



U.S. Department
of Transportation
**Maritime
Administration**

MANUAL OF ORDERS

MARITIME ADMINISTRATIVE ORDER

REVOKES

NO.

690-1

EFFECTIVE DATE

March 5, 1991

SUBJECT

TRIAL SURVEY BOARD

Section 1. Purpose:

This order prescribes the organization and functions of the Maritime Administration's Trial Survey Board along with certain policy and procedural requirements pertinent to the board and its operations.

Section 2. Organization:

2.01 The Trial Survey Board operates as an element of the Immediate Office of the Associate Administrator for Shipbuilding and Ship Operations. The board is headed by a chairperson who reports directly to the Associate Administrator.

2.02 The chairperson may request the Director, Office of Ship Construction and/or the Director, Office of Ship Operations to supply a temporary staff to assist in conducting a ship trial (for the purposes of this order, the term ship includes ships, tugs, barges and other vessels). The chairperson, when unable to attend a specific trial, shall designate a specific chairperson for that trial, e.g., TACS-9 Trial Chairperson.

Section 3. Functions:

3.01 With respect to ships being acquired, constructed, converted, reconverted, reconditioned, upgraded, or activated from layup by the Maritime Administration, or those ships in which the Maritime Administration has any interest, and when the work is being performed under a construction-type of contract administered by the Office of Ship Construction, or the Office of Acquisition, regardless of contract price, and similar work including repairs or work performed under a Master Lump Sum Repair contract administered by the Office of Ship Operations or the Office of Acquisition when the contract price exceeds \$500,000, the Trial Survey Board is responsible for execution of the following:

- 1 Conducting the trial, determining from a technical perspective whether the work performed on the ship was in accordance with applicable contracts, plans and specifications; listing separately items of work that may be accomplished on the contractor's responsibility during the guarantee period; recommending via the Director, Office of Ship

Construction or the Director, Office of Ship Operations to the contracting officer the acceptance or rejection of a completed contract of work, or pertinent qualifications under which a ship may be accepted.

- 2 Preparing and submitting to the Maritime Administrator via the Associate Administrator for Shipbuilding and Ship Operations a detailed report of the acceptance survey and the final report of the ship's trial.
- 3 Analyzing and submitting to the Associate Administrator for Shipbuilding and Ship Operations, as determined necessary, comments on:
 - (1) Materials, equipment, or design, in order that discrepancies may be recorded and remedial action taken;
 - (2) Trial and guarantee provisions that may be listed in proposed specifications and contracts, and changes that may be proposed during the construction or repair period; and
 - (3) The review of trial agenda submitted by the contractor.

3.02 When it is required by the chairperson, the services of technical expert consultants may be obtained.

3.03 Funding for operation of the board will be provided by the office responsible for the ship under trial.


CAPTAIN WARREN G. LEBACK
Maritime Administrator