



Therapist Professional Advisory Committee

<p>CAPT Karen Lohmann Siegel Chief Professional Officer Agency for Healthcare Research and Quality 540 Gaither Road Rockville, MD 20850 301-427-1321 (v) 301-427-1640 (f) Karen.Siegel@ahrq.hhs.gov</p>	<p>CDR Laura M. Grogan Chair, TPAC OPHS 1961 Stout Street, Room 498 Denver, CO 80294 303-844-7849 (v) 303-844-2019 (f) Laura.Grogan@hhs.gov</p>	<p>LCDR Alicia Souvignier Executive Secretary, TPAC Northern Navajo Medical Center PO Box 160 Shiprock, NM 87401 Phone: 505-368-7105 FAX: 505-368-7091 E-mail: alicia.souvignier@ihs.gov</p>
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Committee Members

CAPT Jessie Whitehurst-Lief	BOP	jwlief@bop.gov	859-255-6812x5362
CDR Martha Duganne	IHS	Martha.duganne@ihs.gov	505-946-9335
CDR Laura M. Grogan	OS	laura.grogan@hhs.gov	303-844-7849
CDR Fred Lief	BOP	flief@bop.gov	859-255-6812x5362
CDR Henry McMillan	OS	Henry.mcmillan@hhs.gov	240-453-6035
CDR Kathleen O'Neill- Manrique	IHS	Kathleen.o'neill-manrique@TCHEALTH.org	928-283-2659
CDR Jon Schultz	BOP	J2schultz@bop.gov	507-287-0674x5070
CDR Rita Shapiro	FDA	Rita.Shapiro@fda.hhs.gov	301-796-3771
CDR Ron West	IHS	Ron.west@ihs.gov	602-263-1200
LCDR Damien Avery	BOP	davery@bop.gov	919-575-3900
LCDR David Byrne	CDC	dbyrne@cdc.gov	513-533-8414
LCDR Joe Golding	IHS	Joseph.Golding@ihs.gov	928-669-3343
LCDR Monique Howard	CMS	monique.howard@cms.hhs.gov	410-786-3869
LCDR Jeff Richardson	IHS	jeff.richardson@ihs.gov	928-475-7369
LCDR Alicia Souvignier	IHS	alicia.souvignier@ihs.gov	505-368-7105
LT Christopher Barrett	OPHS	Christopher.barrett@hhs.gov	240-453-8279
LT Heidi Fisher	IHS	Heidi.fisher@TCHEALTH.org	928-283-2659

Field Representatives

LCDR Jodi Tanzillo	IHS	jodi.tanzillo@ihs.gov	(928) 674-7224
Field Rep Coordinator			
LT Kieu-Phuong Vu	NIH	vuk@cc.nih.gov	(301) 451-7567
LCDR Maria Bacilio	CMHS	MLBacilio@yahoo.com	(202) 645-7610
LT Delana Westman-Berry	IHS Multi-site	delana.berry@CREEKHEALTH.ORG	(918) 279-3452
LCDR David Engelman	BOP West	dengelman@bop.gov	(417) 837-1738
LT Doug Henry	BOP East	D2henry@bop.gov	(919) 575-3900
LCDR Joe Kennedy	IHS AK	jkennedy@nshcorp.org	(907) 443-4513
LCDR Dan Smith	IHS NW	dsmith@bmc.portland.ihs.gov	(208) 686-7041
CDR Barb Werito	IHS-NM	barbara.werito@ihs.gov	(505) 792-1510
LCDR Jim Cowher	IHS AZ	james.cowher@TCHealth.org	(928) 283-2659
LCDR Doug Fiorentino	Multi-Agency	douglas.fiorentino@fda.hhs.gov	(781) 596-7896

**Therapist Professional Advisory Committee
Meeting Agenda
19 December 2008
1200 EST**

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|------|--|------------------------------|-----------|
| I. | Call to Order | CDR Grogan | 1200 |
| | 1. Review and Adoption of Agenda | | |
| | 2. Previous Meeting Minutes Approved via email and distributed to Category | | |
| II. | Chief Professional Officer Report | CAPT Siegel | 1205-1220 |
| III. | New Business | | |
| | 1. COF Symposium Category Day | LCDR Glenshaw
LCDR Willis | 1220-1230 |
| | 2. Guest Speaker | CAPT (ret) McGarvey | 1230-1245 |
| | 3. Recruitment Update- DCCR | LCDR Pryor | 1245-1255 |
| IV. | Old Business | | |
| | 1. Advanced Practice Webpage | LCDR Feda | 1255-1305 |
| | 2. PHS Chat Update | CDR Taylor | 1305-1310 |
| | Ongoing Work- for future discussion:
Healthy Lifestyles | LCDR Golding | |
| | Retention Survey- future directions | LCDR Cowher | |
| | Strategic Growth Challenge | LCDR Trombley | |
| V. | Reports | | |
| | 1. TPAC Chair | CDR Grogan | 1310-1320 |
| | 2. Committee Reports | | 1320-1330 |
| | a. Administration Committee Chair | LCDR Souvignier | |
| | b. Information Management Chair | LT Fisher | |
| | c. Readiness Committee Chair | LCDR Golding | |
| | d. Strategic Planning and Develop. | CDR McMillan | |
| | e. Professional Development Chair | CAPT Whitehurst-Lief | |
| VI. | Open Forum for Discussion | TPAC Category | 1330 |
| VII. | Adjourn | | |

Therapist Professional Advisory Committee Meeting Minutes

Date: 19 December 2008 Time: 12:00- 1350 EDT Location: Teleconference

I. **Call to Order: 12:00 PM EDT**

<u>Members</u>	<u>Title/Proxy</u>	<u>Agency</u>
CAPT Jessie Whitehurst-Lief		BOP
CDR Laura M. Grogan	Chair	OS
CDR Martha Duganne		IHS
CDR David Byrne		CDC
CDR Fred Lief		BOP
CDR Kathleen O'Neill-Manrique		IHS
CDR Jon Schultz	McMillan	BOP
CDR Rita Shapiro		FDA
CDR Ron West		IHS
LCDR Damien Avery		BOP
LCDR Joe Golding	Richardson	IHS
LCDR Monique Howard		CMS
CDR Henry McMillan		OS
LCDR Jeff Richardson		IHS
LCDR Alicia Souvignier	Richardson	IHS
LT Christopher Barrett		OPHS
LT Heidi Fisher		IHS
 Ex-Officio Member:		
CAPT Karen Siegel/CPO		AHRQ

Guests	Agency
CAPT Gary Shelton	IHS
CDR Andra Battocchio	IHS
CDR Mercedes Benitez-McCrary	CMS
CDR Eric Payne	BOP
LCDR Brian Elza	IHS
LCDR Dawn Dineyahze	IHS
LCDR Jessica Feda	BOP
LCDR Mary Glenshaw	CDC
LCDR Delana Westman-Berry	IHS
LT Jennifer Bebo	IHS
LT Kristian Burnham	BOP
LT Carlos Estévez	BOP
LT Gwendolyn Hall	BOP
LT Ron Kelderhouse	IHS
LT Scott Labrecque	BOP

II. Review and Adoption of Meeting Agenda:

CDR Shapiro moved to adopt the agenda and LCDR Avery seconded. Agenda Approved.

III. Review of Previous TPAC Minutes:

October 2008 meeting minutes were provided and approved via e-mail to all TPAC members. Minutes are posted on TPAC website.

IV. CPO Report- CAPT Siegel

- Transition to a new administration is moving at a fast pace. The Corps has representation on the internal transition team. Tom Daschle is the new appointee for Secretary of HHS, which is seen as a positive for the Corps.
- Officers are encouraged to be supportive of the Corps during the transition by focusing on our individual missions and doing excellent work.
- Institutes of Medicine report at <http://www.iom.edu> titled "HHS in the 21st Century, charting a new course for America"; advocates for a stronger Surgeon General.
- OFRD supporting inauguration proceedings.
- Ship based missions completed. CDR Julia Woodard, OT, served as the first Therapist Category member on one of the missions.
- Dec 31st is the next basic Readiness check. Therapist category is at 92.9%. Readiness committee continues to help officers who do not meet standards. These officers have also been directly notified by OFRD. Disciplinary procedures may occur for officers who continue to not meet standards.
- 2008 COERs should be in. COER redesign may be in place for next year.
- Officers who are up for promotion are advised to consult the CCMIS website for promotion checklists. Dec 31 is the deadline to submit docs to your OPF.
- 2009 transformation goals are to fund HAMR teams and improve force management capabilities. We are getting closer to having new billets.
- Best wishes for Happy Holidays and consider using the new year to reflect on your personal priorities and resolutions for 2009.

V. New Business

1. COF Symposium, Category Day- LCDR Mary Glenshaw, Chair

- Theme of 2009 conference is "Public Health Workforce"
- Category Day arranged in 4 sessions:
 - Integrating Public Health and Therapy
 - International Health and Therapy
 - Prevention and Wellness
 - Therapy Deployments
 - Panel Discussion
- Utilizing speakers from all therapy disciplines and one Medical Officer.
- Please contact LCDR Glenshaw Mglenshaw@cdc.gov and LCDR Willis

bnw6@cdc.gov if you would like to volunteer for either the BMI booth or the social luncheon.

2. Guest Speaker: Retired USPHS Officer, CAPT Charles McGarvey

- CAPT McGarvey was asked to present to the TPAC some words of inspiration
- CAPT McGarvey reflected on his PHS career. While at times during an officer's career, it may be tempting to focus on the "not-so-positives", CAPT McGarvey highlighted the opportunities available to USPHS officers and encouraged officers to focus on those positives.
- CAPT McGarvey thanked the PAC for the invitation to speak. He encouraged future use of retired officers to lend perspective and ideas as he was given the opportunity to do.

3. Recruitment Update from DCCR- LCDR Thomas Pryor

- The Associate Recruiter program continues to be on hold.
- A revised Associate Recruiter program should be finalized mid-2009.
- Expect limited number of ARs per category. LCDR Pryor expects that the ARs will be appointed through the PACs for a two or three year term.
- LCDR Pryor also mentioned the DoD initiative for PT/OT/SLP officers to take positions in Military Treatment Facilities initially for 3 year tours. Please contact LCDR Christopher Dunbar if you are interested, at Christopher.dunbar@hhs.gov.

VI. Old Business

1. Advanced Practice Webpage- LCDR Jessica Feda

- LCDR Feda gave a PowerPoint presentation on the use and benefits of the Advanced Practice Webpage on the TPAC website. The PowerPoint presentation was forwarded out to the category via the LISTSERV and field reps. Please direct questions to LCDR Feda at jfeda@bop.gov.

2. PHS Chat: CDR Matt Taylor

- The taskforce established contact with the moderator of the PHS Chat website, who is an anonymous PHS officer.
- The moderator is overseeing the site for inappropriate postings.
- The taskforce determined that posting on this site for unofficial business is acceptable, however all official TPAC business will go through appropriate channels.
- Website: <http://www.phschat.com>

3. Retention Survey: LCDR James Cowher

- Year 8 is when the financial disparities between junior officers and private sector are resolved. Officers who come in with prior service are competitive, though. It has been difficult to get information regarding separations from our category from OCCO. Our efforts should focus on recruitment.
- See Retention subcommittee report for further detail.

VII. Reports

A. Chair Report: CDR Grogan

- CDR Grogan reminds officers to reflect on lessons learned in the past year, re-evaluate yourself, let passion fuel your practice, enjoy the rest of the year and have a great next year.

B. Administration Committee (Attachment A)

C. Professional Development Committee (Attachment B)

D. Information Management Committee (Attachment C)

E. Strategic Planning and Development Committee (Attachment D)

F. Readiness Committee (Attachment E)

Next TPAC meeting: February 20, 2009 - 1200 EST

Call in number: 1-866-705-8612, code 9396977

Thank you to LCDR Jeff Richardson for taking meeting minutes in the absence of LCDR Souvignier.

Respectfully Submitted: LCDR Alicia Souvignier, TPAC Executive Secretary

Concur: CDR Laura M. Grogan, TPAC Chair

Concur: CAPT Karen Siegel, CPO Therapist Category

USPHS Therapist Category Website: <http://www.cc.nih.gov/rm/pt/tpac.htm>.

Join the Therapist Category LISTSERV at https://list.nih.gov/archives/usphs_therapist.html

Attachment A**MEMORANDUM**

TO: CDR Laura M. Grogan, TPAC CHAIR

FROM: LCDR Alicia Souvignier, Administration Committee Chair

DATE: 12/19/08

RE: Administration Committee Report
December 2008

Finance Subcommittee Report, CDR Fred Lief, Chair

Nothing to report.

Member Elections Task Force:

Nominations for TPAC are being accepted by LCDR Souvignier. The Self Nomination Form is attached. Also check website and LISTSERV for nomination form. The Deadline for submission is 15 February 2009.



Therapist Professional Advisory Committee Membership Self-Nomination Form

Dear TPAC Members,

I am interested in serving the Therapist Category by contributing as a member of the Therapist PAC. I understand that if selected, I will need to be available for regularly scheduled meetings. I also understand that I will need to accept and complete tasks that are assigned by the TPAC. Please consider my application for membership.

Previous TPAC membership and/or committee/task force participation.	Dates

Please complete the following:

Circle one:

Name, Rank:	Discipline: PT / OT / AUD / SLP/RT
Agency:	
Address:	
Email:	
Phone:	
Fax:	

Signature: _____ **Date:** _____

**Signature of
Supervisor:** _____

Self-Nominations are due by 15 FEB 2009.

Please Fax signed form to: CDR Laura Grogan, 303-844-2019 and LCDR Alicia Souvignier 505-368-7091.

Please email: Unsigned **self-nomination form, curriculum vitae**, and a **cover letter** explaining your interest in serving as a TPAC member to alicia.souvignier@ihs.gov.

This must be forwarded as an attachment in Microsoft Word format.

Questions? Please contact alicia.souvignier@ihs.gov.

Attachment B

DATE: December 19, 2008

TO: CDR Laura Grogan, TPAC Chair
LCDR Alicia Souvignier, TPAC Executive Secretary

FROM: CAPT Jessie Whitehurst Lief
Professional Development Committee, Chair

**SUBJECT: Professional Development Committee Report
Therapist Professional Advisory Committee**

Awards Subcommittee:

Chair: CAPT James Standish
Members: CAPT Lois Goode, CDR Scott Gaustad

1. All of the nominations for the "Responder of the Year" award have been received and forwarded to the CPO. We would like to thank the therapists who submitted their nominations to the committee.
2. The call for the Therapist Category Awards has been sent out to the category and will be addressed in the upcoming TPAC meeting December 19, 2008. Therapists interested in nominating an individual(s) are reminded to check the TPAC web site for details and criteria regarding awards. Deadline for award nominations is February 1, 2009.

Education Subcommittee:

Education Subcommittee Chair: LCDR Jessica Feda
Education Subcommittee Secondary Chair: LT Felipe Zamarron
Members: LCDR Jeff Richardson, LT Carlos Estevez, LCDR Brian Elza, LT Dean Trombley, LCDR Jeff Lawrence, CDR Henry McMillan, LCDR Scott Mitchell, LT Chrissy Eaker and LT Christopher Barrett.

The Education Subcommittee's last meeting was on October 28th, 2008. Our next meeting will be in January, date and time TBD. The Education Subcommittee would like to welcome LT Chrissy Eaker and LT Christopher Barrett to the subcommittee!

Please note that the Fall 2008 JOAG Newsletter recently covered what is necessary for long-term training. More information is also available on the TPAC page under the Education Subcommittee heading. If you are interested in learning more about how to pursue long-term training please review these areas and you are also welcome to contact LCDR Jessica Feda at jfeda@bop.gov for additional questions.

Action items:

1. Determine if current deployment information would be useful on the "Advanced Practices" site

2. Ensure all postings on the “Advanced Practices” site meet 508 compliance – Education Subcommittee members have studied on this subject and are screening information as it comes in.
3. Present the “Advanced Practices” site via PowerPoint presentation to all PHS therapists to raise awareness of the utilities and benefits of the webpage.
4. Transition of Chair position in June 2009 to LT Carlos Estevez
5. Continue Quarterly updates and review of the “Advanced Practices” site
6. Complete the sister services course listing for 2009
7. Enhance the number of submissions by all therapist officers to the “Advanced Practices” site

Please do not forget to check out the Advanced Practice page under time-sensitive information on the TPAC site.

The “Advanced Practices” page allows PHS therapists, audiologists, speech language pathologists, and eventually respiratory therapists to access evidence-based courses, research, and literature. It will broadcast officer’s contributions to research and education. The site also acts as a venue for sharing presentations, information, and clinical mentorship. It is searchable by topic and discipline.

The site is in the early stages and has undergone significant development and contributions through the work of the Education Subcommittee members, however it is now time for all therapy category officers to review the site and offer their pertinent information to aid in the site’s development and growth!

The following sections are encompassed within the site:

1. Specialty Certification Information
2. Clinical Research Contributions
3. Evidence Based Continuing Medical Education
4. Critically Appraised Topics
5. Evidence-based Medicine Links
6. Clinical Consultation Forums
7. Therapy Presentation Postings

PLEASE TAKE THE TIME TO REVIEW AND GET TO KNOW THE SITE. IDEAS ARE ALWAYS WELCOME AND CAN BE SENT TO LCDR JESSICA FEDA AT jfeda@bop.gov.

The 2009 course list for our sister services is being developed. The following are the courses we expect to offer for our PHS therapists. If you are interested in a course for next year, please contact LCDR Fedra now and get on the waiting list!

Specific course dates and slots will be added to the Education Subcommittee’s link in January 2009.

2009 COURSE LISTINGS:

1. US Air Force Advanced Physical Therapy Course (OZO), San Antonio, Texas
2. Joint Operational Deployment Course (US Army) San Antonio, Texas
3. Burn and Trauma Course, San Antonio, Texas

4. Management of Stress Casualty Course, San Antonio, Texas
 5. COL Kersey Advanced Clinical and Operational Practice Course, San Antonio, Texas
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08 December 2008

MEMORANDUM FOR CAPT Jessie Whitehurst-Lief
Chair, Professional Development Committee

FROM: CDR Eric D. Payne, DPT, OCS
Chair, Mentoring Subcommittee

SUBJECT: **Mentoring Subcommittee TPAC Report**
December 2008

The TPAC Mentoring Program has received applications from 6 officers applying to be mentors which is an increase of greater than 20% in enrolled mentors. All PHS therapists who have been called to active duty from July to December 2008 have been enrolled in the program. There are currently 19 active mentoring pairs.

The following mentor pairs have been established since 20 October:

Mentor PHS #	Mentor	Mentee PHS #	Mentee	Assignment Date
64906	McMillan	71828	Wiggins	10/23/2008
67019	Lief, F.	71534	Labreque	10/23/2008
65382	West	71784	Kelderhouse	11/25/2008
58343	Melanson,	69280	Elza	12/5/2008

I would like to thank CDR Ron West who has sent me several mentoring documents that will be added to the program over the next few months. CDR West and I will be modifying these files to provide additional tools for the TPAC mentors.

I would encourage any officer preparing for the 2010 promotion boards to strongly consider signing up for a mentor to assist in promotion preparation. Remember that all officers O5 and below are now eligible to participate as mentees. Additionally an officer can serve concurrently as a mentee and mentor.

Thanks goes out to all those senior officers who have signed up to serve as mentors. I truly appreciate your service.

Any therapist wishing to sign up for the program should contact me via email at epayne@bop.gov. I will send you the application forms to allow for electronic program enrollment.

Promotion Preparation Subcommittee:

Chair: CDR Michelle Jordan

Members: CAPT Nancy Balash, CAPT Jessie Whitehurst Lief, CDR Ron West, CDR Kathleen O'Neill-Manrique, CDR Monique Howard, CDR Tarri Randall
Nothing new to report.

Retirement Recognition Subcommittee:

Chair: CDR Cindy Carter

Members: CAPT Lois Goode, CAPT Jessie W. Lief CDR Ron West, CDR Jean Bradley, CDR Rita Shapiro, and LCDR Damien Avery
Nothing new to report.

Attachment C

Date: December 19, 2008

To: CDR Laura Grogan, TPAC Chair
 LCDR Alicia Souvignier, TPAC Secretary

From: LT Heidi Fisher, TPAC Information Management Committee Chair

Re: **TPAC INFORMATION MANAGEMENT COMMITTEE REPORT**
 DECEMBER 2008

DISCIPLINE LIASIONSCAPT Frank Weaver – Audiology

-Nothing to report.

CAPT Rebecca Parks – Occupational Therapy

-We have been working in collaboration with CAPT Weaver, and CDRs Benitez-McCrary and Gaustad to review and update the category's promotion board support materials. As CAPT Siegel, Chief Therapist Officer, said when she recently charged our work group with this task, this table is "a reference document that I use when briefing promotion board members each year. It describes some of the major credentials obtained by therapists related to the second promotion benchmark. It is not meant to be all encompassing. The original motivation for the document came from having non-category members serving on the promotion board, but it also has proven popular among category members who may not be familiar with credentials outside their own discipline." As Chair of this work group, I am currently soliciting updates and comments from the other members (named above), after which I will collate all proposed changes and return the document to CAPT Siegel for her use.

CDR Michaele Smith – Physical Therapy

- Nothing reported.

Ms. Beth Solomon – Speech Language Pathology

-Nothing reported.

CATEGORY HISTORIAN: CDR Alicia Hoard

- Nothing reported.

JUNIOR OFFICER ADVISORY GROUP (JOAG) REPRESENTATIVE:

LCDR Jessica Feda

- Nothing reported.

COMMISSIONED OFFICERS ASSOCIATION BOARD REPRESENTATIVE:**CAPT Suzanne Pickering**

- Nothing reported.

RETIRED THERAPIST REPRESENTATIVES:

CAPT (Ret) Leo LaBranche & CDR (Ret) Selden Wasson

- Nothing to report.

INACTIVE RESERVE THERAPIST REPRESENTATIVE:

LCDR Christa Themann

- Nothing reported.

WEB PAGE SUBCOMMITTEE:

CAPT Karen Siegel, Web Master

- Status of Web Site Migration: RMISD has received data for the migration of PAC and non-PAC Web sites; however, end-of-year IT processing activities as well as purchasing limitations have slowed progress on the migration more than originally anticipated. At this time, no set deadlines for the migration of the Web sites can be provided. The 508 Compliance checklists can be found at: <http://www.hhs.gov/web/508/index.html>.

FIELD REPRESENTATIVES REPORT/ CATEGORY ROSTER**SUBCOMMITTEE:**

LCDR Jodi A. Tanzillo, Field Representative Coordinator

A. Congratulations To:

Congratulations to CDR Andra Battocchio, PT who is completing her DPT in mid-December from Thomas Jefferson University, Philadelphia, PA.

B. News From the Field:**FMC Carswell, Fort Worth, TX**

LT Carlos Estevez, PT coordinated a visit by Region VI Director RADM Epi Elizondo, as he presented letters of appreciation to a group of BOP PHS officers for their efforts at the Hispanic Health Fair, also coordinated by LT Estevez. The PHS group impacted 580 people from the local indigent community.

Well wishes go to LT Carlos and Sara Estevez who were blessed with a healthy 8 lbs, 19 inches long baby boy, Christian Anthony, born on 9 Oct 08.

USMCFP Springfield, Springfield, MO

LCDR Justin Feola, PT placed 3rd in an international 24 hour endurance climbing competition; bravo on a job well done.

USPHS Indian Hospital, Lawton, OK

CAPT Becky Sellers, PT will be retiring effective 04/01/09 and this will open a chief PT position in Lawton, Oklahoma.

Chinle

Chinle hospital's expanded outpatient department will be opening for business on 12/22/08. In January or February we will pilot having a PT stationed in the outpatient department to see patients and be a consultant for the primary care providers.

LCDR Jodi Tanzillo, OTR/L attended the CME on Manual Therapy and Exercise Approach of the Shoulder Girdle in Tuba City on October 4-5 and the American Society of Hand Therapists (ASHT) annual training conference in Boston, MA October 23-26.

Phoenix

CDR Ron West, PT attended an advanced wound care seminar.

Pinon

LT Ron Kelderhouse, PT was selected as a member of the Pinon Health Center Clinic's Innovations in Planned Care (IPC) Team and Pinon Health Center Clinic's Recruitment and Retention Committee.

LCDR Jeff Lawrence, PT ran the St. George Utah Marathon on the 4 October 2008 and qualified for the Boston Marathon.

LCDR Jeff Lawrence, PT and LT Ron Kelderhouse, PT both attended CME training on Functional Foot Mechanics & Interventions Beyond the Rear Foot on 11/08 held in Albuquerque, N.M. and The Care and Management of the Patient Reporting Sexual Assault (Pinon, AZ), 11/08.

LT Ron Kelderhouse, PT attended CME on Manual Therapy and Exercise Approach of the Shoulder Girdle at Tuba City 10/04/08.

LCDR Jeff Lawrence, PT attended CME training on the Upper Quadrant Pain and Dysfunction: Differential Diagnosis with ULTT 7/08.

LT Ron Kelderhouse, PT is slated to attend the 2 week OBC in January 2009.

The Pinon PT Department is now using the Electronic Health Record for patient documentation.

Tuba City

Tuba City hosted a 2-day CME entitled "Manual Therapy and Exercise Approach of the Shoulder Girdle" with over 20 attendees. All PT staff attended this CME as well as other members of the Medical Staff and civilian therapists.

LT Heidi Fisher, PT attended CME's on Vestibular Rehab and Shoulder Evaluation and Treatment.

CDR Kathleen O'Neill-Manrique, PT attended a CME on PNF at the N. Arizona High Altitude Seminars.

LCDR James Cowher, PT attended the Alaska Public Health Summit in Anchorage.

Sells

Lynette Lopez is completing her PT Tech hours with us from Apollo College in Tucson. She is a member of the Tohono O'odham Nation.

Multi-Agency

CDR David Byrne, AUD is currently being recognized on the Council for Accreditation in Occupational Hearing Conservation (CAOHC) website (<http://www.caohc.org/index.php>). A brief bio appears in the "Spotlight on a CAOHC Course Director" section (<http://www.caohc.org/spotlight/0708.php>).

CDR Mercedes Benitez-McCrary, SLP serving in the Baltimore, MD CMS reports she has been elected a member of the COA 2009 Scientific Programs Committee.

CDR Michelle Jordan Garner, OT currently serving in HRSA in Rockville, MD has accepted a position with the FDA as a Regulatory Health Project Manager.

C. Welcome/ Farewell To:

FMC Carswell, Fort Worth, TX

Welcome to LCDR Richard Brantley, PT who transferred from IHS Multi-Site Choctaw Nation Health Care Center, Talihina, OK on 27 Oct 08.

USP Tucson, Tucson, AZ

Welcome to LCDR Karen Kilman, PT who transferred to BOP-Tucson, AZ from IHS NM Zuni, NM 31 Oct 08.

Pinon

Welcome to Jolene Yellowhair, MSA from the Pinon P.T. Dept. Jolene joined us in late-October from our Dental Dept. and we are very happy to have her!!

Tuba City

Welcome to Paula Smakowski, PT as locum tenens.

Sells

We have 2 contract Physical Therapists from Baltimore, MD; Lori and Brian Custer (husband and wife). They will be with us for 12 weeks!

Santa Fe IHS, Santa Fe, NM

Welcome to CDR Martha Duganne, PT who transferred back to Santa Fe Indian Health Service from IHS NM Zuni, NM 31 Oct 08 with a start date at SFIHS of 3 Nov 08.

Choctaw Nation Health Care Center, Talihina, OK

Choctaw Nation HCC bids farewell to LCDR Richard Brantley, PT who recently transferred to the BOP, FMC Carswell in Fort Worth, TX.

D. Presentations:**Chinle**

LCDR Eric Cala, SLP and LCDR Jodi Tanzillo, OTR/L presented Geriatric Feeding Adaptations to a Northern Pioneer College CNA class of 18 students on 6 Nov 08.

Pinon

The PT Department continues to present DM educational classes as part of the DM education team.

Tuba City

CDR Kathleen O'Neil-Manrique, PT presented "LBP Evaluation Techniques" to the Tuba City Medical Staff.

LT Heidi Fisher, PT presented "Evidence Based Treatments for LBP" to the Tuba City Medical Staff.

Aaron Jones, PT presented fall risk seminars at the Tuba City and Moenkopi Senior Centers.

E. Publications:

CDR David Byrne, AUD: Palmer, CV, Mormer, E, Ortmann, A, Byrne, D, Ye, Y, and Keogh, L (2008). Is it REAL? Research Evaluation for Audiology Literature. *The Hearing Journal*, Vol. 61, No. 10, pp. 17-28.

F. Deployments:**FMC Carswell, Fort Worth, TX**

LCDR Tracy Gualandi, PT was deployed to College Station to help with nursing home evacuees from the recent Hurricane Ike. While deployed, LCDR Gualandi was selected Deputy Chief of Ancillary Services for the duration of her deployment.

USMCFP Springfield, Springfield, MO

LCDR Justin Feola, PT deployed to Texas in support of the hurricane relief efforts.

SEARHC – Ethel Lund Medical Center, Juneau, AK

LCDR Anne Whitis, PT deployed 5-22 Sep 08 in support of the hurricane relief efforts for Hurricane Ike at the Special Needs Shelter in College Station, TX.

Chinle

CDR Andra Battocchio, PT deployed to College Station, TX for 3 weeks to assist with nursing home evacuees in support of the hurricane relief efforts from Hurricane Ike.

Tuba City

LCDR James Cowher, PT deployed in support of the hurricane relief efforts for Hurricane Ike.

G. Current Research:

None

H. Future Agenda Items for TPAC to Consider:

None

Information Management Committee Report respectfully submitted by:

*Heidi Fisher, PT
LT, USPHS
Information Management Committee Chair
2008-2011 Term*

Attachment D

**From: CDR Henry McMillan PT, DPT
Chair, Strategic Planning and Development Committee**

**To: LCDR Alicia Souvignier
TPAC Executive Secretary**

**Subject: Strategic Planning and Development Committee
DECEMBER 2008 REPORT**

The following is the December 2008 Report for the Strategic Planning and Development Committee. There was no activity reported for the COSTEP Subcommittee (LCDR William Pearce, Chair), I H S Scholarship Subcommittee (LCDR Lori Lee, Chair), or the Appointment Standards Subcommittee (LCDR Robert Roe, Chair). So please let the records indicate.

The following reports are for the Recruitment Subcommittee, the Retention Subcommittee, and the Strategic Growth Subcommittee. Please add these to the minutes for the DEC 2008 TPAC Report.

Also, can we alter the TPAC website to correctly account for the Chairs of the Committee and respective Subcommittees. Thanks.

Please contact me with any questions.

Sincerely,
Henry McMillan

**From: LCDR Michelle Baker
Chair, Recruitment Committee**

**Subj: Recruitment Subcommittee
December 2008 Report**

LCDR Baker has been in communication with LCDR Thomas Pryor regarding recruitment goals to ensure that we are not duplicating goals that are being looked at by the OCCO/DCCR. LCDR Pryor stated that he is in the process of working on an invitation to all R & R committees to discuss what OCCO/DCCR is doing and how it can support the PACs.

CDR Ron West and LCDR Terry Boles completed a recruitment intern worksheet that can be used to create conversation and interest for student interns.

The Recruitment Subcommittee would encourage TPAC members to join the committee.

Current vacancies:

US Public Health Service Rehabilitation Vacancies December 2008

Position	Duty Location	POC
Alaska		
Staff PT	Nome, AK	LCDR Joe Kennedy 907-443-4513 jkennedy@nshcorp.org
Audiologist	Nome, AK	Ken Bartline, BSN 877-538-3142 kbartline@nshcorp.org
Staff PT	Kozebue, AK Maniilaq Health Center	Genevieve Ophiem 907-442-7658
Staff PT	Sitka, AK	CAPT Terry Cavanaugh 907-966-8312 terryc@searhc.org
Staff PT Home Health	Anchorage, AK	Tess Johnson 907-729-5011 tjohnson@scf.cc
Arizona		
Chief PT	Chinle, AZ	CDR Andra Battocchio 928-674-7223 andra.battocchio@ihs.gov
SLP	Chinle, AZ	CDR Andra Battocchio 928-674-7223 andra.battocchio@ihs.gov
Audiologist	Chinle, AZ	CDR Andra Battocchio 928-674-7223 andra.battocchio@ihs.gov
Audiologist	Ft. Defiance, AZ	LCDR Mike Faz 928-729-8805 Mike.faz@ihs.gov
Chief PT	Hopi, AZ	Laverne Dallas 928-283-6020 Lavern.dallas@ihs.gov
Deputy Chief PT (05)	Sells, AZ San Xavier, AZ	CDR Andrea Woolridge 520-383-7303 andrea.woolridge@ihs.gov

Position	Duty Location	POC
Staff PT	Tuba City, AZ	LCDR James Cowher 928-283-2659 james.cowher@tchealth.org
Staff PT	Winslow, AZ	CDR Michael LaPlante 928-289-6199 michael.laplante@wihcc.org
Staff OT Part-Time	Whiteriver, AZ	Mike Huylebroeck 928-338-3610 Mike.Huylebroeck@ihs.gov
Staff PT (Tribal Position)	Santa Rosa, AZ Archie Hendricks Skilled Nursing Facility	Ms Carole Dene Garcia (520) 361-1800 Cgarcia@toltc.org
Montana		
Staff PT	Crow Agency, MT PHS Indian Hospital	Curtis Brien 406-638-3490 Curtis.Brien@IHS.GOV
Staff PT	Lamedeer, MT PHS Indian Health Center	Jennifer Allies 406-477-4400 Jennie.allies@ihs.gov
New Mexico		
Staff PT	Shiprock, NM	LCDR Lorrie Murdoch 505-368-7106 lorrie.Murdoch@ihs.gov
Staff OT	Shiprock, NM	LCDR Joe Strunce 505-368-7118 joseph.strunce@ihs.gov
Staff PT	Gallup, NM	LCDR Dawn Dineyahze 505-722-1503 dawn.dineyahze@ihs.gov
Staff PT Staff OT	Zuni, NM	LCDR Ernestine Higdon 505-782-7529 ernestine.higdon@ihs.gov
Oklahoma		
Chief PT	Lawton, OK	Dr. Greg Ketcher, acting CEO 580-354-5100 greg.ketcher@ihs.gov CAPT Becky Sellers Becky.sellers@ihs.gov
Staff PT	Clinton, OK	Terri Schmidt 580-323-2884 Ext 3314 Terri.Schmidt@ihs.gov

Position	Duty Location	POC
2 Staff PT	Ada, OK	Beth Campbell 580-559-0880 beth.campbell@chickasaw.net
Staff PT	Talihina, OK	Suzan Abeyta 918-567-7046 smabeyta@choctanationhealth.com

South Dakota		
Staff PT	Sisseton, SD Sisseton- Wahpeton Oyate Health Care Center	Dr. Sandeep Patel, Clinical Director 605-698-7606 sandeep.patel@ihs.gov Denise Kestor denise.kester@ihs.gov
Staff PT	Pine Ridge, SD	Annabelle Black Bear 605-867-3016 Annabelle.Blackbear@ihs.gov
Wyoming		
PT New Service	Wind River Service Unit	Michelle Antone or Dr. William Calder (307) 332-7300 Ext. 5966 William.Calder@ihs.gov
Multi-Site		
PT/OT	DoD sites nationwide	LCDR Christopher Dunbar Christopher.dunbar@hhs.gov

*For corrections or questions regarding this vacancy list, please contact:
LCDR Alicia Souvignier at alicia.souvignier@ihs.gov*

Related websites:

<http://www.usajobs.gov>

<http://www.usphs.gov>

<http://www.fda.gov>

<http://www.cdc.gov>

<http://www.cms.hhs.gov>

<http://www.bop.gov>

<http://www.hrsa.gov>

<http://www.ihs.gov>

PT- 0633

OT – 0631

SLP – 0665

Aud – 0665

RT- 0651

From: LCDR James Cowher
Chair, Retention Subcommittee

Subject: Retention Subcommittee
December 2008 Report

The retention Sub-Committee is in the process of soliciting data from OCCO regarding separations and calls to duty. This information is being requested from OCCO by the Strategic Planning and Development Committee Chair. The information we are soliciting is related to characteristics officers called to duty and officers who have separated from active duty. This information is vital to determining future directions the sub-committee should explore for retention efforts.

From: CDR Scott Gaustad, Chair, Strategic Growth Subcommittee

Subject: Strategic Growth Subcommittee,
December 2008 Report

The Strategic Growth Subcommittee continues to work on a Therapist Category Strategic Plan draft. This process is currently in the research and design stages.

Work continues on a comprehensive document which captures Therapist Category traditional and non-traditional duty sites.

Attachment E

READINESS COMMITTEE REPORT

TPAC Readiness Committee



Joseph Golding, PT, DPT, OCS
 LCDR, USPHS
 Chair, TPAC Readiness Committee/Healthy
 Lifestyles Subcommittee
 12033 Agency Rd, Parker, AZ 85344
 Office: 928-669-3343
 Email: joseph.golding@ihs.gov

December 18, 2008

From: LCDR Joe Golding, Readiness Committee Chair

To: CDR Laura Grogan, TPAC Chair
 LCDR Alicia Souvignier, TPAC, Executive Secretary

BASIC READINESS:

As of December 12, 2008, the Therapist Category is 92.9% Basic Qualified

CDR David Byrne has been in contact with the officers who are not qualified to help them with their deficiencies.

Please maintain your Basic Readiness, and if you are not Basic Qualified get Qualified.

It is your responsibility, your duty as a Commissioned Officer of the United States Public Health Service to meet basic readiness.

The next Readiness Check is December 31, 2008.

Remember to get your flu shots.

I encourage all officers to use the Readiness Checklist on the OFRD website to ensure they will be qualified for Basic Readiness:

http://ccrf.hhs.gov/ccrf/Readiness/Checklist_070908.pdf

or contact CDR Byrne Dbyrne@cdc.gov or LCDR Golding joseph.golding@ihs.gov for assistance. We are always happy to help.

HEALTHY LIFESTYLES

In efforts to determine if and how to propose a FTE to maintain and upgrade the Healthy Lifestyles Website, CDR Palatianos was contacted to provide information on how many officer applicants are lost, and how many officers are separated from the Corps due not meeting weight standards.

CDR Palatianos will provide the report from the Applicant database(Not received at time of report). She referred to Mr. Russ Garisto at MAB for the information on active duty officers separated due to not meeting weight standards. CDR Palatianos suggested to contact Mr. Garisto in January or February, due to the fact that now is MAB's busy season.

DEPLOYMENT AFTER ACTION REPORTS

A post deployment survey was sent out November 7,2008, via list serve to all Therapist Officers requesting that all officers deployed this hurricane season to complete the survey. Also, officers who stayed behind at duty stations and picked up the extra duties left behind by deployed officers were encouraged to respond.

Thank you to the officers who took the time to complete the survey.

The surveys will be posted on the Therapist Category website for educational and informational purposes.

PHYSICAL ACTIVITY GUIDELINES

A teleconference was held 12/11/08 with the TPAC Physical Activity Guidelines Taskforce to discover how our Category could help RADM Slade-Sawyer's office promote the new Physical Activity Guidelines. Under direction of CAPT Siegel, the Therapist Category is to promote the guidelines within the Corps.

Currently, a proposal is being written to promote the guidelines within the Corps, when completed, the proposal will be presented to CAPT Siegel for suggestions/approval and then forwarded on to RADM Slade-Sawyer for final approval.

Respectfully Submitted,

Joe Golding, PT, DPT, OCS
LCDR, USPHS