

SUBSTANTIATION / CERTIFICATION OF PROGRESS PAYMENT

Contract No.: _____

Please complete following substantiation as required by contract clause 52.232-5(b)(1) for each payment except for the final:

1. An itemization of the amounts requested related to the various elements of work specified in the contract; (breakdown of amount requested if not displayed on invoice, e.g. Item 3, \$500.00 or “see invoice”)
2. A listing of the amount included for work performed by each subcontractor under the contract; (e.g. Traffic Forms Inc. - \$500, Forest Cutting Co. – \$2,000, or not applicable (N/A) if no subs were used for work on the attached invoice)
3. A listing of the total amount for each subcontract under the contract; (e.g. Traffic Forms Inc. - \$1,250, or N/A if no subs have been used thus far)
4. A listing of the amount previously paid to each subcontractor under the contract; (e.g. Traffic Forms Inc. - \$0, Forest Cutting Co. - \$500, or N/A if no subs have been used thus far)

I hereby certify, to the best of my knowledge and belief, that -

The amounts requested are only for performance in accordance with the specifications, terms, and conditions of the contract;

Payments to subcontractors and suppliers have been made from previous payments received under the contract, and timely payments will be made from the proceeds of the payment covered by this certification, in accordance with the subcontract agreements and the requirements of Chapter 39 of Title 31, United States Code; and

This request for progress payments does not include any amounts which the prime contractor intends to withhold or retain from the subcontractor or supplier in accordance with the terms and conditions of the subcontract.

(Contractor Signature) (Date)

(Contractor Name)