UNITED STATES POSTAL SERVICE®

Barcode Certification
Customer Application

Certification Program *(Check the applicable certification program)*

☐ Delivery Confirmation™   ☐ Parcel Barcodes   ☐ Signature Confirmation™   ☐ Basic Service Option

☐ Express Mail®   ☐ Parcel Return Services (PRS) ☐ Extra Services   ☐ Full Service Option
                                                                                                (For Intelligent Mail Services Only)
☐ Intelligent Mail® Tray Label   ☐ Intelligent Mail Container Label ☐ International Customs

Customer Information *(Please print)*

Company Name

Mailer ID

Contact Name

Street Address *(P.O. Box, Rural/Hwy Contract, or Route Number)*	Apt/Suite

City	State	ZIP + 4®

Telephone Number *(Include area code)*	Fax Number *(Include area code)*	Email Address

Are you a software Vendor?	In-House Software	Software Name	Version Number
☐ Yes ☐ No	☐ Yes ☐ No		

Full Service Option Only

☐ To verify that the software producing the labels to be certified can allow for the production of unique sequential numbers for 45 days

Signature of Contact Person	Date *(MM/DD/YYYY)*

NOTE: ☐ *Check this box to be included in the list of certified vendors maintained at http://ribbs.usps.gov*

Hardware and Software Information *(For Confirmation Services and Extra Services ONLY)*

Third Party Vendor ☐ Yes ☐ No

Vendor Name _____

Contact Name _____

Telephone Number _____

Indicate the Extra Services form/label to be printed and the annual volume of each.

☐ PS Form 3800, *Certified Mail™ Receipt*   Volume _____

☐ PS Form 3804, *Return Receipt for Merchandise*   Volume _____

☐ PS Form 3813-P, *Insured Mail Receipt*   Volume _____

☐ Label 200, *Registered Mail*™   Volume _____

Electronic File Transmission Type	Name of Shipping/Manifest System	Printing System
☐ Internet ☐ Dial-up (modem)		☐ USPS® Supplied
☐ No file transmission from this site		☐ Third Party Software/Hardware

USPS Representative Information

Representative Name	Representative Title

Street Address *(P.O. Box, Rural/Hwy Contract, or Route Number)*	Apt/Suite

City	State	ZIP + 4

Telephone Number *(Include area code)*	Email Address

Application Processing and Contact Information

Mail this completed application to:

Barcode Certification
National Customer Support Center
United States Postal Service
6060 Primacy Pkwy Ste 101
Memphis TN   38188-0001

Customers needing assistance may call:

1-800-238-3150
Monday – Friday
8:00 am - 5:00 pm CST

PS Form **5113,** October 2008