the in-kind status.

#### Royalty Oil Delivery

The custody transfer points for royalty oil produced from the properties are at the Facility Measurement Point(s) (FMP) or first interconnect into a main pipeline, as identified in the enclosure. The Lessor or its designee will take custody and responsibility for royalty oil at the custody transfer point. You can be reimbursed for transportation and quality bank debits of royalty oil to any custody transfer points identified in the enclosure that are downstream of the FMP. If gathering upstream of the FMP has been approved by MMS, you may take this deduction, as well as other related fees, on the Report of Sales and Royalty Remittance (Form MMS-2014). You will be required to report quality bank debits and credits for properties where the quality bank is passed back to the operator/producer, as allowed in applicable MMS regulations.

Royalty oil must be placed in marketable condition at no cost to the Lessor. Marketable condition means the condition generally acceptable to purchasers in the field or area. Questions on marketable condition should be directed to the Lessor's points of contact identified in this letter.

You must deliver all royalty oil from the selected leases, including royalty oil from newly producing wells on these leases. During the in-kind period, you will make the best effort to notify the Lessor's designated point of contact of new oil production flowing to the FMP identified in the enclosure. Royalty oil from such new properties will be added to the RIK volumes at the existing

custody transfer points only upon mutual consent of the purchaser and the Lessor.

#### Fulfillment of Royalty Obligations

Delivering the accurate volume of royalty oil (taking into account the effects of normal operational imbalances) in accordance with the terms of this letter will satisfy in full the Lessee's royalty obligation to the Lessor.

For properties where the Lessee has applied for deepwater royalty rate relief, you may use the proposed royalty rate in the interim before MMS/Offshore Minerals Management (OMM) approves the reduction. If OMM does not approve the royalty rate reduction, the resulting imbalance will be resolved in the same manner as described below for imbalances not remedied within 90 days (see "Balancing Account and Imbalances").

All rent or minimum royalty obligations remain the responsibility of the Lessee. If the Lessee owes minimum royalties, the Lessor will issue a bill including information supporting the calculation. The Lessee will have 30 days to review the bill and make payment or appeal the bill.

#### Lessor's Obligation to Take

We agree to take 100 percent of the royalty oil delivered to the custody transfer point for the account of the Lessor. Using reasonable and customary industry practices, we will try to minimize imbalances with you and the Lessees.

To facilitate timely and accurate custody transfer of royalty oil, we will communicate with you regarding arrangements to transfer the royalty oil from the custody transfer point. The Lessee will not incur royalty-related penalties because of the Lessor's failure to take delivery of oil volumes as communicated by the Operator.

#### Communication with Lessor

No later than 10 business days before the first day of each month, you must notify the Lessor in writing via facsimile (303-231-3846) or e-mail addressed to our mailbox ([rik.project@mms.gov](mailto:rik.project@mms.gov)) of the daily royalty oil volumes (Avails) anticipated for the following month of production for each of the custody transfer points identified in the enclosure (Enclosure). On this same schedule, for each of the custody transfer points, you will also provide any anticipated volume adjustments to resolve previous months' imbalances. The total volumes to be delivered to our purchaser at each of the delivery points must be indicated as a volume net of anticipated production plus or minus any adjustments. The Lessor understands that any such estimates are not warranties of actual deliveries but are provided to facilitate planning.

You must use reasonable efforts, consistent with industry practice, to inform the Lessor as soon as practical regarding significant changes to the information listed in the enclosure; e.g., oil production levels, oil type, and/or royalty rates for the RIK contract properties, as well as if the property is sold and who it was sold to.

#### Volume Reconciliation

You must provide the pipeline with the volume allocation for MMS' royalty oil separately from other take in-kind owners.

You must send all volume allocation schedules provided to pipeline companies that address royalty oil volumes at the custody transfer points in the enclosure to MMS at the same time they are submitted to the pipeline companies.

You must provide the lease imbalance statement to MMS no later than 45 days after the end of the month of production, unless MMS approves an alternative timeframe for submitting the statement. We will monitor and reconcile royalty entitlements with the royalty oil deliveries you make. Reconciliation will involve communication between you and MMS. Upon project termination, you, as the Operator must issue a final oil imbalance statement. You will settle in accordance with the section "Balancing Account and Imbalances." Volume allocation schedules and lease imbalance statements should be submitted to the [rik.project@mms.gov](mailto:rik.project@mms.gov) mailbox.

### Operator Assignments

For leases which are being taken in-kind and which you are assigning to another operator, you will make best reasonable efforts to notify one of the New Lease Production-Lessor's Point of Contact listed below. In addition, any ending imbalance existing at the effective date of the assignment will be cashed out as described under "Balancing Account and Imbalances".

### Balancing Account and Imbalances

You and MMS will jointly monitor imbalances between delivered and entitled volumes of royalty oil. You will take timely action to remedy such imbalances by adjusting the royalty oil volumes delivered to MMS. Such volume adjustments will be identified in your communication of royalty oil volumes anticipated before the month of production (see above under "Communication with Lessor").

Imbalances will be remedied in the production month following the month that the imbalance is identified. Imbalances not remedied within 90 days of the end of the production month will be resolved as follows:

- Mutually agreed upon make-up delivery schedule.
- Cash out payment based on the contract price (at the custody transfer point) that MMS actually received (or would have received) from its Purchaser during the month or months that the imbalance occurred. Interest will accrue from 60 days after notification that cash out payment is due.

When the lease is no longer taken in kind or after cessation of production from a lease, imbalances will be cashed out based on the MMS contract price (at the custody transfer point) for the last month the lease is taken in kind. Interest will accrue from 60 days after the final month of delivery. Imbalances remaining at the time of any sale/assignment of properties identified in the enclosure will be settled in compliance with your Purchase and Sale Agreement assignments. Imbalance provisions will be reviewed six months from initial contract date.

### Reporting

You must continue to report crude oil production on the Oil and Gas Operations Report (OGOR). You must also report transportation allowances and quality bank debits/credits on the Form MMS-2014 for any royalty volumes that are delivered downstream of the FMP or where the quality bank is passed back to the operator/producer under requirements specified in the MMS regulations and



the MMS *Minerals Revenue Reporter Handbook*, please see our website at <http://www.mrm.mms.gov/ReportingServices/PDFDocs/RevenueHandbook.pdf>.

You will not be required to report royalties for the RIK properties listed in the enclosure on the Form MMS-2014 for the term during which the Lessor takes royalty in-kind, with the exception of properties noted as Royalty Relief and any retrograde or free condensate not delivered to the Lessor. You must continue to report these properties on the Form MMS-2014 per the MMS regulations. Reporting does not change for non-RIK leases.

#### Lessor's Designee

The Lessor may act by or through a duly authorized designee. Enclosed is a list of designees, including contacts. The designee will agree in writing to comply with all provisions of this letter that are applicable to the Lessor when the designee acts on our behalf. You are allowed, but not required to direct communications to our designee. You are required to direct communications to us. We will provide written notification when the designee changes or is no longer authorized to act on our behalf for the purposes of this letter.

#### Audit

The Lessor may audit your records regarding all information relevant to volumes and qualities of royalty oil produced, measured, delivered, and, if applicable, transported. We reserve the right to examine your financial records for the subject properties related to any transportation allowances and quality banks prior to the custody transfer point.

Lessees, Operators, and revenue payors must maintain all records of transactions mentioned in the above paragraph in accordance with the Federal Oil and Gas Royalty Simplification and Fairness Act of 1996 (Public Law 104-185 Section 115(f)).

#### Lessor's Point of Contact

Copies of all correspondence between the Operator and Lessor should be kept on file by the Operator. Points of contact for the Lessor are listed below:

- Volume Avails (Anticipated Volumes), Volume Allocation Schedules, and Operator Imbalance Statements:

Ms. Faye Stewart

Telephone: 281-987-6825; Fax: 281-987-6808

E-mail: [Faye.Stewart@mms.gov](mailto:Faye.Stewart@mms.gov)

- New Lease Production:

Ms. Crystel Tobar

Telephone: 303-231-3126; Fax: 303-231-3846

E-mail: [Crystel.Tobar@mms.gov](mailto:Crystel.Tobar@mms.gov) or

Mr. Richard Fantel

Telephone: 303-231-3502; Fax: 303-231-3846

E-mail: [Richard.Fantel@mms.gov](mailto:Richard.Fantel@mms.gov) or

Ms. Karen Krock  
Telephone: 303-231-3209; FAX: 303-231-3846  
E-Mail: [Karen.Krock@mms.gov](mailto:Karen.Krock@mms.gov)

- Electronic Funds Transfer:  
Mr. Joe Romero  
Telephone: 303-231-3123; Fax: 303-231-3501;  
E-mail: [Joseph.Romero@mms.gov](mailto:Joseph.Romero@mms.gov)
- Marketable Condition Questions:  
Mr. Roman Geissel  
Telephone: 303-231-3226; Fax: 303-231-3473  
E-mail: [Roman.Geissel@mms.gov](mailto:Roman.Geissel@mms.gov)

We acknowledge that you and the Lessees have given proper notice when using the telephone number or fax number provided to communicate with us. Any telephone communication regarding volumes must be confirmed by fax or e-mail no later than 1 business day after telephone communication occurs. We further agree to make arrangements to receive such communications regarding oil scheduling issues during normal business hours. You and the Lessees should communicate with one of the points of contact to answer any further questions.

The Paperwork Reduction Act

The PRA (44 U.S.C. 3501 et seq.) requires us to inform you that we collect this information to document fulfillment of royalty obligations on minerals removed from Federal lands. The MMS uses the information to maintain and audit lease accounts. Responses are mandatory (43 U.S.C. 1334). Proprietary information is protected in accordance with standards established by the Federal Oil and Gas Royalty Management Act of 1982 (30 U.S.C. 1733), the Freedom of Information Act (5 U.S.C. 552(1), (4)), and the Department regulations (43 CFR 2). An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB Control Number. Public reporting burden for this form is estimated to average one hour per response, including the time for reviewing instructions, gathering and maintaining data, and completing and reviewing the form. Direct comments regarding the burden estimate or any other aspect of this form to the Information Collection Clearance Officer, Minerals Management Service, Mail Stop 4230, 1849 C Street, NW., Washington, DC 20240.

Sincerely,

Gregory W. Smith  
Deputy Program Manager  
for Royalty In-Kind

Enclosures