

# Threat Identification Checklist

*If your utility receives a threatening phone call, try to keep the caller on the line to obtain as much information as possible. Record as much information as possible, including:*

1. What kind of threat is posed?
  - A. Contamination: What kind of poison? \_\_\_\_\_  
How much? \_\_\_\_\_
  - B. Physical Damage: What kind of damage? \_\_\_\_\_  
With what kind of device? \_\_\_\_\_
2. Where? \_\_\_\_\_
3. When? \_\_\_\_\_
4. Why? \_\_\_\_\_
5. By whom? \_\_\_\_\_
6. What is your (caller's) name? \_\_\_\_\_
7. What is your (caller's) affiliation, if any? \_\_\_\_\_
8. What is your (caller's) address/phone #? \_\_\_\_\_
9. What is the exact wording of the threat? \_\_\_\_\_  
\_\_\_\_\_
10. Is the caller  male  female  well spoken  illiterate  foul  irrational  incoherent
11. Is the caller's voice  calm  angry  slow  rapid  soft  loud  laughing  crying  
 normal  slurred  nasal  clear  lisping  stuttering  deep  high  
 cracking  excited  young  old  
 familiar - who did it sound like? \_\_\_\_\_  
 accented - what nationality, region? \_\_\_\_\_
12. Is the connection clear? (Could it have been a wireless or cell phone?)
13. Are there background noises?  street noises - what kind? \_\_\_\_\_  
 machinery - what type? \_\_\_\_\_  
 voices - describe \_\_\_\_\_  
 children - describe \_\_\_\_\_  
 animals- what kind? \_\_\_\_\_  
 computer keyboard/office  
 motors - describe \_\_\_\_\_  
 music - what kind? \_\_\_\_\_  
 other \_\_\_\_\_

Name of person receiving call \_\_\_\_\_ Date \_\_\_\_\_ Time \_\_\_\_\_

Notify Utility manager \_\_\_\_\_ phone: \_\_\_\_\_

Local FBI/Law Enforcement, Phone \_\_\_\_\_

Other \_\_\_\_\_ phone: \_\_\_\_\_