



**UNITED STATES SENTENCING COMMISSION
VACANCY ANNOUNCEMENT**

POSITION:	LEGAL INTERN--Full-time summer position. Temporary appointment not-to-exceed 9/30/09 with possibility of extension.
ANNOUNCEMENT NO.:	#09-09
SALARY RANGE:	Equivalent to GS-904-6/7/8/9 (\$17.83 to \$24.23) per hour depending on experience and qualifications).
OPENS:	Friday, January 30, 2009
CLOSES:	Open Until Filled
AREA OF CONSIDERATION:	All Sources-Multiple Positions May Be Filled
ORGANIZATION LOCATION:	United States Sentencing Commission, Office of the General Counsel, Washington, DC

ABOUT THE COMMISSION: The U.S. Sentencing Commission is an independent federal agency in the Judicial Branch of government consisting of seven members appointed by the President and confirmed by the Senate, two non-voting members, and approximately 100 employees. The Commission develops and revises guidelines for federal district court judges to consider in sentencing offenders convicted of federal crimes. The Commission monitors and evaluates the use of the guidelines; conducts research and education programs on guideline application and sentencing matters generally; and recommends improvements in federal sentencing practices. This position is in the **excepted** service and does not carry the tenure rights of positions in the competitive Civil Service. All new Commission employees, those converted from a temporary appointment to a permanent appointment, and all rehired former Commission employees are required to serve a one year probationary period. The probationary period begins on the effective date of the employee's appointment, conversion, or rehire. Employment is contingent upon a favorable FBI criminal background check, and requires fingerprinting.

BENEFITS: Federal leave and the commuter subsidy program.

DUTIES: The duties of this position include, but are not limited to, the following: general legal research relating to criminal law and procedure and the application of the federal sentencing guidelines; monitoring and analyzing federal sentencing laws and appellate court decisions; supporting the Office of General Counsel and Sentencing Commissioners, and assisting with special projects and general legal issues relating to the operation of an independent judicial agency.

QUALIFICATION REQUIREMENTS: Applicants must have completed at least two semesters of study at an accredited law school. Candidates must be a current student in good academic standing and possess excellent writing skills. Resumes should include applicant's current grade point average, class rank (if applicable), writing experience (no writing samples) and relevant employment experience. Writing sample, law school transcript, and references to be provided upon request.

HOW TO APPLY: Applicants must submit a **cover letter and resume or curriculum vitae** to:

**United States Sentencing Commission
Office of Human Resources
One Columbus Circle, N.E. Suite 2-500
Washington, DC 20002-8002
ATTN: Announcement #09-09**

Applicants may also E-mail their application in WordPerfect 7.0-12.0 or MSWord 2000 format only to Vacancy1@ussc.gov. **Applicants who submit their application package via E-mail must specify the announcement number in the subject line of their E-mail.** All applications must be received in our Human Resources Office by mail or electronic mail by **CLOSE OF BUSINESS (5:00 PM)** on the closing date. The Commission does not accept application materials by facsimile. For further information and a copy of this vacancy announcement, please visit our Internet web site at www.ussc.gov. **Application and enclosure(s) will not be returned.** Applicants must be a U.S. citizen or eligible to work in the United States as mandated by the Immigration Reform and Control Act of 1986. Employees are required to participate in electronic fund transfer, mandated by the Federal Compensation Act.

AN EQUAL OPPORTUNITY EMPLOYER