

Host and Local Coordinator Web Conference July 17, 2007

Poll Results

- Poll #1: "Do you know what your training requests will be for 2008?"
 - Yes—18%
 - No—65%
 - Partially—18%
- Poll #2: "Have any of your learners taken NHI Web-based training?"
 - Yes—60%
 - No—40%
- Poll #3: "Do you use public seats?"
 - Yes—23%
 - No—46%
 - Sometimes—31%

Additional Agenda Notes:

2008 Catalog—Send e-mail to Makia Tolen at nhimaterials@dot.gov if you would like to request a copy of the catalog.

NHI e-Newsletter Learning In Progress—Send an email to nhimarketing@dot.gov if you are not receiving this and would like to.

Price change for 2-Day Courses

Online learning available from NHI—If you need help with the NHI Web site or with Web-based training, contact Lexi Buscaglia at (703) 235-0556.

Public Seats—If you have questions concerning Public Seats, contact Sherron Monts at (703) 235-0534.

Results to date for NHI Customer Satisfaction—Danielle explained that the delay in invoicing is often due to the time it takes for instructors to return materials to NHI. To speed up the process, hosts can retain their rosters and fax them directly to Danielle at (703) 235-0577.

New and Updated Courses for 2007—Something new is the Executive Summaries which are short explanations of what the course content is—helpful if hosts are considering a new course.

Questions/Comments/Suggestions from Participants:

- Provide guidance on changing training coordinators
- Provide guidance on generating reports from eLMS
- List additional grant funding sources to pay for training courses on NHI Web site.

Potential Topics for next quarter's Web conference

- Online learning options
- Stretching your training budget
- NHI Store
- Certificate programs
- NHI Host evaluation results
- NHI Evaluation/Request Forms