



DEPARTMENT OF DEFENSE  
EDUCATION ACTIVITY  
4040 NORTH FAIRFAX DRIVE  
ARLINGTON, VIRGINIA 22203-1635

Policy and Legislation

Change 1, December 8, 2008

DoDEA Regulation 1300.1

July 1, 2004

DEPARTMENT OF DEFENSE EDUCATION ACTIVITY  
REGULATION

SUBJECT: Department of Defense Education Activity Organization

- References:
- (a) DS Regulation 1300.1, "Department of Defense Dependents Schools Organization," August 20, 1985, as amended (hereby canceled)
  - (b) Sections 921 *et seq.* of title 20, United States Code
  - (c) DoD Manual 1342.6-M, "Administrative and Logistic Responsibilities for DoD Dependents Schools," August 11, 1985
  - (d) DoDEA Administrative Instruction 1320.1, "Reporting Changes in Schools' Structure," May 5, 2000
  - (e) through (g), see enclosure 1

1. REISSUANCE AND PURPOSE

This Regulation:

- 1.1. Reissues reference (a) to update policy and responsibilities regarding the organizational structure of the Department of Defense Education Activity (DoDEA) (reference (b)).
- 1.2. Establishes a DoDEA Headquarters.
- 1.3. Establishes three areas within the Department of Defense Education Activity.
- 1.4. Authorizes the establishment of district offices within each area of the Department of Defense Education Activity.
- 1.5. Authorizes the establishment of schools within each of the districts of the Department of Defense Education Activity.
- 1.6. Requires the establishment of feeder plans and commuting areas.



## 2. APPLICABILITY

This Regulation applies to the Office of the Director, Department of Defense Education Activity; the Director, Department of Defense Domestic Dependent Elementary and Secondary Schools, and Department of Defense Dependents Schools, Cuba (DDESS/DoDDS-Cuba); the Director, Department of Defense Dependents Schools, Europe (DoDDS-E); the Director, Department of Defense Dependents Schools, Pacific, and Department of Defense Domestic Dependent Elementary and Secondary Schools, Guam (DoDDS-P/DDESS-Guam); and all DoDEA District Superintendents, School Principals, Teachers, and Support Staff.

## 3. DEFINITIONS

Terms used in this Regulation are found in enclosure 2.

## 4. POLICY

It is DoDEA policy that:

4.1. The Department of Defense Education Activity be composed of the following organizational units:

4.1.1. A DoDEA Headquarters located in Arlington, Virginia.

4.1.2. DoDEA Areas and Districts:

4.1.2.1. The Department of Defense Domestic Dependent Elementary and Secondary Schools, and Department of Defense Dependents Schools, Cuba, headquartered in Peachtree City, Georgia. The DDESS/DoDDS-Cuba District Offices and locations are:

4.1.2.1.1. Puerto Rico/DoDDS-Cuba District, Fort Buchanan, Puerto Rico.

4.1.2.1.2. Georgia/Alabama District, Fort Benning, Georgia.

4.1.2.1.3. Kentucky District, Fort Knox, Kentucky.

4.1.2.1.4. North Carolina District, Fort Bragg, North Carolina.

4.1.2.1.5. South Carolina/Fort Stewart District, Fort Jackson, South Carolina.

4.1.2.1.6. New York/Virginia District, Marine Corps Base, Quantico, Virginia.

4.1.2.2. The Department of Defense Dependents Schools, Europe, headquartered in Wiesbaden, Germany. The DoDDS-E District Offices and locations are:

- 4.1.2.2.1. Bavaria District, Harvey Barracks, Kitzingen, Germany.
- 4.1.2.2.2. Heidelberg District, Patrick Henry Village, Heidelberg, Germany.
- 4.1.2.2.3. Isles District, Royal Air Force Base, Feltwell, England.
- 4.1.2.2.4. Kaiserslautern District, Kapaun Air Station, Kaiserslautern, Germany.
- 4.1.2.2.5. Mediterranean District, Camp Ederle, Vicenza, Italy.

4.1.2.3. The Department of Defense Dependents Schools, Pacific, and the Department of Defense Domestic Dependent Elementary and Secondary Schools, Guam, headquartered on Torri Station in Okinawa, Japan. The DoDDS-P/DDESS-Guam District Offices and locations are:

- 4.1.2.3.1. Japan District, Yokota Air Base, Yokota, Japan.
- 4.1.2.3.2. Korea District, Yongsan Army Garrison, Seoul, Korea.
- 4.1.2.3.3. Okinawa District, Kadena Air Base, Okinawa, Japan.
- 4.1.2.3.4. DDESS-Guam District, Agana Heights, Guam.

4.1.3. A current listing of schools established in each district can be found at <http://www.odedodea.edu>.

4.1.4. Areas shall also include overseas locations at which the DoD does not operate a school as defined by the following geographic boundaries:

4.1.4.1. In DDESS/DoDDS-Cuba: All countries located in the North America, Central America, South America, Caribbean Islands and Cuba.

4.1.4.2. In DoDDS-E: All countries in Europe, Africa (including the Malagasy Republic, The Comoros, and the Seychelles), the Near East, and Southwestern Asia (up to the border of Pakistan and India).

4.1.4.3. In DoDDS-P/DDESS-Guam: All the countries of Asia from the border of Pakistan and India to the Pacific Rim, Australia, in the Pacific and Indian Oceans, and U.S. Territory of Guam .

4.1.5. The establishment or disestablishment of an area, district, or school within DoDEA shall be in accordance with references (c) and (d).

## 5. RESPONSIBILITIES

5.1. The Director, Department of Defense Education Activity, shall:

5.1.1. Approve the establishment or disestablishment of any organizational unit within the DoDEA structure.

5.1.2. Report to the Secretary of Defense any reorganization of DoDEA that affects the defense dependents education system.

5.2. The Chief of Staff, Department of Defense Education Activity, shall publish, no later than June 30, annually:

5.2.1. A list of all DoDEA schools and dormitories.

5.2.2. A feeder plan for all DoDEA schools and dormitories.

5.3. The Director, Department of Defense Domestic Dependent Elementary and Secondary Schools and Department of Defense Dependents Schools, Cuba; the Director, Department of Defense Dependents Schools, Europe; the Director, Department of Defense Dependents Schools, Pacific and Department of Defense Domestic Dependent Elementary and Secondary Schools, Guam; shall:

5.3.1. Provide educational services for eligible dependents within their areas.

5.3.2. Submit to the Director, Department of Defense Education Activity, by April 15, annually:

5.3.2.1. A comprehensive organization chart describing the organization and functions of the area office.

5.3.2.2. A comprehensive organization chart describing the organization and functions of each district office.

5.3.2.3. A complete list of all schools by assigned district within the area.

5.3.2.4. Any recommendations for changes to the official list of districts or schools in accordance with reference (d).

5.3.2.5. A feeder plan for each school and dormitory within the area showing all receiving and attending schools.

5.3.3. Make determinations for any requested exceptions to feeder plans which cross area/district boundaries.

5.4. The DoDEA District Superintendents shall:

5.4.1. Provide educational services for eligible dependents (references (b) and (e)) within their districts.

5.4.2. Forward to the area director timely recommendations for changes to the official listing of schools and offices in their district.

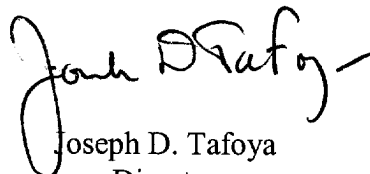
5.4.3. Submit to the area director a comprehensive organization chart describing the organization and functions of the district office annually.

5.4.4. Ensure that each school within their district has a published commuter plan for the next school year. This commuter plan shall be available to the community no later than April 15 annually.

5.4.5. Make determinations for any requested exceptions to school feeder plans in the district.

6. EFFECTIVE DATE

This Regulation is effective July 1, 2004.



Joseph D. Tafoya  
Director

Enclosures - 2

- E1. References, continued
- E2. Definitions

E1. ENCLOSURE 1

REFERENCES, continued

- (e) Section 2164 of title 10, United States Code
- (f) DoD 4500.36-R, "Management, Acquisition, and Use of Motor Vehicles," March 1994
- (g) DoD Directive 1342.20, "Department of Defense Education Activity," October 13, 1992

## E2. ENCLOSURE 2

### DEFINITIONS

E2.1. Area. A subdivision within DoDEA composed of several designated districts with defined geographical boundaries.

E2.2. Area Director. The Director of an area in DoDEA.

E2.3. Commuting Area. A designated geographical area surrounding a DoDDS School within which pupil transportation at U.S. Government expense is provided for DoDDS Students, except for those living within walking distance of the school (reference (f)).

E2.4. Director. The term "Director" means the Director of the Department of Defense Education Activity.

E2.5. Disestablish. The act, upon direction of the Director, DoDEA, of eliminating and/or closing or not opening an organizational unit in DoDEA.

E2.6. District. A subdivision within a DoDEA Area composed of several designated schools with defined geographic boundaries.

E2.7. Dormitory. A residence facility operated at a DoDEA school, at the high school level, primarily, but not exclusively, to provide room and board for DoD dependent students who are authorized to accompany their DoD sponsors to locations where no adequate educational facilities are available locally.

E2.8. Educational Services. An educational curriculum and services reasonably comparable to those normally provided without charge in public schools in the United States.

E2.9. Eligible Dependent. An individual who:

E2.9.1. Is the child, stepchild, adopted child, or ward of a DoD sponsor; and is eligible for other command sponsorship benefits (e.g., hospital, commissary, postal service privileges, installation access); and

E2.9.2. Has not completed secondary school and who will reach his or her 5th but not 21st birthday by *September 1* of the current school year; or

E2.9.3. Has disabilities and is between 3 and 5 years of age by *September 1* of the current school year. This eligible dependent may be enrolled in a DoD or non-DoD educational program until the age of 22. The Director, DoDEA, or designee, in his or her discretion determines that adequate staff and facilities are available to serve such a disabled child.

E2.10. Establish. The act, upon the direction of the Director, DoDEA, of starting and/or opening an organizational unit in DoDEA.

E2.10. Feeder Plan. A plan prepared by an area director that lists all schools and the locale and/or military installation or community served by each school. Dependents eligible to enroll on a space-required, tuition-free basis are eligible for such enrollment only in the school specified in the feeder plan for a particular geographical area.

E2.11. Organizational Unit. The organizations established pursuant to the authority of the Director, DoDEA, under DoD Directive 1342.20 (reference (g)). These organizational units include the areas, districts, and schools.

E2.12. School. An organizational unit within DoDEA established to provide primary and secondary education for eligible minor dependents of DoD sponsors in accordance with references (b) and (e).