



JUL 29 2002

MEMORANDUM FOR ASSISTANT REGIONAL ADMINISTRATORS

FROM: WILLIAM H. MATTHEWS *William H Matthews*  
ASSISTANT COMMISSIONER  
PORTFOLIO MANAGEMENT - PT

SUBJECT: Occupancy Agreements for Antennas in Federally Owned Space



The Office of Portfolio Management, in conjunction with the Office of Business Operations (PX), recently developed a clause within the Occupancy Agreement (OA) Tool to address the placement and pricing of antennas in federally owned space. The clause was developed to ensure consistency within antenna occupancy agreements and was loaded into the OA Tool on July 1, 2002.

Effective immediately, this clause should be used in all antenna occupancy agreements. A copy of the clause text is attached for your information.

This information is being provided electronically to the Regional Pricing POC's, Realty Services Regional Contacts and the Regional Account Managers. If you have any questions on this matter, please contact Mary Gibert on (202) 501-0096.

Attachment

Query



Clause Text

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Placement, installation, operation, and removal of telecommunications devices (such as antennas) in common areas (such as rooftops) may be conducted by the customer agency with the approval of the GSA Building Manager. GSA's cost for providing space for telecommunications will be covered through a license fee that ~~may~~ <sup>may</sup> be established by GSA on the basis of:

- A national valuation model, or
- An appraisal or market analysis prepared by a local real estate professional.

Return

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