

**ADJUSTMENT VOUCHER  
FOR STANDARD LEVEL USER  
CHARGE TRANSACTION**

*(For use by NON-SIBAC only. This form is completed in duplicate by a GSA customer agency whenever it declines to pay its Federal Building Fund SLUC bill.)*

1. AGENCY ADDRESS (Department, bureau, complete mailing address including ZIP Code)

2. BOAC NO.

3. STATEMENT NO.

4. QUARTER OF BILLING

5. AMOUNT OF BILL (As shown on GSA Form 789)

\$

TO

**General Services Administration  
Office of Finance - 7BC  
819 Taylor Street  
Fort Worth, TX 76102**

All of the data to be filled in above may be found in the detailed portion of the SLUC bill.

**6. ADJUSTMENT BY BUILDING AND ASSIGNMENT**

(1) AGENCY/BUREAU CODE	(2) BLDG. NO.	(3) CITY	(4) STATE	(5) AMT. OF NONPAYMENT
				\$
a. (6) EXPLANATION				
				\$
b. (6) EXPLANATION				
				\$
c. (6) EXPLANATION				

**7. TOTAL AMOUNT OF NONPAYMENT**

\$

8. CERTIFYING OFFICIAL	A. AGENCY CONTACT	B. DATE
	C. TYPED NAME AND ADDRESS	D. TELEPHONE NUMBER (Include area code)