SERVICIOS POR INTERNET PARA EMPRESAS (BSO, SUS SIGLAS EN INGLÉS) PARA EL AÑO TRIBUTABLE 2008 (TY 08, SIGLAS EN INGLÉS)

# Acuse de recibo para presentar información otra vez



Contiene las siguientes lecciones:

• <u>Acuse de recibo de un aviso del Seguro Social para presentar su información</u> <u>otra vez</u>

# LECCIÓN NÚMERO 1: ACUSE DE RECIBO DE UN AVISO PARA PRESENTAR SU INFORMACIÓN OTRA VEZ

Siga las siguientes instrucciones para confirmar que usted recibió un aviso del Seguro Social solicitando que presente los datos para su W-2 otra vez.

- PASO 1: Dirija su navegador a la página de Internet titulada, «Business Services Online (BSO) Welcome» (en español, Bienvenido a los Servicios por Internet para empresas): <u>http://www.segurosocial.gov/bso/bsowelcome.htm</u>(sólo disponible en inglés).
- PASO 2: Seleccione el botón de Log In (en español, Acceso) en la página mencionada en el PASO 1 «BSO Welcome». El sistema mostrará la página, «Login» (acceso) a la página del BSO.

Cooiel Commity Opling	Business Services Online	
www.socialsecurity.gov	BSO Welcome   BSO Information   Keyboard Navigation	
	Log In to BSO	<u>BSO HELP</u>
Online Services Availability		
<ul> <li>Monday-Friday: 5 AM - 1 AM EST</li> <li>Saturday: 5 AM - 11 PM EST</li> <li>Sunday: 8 AM - 11:30 PM EST</li> </ul>	User ID: (formerly referred to as PIN) Password: Forgot your password?	
DON'T USE YOUR BROWSER'S	(not case sensitive)	
Effective October 2007, your Personal Identification Number (PIN) is now referred to as your User ID.	I understand that the Social Security Administration (SSA) will validate the information I provide against the information in SSA's files. I certify that:	
Need to complete your phone registration?	<ul> <li>I understand that I may be subject to penalties if I submit fraudulent information. I agree that I am responsible for all actions taken with my User ID.</li> <li>I understand that SSA may prevent me from using these services if SSA determines or suspects there has been misuse of the services.</li> <li>I am aware that any person who knowingly and willingly makes any representation to falsely obtain information from Social Security records and/or intends to deceive the Social Security Administration as to the true identity of an individual could be punished by a fine or imprisonment, or both.</li> <li>I am authorized to do business under this User ID.</li> <li>By checking the box below you certify that you have read, understand and agree to the user certification of Business Services Online.</li> <li>I Accept</li> </ul>	
	Have a question? Call <b>1-800-772-6270</b> Monday through Friday, 7:00 a.m. to 7:00 p.m. Eastern Time to speak with Employer Customer Service personnel. For TDD/TTY call <b>1-800-325-0778</b> .	
www.socialsecurity.gov	BSO Welcome   BSO Information   Keyboard Navigation	

PASO 3: Ingrese su «User ID» (nombre de usuario) y contraseña.

**PASO 4:** Seleccione el botón que lee, «I **Accept**» (en español, Acepto) después de leer las condiciones definidas en la página titulada, «Log In to BSO» (en español, Acceso al BSO). Entonces pulse en el botón que dice «**Login**». En la pantalla aparecerá la página principal de opciones del BSO (BSO Main Menu). (Para regresar a la página de bienvenida (BSO Welcome), pulse en el botón que dice «**Cancel**».

Social Security Online	Business S	Services Online		
www. <u>s</u> ocialsecurity.gov	BSO <u>M</u> ain Menu   BSO Information   Contact Us   Keyboard Navigation			
		Main Menu	LOGOUT   BSO HELP	
Online Services Availability      Monday-Friday: 5 AM - 1 AM ET     Saturday: 5 AM - 11 PM ET     Sunday: 8 AM - 11:30 PM ET  DON'T USE YOUR BROWSER'S BACK <u>BUTTON</u> To use any Business Services Online, you must first request access to BSO services, select "Account Maintenance". From the Account Maintenance page, select "Request Access to BSO Services".	Welcome, KAMALA Your password exp Submit, downloa View submissior Request resubm View File / Wag View report statu Social Security Request online S Submit files for S Form SSA-169 Submit or update representation Account Maint Request, activatu Re-request activi Change your pas Update your use	UIT RANDHAWA ires on September 15, 2008 To Social Security d or process W-2s and W-2cs s status, acknowledge resubmission notices or ission extensions ge Report Status with Name / SSN Errors ge report Status with Name / SSN Errors ge, errors and notice information y Numbers Verification Service SSN verification, or SSN verification 4 Request for Business Entity Taxpayer a a Business Taxpayer Information form to receive form 1099 for temance a or remove access to services ation code for services sword r registration or employer information, or Remove employer inform Have a question? Call 1-800-772-6270 Monday through Friday, 7:00 a.m. to 7:00 p.m. Eastern Time to speak with Employer Service personnel. For TDD/TTV call 1-800-325-0778.	Information work related to claimant mation	
www. <u>s</u> ocialsecurity.gov		BSO <u>M</u> ain Menu   BSO <u>I</u> nformation   Contact <u>U</u> s   Keyboard I	<u>N</u> avigation	

PASO 5: Pulse en el enlace que dice «Report Wages to Social Security».

## **Report Wages To Social Security**

Submit, download or process W-2s and W-2cs View submission status, acknowledge resubmission notices or Request resubmission extensions

El sistema mostrará en la pantalla la página titulada, «Report Wages to Social Security» que contiene las opciones para informar los salarios al Seguro Social.

WWW.gocialisecurity.gov       BSD Main Menu   BSD Information   Contact Us   Keyboard Navigation         WWW.gocialisecurity.gov       Report Wages to Social Security       LOGOUT   BSD HELP         BSD Main Manu > Reoort Weges to Social Security       Submit or Resubmit Wage File, W-2 Online, and W-2c Online and View         Submit or Resubmit Wage File, W-2 Online, and W-2c Online and View       Submitsion Status         Contrust Vous BROWSER'S BACK BUTTON       Acknowledge resubmission notice Processing         Acknowledge resubmission notices and request resubmission extensions       BSO Main Menu	Social Security Online	Business Services Online
<b>COUNT</b> PROOF Wages to Social Security <b>Count Manue &gt; Report Wages to Social Security                 <b>Count Manue &gt; Report Wages to Social Security                 <b>Count Manue &gt; Report Wages to Social Security                 <b>Count Manue &gt; Report Wages to Social Security                 <b>Count Manue &gt; Report Wages to Social Security                 <b>Count Manue &gt; Report Wages to Social Security                 <b>Count Manue &gt; Report Wages to Social Security                 <b>Count Manue &gt; Report Wages to Social Security                 <b>Count Manue &gt; Report Wages to Social Security                 <b>Count Manue &gt; Report Wages to Social Security                 <b>Count Manue &gt; Report Wages to Social Security                 <b>Count Manue &gt; Report Wages to Social Security                 <b>Count Manue &gt; Report Wages to Social Security                 <b>Count Manue - Report Wages to Manue - Report Wages to Manue - Rep</b></b></b></b></b></b></b></b></b></b></b></b></b></b></b></b></b></b></b>	www.socialsecurity.gov	BSO Main Menu   BSO Information   Contact Us   Keyboard Navigation
Security		Report Wages to Social Security         LOGOUT   BSO HELP
<ul> <li>Nonday-Friday: S AM - 11 AM ET</li> <li>Saturday: S AM - 11 30 PM ET</li> <li>Sunday: S AM - 11 30 PM ET</li> <li>DON'T USE YOUR BROWSER'S BACK BUTTON</li> <li>Acknowledge resubmission notices and request resubmission extensions</li> <li>BSO Main Menu</li> <li>BSO Main Menu</li> </ul>	Online Services Availability	<u>BSO Main Menu</u> > Report Wages to Social Security
PON'T USE YOUR BROWSER'S BACK BUTTON       Acknowledge resubmission notices and request resubmission extensions         BSO Main Menu       BSO Main Menu         Have a question? Call 1-800-772-6270 Monday through Friday. 700 a.m. to 7.00 p.m. Eastern Time to speak with Employer Customer Service personnel. For TD/TTY' call 1-800-2778.	<ul> <li>Monday-Friday: 5 AM - 1 AM ET</li> <li>Saturday: 5 AM - 11 PM ET</li> <li>Sunday: 8 AM - 11:30 PM ET</li> </ul>	Submit or Resubmit Wage File, W-2 Online, and W-2c Online and View Submission Status
Have a question? Call 1-800-772-6270 Monday through Have a question? Call 1-800-772-6270 Monday through Friday, 7:00 a.m. to 7:00 p.m. Eastern Time to speak with Employer Customer Service personenel. For TDDTY' call 1-800-325-0778.	DON'T USE YOUR BROWSER'S BACK BUTTON	Resubmission Notice Processing Acknowledge resubmission notices and request resubmission extensions
Have a question? Call 1-800-772-6270 Monday through Friday, 7:00 a.m. to 7:00 p.m. Eastern Time to speak with Employer Customer Service personnel. For TDD/TTV' call 1-800-325-0778.		BSO Main Menu
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www.socialsecurity.gov BSO Main Menu   BSO Information   Contact Us   Keyboard Navigation		Have a question? Call <b>1-800-772-6270</b> Monday through Friday, 7:00 a.m. to 7:00 p.m. Eastern Time to speak with Employer Customer Service personnel. For TDD/TTY call <b>1-800-325-0778</b> .
	www. <u>s</u> ocialsecurity.gov	BSO <u>M</u> ain Menu   BSO Information   Contact Us   Keyboard Navigation

PASO 6: Pulse en el enlace que lee «**Resubmission Notice Processing**» (en español, Procesar el aviso para presentar la información otra vez). El sistema mostrará la página menú de «Resubmission Notice Processing».

(Para regresar a la página principal de opciones del BSO, pulse en el botón que lee «**BSO Main Menu**».)

Social Security Online	Business Services Online	
www. <u>s</u> ocialsecurity.gov	BSO <u>M</u> ain Menu   BSO <u>I</u> nformation   Contact <u>U</u> s   Keyboard <u>N</u> avigation	
Online Services Availability  • Monday-Friday: 5 AM - 1 AM ET • Saturday: 5 AM - 11 PM ET • Sunday: 8 AM - 11:30 PM ET  DON'T USE YOUR BROWSER'S BACK BUTTON When you are ready to resubmit your wage file select "Submit or Resubmit Wage File, W-2 Online, and W-2c Online and View Submission Status" from the "Report Wages to Social Security" page which can be access from the "Main Menu" page.	Contract of the second se	LOGOUT   BSO HELP
	Have a question? Call <b>1-800-772-6270</b> Monday through Friday, 7:00 a.m. to 7:00 p.m. Eastern Time to speak with Employer Customer Service personnel. For TDD/TTY call <b>1-800-325-0778</b> .	
www. <u>s</u> ocialsecurity.gov	BSO Main Menu   BSO Information   Contact Us   Keyboard Navigation	

**PASO 7:** Pulse en el enlace que lee «**Acknowledge Resubmission Notice**» (en español, Acuse de aviso para presentar información otra vez).

(Para regresar a la página principal de opciones del BSO, pulse en el botón que lee «BSO Main Menu».)

### Acknowledge Resubmission Notice Acknowledge that you have received a notice asking you to resubmit your wage data.

Acknowledge that you have received a notice asking you to resubmit your wage data.

El sistema mostrará la página de «Query Attestation» (en español, Confirmación de la respuesta).

Social Security Online Business Services Online Social Security's Business Services Online (BSO)
Query Attestation
User Certification to Query the SSA Business Services Online
I understand that the Social Security Administration (SSA) will validate the information I provide against the information in SSA's files. I certify that I am the individual authorized to conduct business under this PIN and have the authority to attest to the accuracy of the data and receive employee wage information for the employer.
By selecting the "I Accept" button, you certify that you have read, understand and agree to the user certification of Business Services Online.

PASO 8: Pulse en el botón que lee «I Accept» (en español, Acepto) después de leer las condiciones definidas en la página de «Query Attestation». El sistema mostrará la página titulada «Acknowledge Resubmission Notice».

(Para regresar a la página principal de opciones del BSO, pulse en el botón que lee «I DO NOT Accept» [en español, No Acepto].)



- PASO 9: Ingrese su Número de Identificación de Empleador (EIN, sus siglas en ingles, el Identificador de Registro de Salario (WFID, sus siglas en inglés) y su Versión, al igual que el Año de acuse (exactamente como aparecen en el aviso que recibió del Seguro Social) e indique el método apropiado de presentación.
- PASO 10: Pulse en el botón que lee, «Acknowledge Notice» (en español, Acuse de recibo del aviso) para procesar el acuse de recibo. (De lo contrario, pulse en el botón que lee, «Cancel» [Cancelar] para cancelar el acuse de recibo y regresar a la página principal de BSO). Luego aparecerá la página titulada, «Notice Acknowledgment Receipt» (en español, Confirmación de Acuse de Recibo).

Social Security Online
Business Services Online
Social Security's Business Services Online (BSO)
BSO Home   BSO Information Links   Contact SSA   Keyboard Navigation   Logout
ВЗО Неір
Notice Acknowledgment Receipt
14-Sep-06 02:29 PM Eastern Time
Thank you for acknowledging receipt of your resubmission notice. Please follow the instructions provided in the notice for submitting your corrected file.
If you need assistance, please call the Employer Reporting Branch at 1-800-772-6270 between Monday and Friday, 7:00 a.m. to 7:00 p.m. Eastern Time. For TDD/TTY call 1-800-325-0778.
BSO Home
0/n = 0
Have a question? Call <b>1-800-772-6270</b> to speak with Employer Customer Service personnel. For TDD/TTY call <b>1-800-325-0778.</b>
BSO Home   BSO Information Links   Contact SSA   Keyboard Navigation   Logout

PASO 11: Pulse en el botón que lee, «BSO Home» (en español, Página principal del BSO) para regresar a la página principal titulada, «BSO Main Menu».