AMERICAN ACADEMY OF PAIN MANAGEMENT



CREDENTIALING

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American Academy of Pain Management
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Credentialing Brochure revised 01/31/08

OVERVIEW

The American Academy of Pain Management (the Academy) is a non-profit interdisciplinary organization serving pain practitioners through education and advocacy. The Academy's Credentialing Examination is designed to ensure a minimum level of competence as an interdisciplinary pain practitioner. It is monitored for content validity and updated for timeliness.

The responsibility for professional integrity and excellence remains with each pain practitioner. It is not the intent of the Academy to credential pain practitioners for employment or to impose personnel requirements on agencies and organizations. Credentialing by the Academy does not replace licensure and is not intended to evaluate candidates' knowledge of their primary discipline.

What are the benefits of becoming a Credentialed Pain Practitioner?

As a credentialed pain practitioner, you will have greater professional visibility and the opportunity to demonstrate your commitment to accountability, professional growth, and continued practice in the field of interdisciplinary pain management.

In addition:

- You will receive a certificate indicating your status as a Credentialed Pain Practitioner.
- You will be listed in the searchable database on the Academy's Web site, www.aapainmanage.org
- You will be listed in the Academy's quarterly magazine, The Pain Practitioner, at the time of credentialing.

What is required to maintain Credentialed Pain Practitioner status?

- Current licensure to practice, if applicable.
- 100 hours of CMEs (of which 50 are related to pain or pain management) during the four-year time frame.
- Your promise to practice in accordance with the American Academy of Pain Management's Code of Ethics and Patient's Bill of Rights.
- Remaining in good standing with federal and state regulatory agencies and your professional organizations.

- Maintaining your annual general membership fee.
- Maintaining your re-credentialing fee every 4 years.

When, Where and How is the credentialing examination offered?

You may opt for computer-based testing offered 5 days a week by appointment only at over 160 locations nationwide, or you can apply to take a paper-and-pencil examination at the Academy's Annual Clinical Meeting. If you choose the paper-and-pencil examination, you must submit a complete application 6 weeks prior to the date of the meeting.

Does every discipline take the same examination?

Yes. The examination is based on a comprehensive analysis of the knowledge necessary to provide interdisciplinary pain management.

How long is the Credentialing Examination?

You will have 2 hours to complete the 100-questions on the examination.

When will you get the results?

All test results are Pass/Fail. Computer-based examination results are immediately available on site. Paper/Pencil examination results will be mailed to you 5-6 weeks after the examination.

What is the best way to prepare for the examination?

- Study Weiner's Pain Management, A Practical Guide for Clinicians, 7th Edition.
- Take the On-Line Self-Assessment Examination.
- Attend the Annual Clinical Meeting.
- Refer to page 7 for a listing of other study aids.

What are the fees to become credentialed?

- · General Membership (annual dues)..\$195.00 USD
- Application Fee......\$250.00 USD
- Examination Registration Fee......\$250.00 USD

What are the entry-level requirements to become credentialed?

Diplomate: A Doctorate degree in a

> related healthcare field and two years of clinical experience working with people in pain.

Fellow: A Master's degree in a related

> healthcare field and two years of clinical experience working

with people in pain.

Clinical Associate: A Bachelor's degree (or its

equivalent) in a related health care field and two years of clinical experience working with people in pain.

Clinical experience is time AFTER internship/residency.

THE CREDENTIALING PROCESS

Step One - Become Credential Eliqible

To become Credential Eligible you must:

- Be a General Member of the Academy
- Meet entry level requirements.
- · Complete the application form, to include the following:
 - Detailed addendum describing work experience and training related to the pain field.
 - 3 Applicant Reference Forms (references must be peers who have knowledge of your practice and ethics). It is your responsibility to have forms sent to the Academy.
 - Copy of current license (if applicable).
 - Current CV or resume.
 - Original transcripts of highest degree or Certified ECFMG.
 - Copies of relevant certificates.
 - Nonrefundable application fee of \$250.

After all paperwork has been submitted, your application will be reviewed by the Credential Review Committee. The Academy reserves the right to independently verify all documentation submitted and/or request additional information. Please allow 6 weeks for the peer review process. You will be notified by mail regarding the decision of the committee.

Individuals approved by the Credential Review Committee may take the credentialing examination and are considered Credential Eligible. You may maintain the status of Credential Eligible for no more than 4 years and may take the Credentialing Examination up to 3 times.

Step Two - Become a Credentialed Pain **Practitioner**

To become a Credentialed Pain Practitioner you must:

- Be Credential Eligible and approved to sit for the credentialing examination.
- Submit the credentialing examination registration form and fee of \$250.
 - Examination fees are nontransferable/nonrefundable.
 - Examination fees are due prior to scheduling an examination.
 - Each examination incurs a separate fee.
- Schedule an appointment to sit for the examination with Applied Measurement Professionals. Instructions begin on page 19.
- Pass the Credentialing Examination.

You may refer to your credentialing in written form as:

- Diplomate, American Academy of Pain Management: DAAPM
- · Fellow, American Academy of Pain Management: FAAPM
- · Clinical Associate, American Academy of Pain Management: CAAAPM

Step Three: Become Re-credentialed Every 4 Years:

To re-credential you must complete and return the Re-Credentialing Form which will be mailed to you approximately 2 months prior to your re-credentialing due date.

The following will be requested:

- Copy of you current license to practice, if applicable.
- Attestation to:
 - Obtaining 100 hours of CMEs (of which 50 are related to pain or pain management) during the 4-year time frame.
 - Practicing in accordance with the American Academy of Pain Management's Code of Ethics and Patient's Bill of Rights.
 - Remaining in good standing with federal and state regulatory agencies and your professional organizations.
- Payment of fees:
 - General Membership annual fee \$195 USD
 - Recredentialling fee \$100 USD

Random audits will be conducted to independently verify re-credentialing information submitted.

Continuing Education Guidelines

Continuing education enables you to acquire new knowledge and techniques of integrated comprehensive health care.

The Academy seeks to avoid duplication of requirements by other organizations and agencies. Continuing Medical Education credits earned for those organizations and agencies are accepted by the Academy for re-credentialing. In addition, the following are accepted as credits by the Academy:

- The Academy's annual clinical meeting
- Seminars, workshops, and conferences
- Verified independent research in the field of pain management, up to 15 credits
- Published pain management manuscripts (peer reviewed), up to 5 credits
- Published pain management books, up to 10 credits

Inactive Status

A credentialed pain practitioner's status will be placed inactive if any of the following occurs:

 Nonpayment of annual general membership or recredentailing fee.

- · Loss of license to practice, if applicable.
- Loss of good standing with regulatory agencies and practitioner's profession.
- Failure to practice in accordance with the Academy's Code of Ethics and Patient's Bill of Rights.
- Failure to obtain required CMEs.

Any practitioner whose status is inactive may no longer refer himself/herself as being credentialed. A credentialed pain practitioner may reinstate within one year of becoming inactive. If inactive status extends beyond one year, request for reinstatement must be submitted to the Credentialing Review Committee.

Examination Information

Nationally recognized Applied Measurement Professionals (AMP) has contracted with the American Academy of Pain Management to provide examination services. AMP is responsible for the administration, scoring, psychometric consultation, and analysis of the credentialing examination.

Examination Content

The Academy's Examination Committee and AMP have constructed the 100-question multiple-choice Credentialing Examination in accordance with nationally recognized standards. The Examination Committee is comprised of clinicians who represent a variety of disciplines.

The following outline describes the content categories covered in the examination. The number of items in each category reflects that category's relative importance in the examination.

Detailed Content Outline

I. ASSESSMENT (40 questions)

- A. Apply Principles of Anatomy and Physiology (8 questions)
 - 1. Structure and function of the nervous system
 - 2. Structure and function of the musculoskeletal system
 - 3. Structure and function of the endocrine/metabolic system

- 4. Structure and function of the cardiovascular system
- 5. Structure and function of the gastrointestinal system
- B. Perform Patient Assessment (32 questions)
 - 1. Obtain comprehensive history
 - a. Observe verbal and nonverbal behaviors.
 - b. Identify terms used to define pain complaints-intensity, frequency, duration, location, character, and related factors.
 - c. Obtain chief complaint
 - d. Obtain records and review existing information
 - e. Evaluate medications and medication behaviors
 - f. Obtain detailed bio-psycho-social history
 - 1. Role of learning in pain experience
 - 2. Influence of life events/experience on pain perception
 - 3. Role of home, environment, and family relationships associated with pain management
 - 4. Occupation-related disease, injury, and pain
 - 5. Access to care barriers and disincentives (economic and
 - 6. Accident-related injury and pain
 - 7. Stress-pain-stress cycle
 - 8. Cultural influences on pain perception and behavior
 - 9. Spiritual/religious influences on pain perception and behavior
 - 10. Influence of growth and development, and life-stage differences
 - 11. Neuro-linguistics (language barriers)
 - 12. Association between nutrition. stress, health, and pain

- 13. Perpetuating factors in pain (caffeine, alcohol, tobacco, substance use/abuse, obesity, body morphology, sleep dysfunction, etc.)
- 14. Quality of life, relationships, sexuality, etc.
- 15. Determine secondary pain gain/loss
- 2. Conduct thorough examination/observation
 - a. General and modality/site-specific physical
 - b. Social dynamic
 - c. Mental status
 - d. Body mechanics and posture
- 3. Obtain data necessary to develop clinical diagnosis(es) and impression(s)
 - a. Laboratory test
 - b. Imaging and radiologic findings
 - c. Electrodiagnostic tests
 - d. Psychological and behavioral measures
 - e. Patient-generated assessments (McGill Pain Questionnaire, MMPI, Pain Drawing, Visual Analog Scale, etc.)
 - f. Diagnostic nerve blocks
 - g. Effect of therapeutic interventions
 - h. Other modality-specific diagnosis(es) and impression(s)
- 4. Formulate preliminary diagnosis(es) and impression(s)
- 5. Obtain interdisciplinary consultations
- 6. Reevaluate diagnosis(es) and impression(s)

EXAM CONTENT

II. TREATMENT (40 questions)

- A. Develop Treatment Plan (15 questions)
 - 1. Establish patient as team member
 - 2. Develop collaborative treatment plan among disciplines
 - 3. Educate patient and family
 - 4. Obtain informed consent: options, benefits, risks, agreements, costs
 - 5. Develop goals for pain reduction
 - 6. Develop and define treatment plan
 - 7. Establish measurable outcome goals utilizing observable behavioral tasks

- 8. Establish discharge criteria
- B. Implement Treatment Plan (12 questions)
 - Obtain data to assess compliance and progress
 - 2. Modify treatment based on the patient's feedback and reactions
 - 3. Maintain communication with primary practitioner and/or referral source.
 - 4. Provide follow-up plans for ongoing therapy and continuity of care.
 - 5. Reframe symptomatology and identify shifts in disease pattern
 - 6. Maintain active patient participation
 - 7. Conduct periodic team conferences
 - 8. Use community resources

C. Implement Specific Treatment Modalities (13 questions)

- 1. Physical activities, conditions, and activities of daily living.
- 2. Vocational rehabilitation counseling
- 3. Work hardening
- 4. Job placement
- 5. Education of patient and others (family, employer, third involvement party, etc.)
- 6. Family
- 7. Recreational therapy
- 8. Manual/manipulative therapy
- 9. Hot/cold therapy
- 10. Ultrasound
- 11. Electrotherapy
- 12. Acupuncture
- 13. Cognitive and behavioral therapies
- 14. Counseling (family, individual, group, etc.)
- 15. Biofeedback and relaxation techniques
- 16. Nerve blocks
- 17. Trigger point therapy
- 18. Pharmacotherapy
- 19. Stabilization and repositioning techniques/devices (occlusal, orthotic,prosthetics, etc.)
- 20. Surgery
- 21. Ablative techniques (cryotherapy, thermocoagulation, chemical, laser, etc.)
- 22. Nutrition and dietary therapy(vitamins, herbs, etc.)

- 23. Occupational therapy
- 24. Massage therapy
- 25. Aquatic therapy
- 26. Spiritual direction

III. ETHICAL, PROFESSIONAL, LEGAL, AND BUSINESS (20 questions)

- A. Educate Patients, Consumers, Clinicians, Regulators, and Payers (5 questions)
 - 1. Assess level of knowledge
 - 2. Gather supporting documentation
 - 3. Present information in understandable form
- B. Practice Ethically, Professionally, and Legally (10 questions)
 - 1. Comply with medico-legal aspects of practice (HIPAA, OSHA, etc.)
 - 2. Obtain authorization, informed consent, and agreement
 - 3. Adhere to Patient's Bill of Rights and Code of Ethics
 - 4. Record comprehensive documentation clearly
 - 5. Follow standards of care (universal precautions, practice guidelines, protocols, etc.)
 - 6. Maintain clinical competence (education, training, and experience)
 - 7. Provide mentoring and role modeling
 - 8. Conduct research procedures following appropriate guidelines
 - 9. Participate in patient advocacy
 - 10. Use ethical business practices
 - 11. Maintain currency in pain-related literature
- C. Incorporate Outcome Measures (5 questions)
 - 1. Determine information needs
 - 2. Use a validated outcome measurement system (Pain Outcomes Profile)
 - 3. Make practice decisions based on patient outcome data
 - 4. Disseminate information to improve practice standards
 - 5. Document quality and meet accreditation standards.

Suggested Study Aids

The study aids listed below may be useful to you in preparing for the examination. The list is not all inclusive and is simply intended to familiarize you with material related to the field of pain management.

- Weiner's Pain Management: A Practical Guide for Clinicians, 7th Edition (2005). M. Boswell and B. E. Cole, Editors. Boca Raton, FL: CRC Press Taylor and Francis Group.
- On-Line Self-Assessment Examination. www.aapainmanage.org: 1. click on "Professionals"; 2. click on "Credentialing"; and 3. click on "On-Line Self-Assessment Exam." \$65 fee required.
- The American Academy of Pain Management's Annual Clinical Meeting, held each year in September.
- Bonicas's Management of Pain, 3rd Edition (2001). J. D. Loeser, Editor. Philadelphia, PA: Lippincott, Williams and Wilkins.
- Handbook of Pain Assessment, 2nd Edition (2001). D. C.Turk and R. Melzack, Editors. New York: The Guilford Press.
- Myofascial Pain, 2 Volume Set, 2nd Edition (1998). J. G. Travell and D. Simons. Baltimore: Lippincott, Williams and Wilkins.
- Pain: Clinical Manual, 2nd Edition (1999). M. McCaffery and C. Pasero, Editors. St. Louis, MO: Mosby.

Sample Questions

The following 10 sample questions are representative of the credentialing examination. It is suggested that you answer these questions and score them. An answer key is provided.

- [1] Which of the following classes of compounds naturally occurring in the body MOST directly influences the sensation of pain?
 - A. Prostaglandins and gonadotropins
 - B. Prostaglandins and endorphins
 - C. Cortisol and ACTH
 - D. Prolactin and cortisol
- [2] Which of the following hormones are associated with fibromyalgia syndrome?

- 1. Calcitonin
- 2. AM cortisol
- 3. Growth
- 4. Thyroid
- A. 1, 2, and 3 only
- B. 1, 2, and 4 only
- C. 1, 3, and 4 only
- D. 2, 3, and 4 only
- [3] At a physical therapy session a patient asks a therapist for advice regarding a new onset of a left earache and vertigo. Which of the following is the BEST recommendation for the therapist to make?
 - A. Take a decongestant
 - B. See an acupuncturist
 - C. Stretch the sternocleidomastoid muscle
 - D. Contact his primary care provider
- [4] The imaging technique of choice for the diagnosis of TMJ disc perforation is
 - A. Tomography
 - B. Neurometry
 - C. MRI
 - D. Ultrasound
- [5] Which of the following should a practitioner do if a patient consistently fails to show progress with prescribed physical therapy exercises?
 - A. Double the number of exercises
 - B. Ask the patient to demonstrate the exercises
 - C. Confer with the physical therapist
 - D. Ask the insurer for authorization for payment for more treatments
- [6] A patient with chronic low-back pain is admitted to an accredited pain program. During the initial assessment the patient says she has been drinking a 12-pack of beer per night to sleep. She expresses the desire to discontinue alcohol use and find a healthier solution to her problem. Which of the following would be the practitioner's BEST initial response?
 - 1. Refer her to Alcoholics Anonymous
 - 2. Enroll her in a detoxification program
 - 3. Evaluate the source of her low-back pain
 - 4. Recommend she discontinue any use of alcohol

- A. 1 and 3 only
- B. 1 and 4 only
- C. 2 and 3 only
- D. 2 and 4 only
- [7] When using the interdisciplinary process, which of the following are MOST important?
 - 1. Conference notes should be recorded in the chart.
 - 2. Patient's attorney should establish treatment goals.
 - 3. Treatment goals should be collectively determined.
 - 4. Each discipline should communicate treatment goals.
 - A. 1 and 2 only
 - B. 3 and 4 only
 - C. 1, 2, and 3 only
 - D. 1, 3, and 4 only
- [8] For patients on long-acting opioid therapy, "escape doses" for breakthrough pain are
 - A. Additional long-acting opioid doses for flares of pain
 - B. Sedatives given so that patients may sleep more easily
 - C. Doses of short-acting opioids to be taken as needed
 - D. Muscle relaxants to ease muscle spasms on bad days
- [9] If a practitioner wishes to combat the biochemical abnormalities characteristic of Paget's Disease, which of the following should be used?
 - A. Disodium etidronate
 - B. Nonsteroidal anti-inflammatory drugs
 - C. Intravenous antibiotics
 - D. Oral calcium and vitamin D
- [10] When educating patients regarding therapy that they must continue at home, the BEST way to assure understanding and compliance is by
 - A. Providing printed materials to the patient
 - B. Having the patient demonstrate the technique after instruction

- C. Having the clinician, rather than an assistant, educate the patient
- D. Demonstrating the technique to the patient's family

Answers to Sample Questions

ITEM	CON	TENT	AREA	COGNITIVE LEVEL	KEY
1.	-1	Α	1	1	В
2.	-1	Α	8	1	D
3.	-1	В	4	1	D
4.	-1	В	25	2	С
5.	Ш	Α	3	2	С
6.	Ш	Α	8	3	С
7.	Ш	В	7	1	D
8.	Ш	В	19	1	С
9.	Ш	С	1	2	Α
10.	Ш	A	3	1	В

Application for Credentialing



Please complete all portions of the application. An incomplete application may delay processing. Submit this application with the \$250 non-refundable application fee to:

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NAME	FIRST	MIDDLE		LAST		
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MAIL - REQUIRED						
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DISCIPLINE OR SPE	CIALITY					
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REFERENCES						
	sponsibility to arrang	e for these to be sent	to the Academy.	. (see pages 13-1	7)	
NAME		NAME		NAM	E	
RELATIONSHIP		RELATIONSHIP		RELA	TIONSHIP	
TELEPHONE		TELEPHONE		TELEI	PHONE	
ADDRESS		ADDRESS		ADDI	RESS	
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CUR	RENT LICENSE Attach copy/copies of c	urrent professional	licenses.		
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	Please list				
	SE ANSWER THE FOLLOWING QUESTI 1. Have you ever had a professional licer suspended, revoked, or voluntarily relia	ıse	YES	□NO	
	2. Have you ever had a professional certisus suspended, revoked, or voluntarily relia		YES	□ NO	
	3. Have you ever been convicted of, or a under any charges for, any felony or e	•	YES	□ NO	
	If answers to any of the above question	ns is 'yes,' please a	ttach explanatio	n and, if appropriate, c	attach final decree.
RESU	JMÉ OR CURRICULUM VITAE Attach c	ору			
PROI	FESSIONAL MEMBERSHIPS				
I, the cation regula Ameri Acade award Fu praction of pai	Provide a detailed description of your clin modalities utilized, i.e., pharmacological, related to pain and how you apply the traundersigned, do hereby make voluntary applications true, honest, and completely represents me. I titions and will conduct my professional behavior can Academy of Pain Management, as well as themy of Pain Management and I recognize that failed by the American Academy of Pain Management and I recognize that failed by the American Academy of Pain Management and agree that the American management.	on to the American Adunderstand and agree consistent with the higose codes of ethical colure to do so may resuent does not in and of rican Academy of Pair	entary, etc. Also, of your patients. cademy of Pain Ma that if granted a c ghest standards of onduct relating to r alt in suspension or itself imply or gran management and	include a detailed hist magement. I certify that the redential, I will conform to professional conduct, as est my specialty. I agree to abid revocation of my credentia t license to practice within its affiliates assume no res	tory of your education/training e information given by way of this appliall applicable local, state and federal tablished in the Code of Ethics of the de by the regulations of the American II. I understand that any credential any state. sponsibility for my action or activities. I
	COMPLETE APPLICATION CHECKLIST				
	 General membership in the Academy Application material completed and si Detailed outline explaining experience in the field of pain and/or pain mana Professional resumé or curriculum vita 	gned e, training/education gement	Orig	re references requested inal transcripts or Certific ies of license renewal and lication fee of \$250 USD	d certificates

Submit the Credentialing Application Fee and the Application AMERICAN ACADEMY OF PAIN MANAGEMENT 139	•
Please type, or print with ink.	
Application Fee: \$250 USD (nonrefundable/nontran	sferable)
☐ Check enclosed in the amount of: \$	
☐ Credit Card Charge: ☐ Master Card	□Visa
Number:Expiration Date:	
Signature:Printed Name:	
Daytime Phone:	
Email: Required - If not provided, your examination	

STATEMENT OF NONDISCRIMINATION The American Academy does not discriminate among applicants on the basis of age, gender, race, religion, national origin, disability, or marital status.

SPECIAL ACCOMMODATIONS The American Academy of Pain Management complies with the Americans with Disabilities Act and strives to ensure that no individual with a disability is deprived of the opportunity to take the examination solely by reason of that disability. Reasonable accommodations will be provided for candidates with disabilities. Please view the Computer-Based Testing Candidate Information to request special accommodations. You may call the Academy at 209-533-9744 or Applied Measurement Professionals at 888-519-9901 for more information.



PAIN MANAGEMENT APPLICANT REFERENCE FORM

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he purpose of this Antormation to crede ractitioner. An interest the tools and teare to reduce pain a lease rate the appli	Applicant Reference Form is to provide ntial as an interdisciplinary pain mana rdisciplinary pain management practit chniques of integrated comprehensive	gement ioner heath s as	This applicant is confidence only end of this form document direct American Acad 13947 Mono V Sonora, CA 95 Phone: 209-533-5 Fax: 209-533-5 Applications are	y if the applicant. If the waive the term of Pain Way #A 370 33-9744	ant has signed, er is signed, Managemer	ed a waiver loc please return t nt	ated at th
PRACTICE AREA		POOR	FAIR	GOOD	VERY GOOD	OUT STANDING	NO BASIS
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	inles of anatomy and physiology	1					
A. Apply princ	iples of anatomy and physiology						
	tient assessment						
B. Perform pa	tient assessment						
B. Perform pa II. TREATMENT A. Develop tre	tient assessment						
B. Perform par II. TREATMENT A. Develop tre B. Implement	tient assessment atment plan						
B. Perform par II. TREATMENT A. Develop tre B. Implement C. Implement	tient assessment vatment plan treatment plan						
B. Perform par II. TREATMENT A. Develop tre B. Implement C. Implement III. ETHICAL/PRO	tient assessment eatment plan treatment plan specific treatment modalities DFESSIONAL/LEGAL/BUSINESS tients, consumers, clinicians,						
B. Perform par II. TREATMENT A. Develop tre B. Implement C. Implement III. ETHICAL/PRO A. Educate paregulators,	tient assessment eatment plan treatment plan specific treatment modalities DFESSIONAL/LEGAL/BUSINESS tients, consumers, clinicians,						

(CONTINUED ON REVERSE SIDE)

Length of acquaintance with applicant	
In what capacity do you know the applicant?	
PRINTED NAME	
SIGNATURE DATE	
POSITION AND INSTITUTION	
TELEPHONE	
FAX	
E-MAIL	
ADDRESS	
May we contact you regarding this applicant if necessary?	
Waiver	***************************************
APPLICANT You have a right, under the Family Educational Rights and Privacy Act of 1974, to access the information reported within this document. If you wish to view this document before it is sent to the American Academy of Pain Management, please collect it from your reference and return it along with other forms to be completed. If you wish to waive your right to access, sign below and this document will be handled with strict confidentiality.	
APPLICANT SIGNATURE	



PAIN MANAGEMENT APPLICANT REFERENCE FORM

PAIN MANAGEMENT APPLICANT REFERENCE FORM The purpose of this Applicant Reference Form is to provide information to credential as an interdisciplinary pain management practitioner. An interdisciplinary pain management practitioner uses the tools and techniques of integrated comprehensive heath care to reduce pain and suffering. Please rate the applicant's knowledge, experience, and skills as they relate to his/her practice as a Pain Management Practitioner, as defined above.		agement itioner e heath Ils as	confidence only if the apend of this form. If the document directly to: American Academy of F 13947 Mono Way #A Sonora, CA 95370 Phone: 209-533-9744		44		
	PRACTICE AREA	POOR	Applications are	GOOD	VERY	OUT STANDING	NO BASIS
ī.	ASSESSMENT		'				
	A. Apply principles of anatomy and physiology						
	B. Perform patient assessment						
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П.	TREATMENT						
П.	TREATMENT A. Develop treatment plan						
II.							
II.	A. Develop treatment plan						
	A. Develop treatment plan B. Implement treatment plan						
	A. Develop treatment plan B. Implement treatment plan C. Implement specific treatment modalities						
	A. Develop treatment plan B. Implement treatment plan C. Implement specific treatment modalities ETHICAL/PROFESSIONAL/LEGAL/BUSINESS A. Educate patients, consumers, clinicians,						

(CONTINUED ON REVERSE SIDE)

Length of acquaintance with applicant
In what capacity do you know the applicant?
PRINTED NAME
SIGNATURE DATE
POSITION AND INSTITUTION
TELEPHONE WORK HOME
FAX
E-MAIL
ADDRESS
May we contact you regarding this applicant if necessary?
Waiver
APPLICANT You have a right, under the Family Educational Rights and Privacy Act of 1974, to access the information reported within this document. If you wish to view this document before it is sent to the American Academy of Pain Management, please collect it from your reference and return it along with other forms to be completed. If you wish to waive your right to access, sign below and this document will be handled with strict confidentiality.
APPLICANT SIGNATURE



PAIN MANAGEMENT APPLICANT REFERENCE FORM

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I. II.	ASSESSMENT A. Apply principles of anatomy and physiology B. Perform patient assessment TREATMENT	POOR	FAIR	GOOD	GOOD	STANDING	BASIS
1.	ASSESSMENT A. Apply principles of anatomy and physiology B. Perform patient assessment TREATMENT A. Develop treatment plan	POOR	FAIR	GOOD	GOOD	STANDING	BASIS
11.	ASSESSMENT A. Apply principles of anatomy and physiology B. Perform patient assessment TREATMENT A. Develop treatment plan B. Implement treatment plan	POOR	FAIR	GOOD	GOOD	STANDING	BASIS
H. HI.	ASSESSMENT A. Apply principles of anatomy and physiology B. Perform patient assessment TREATMENT A. Develop treatment plan B. Implement treatment plan C. Implement specific treatment modalities	POOR	FAIR	GOOD	GOOD	STANDING	BASIS
11.	ASSESSMENT A. Apply principles of anatomy and physiology B. Perform patient assessment TREATMENT A. Develop treatment plan B. Implement treatment plan C. Implement specific treatment modalities ETHICAL/PROFESSIONAL/LEGAL/BUSINESS A. Educate patients, consumers, clinicians,	POOR	FAIR	GOOD	GOOD	STANDING	BASIS

(CONTINUED ON REVERSE SIDE)

Length of acquaintance with applicant	
In what capacity do you know the applicant?	
PRINTED NAME	
SIGNATURE	
POSITION AND INSTITUTION	
TELEPHONEWORK	номе
FAX	
E-MAIL	
ADDRESS	
May we contact you regarding this applicant if necessary?	NO
Waiver	
APPLICANT You have a right, under the Family Educational Rights and Privacy Act	of 1974, to access the information reported
within this document. If you wish to view this document before it is sent to the Ame	
collect it from your reference and return it along with other forms to be completed. I	f you wish to waive your right to access,
sign below and this document will be handled with strict confidentiality.	
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APPLICANT SIGNATURE	

COMPUTER BASED TESTING - CANDIDATE INFORMATION

The American Academy of Pain Management (Academy) contracts with Applied Measurement Professionals, Inc. (AMP) to assist in the development, administration, scoring, score reporting and analysis of its Credentialing Examination.

The credentialing examination is limited to candidates with the status of "Credential Eligible", as deemed by the American Academy of Pain Management.

Assessment Center Locations

Examinations are administered by computer at over 160 AMP Assessment Centers geographically distributed throughout the United States. Assessment Centers are typically located in H&R Block offices.

Locating an Examination Site

- Go to www.goAMP.com and click on the following:
 - Candidates
 - Choose a Category..... Healthcare
 - Choose a Program American Academy of Pain Management
 - Choose an Exam Credentialed Pain Practitioner
 - Locate Testing Centers

Scheduling An Examination

The candidate may schedule an examination appointment by one of the following methods. Be prepared to confirm a date and location for testing.

- **Schedule Online:** The candidate may schedule an examination appointment at any time by using the Online Scheduling service at www.goAMP.com. To use this service on AMP's website, follow these easy steps:
 - Go to www.goAMP.com and select "Candidates".
 - Click on "Healthcare".
 - Under programs, click on "American Academy of Pain Management".
 - Follow the simple, step-by-step

instructions to select your examination program and schedule the examination.

• Telephone Scheduling: Call AMP at 888-519-9901 to schedule an examination appointment. This toll-free number is answered from 7:00 a.m. to 9:00 p.m. (Central Time) Monday through Thursday, 7:00 a.m. to 7:00 p.m. on Friday and 8:30 a.m. to 5:00 p.m. on Saturday.

The examinations are administered by appointment only Monday through Saturday at 9:00 a.m. and 1:30 p.m. Individuals are scheduled on a first-come, first-served basis. Refer to the following chart.

If you contact AMP by 3:00 Depending on availability, p.m. Central Time on... your examination may be scheduled as early as... Wednesday Monday Tuesday Thursday Wednesday Friday/Saturday Monday Thursday Friday Tuesday

When the appointment is made, the candidate will be given a time to report to the Assessment Center. The candidate will receive an E-mail confirming the date, time, location and identification requirements for the examination. Please make note of this, an admission letter will not be sent. The candidate will only be allowed to take the examination for which the appointment has been made. No changes in examination type will be made at the Assessment Center. UNSCHEDULED CANDIDATES (WALK-INS) WILL NOT BE ADMITTED to the Assessment Center.

Holidays

The examinations are not offered on the following holidays:

New Year's Day Columbus Day Martin Luther King Day Veterans' Day

President's Day
Thanksgiving Day (and the following Friday)
Good Friday
Christmas Eve Day
Memorial Day
Christmas Day
Independence Day (July 4)
New Year's Eve Day
Labor Day

Special Arrangements For Candidates With Disabilities

The Academy and AMP comply with the American with Disabilities Act and strive to ensure that no individual with a disability is deprived of the opportunity to take the examination solely by reason of that disability. AMP will provide reasonable accommodations for candidates with disabilities. Candidates requesting special accommodations must call AMP at 888-519-9901 to schedule their examination.

- Wheelchair access is available at all established Assessment Centers.
 Candidates must advise AMP at the time of scheduling that wheelchair access is necessary.
- Candidates with visual, sensory or physical disabilities that would prevent them from taking the examination under standard conditions may request special accommodations and arrangements.

Verification of the disability and a statement of the specific type of assistance needed must be submitted in writing to AMP at least 45 calendar days prior to the desired examination date. Please inform AMP of your need for special accommodations when scheduling your examination time.

Telecommunication Devices For The Deaf

AMP is equipped with Telecommunication Devices for the Deaf (TDD) to assist deaf and hearing-impaired candidates. TDD calling is available 8:30 a.m. to 5:00 p.m. (Central Time) Monday thru Friday at 913-895-4637. This TDD phone option is for individuals equipped with compatible TDD machinery.

Examination Appointment Changes/Failure to Report Or To Schedule An Examination

 A candidate may reschedule an appointment for examination ONCE at no charge by calling AMP at 888-519-9901 at least two business days prior to the scheduled testing session. See table below.

If the Examination is	AMP must be contacted by
scheduled on	3:00 p.m. Central Time to
	reschedule the Examination
	by the previous
Monday	Wednesday
Tuesday	Thursday
Wednesday	Friday
Thursday	Monday
Friday	Tuesday

 A candidate who wishes to reschedule his/her examination appointment, but fails to contact AMP at least two business days prior to the scheduled testing session will be charged a rescheduling fee and must contact the Academy prior to rescheduling the examination.

Inclement Weather, Power Failure, Or Emergency

In the event of inclement weather or unforeseen emergencies on the day of an examination, AMP will determine whether circumstances warrant the cancellation, and subsequent rescheduling, of an examination. The examination will usually not be rescheduled if the Assessment Center personnel are able to open the Assessment Center. If power to an Assessment Center is temporarily interrupted during an administration, your examination will restart where you left off and you may continue the examination.

Candidates may contact AMP's Weather Hotline at 800-380-5416 (24 hours/day) prior to the examination to determine if AMP has been advised that any Assessment Centers are closed. Every attempt is made to administer the examination as scheduled; however, should an examination be canceled at an Assessment Center, all scheduled candidates will receive notification following the examination regarding rescheduling procedures.

On The Day Of Your Examination

On the day of your examination appointment, report to the Assessment Center no later than your scheduled testing time. Once you enter the H&R Block office, look for the signs indicating AMP Assessment Center check-in. A CANDIDATE WHO ARRVIES MORE THAN 15 MINUTES AFTER THE SCHEDULED TESTING TIME WILL NOT BE ADMITTED.

To gain admission to the Assessment Center, a candidate needs to present two forms of identification, one with a current photograph. Both forms of identification must be current and include the candidate's current name and signature. The candidate will also be required to sign a roster for verification of identity.

Acceptable forms of identification include a current:

- Driver's license with photograph
- State identification card with photograph
- Passport
- Military identification card with photograph
- Social security card (secondary form)

Employment ID cards, student ID cards and any type of temporary identification are NOT acceptable as primary identification, but may be used as secondary identification. Candidates are prohibited from misrepresenting their identities or falsifying information to obtain admission to the Assessment Center.

Security

The Academy and AMP maintain examination administration and security standards that are designed to assure that all candidates are provided the same opportunity to demonstrate their abilities. The Assessment Center is continuously monitored by audio and video surveillance equipment for security purposes.

The following security procedures apply during the examination:

> • Examinations are proprietary. No cameras, notes, tape recorders, Personal Digital Assistants (PDAs), pagers or cellular phones are allowed in the testing room.

- No calculators are permitted.
- No guests, visitors or family members are allowed in the testing room or reception areas.
- No personal items, valuables, or weapons are allowed in the Assessment Center. Only keys and wallets may be taken into the testing room and AMP is not responsible for items left in the reception area.

Examination Instructions

- No personal belongings will be allowed in the Assessment Center. Pencils will be provided during check-in. Use of cellular phone or other electronic devices is strictly prohibited and will result in dismissal from the examination.
- You will be provided with scratch paper to use during the examination. You must sign and return the scratch paper to the supervisor at the completion of testing, or you will not receive a score report. No documents or notes of any kind may be removed the from examination room. If you need a second piece of scratch paper. you need to ask the test proctor for another piece of paper and turn in the one you used before.
- No questions concerning the content of the examination may be asked during the examination.
- Eating, drinking or smoking will not be permitted in the Assessment Center.
- You may take a break whenever you wish. but you will not be allowed additional time to make up for time lost during breaks.

Misconduct

Individuals who engage in any of the following conduct may be dismissed from the examination, their scores will not be reported and examination fees will not be refunded. Examples of misconduct are when a candidate:

> · creates a disturbance, is abusive, or otherwise uncooperative;

- displays and/or uses electronic communications equipment such as pagers, cellular phones, PDAs;
- gives or receives help or is suspected of doing so;
- attempts to record examination questions or make notes;
- attempts to take the examination for someone else; or
- is observed with notes, books or other aids.

Copyrighted Examination Questions

All examination questions are the copyrighted property of the American Academy of Pain Management. It is forbidden under federal copyright law to copy, reproduce, record, distribute or display these examination questions by any means, in whole or in part. Doing so may subject you to severe civil and criminal penalties.

Practice Examination

After your identification has been confirmed, you will be directed to a testing carrel. You will be instructed on-screen to enter your Social Security or identification number. You will take your photograph which will remain on screen throughout your examination session. This photograph will also print on your score report.

Prior to attempting the examination, you will be given the opportunity to practice taking an examination on the computer. The time you use for this practice examination is NOT counted as part of your examination time or score. When you are comfortable with the computer testing process, you may quit the practice session and begin the timed examination.

Time Examination

Following the practice examination, you will begin the timed examination. Before beginning, instructions for taking the examination are provided on-screen.

The computer monitors the time you spend on the examination. The examination will terminate if you exceed the time allowed. You may click on the "Time" box in the lower right-hand corner of the screen or select the "Time" key to monitor your time. A digital clock indicates the time remaining for you to complete the examination. The "Time" feature may be turned off during the examination.

Only one examination question is presented at a time. The question number appears in the lower right hand corner of the screen. Choices of answers to the examination question are identified as A, B, C, or D. You must indicate your choice by either typing in the letter in the response box in the lower left hand of the computer screen or clicking in the option using the mouse. To change your answer, enter a different option by pressing the A, B, C, or D key or by clicking on the option using the mouse. You may change your answer as many times as you wish during the examination time limit.

To move to the next question, click on the forward arrow (>) in the lower right portion of the screen or select the NEXT key. This action will move you forward through the examination question by question. If you wish to review any question, click the backward arrow (<) or use the left arrow key to move backward through the examination.

An examination question may be left unanswered and returned to later in the examination session. Questions may also be bookmarked for later review by clicking in the blank square to the right of the "Time" button. Click on the hand icon or select the NEXT key to advance to the next unanswered or bookmarked questions on the examination. To identify all unanswered and book marked questions, repeatedly click on the hand icon or press the NEXT key. When the examination is completed, the number of examination questions answered is reported. If not all questions have been answered and there is time remaining, return to the examination and answer those questions. Be sure to provide an answer for each examination question before ending the examination. There is no penalty for guessing.

Candidate Comments

During the examination, online comments may be provided for any question by clicking on the button displaying an exclamation point (!) to the left of the "Time" button. This opens a dialogue box where

comments may be entered. Comments will be reviewed, but individual responses will not be provided.

Following the Examination

After completing the examination, candidates are asked to complete a short evaluation of their examination experience. Then, candidates are instructed to report to the examination proctor to receive their examination results. Pass/Fail. examination results are reported in written form. Examination results are not reported over the telephone, by electronic mail, or by facsimile. There is a 90 day waiting period to re-test, should a candidate fail the examination. The candidate may sit for the examination a maximum of 3 times in the 4 year time frame. Please contact the Academy for more information.

Scores Cancelled By The Academy Or AMP

The Academy and AMP are responsible for the validity and integrity of the scores they report. On occasion, occurrences, such as computer malfunction or misconduct by a candidate, may cause a score to be suspect. The Academy and AMP reserve the right to void or withhold examination results if, upon investigation, violation of its regulations is discovered.

Confidentiality

Information about candidates for testing and their examination results are considered confidential. Studies and reports concerning candidates will contain no information identifiable with any candidate, unless authorized by the candidate.

Duplicate Score Report

Candidates may purchase additional copies of their results at a cost of \$25 per copy. Requests must be submitted to the Academy, in writing. The request must include the candidate's name, Social Security number, mailing address, telephone number, date of examination and examination taken. Submit this information with the required fee payable to the American Academy of Pain Management. Duplicate score reports will be mailed approximately two weeks after receipt of the request and fee.

For questions regarding the Credentialing Application and process, contact: The American Academy of Pain Management

13947 Mono Way Suite #A Sonora, CA 95370

Phone: 209-533-9744 Fax: 209-533-9750

Email: christine@aapainmanage.org Website: www.aapainmanage.org

For questions regarding the scheduling of an

examination, contact:

Applied Measurement Professionals, Inc.

18000 W 105th Street Olathe, KS 66061-7543 Phone: 913-895-4600 Fax: 913-895-4651

Email: info@goAMP.com Website: www.goAMP.com



CREDENTIALING EXAMINATION REGISTRATION FORM

Submit the Examination Fee and the Examination Registration Form to: AMERICAN ACADEMY OF PAIN MANAGEMENT | 13947 MONO WAY #A | SONORA, CA 95370 Please see Credentialing Brochure for information about Computer Based Testing.

Please type, or print with ink.						
EMAIL (REQUIRED)						
NAME	FIRST	MIDDLE	LAST			
ADDRESS						
	STREET ADDRESS					
	CITY	STATE	ZIP			
PHONE/FAXo	FFICE	H	DME	FAX		
DISCIPLINE OR SPECIALTY	<i>(</i>					
My examination of choice i	s (please select one	e):				
COMPUTER BASED TES	STING BY APPOIN	TMENT				
☐ PAPER/PENCIL TESTIN	G AT ANNUAL CL	INICAL MEETING-Con	npleted applications must be	received 6 weeks prior to exam date		
CITY/STATE			DAT	E		
Have you previously taken to PRIMARY DISCIPLINE/SF		ialing Examination? [□YES □NO			
001 Acupuncture 002 Counseling 003 DC 004 DDS/DMD 005 DO 006 DPM	008 009 010 011		 012 Pharmacology 013 Physical Therapy 014 Psychology 015 Rehabilitation 016 RN 	018 Surgery 019 Theology		
OPTIONAL Indicate your gender — Male — Female		American Indian Asian	ic group (select one only) Hispanic White			
No Response		Black	Other No Response			

See reverse side for payment options.

I, the undersigned, do agree to the security and examination restrictions as Candidate Information section. I understand that failure to follow the rule tion proctor may result in my dismissal from the examination, unreported examination.	es of conduct as stated and/or as	instructed by the examina-
Signed:	Date:	-
Submit the Examination Fee and the Examination Registration Form to:		
AMERICAN ACADEMY OF PAIN MANAGEMENT 13947 MONO WAY #A	SONORA, CA 95370.	
Please type, or print with ink.		
Enclosed is a check in the amount of \$250 <i>(U.S. funds only)</i> made payable to the American Academy of Pain Management <u>OR</u>		
Charge my Master Card Visa		
NUMBER		
EXPIRATION DATE		
SIGNATURE		
SIGNATURE	DATE	
PRINTED NAME		
TELEPHONEOFFICE	номе	
EMAIL		

REQUIRED - IF NOT PROVIDED, YOUR EXAMINATION APPOINTMENT CANNOT BE CONFIRMED. EMAIL CONFIRMATION WILL INCLUDE YOUR IDENTIFICATION NUMBER.

Note: There is a \$100 rescheduling fee for change of date or location. Contact the Academy for more information.

Statement of Nondiscrimination

The American Academy does not discriminate among applicants on the basis of age, gender, race, religion, national origin, disability, or marital status.

Special Accommodations

The American Academy of Pain Management complies with the Americans with Disabilities Act and strives to ensure that no individual with a disability is deprived of the opportunity to take the examination solely by reason of that disability. Reasonable accommodations will be provided for candidates with disabilities. Please view the Computer-Based Testing candidate Information to request special accommodations. You may call the Academy at 209-533-9744 or Applied Measurement Professionals at 888-519-9901 for more information.

WEINER'S PAIN MANAGEMENT:

A Practical Guide for Clinicians, Seventh Edition

CRC Press, 2005, ISDN: 0-8493-2262-6

Edited by:

Mark V. Boswell, MD, PhD

Case Western Reserve University and

University Hospitals of Cleveland, Ohio

B. Eliot Cole, MD, MPA

American Society of Pain Educators

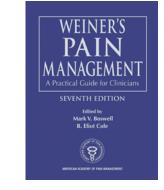
Montclair, New Jersey

Recommended as a study guide to prepare for the American Academy of Pain Management's Credentialing Examination

Content

- Presents a complete, state-of-the-art evaluation of interdisciplinary pain diagnosis, treatment, and management.
- Covers traditional and alternative approaches to the management of pain.
- · Includes treatment and management strategies for adults, children, and geriatric patients.
- Explores treatment options from the least invasive to the most invasive, including behavioral approaches, pharmacotherapy, procedural techniques, and integrative options.

PLEASE SEND ME A COPY OF $\it WEINER'S$ $\it PAIN$ $\it MANAGEMENT$.				
PRICE	\$	349.95		
TAX (CA, DC, NY only)				
US SHIPPING & HANDLING*		10.95		
TOTAL ENCLOSED	\$			
*contact the Academy for non-US shipping rates				



- · Identifies major perspectives and challenges, giving you an appreciation of the approaches of various disciplines.
- · Presents information on the needs of special populations, the legal aspects of care, belief systems and spiritual matters, and practice issues.
- Discusses common pain problems and diagnostic methods used in pain management.
- · Contains evidence-based, clinically relevant information and more chapters on alternative pain management approaches than any other resource.

Name	Phone			
Address (no PO boxes, please)				
METHOD OF PAYMENT				
CHECK (U.S. funds only)	West			
CREDIT CARD Please charge my: MASTERCARD	VISA			
Number	Expiration Date			
Signature				
Return this form with payment to: AMERICAN ACADEMY OF PAIN MANAGEMENT 13947 MONO WAY #A • SONORA, CA 95370 TEL 209-533-9744 • FAX 209-533-9750				

DIRECTIONS FOR ON-LINE SELF-ASSESSMENT EXAMINATION

The Academy offers an on-line Self-Assessment Examination (SAE) designed to prepare you to take the American Academy of Pain Management Credentialing Examination. This SAE is a valuable tool to assist you in determining the needed areas of study.

The cost of the Self-Assessment Examination is \$65 (California residents add \$1.81 sales tax). If you are interested in purchasing this SAE, please complete the following steps:

- 1. Access the internet
- 2. Go to www.aapainmanage.org
- 3. Click "Professionals"
- 4. Click "Become a Credentialed Member"
- 5. Click "On-line Self-Assessment Exam"
- 6. This brings you to the LXRStore
- 7. Click on the bar that says "Web Tests"
- 8. Click "Healthcare"
- 9. Click "American Academy of Pain Management"
- 10. Click "AAPM Self-Assessment Examination"
- 11. This brings you to the shopping cart
- 12. Click "Add to Cart"

Or:

Go to the internet and type http://store.lxr.com/product.aspx?id=152 in the address line.

PATIENT'S BILL OF RIGHTS

The American Academy of Pain Management endorses a Patient's Bill of Rights. It is an expectation that compliance with the Patient's Bill of Rights can contribute to an effective program for the patient. A modification of the American Hospital Association's statement on a Patient's Bill of Rights has been incorporated into the framework of the American Academy of Pain Management. The modifications consist of the following:

- 1. The patient has the right to considerate and respectful care.
- 2. The patient has the right to obtain from his or her CPP complete and current information concerning the diagnosis, proposed treatment, and prognosis in terms that the patient may reasonably be expected to understand. When it is not advisable to give such information to the patient, the information should be made available to an appropriate person (medical proxy) on the patient's behalf.
- 3. The patient has the right to receive the necessary information for medical decision making and the granting of informed consent from the treating credentialed practitioner prior to the start of any procedure or treatment. This information shall include at the minimum: the expected procedure or treatment to be used, the name of the practitioner who will perform the procedure or treatment, the likely benefits from the procedure or treatment, possible alternatives to the procedure or treatment, the likely risks and side effects from the procedure or treatment, and the probable duration of incapacitation if any is expected, the prognosis if no treatment is undertaken.
- 4. The patient has the right to refuse any and all treatment to the extent permitted by law and to be informed of any medical consequences of this action.
- 5. The patient has the right to every consideration of privacy concerning the medical care provided

- except when there is an imminent risk to the individual or others, or when the practitioner is ordered by a court to breach confidentiality.
- 6. The patient has the right to be advised if the practitioner, agency, or facility proposes to engage in any form of human experimentation affecting the care or treatment provided. The patient has the right to refuse to participate in research projects or to withdraw continued consent to participate without repercussions.
- 7. The patient has the right to examine and receive an explanation of the bill for professional services rendered. All pain management activities are to be provided with the overriding concern for the patient, and above all, with the recognition of the patient's dignity as a human beina.

All pain management activities are to be provided with the overriding concern for the patient, and above all, with the recognition of the patient's dignity as a human being.

Preamble

The American Academy of Pain Management (the Academy) recognizes the many facets of pain and problems that pain patients experience. For this reason, the Academy endorses the collective benefits that professionals from a variety of disciplines can make to the field of pain management.

The conduct of the individual credentialed by the Academy shall be consistent with all applicable local, state, and federal regulations, and with codes of conduct as established by the credentialed individual's primary discipline. Individuals who are credentialed by the Academy are committed to increasing their knowledge of the mechanisms of pain and its respondent behavior. Every effort will be made to safeguard the health and welfare of patients who seek the services of the practitioners credentialed by the Academy.

Professional Conduct by Specialty

Credentialed Pain Practitioners (CPP) are obligated to maintain a skill competency that conforms to the standards of conduct for the individual's practice and discipline. The treatment of pain and the implementation of a patient's plan require that the therapeutic effort be interdisciplinary. CPP will conduct their professional behavior so that it facilitates the services of all team members for the maximum benefit of the patient.

Responsibility

The CPP shall be responsible for determining that standards are applied uniformly and fairly to all individuals who receive services. Individuals who are employed by an institution, agency, or clinic have the responsibility to be alert for institutional pressure that may not serve the best interest of the patient and shall make every effort to improve those conditions.

CPPs provide thorough documentation and timely feedback to members of the team, employers, carriers, and other interested parties in order to assure coordinated managed care. All reports will be objective and based upon an independent

professional opinion within the credentialed individual's expertise. CPPs will provide only those services that are within their scope of practice and they are qualified to perform. CPPs will refrain from providing services that are counter to the ethical standards of their discipline or that would be a violation of standards established by applicable regulatory boards governing service to pain patients.

Confidentiality

Credentialed Pain Practitioners are obligated to safeguard information obtained in the course of their involvement with their patients. Information acquired during the scope of practice may routinely be released only with the patient's written permission. In emergency situations when there exists a clear and imminent danger to the health, safety, or the welfare of the patient or to that of others, or when such release is required by a court order or subpoena, a practitioner may release relevant medical information without the patient's written permission. Individuals who seek the services of credentialed practitioners shall be advised that in some jurisdictions insurance companies, managed care organizations, and regulatory boards may have access to collected information, test results, and opinions. Patients have the right, to the extent that it is feasible, practical, and free from legal or clinical contraindications, to see their medical records at a mutually convenient time for the patient and the practitioner.

Education, Training, and Competence

Credentialed Pain Practitioners shall maintain high standards of professional competence. They shall recognize the limits of their skills and the scope of their licensure. They shall offer services consistent with the standards of their profession. CPPs have an obligation to represent and disclose their training, education, and experience accurately to the public. CPPs engage in continuing education. This will minimally include 100 hours of relevant education in pain management and/or their primary discipline every four years. CPPs recognize that the field of pain management is rapidly developing and shall be open to considering and evaluating new approaches

and procedures for the management of pain. CPPs shall refrain from procedures and treatments that may result in harm to a patient without first considering the alternatives to such therapies. CPPs shall seek to employ treatments and services that may achieve the greatest benefit with the fewest associated risks whenever possible. CPPs shall obtain consultations with other providers when indicated and inform the patient of the likely risks inherent to the proposed approaches, procedures, or treatments.

CODE OF ETHICS

Business Procedures

CPPs shall abide by all prevailing community standards. They shall adhere to all local, state, and federal laws regulating business practice.

Competitive advertising must be honest, factual, and accurate. Such advertising must avoid making exaggerated claims. CPPs shall not enter into arrangements in which fees are split or exchanged, or where a conflict of interest or undue influence about services rendered would exist. CPPs shall engage in behavior that conforms to high standards of ethical, legal, and moral behavior. CPPs shall never engage in sexual contact with their patients.

Research

CPPs may engage in research concerning the management of pain. In doing so, they shall regard the safety of their subjects as a priority. Investigations shall be consistent with the traditions and practices of the credentialed practitioner's discipline. Credit shall be given to all individuals who participate in a research study, but only those who actually participated in the design, study implementation, data analysis of the outcome, or the manuscript preparation shall be listed as authors.

