

APPENDIX D

AGENCY RESPONSE TO DRAFT REPORT

U.S. Department of Labor

Office of the Assistant Secretary
for Administration and Management
Washington, D.C. 20210



SEP 30 2005

MEMORANDUM FOR ELLIOT P. LEWIS

Assistant Inspector General for Audit

A handwritten signature in blue ink that reads "E. Hugler".

FROM:

EDWARD C. HUGLER

Deputy Assistant Secretary for Operations

SUBJECT:

Electronic Media Sanitization

Draft Audit Report No. 23-05-018-50-598

This memorandum responds to the September 30, 2005 draft report of the Office of Inspector General's (OIG) Audit of the Department's Electronic Media Sanitization processes and procedures.

We recognize that there remains opportunity for improvement and acknowledge the need for refining our policies, procedures, and implementation guidance for the sanitization of electronic media prior to its disposal. OASAM's management responses have been incorporated into the draft audit report, following each of the OIG's recommendations.

We appreciate the opportunity to respond to the OIG's recommendations. If you have any questions regarding our response please contact me at (202) 693-4040, or have your staff contact either Al Stewart at Stewart.Milton@dol.gov or (202) 693-4021 or Tom Wiesner at Wiesner.Thomas@dol.gov or (202) 693-4200.

Attachment

cc: Patrick Pizzella, ASAM, CIO
Al Stewart, OASAM
Tom Wiesner, OASAM
Keith Galayda, OIG
Steve Fowler, OIG