

MANUAL OF ORDERS

REVOKES

See Section 6.

NO.

800-3

EFFECTIVE DATE  
November 24, 1975

SUBJECT

MARITIME ADMINISTRATION PLAN FOR EMERGENCY OPERATIONS

Section 1. Purpose:

This order prescribes policies and responsibilities for the development and maintenance of a plan for the conduct of emergency functions of the Maritime Administration.

Section 2. Authorities:

Authorities for emergency and mobilization planning activities of the Maritime Administration are derived from the Merchant Marine Act, 1936, as amended; the Merchant Ship Sales Act of 1946, as amended; Emergency Foreign Vessels Acquisition Act; the National Plan for Emergency Preparedness; Executive Orders 10480, 11051 and 11490; Department of Commerce Organization Orders 10-8 and 25-2; and the North Atlantic Treaty.

Section 3. Policy:

3.01 Emergency planning and mobilization preparedness are basic functional responsibilities of the Maritime Administration. It shall be the policy of the Maritime Administration to develop plans which ensure readiness of the Maritime Administration to respond promptly and effectively to national shipping requirements in the event of war, enemy attack upon the United States, or other national emergency, including requirements for ship operations, port management, shipbuilding, and supporting activities of the Maritime Administration.

3.02 The development of emergency plans shall be an integral part of the normal activities of the Maritime Administration at all levels and in all components.

Section 4. Maritime Administration Plan for Emergency Operations and Emergency Operations Manuals:

4.01 The Maritime Administration Plan for Emergency Operations shall provide an integrated, comprehensive set of concepts for the conduct of emergency operations, with organizational and operational instructions for transition from peacetime to wartime operations and procedures for the execution of the mission of the Maritime Administration under such conditions.

4.02 Emergency Operations Manuals necessary for implementing the Maritime Administration Plan for Emergency Operations, for use as standard operating procedures and as training handbooks for particular functional areas, shall be assembled by combining, within suitable covers, elements extracted from the Plan with such supplemental material as the using activity considers necessary. The objective will be to standardize material common to more than one component and to minimize the work of preparing these operations manuals.

Section 5. Responsibilities:

5.01 The Assistant Secretary for Maritime Affairs is responsible for the overall planning, direction, and coordination of the emergency planning activities of the Maritime Administration.

5.02 The function of coordinating intra-agency and inter-agency emergency planning activities, including preparation and publication of the Maritime Administration Plan for Emergency Operations, is assigned to the Chief, Division of Emergency Plans, under direction of the Director, Office of Policy and Plans.

5.03 Assistant Administrators and Office Directors shall be responsible for the operational readiness of their respective organizations and for developing elements of the Maritime Administration Plan for Emergency Operations covering their areas of responsibility, with the assistance of and in coordination with the Chief, Division of Emergency Plans.

5.04 Region Directors and the Superintendent, U.S. Merchant Marine Academy, in coordination with the Division of Emergency Plans, shall be responsible for preparing implementing plans covering their activities, in support of the Maritime Administration Plan for Emergency Operations, and for operational readiness of these activities.


5.05 The Emergency Planning Committee, established by Maritime Administrative Order 800-6, shall be responsible for advising the Assistant Secretary for Maritime Affairs and other officials on development of the emergency planning program of the Maritime Administration.

Section 6. Effect on Other Orders:

6.01 The following orders are hereby rescinded:

- 1 Maritime Administrative Order 800-3, "Establishment of a Maritime Administration Emergency Planning Manual," dated February 2, 1967.
- 2 Emergency Planning Order 1, Emergency Planning Manual, "The Emergency Planning Manual, Program Policy and Responsibilities," dated June 5, 1967.

6.02 Outstanding Emergency Planning Orders issued as part of the current Emergency Planning Manual will remain in effect until rescinded by specific issuances to the Maritime Administration Plan for Emergency Operations.

  
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Assistant Secretary  
for Maritime Affairs