

THERAPIST PROFESSIONAL ADVISORY COMMITTEE MEETING MINUTES

26 August 2005



Therapist Professional Advisory Committee		
CAPT Charles McGarvey Chief Professional Officer National Institutes of Health Building 10, Room 6s235 10 Center Drive, MSC 1604 Bethesda, MD 20892 Phone: 301-496-2844 FAX: 301-480-0669 E-mail: charles_mcgarvey@nih.gov	CDR Scott Gaustad Chair, TPAC MCFP Springfield, Physical Therapy Department 1900 West Sunshine Springfield, MO 65807 Phone: 417-837-1738/9 FAX: 417-837-1715 E-mail: sgaustad@bop.gov	LCDR Corey Dahl Executive Secretary, TPAC Bureau of Prisons FMC Carswell Rehabilitation Services Ft. Worth, TX Phone: 817-782-4681 FAX: E-mail: cdahl@bop.gov

TPAC MEMBERS	AGENCY	EMAIL	Phone#
CAPT Terry Cavanaugh	IHS	terry.Cavanaugh@searhc.org	907-966-8312
CAPT Linda Hemingway	BOP	lhemingway@bop.gov	817-413-3435
CAPT Michelle Hooper	IHS	Michelle.hooper@mail.ihs.gov	580-353-0350
CDR Nancy Balash	IHS	nbalash@yak.Portland.ihs.gov	509-865-1717
CDR Bart Drinkard	NIH	bart_drinkard@nih.gov	301-402-3015
CDR Liza Figueroa	IHS	Liza.Figueroa@pimc.ihs.gov	602-263-1200
CDR Michelle Jordan	HRSA	mjordan@hrsa.gov	301-443-2602
CDR Kathleen Manrique	IHS	manrique@nushtel.net	907-842-5201
CDR Eric Payne	BOP	epayne@bop.gov	507-287-0674x5070
CDR Rita Shapiro	CMS	rshapiro@cms.hhs.gov	410-786-2177
CDR Frank Weaver	IHS	frank.weaver@shiprock.ihs.gov	505-368-6260
LCDR Terry Boles	FDA	Tboles@fda.gov	480-829-7396
LCDR Mike Faz	IHS	Mike.faz@fdih.ihs.gov	928-729-8805
LCDR Sue Newman	IHS	sue.newman@tcimc.ihs.gov	928-283-2659
LCDR Tarri Randall	IHS	tarri.randall@mail.ihs.gov	928-339-3610x697

FIELD REPRESENTATIVE	AGENCY	EMAIL	Phone#
CDR Liza Figueroa	Field Rep. Coordinator	liza.figueroa@pimc.ihs.gov	(602) 263-1561
LCDR Fred Lief	BOP EAST	flief@bop.gov	(859) 255-6812 X 362
LT Justin Feola	BOP WEST	Jfeola@bop.gov	(417) 8371738
LT Michelle Peterman	CMHS	Gatoram2@aol.com	(202) 645-7610
LCDR Jenevieve Neros	IHS AK	Jenevieve.neros@searhc.org	(907) 966-8312
LT Joseph Golding	IHS AZ	joseph.golding@mail.ihs.gov	(602) 263-1561
LCDR Cindy Carter	IHS Multi-site	cindy.carter@mail.ihs.gov	(918) 458-3260
LT Matthew Dabb	IHS-NM	Matthew.dabb@crownpoint.ihs.gov	(505) 786-6266
LCDR Robert Roe	IHS NW	rroe@thhs.cskt.org	(406) 745-3525
LCDR Terry Boles	Multi-Agency	TBOLES@ora.fda.gov	(480) 829-7396 x19
CDR Karen Siegel	NIH	KSiegel@cc.nih.gov	(301) 496-9890

**THERAPIST PROFESSIONAL ADVISORY COMMITTEE
MEETING AGENDA
26 August 2005
1200 EDT**

I.	CALL TO ORDER	CDR Gaustad	1200
II.	Review and Adoption of Agenda	LCDR Dahl	1205
III.	Review and Adoption of Previous TPAC Minutes	LCDR Dahl	1210
	GUEST SPEAKER		1210-1240
	Introduction of guest	CDR Gaustad	
IV.	REPORTS		
	A. Chief Professional Officer	CAPT McGarvey	1240-1300
	B. TPAC Chair	CDR Gaustad	1300-1310
	C. * Administration Committee	LCDR Dahl	1310-1315
	D. * Information Management	LCDR Newman	1315-1320
	E. * Readiness Committee	CDR Shapiro	1320-1325
	F. * Strategic Planning and Development Committee	LCDR Boles	1325-1330
	G. * Professional Development	CDR Manrique	1330-1340
V.	OLD BUSINESS		
	Action Items:		
	1. Appointment Standards	CAPT Cavanaugh	1340-1350
	2. Mission/Vision Statement	CDR Gaustad	1350-1355
	3. Year of the Child	CAPT Pickering	1355-1405
	4. Respiratory Therapy Task Force	CDR Fultz	1405-1415
	5. Category coin	CDR West	1415-1420
	6. CCMIS Web Site	LCDR Newman	1420-1425
	7. Civil service TPAC participation	LCDR Newman	1425-1430
	8. P&P Manual	CDR Payne	1430-1435
VI.	Category Precept and Benchmark Review	CDR Gaustad	1435-1445
VII.	NEW BUSINESS	CDR Gaustad	1445-1455
VIII.	OPEN FORUM FOR DISCUSSION	TPAC CATEGORY	1455-1500
IX.	ADJOURN		1500

* Committee chairs to report committee projects and/or new information as appropriate or defer to corresponding committee written report to be viewed on the TPAC website. **TPAC CALL IN PHONE NUMBER: 1-888-381-8510, PASS CODE: 87222. Future TPAC meeting dates: October 28, 2005**

Therapist Professional Advisory Committee Meeting Minutes

Date: 26 August 2005 Time: 12:15- 1420 hours EDT Location: Teleconference

I. CALL TO ORDER: 12:15 PM EDT

Roll Call:

MEMBERS	TITLE/PROXY	AGENCY/OPDIV
CDR Scott Gaustad	Chair	BOP/Springfield
LCDR Corey Dahl	Secretary	BOP/Carswell
CAPT Terry Cavanaugh	CDR Gaustad	IHS/Alaska
CAPT Linda Hemingway	LCDR Dahl	BOP/Ft. Worth
CDR Nancy Balash		IHS/Yakama
CDR Bart Drinkard		NIH
CDR Michelle Hooper	Not Present	IHS/Oklahoma
CDR Liza Figueroa		IHS/Phoenix
CDR Michelle Jordan		HRSA/Rockville
CDR Kathleen Manrique		IHS/Polacca
CDR Eric Payne		BOP/Rochester
CDR Rita Shapiro	CDR Gaustad	CMS/Baltimore
CDR Frank Weaver		IHS/Shiprock
LCDR Terry Boles		FDA/Phoenix
LCDR Mike Faz		IHS/Ft. Defiance
LCDR Sue Newman	LCDR Dahl	IHS/Tuba City
LCDR Tarri Randall		IHS/White River
Ex-Officio Member:		
CAPT McGarvey	CPO	NIH

GUESTS	AGENCY/OPDIV
CAPT Susanne Pickering	CDC
CDR Jean Bradley	BOP
CDR Michelle Smith	NIH
CDR Ron West	IHS
LCDR William Pierce	IHS
LCDR Jeff Richardson	IHS
LCDR Joseph Strunce	IHS
LT Teshara Bouie	CMHS
LT Brian Elza	IHS
LT David Engelman	BOP
LT Joseph Golding	IHS
Ms. Jennifer Allies	IHS

II. REVIEW AND ADOPTION OF AGENDA:

The agenda was reviewed and adopted by acclimation vote following a motion by CDR Balash and seconded by LCDR Randall.

III. REVIEW AND ADOPTION OF PREVIOUS TPAC MINUTES:

June 2005 meeting minutes were provided and approved via e-mail to all TPAC members. Minutes were posted to TPAC Web site in July 2005. A motion to adopt the June 2005 meeting minutes by CDR Balash and seconded by CDR Jordan was followed by an acclimation approval vote by the members.

GUEST SPEAKER(S)

CDR James Schaeffer, Career Development Officer, Division of Commissioned Corps Training and Career Development:

- An analysis of promotion results is listed in the CCMIS secure area activity menu.
- There is an effort to offer more BOTC's than in the past. The first two-week BOTC including readiness standards for officers called to active duty is planned. It is hoped that this type of BOTC will be implemented by policy for all new officers.
- The approach to career counseling has changed. CDR Schaeffer will still work with an individual officer by appointment but the emphasis for career development will be made through the agency liaison, PAC, COA meetings, and mentors.
- The sixth precept is still being developed by OCCFM.
- There is no official standard from OCCO or OCCFM that officers will need to deploy for promotion purposes.
- An ad hoc committee including CDR Manrique of the therapist category has been established to identify standards and resources of career development for officers to access on the Commissioned Corps web site.

LCDR Chantal Mouw, Personnel Management Specialist, Division of Commissioned Corps Officer Support:

- The rating period for this year's Commissioned Officer Effectiveness Report (COER) is 1 January 2004 through 30 September 2005. 3 October 2005 is the expected release date for the electronic COER. Some improvements have been made since last year.
- Officers need to check on the status of their COER periodically in order to prevent problems such as the COER being delayed with a rater. The COER is not complete until it is in the officer's official personnel folder (OPF).
- A help menu is available when an officer signs into the electronic COER with specific instructions for questions and concerns.

CDR Peter Martineau, Staffing Officer, Division of Commissioned Corps Assignments:

CDR Balash asked about the period of time for calculating temporary promotion eligibility. CDR Martineau stated a new officer needs six months before 1 September in order to be eligible for promotion. An officer's OPF must be updated by 30 December for promotion.

IV. REPORTS

A. CPO Report

CAPT McGarvey reported the COER will more than likely change in the next year or two in order to better emphasize officership, leadership, and readiness. Officers should pay attention to published instructions on the COER for more specifics in order to include them on the COER attachment.

- CPO Board perspectives on guidelines related to officership, leadership, and readiness will be sent to PAC chairs for review in the next month.
- The model charter has been updated since the transformation and is in its final stages of revision. It will be sent to the PAC's and OSG for review.
- **Action Item for TPAC:** Suggestions for promotion benchmarks #2 and #3 need to be sent to CAPT McGarvey by mid-September.
- **Action Item for TPAC:** Board certifications that are of significant value to each category discipline need to be forwarded to CAPT McGarvey.
- Officers are reminded of the standardized CV format on the TPAC web site.
- The proposed sixth precept (hazardous, isolated, and hard-to-fill) on assignments is still being finalized.

- The impact study of a “Three and Freeze” standard for promotions was completed by OCCFM and reported to the CPO Board. The executive summary will be reviewed by the CPO’s and OCCFM.
- 55% of officers in all categories not promoted to CAPT (O-6) were not basic readiness qualified.
- Three thousand officers, including COSTEPs, are in the inactive reserve.
- There are currently seventy-seven different billets. All have been reviewed.
- The Lewin Group contract has been extended.
- Secretary Leavitt has yet to decide on the Commissioned Corps transformation proposals.
- OCCO has requested an exemption for the hiring freeze on their ten vacancies.
- Any officer wishing to discuss concerns related to promotions may call or email CAPT McGarvey. Officers need to grant him permission to review their OPF on the CCMIS secure area.
- **The overall readiness goal is 70% by 1 October. Every officer should review their readiness profile and ensure it does not expire before 30 September.**

Question and Answer: CDR Balash asked about the difficulty having a therapist category promotion board comprised of all captains. CAPT McGarvey explained that due to the three year requirement, small category numbers, and officer availability it is often not possible. There are no plans at this time for an electronic promotion board meeting.

LCDR Richardson asked if the officership, leadership, readiness benchmarks will also be included on COER elements at the agency level. CAPT McGarvey replied they will.

B. TPAC Chair Report

CDR Gaustad reported LT Jill Tillman participated in joint exercise Raven Wedge and was presented with the challenge coin. She will post her experiences on the category web site.

- Officers should pay close attention to instructions related to the BDU.
- CEU is available to officers who attended the COA conference. Please contact CDR Shapiro. CDR West reported CEU will be sent out by mail in the near future to participants.
- Category readiness as of 26 August was 74.4%. The TPAC Readiness Committee should contact the JOAG in order to facilitate assistance for junior officers who are having difficulty meeting the requirements.
- A survey by OCCO and OCCFM will be sent to officers in the near future.

(Committee reports provided as attachments A – F)

C. Administration Committee: LCDR Dahl deferred to the written report.

D. Information Management Committee: LCDR Newman deferred to the written report.

E. Readiness Committee: CDR Shapiro deferred to the written report.

F. Strategic Growth Committee: LCDR Boles reported there are eighteen vacancies listed on the committee report and TPAC web site. Detail assignments outside PHS with other uniformed services are also listed on the report. He stated consideration should be made to fill existing vacancies before expanding opportunities in other locations. LT Ayanna Hill has been named Long-Term Training Subcommittee Chair.

G. Professional Development Committee: CDR Manrique reported LCDR Dahl has resigned as Education Subcommittee Chair and LCDR Randall was recommended to replace him. She also stated LCDR Julia Woodard is seeking volunteers to work on the Retirement Subcommittee to prepare for the 2006 COA meeting in Denver.

V. OLD BUSINESS

Appointment Standards: CDR Payne reported the task force has completed its work and the appointment standards are ready for TPAC membership to review. CAPT Cavanaugh will send a memo for members to review related to exemptions with T&E calculations. CDR Payne stated the task force will forward recommendations to improve coordination with OCCO.

Mission/Vision Statement: CDR Gaustad reported the Mission and Vision Statement was approved by the TPAC and placed on the web site. Information on the GI Bill for the web site is in the process of completion. It will have a frequently asked questions section similar to the long-term training information site.

Year of the Child: CAPT Pickering reported the task force has met and a video concerning health choices that highlights category professionals is being developed. Shiprock multimedia facilities will create the video after the script has been sent to the TPAC for suggestions. A packet with materials will also be included in the presentation.

Respiratory Therapy Task Force: CDR West reported the task force has met and will meet again soon after gathering information and contacting the Department of Defense Services.

Category Coin: CDR West reported the coin design has been completed and a manufacturer found. The coin has the Commissioned Corps symbol on the front and the 1944 on the back designating the founding year of the therapist category on the back. Questions remain as to how the coins will be distributed but it may be possible to offer them at the COA meeting along with category T-shirts.

CCMIS Web Site: LCDR Newman reports the final report was sent to the CPO and TPAC Chair for approval and submission to CAPT Canton, Director, OCCO.

Civil Service TPAC Participation: LCDR Newman reports the survey is complete. She hopes to have a final report by the next TPAC meeting in October.

Charter/P&P Manual: CDR Payne reported the charter has been updated and sent to the TPAC Chair and Secretary. A final report will proceed upon completion of the model charter. The Policy and Procedure Manual should be sent to members in one month. Members should send email recommended changes to CDR Payne. A final vote will follow the review.

VI. NEW BUSINESS

Precept and Benchmark Review: A task force including CDR Balash, CDR Manrique, CDR West, LCDR Pierce, and LCDR Engelman was created to review the promotion precepts and benchmarks and forward recommendations by mid-September to CAPT McGarvey. A teleconference will be scheduled early next week for task force members to meet.

National Call to Action for Persons with Disabilities: CAPT Pickering volunteered to supervise a task force to produce ideas from the category for assistance. Volunteers are needed.

Professional Description Package: CDR Gaustad will contact LCDR Newman, Chair, Information Management Committee.

VII. OPEN FORUM

A new category roster will be sent out next week. Please contact CDR Figueroa with any necessary changes.

JUNIOR OFFICERS: All junior officers are encouraged to join the Junior Officer List serve:
<http://list.nih.gov/archives/joag.html>

Therapist website: <http://www.cc.nih.gov/rm/pt/tpac/htm>

CLOSING ROLL CALL:

MEMBERS:	Title/Proxy	AGENCY/OPDIV
CDR Scott Gaustad	Chair	BOP/Springfield
LCDR Corey Dahl	Secretary	BOP/Ft. Worth
CAPT Terry Cavanaugh	CDR Gaustad	IHS/Alaska
CAPT Linda Hemingway	LCDR Dahl	BOP/Ft. Worth
CDR Nancy Balash		IHS/Yakama
CDR Bart Drinkard		NIH
CDR Michelle Hooper	Not Present	IHS/Oklahoma
CDR Liza Figueroa		IHS/Phoenix
CDR Michelle Jordan		HRSA/Rockville
CDR Kathleen Manrique		IHS/Alaska
CDR Eric Payne		BOP/Rochester
CDR Rita Shapiro	CDR Gaustad	CMS/Baltimore
CDR Frank Weaver		IHS/Shiprock
LCDR Terry Boles		FDA/Phoenix
LCDR Mike Faz		IHS/Ft. Defiance
LCDR Sue Newman	LCDR Dahl	IHS/Tuba City
LCDR Tarri Randall		IHS/White River
Ex-Officio Member:		
CAPT McGarvey	CPO	NIH

CONCLUSION: Meeting adjourned at 14:20 Eastern Time

Next TPAC meeting: 28 October 2005; call in number: 1-888-381-8510, pass code 87222

Respectfully Submitted: LCDR Corey Dahl, TPAC Executive Secretary
Concur: CDR Scott Gaustad, TPAC Chair
Concur: CAPT Charles McGarvey, CPO Therapist Category

ATTACHMENT A: ADMINISTRATION COMMITTEE REPORT

ATTACHMENT B: PROFESSIONAL DEVELOPMENT COMMITTEE REPORT

ATTACHMENT C: INFO-MANAGEMENT COMMITTEE REPORT

ATTACHMENT D: STRATEGIC GROWTH COMMITTEE REPORT

ATTACHMENT E: READINESS COMMITTEE REPORT

ATTACHMENT F: FIELD REP REPORT

ATTACHMENT G: JOAG REPORT

ATTACHMENT A: ADMINISTRATION COMMITTEE REPORT

MEMORANDUM

TO: CDR SCOTT GAUSTAD, TPAC CHAIR
FROM: LCDR COREY DAHL, ADMINISTRATION COMMITTEE CHAIR
DATE: 9/7/2005
RE: ADMINISTRATION COMMITTEE REPORT, AUGUST, 2005

Finance Subcommittee Report, CDR Ron West, Chair

2005 Annual Account Activity: Increase \$1061.92
Therapist Henry Jackson Foundation (HJF) account balance:
31JUL04 \$3973.37
01JUL05 \$5035.29

Money Spent from 31JUL04 to 01JUL05: Total \$568.08

\$204.00 Retirement recognition 2005
\$260.00 Award and recognition plaques, COA Meeting 2005
\$62.00 Special Recognition plaque
\$42.08 HJF Processing cost

**This does not account for over \$2000.00 spent by the COA for the 2005 Therapist Category Day.

Total Funds Raised: Total \$1630.00

\$510.00 2005 Fund Raising Drive
\$500.00 Corporate Donation
\$500.00 Category Member Award honorarium donation
\$60.00 Educational course donation
\$60.00 Category Member late donation for fund raiser 2004

Category Fund Raising Drive 2005, held between April 2005 to July 2005: Total \$680.00

GOAL: \$2000.00, Fliers were distributed in April 2005 via the field reps.

Raised: \$510.00 from only 12 contributors.

Itemized: 5 CAPT's total contribution \$310.00; 2 CDR's total contribution \$70.00; 4 LCDR total contribution \$110.00; 1 LT total contribution \$20.00.

Funding Requests: As of 01JUL05 all financial requests should have been submitted to the TPAC Finance Subcommittee for projected expenses in CO year 01JUL05 to 01JUL06. No new requests have been received.

Requests for funding through the Therapist Category Henry Jackson Foundation account must include the following information:

- ✓ What is being requested-Name of item?
- ✓ Purpose needed?
- ✓ Quantity needed?
- ✓ Cost per item?
- ✓ *True* Total invoice (Must include shipping costs, *any other* expense incurred, etc...)
- ✓ Deadline funding needed by? (Suggest 6 – 8 weeks in advance)
- ✓ Where to send funding?: Check payable to? Address? Telephone#?Tax ID#? (HJF must pay the company directly. They will not reimburse government employees).

Finance Committee Topics:

- There are two ways for the TPAC to pay for expenses:
 - A TPAC committee can request funds. After approval by the finance committee then the HJF will pay the company directly (HJF will no longer reimburse government employees for expenses incurred).
 - The COA Meeting planners depend on the PHS Categories for vendor contacts to fill the exhibit hall. In turn, the COA reserves some of the monies collected on the booth space for the individual categories. These funds are used for meeting expenses such as speaker honorariums, awards, recognitions, and retirement ceremonies. The 2003 and 2005 COA Meeting, Therapist Category Program was partially funded in this manner (COA will not reimburse government employees for expenses incurred).
- We need help with finding benefactors to our HJF account. Please let us know of any potential contacts. As COs we are not able to solicit for monies, however, we can explain the HJF to local and national vendors with whom we come in contact and ask if it would be alright for the HJF to contact them. Currently, the large majority of funds collected for the Henry M. Jackson Foundation account are from three main sources:
 - Large donations of speaker honorarium and cash awards from Therapist Category members.
 - Category Fund Raiser held April to July.
 - Large yearly donation from a prosthetist from Phoenix, Arizona.
 - Large yearly donations from senior officers.

TPAC Process Subcommittee, CAPT Rebecca Parks, Chair

Charter Review and Policy & Procedure Manual Review Task Force

CDR Eric Payne, Chair

- The charter has been updated and sent to the TPAC Chair and Secretary. The final draft is being held until the model charter is updated.
- The P&P Manual will be out to TPAC members in about one month. Members will send recommendations to CDR Payne. A vote will be scheduled following this review.

ATTACHMENT B: PROFESSIONAL DEVELOPMENT COMMITTEE REPORT

DATE: Aug 23, 2005

To: CDR Scott Gaustad, TPAC Chair
LCDR Corey Dahl, TPAC Executive Secretary

From: CDR Kathleen Manrique, Professional Development Committee, Chair

Re: Professional Development Committee Report
Therapist Professional Advisory Committee
26 Aug 2005 Meeting

Education Subcommittee:

Chair: LCDR Corey Dahl

Members: LCDR Tarri Randall, LT Terry Boles, LT Jeff Richardson, LCDR John Schultz

- LCDR Dahl is resigning as Chair of the Education Subcommittee.
- Replacement to be confirmed at TPAC meeting.
- Education postings continue on the website.

Mentoring Subcommittee

Chair: CDR Michaele Smith

Members: CAPT Rebecca Parks

- 3 mentees and 2 mentors are in the process of being matched.
- All new officers encouraged to sign up for a mentor
- All officers encouraged to participate as mentors

Awards Subcommittee:

Chair: CDR Nancy Balash

Members: CDR Scott Gaustad, CDR Lois Goode

- No report

Therapist CV and COER Task Force / Promotion Preparation

Chair: CDR Michele Jordan

Members: CDR Nancy Balash, CDR Ron West

- No Report

Retirement Recognition Subcommittee

Chair: LCDR Julia Woodard

Members: CDR Shapiro, CDR Sue Newman,

- LCDR Woodard is asking for volunteers who are interested in preparing for the retirement ceremony at COA 2006 Denver CO.

Career Pathways Task Force

Chair: CDR Kathleen Manrique

Members: CDR Liza Figueroa, CDR Rita Shapiro, CDR Dan Weaver, LCDR Tarri Randall, LT William Pearce, LT Jodi Tanzillo, CAPT Charles McGarvey- Advisory

- No further activity. Input and suggestions on content are welcome and appreciated
- Updates will be done as benchmarks are modified
- Civil Service addendum- tabled at this time until assistance from Civil Service Therapist and or CO with experience managing CS Therapists is available for consultation. Also awaiting updated CS billet report.

Career Development Committee- OCCO

- Chair CDR James Schaeffer
- Advisor CAPT Lee Shackleford
- CAPT Coppola- OCFM representative
- Mission Statement and Goals for the committee being developed
- OCCO & OCFM are in the process of developing a Career Development Pamphlet
- CDR Manrique Continues to participate in monthly meetings. Next meeting scheduled for September 28, 2005 1pm EST- back up from the Therapist category in the event that CDR Manrique is unable to attend will be established. The alternate would also be welcome to participate in work groups. Recommend Senior Officer for this duty.

- Educational items shared with committee:

Three online advanced training programs in Homeland Security/Public Health Preparedness will become available in January 2006 through the Pennsylvania State University World campus:

- Master of Homeland Security in Public Health Preparedness
- Certificate in Bioterrorism Preparedness
- Certificate in Disaster Readiness

The purpose of mentioning these programs is not to offer an endorsement of their content or recommend them for professional development, but rather to make our representatives aware of their availability. Individual officers and categories should review any program critically to determine if it is accredited and meets individual goals or discipline specific recommendations for professional growth. Further information about these programs can be found at www.worldcampus.psu.edu/wc/homeland or by contacting the academic advisor, Mr. Max Rupert at (800) 252-3592 or (814) 863-3283.

ADDITIONAL ITEMS

- Assimilation to Regular Corps applications are due February 2006. Time to plan – especially if physical is required
- Uniforms- new update 7/05 on required mandatory uniforms- Service Dress Blue, Service Dress White and Working Khaki <http://dcp.psc.gov/navigati.asp>
Transmittal Sheet 673, Subchapter CC26.3

This Concludes the Professional Development Committee Report
CDR Kathleen Manrique

ATTACHMENT C: INFORMATION MANAGEMENT COMMITTEE REPORT

MEMO

DATE: 08/19/05

TO: CDR SCOTT GAUSTAD, TPAC CHAIR
LCDR COREY DAHL, TPAC SECRETARY

FROM: SUE NEWMAN, PT, TPAC INFORMATION MANAGEMENT CHAIR

RE: TPAC INFORMATION MANAGEMENT REPORT

I. Web Page Subcommittee, CAPT Karen Siegel, Chair
<http://www.cc.nih.gov/rm/pt/tpac.htm>

-The following have been updated on the Therapist's Web Site:

- Educational Course listing
- Mission and Vision Statement
- TPAC roster
- Hail and Farewell

II. JOAG, LCDR Jeff Richardson, Chair

The purpose of the Junior Officer Advisory Group (JOAG) is to provide advice and consultation to the Surgeon General, Chief Professional Officers (CPO), Professional Advisory Committees (PAC), and other Commissioned Corps groups on issues relating to professional practice and personnel activities affecting junior officers in the USPHS Commissioned Corps.

-I would like to call on all Junior Therapist Officers (Temporary O-4 and below), who are interested, to join one of JOAG's committees and become a Non-voting member and also to sign up for the JOAG listserv at <http://list.nih.gov/archives/joag.html> or by logging on the JOAG website a www.joag.org and clicking on the link for the listserv. Meeting times are at 1300 EDT on the second Friday of every month. The next meeting will be Friday, July 8th. Officers usually meet in the conference room M on the 3rd floor of the Parklawn Building and in Atlanta meet at ATSDR Conf Room 3A. Call-in info is: USA Toll Free Number: 888-807-8641, PASSCODE: 11247

- III.** Historian, CDR Jessie Lief, Chair
-If anyone has pictures/information (COA meetings, Deployments, Conferences) to include in TPAC history contact CDR Lief at email:jlief@bop.gov.
- IV.** Retired Therapist Subcommittee, CAPT (ret.) Leo LaBranche and CDR (ret.) Selden Wasson
-Nothing to Report
- V.** Inactive Reserve, LT Alicia Souvignier, Chair

-There are Inactive Reservists interested in doing a short tour of duty if anybody needs to backfill in their clinics. Contact: Alicia.souvignier@ihs.gov
- VI.** TPAC Field Report, CDR Liza Figueroa, Coordinator

(REFER TO REPORT)
- VII.** Commissioned Officers Association, CAPT Suzanne Pickering

-2006 COA Meeting: Adams Mark Hotel, Denver, CO
May 1-4, 200
- VIII.** Discipline Liaison
Members: CAPT Michelle Hooper – Audiologist
-Nothing to report

CAPT Rebecca Parks – OT
-Refer to report outlining the role and responsibilities of the OT Discipline Liaison

Ms. Beth Soloman – SLP
-Nothing to report

CDR Michael Smith – PT
-a Quad service meeting on Wednesday June 15th at Walter Reed Army Medical Center
(REFER TO REPORT)
-Next Quad service meeting; September 2005

ATTACHMENT D: STRATEGIC GROWTH COMMITTEE REPORT**MEMORANDUM**

To: LCDR Corey Dahl, TPAC Secretary
CDR Scott Gaustad, TPAC Chair Secretary

Date: 8/23/05

From: LCDR Terry Boles, Strategic Growth Chair

PHS Therapists Category Vacancies

IHS	Duty Location	POC
PT Manager	Tuba City, AZ	LCDR SUE NEWMAN (928) 283-2659 sue.newman@tcimc.ihs.gov
PT	Tuba City, AZ	LCDR SUE NEWMAN (928) 283-2659 sue.newman@tcimc.ihs.gov
Speech Pathologist	Tuba City, AZ	Ann O'Conner (928) 283-2594 ann.o'connor@tcimc.ihs.gov
PT	Sells, AZ	Rebecca Harry (520) 383-7303 rebecca.harry@mail.ihs.gov
PT	Winslow, AZ	LCDR Michael Laplant (928) 289-6199 or LT Darlene Harmon darlene.harmon@winslow.ihs.gov
PT	Lame Deer, MT	Jennifer Allies (406) 447-4400 jennifer.allies@mail.ihs.gov
PT	Crow Agency	Jackie Black (406) 247-7214 jackblack@bil.ihs.gov
PT	Crownpoint, NM	LCDR Matthew Dabb (505) 786-6294 matthew.dabb@crownpoint.ihs.gov
PT	Lawton, OK	Elizabeth Gunn (580) 353-0350 elizabeth.gunn@mail.ihs.gov
PT	Talahina, OK	Suzanne Abeyta (918) 567-7046 smabeyta@choctawnationalhealth.com
PT	Shiprock, NM	LCDR Lorrie Murdoch (505) 368-7100 lorrie.murdoch@shiprock.ihs.gov
PT	William Hastings Hospital Talequah, OK	CDR Cindy Carter (918) 458-3260 cindy.carter@mail.ihs.gov
PT	Carl Albert Hospital Ada, OK	Britt Johnson (580) 310-6635 britt@gw.cnhs.net
PT	South Central Reg Office Anchorage, AK	Larissa Luca (907) 729-4999
Speech Pathologist	South Central Reg Office	Larissa Luca (907) 729-4999

	Anchorage, AK	
PT	Nome, AK	Dorothy Pinkey (907) 443-3311
PT	Yukon-Kuskokwim Bethel, AK	David Friday (907) 543-6347 (800) 478-8905 #3 david_friday@ykhc.org
PT	Kotzebue, AK	Kathy Uhl (907) 442-7674

Partial listing of web sites for vacancy announcements:

www.usphs.gov/html/other_federal_jobs.html

dcp.psc.gov/VATS/rept_select.htm

www.cdc.gov/ncipc/default.htm

www.fda.gov/jobs/default.htm

www.cms.hhs.gov

www.hrsa.gov

Subcommittee Reports:

Recruitment:

- PHS therapist's vacancies as reported.

Strategic Growth:

- Strategic Growth subcommittee reports, working closely with the Recruitment subcommittee, concerns with the ability to staff newly developed billets with other agencies and organizations once these billets are granted or recognized. The number of vacancies, and the difficulty with filling them suggested that finding and creating new positions might be counter productive. Recommend further discussion within the TPAC.
- Interested PHS therapist officers can obtain *detail assignments* outside of PHS with other uniformed services. For detail assignments, contact a PHS Detail Project Officer at (240) 453-6006. There are a number of therapist assignments that go unfilled by the Army, Navy and Air Force such as:

<http://www.fedworld.gov/cgi-bin/waisgate?waisdocid=73597523614+5+0+0&waisaction=retrieve>

ANNOUNCEMENT NUMBER: DON0633-OS

PHYSICAL THERAPIST

DUTY LOCATIONS: Yokosuka, Japan

CONTACT:

Department of the Navy

Attn: Resume Intake Division

525 B Street, Suite 600

San Diego CA 92101-4418

Resume Intake & Employment

1-800-378-4559

<http://www.fedworld.gov/cgi-bin/waisgate?waisdocid=73696826821+5+0+0&waisaction=retrieve>

ANNOUNCEMENT NUMBER: DON0631-OS

OCCUPATIONAL THERAPIST

DUTY LOCATIONS: Yokosuka, Japan and Okinawa, Japan

CONTACT:

Department of the Navy
Attn: Resume Intake Division
525 B Street, Suite 600
San Diego CA 92101-4418
Resume Intake & Employment
1-800-378-4559

<http://www.fedworld.gov/cgi-bin/waisgate?waisdocid=73721329074+3+0+0&waisaction=retrieve>

ANNOUNCEMENT NUMBER: MD-DH-05-3321

AUDIOLOGIST / SPEECH LANGUAGE PATHOLOGIST

DUTY LOCATIONS: Numerous

CONTACT:

North Central (MEDCELL)
The Department of the Army / D
APE-CP-NC / ODCS G-1 NCCPOC (Medcell)
1 RIA, Rock Island IL 61299
Paul Hammett
309 782-3897

Retention:

- Nothing to report.

COSTEP:

- Nothing to report.

Long Term Training:

- Subcommittee Chair vacant.
- D.P.T. Transitional Degree Program is offered via the internet by Arizona School of Health Sciences 5850 E. Still Circle, Mesa, Arizona 85206 Phone: (480) 219-6000 Email: admissions@atsu.edu. Tuition for entire program is \$6,750.00. For more program information: Suzanne Brown (480-219-6000)
http://www.ashs.edu/physical_therapy/prog_distance.htm

IHS Scholarship:

- Nothing to report.

ATTACHMENT E: READINESS COMMITTEE REPORT

II. TPAC Readiness Committee



Rita B. Shapiro, MA, PT
CDR, USPHS
Chair, TPAC Readiness Committee/OFRD Subcommittee
7500 Security Blvd, MSC S3-02-01
Office: 410-786-2177
Mobile: 240-401-8776
Email: rita.shapiro@cms.hhs.gov



August 02, 2005

From: CDR Rita B. Shapiro, Readiness Committee Chair
To: CDR Scott Gaustad, TPAC Chair
LCDR Corey Dahl, TPAC, Executive Secretary

Subj: Readiness Committee Report for August, 2005

OFRD Subcommittee: Chair, CDR Shapiro

The joint exercise evolution called RAVEN Wedge scheduled at Camp Fretterd, MD Aug 08-17, 2005 is full. Recommend officers look for opportunities like this and take advantage of the training.

CAPTs Oakley and Parks of NIH and LTJG Felipe Zamarron of BOP, participated in Disaster Mental Health training, 7/25-7/29, sponsored by OFRD, CDC, American Red Cross, and other private agencies. The purpose of the course was to prepare those deploying as Mental Health Providers to disasters, as well as smaller local situations, such as the suicides at Red Lake where LTJG Zamarron had deployed, the other professionals attending included social workers, psychiatric nurses, psychologists, and psychiatrists.

Healthy Lifestyles Subcommittee: Chair, CDR Drinkard

Attached is a good resource for officers to use for their (and their family's) healthy lifestyle education. The site contains Information on cardiovascular diseases and health assessment tools e.g. BMI calculator, heart attack risk assessment etc.

<http://www.nhlbi.nih.gov/>

Respectfully Submitted,
Rita B. Shapiro, MA, PT
CDR, USPHS

ATTACHMENT F: FIELD REP REPORT

Date: August 10, 2005

From: CDR Liza M. Figueroa, TPAC Field Representative Coordinator

To: CDR Scott Gaustad, TPAC Chair, LCDR Corey Dahl, TPAC Executive Secretary

Via: LCDR Sue Newman, Chair TPAC Information Management Committee

Subj: AUGUST 2005 TPAC FIELD REPRESENTATIVE REPORT

I. POSITIONS OPEN/ANTICIPATED:

- **NIH**

Physical therapy vacancy #CC-05-3123.
Info at <http://reports.cit.nih.gov/jobsnih/vacsearch.asp> (click on patient care and then search).

- **IHS NM**

Gallup: 1 PTA

Crownpoint: staff PT position; 1 potential additional PT opening in Fiscal Year 2006

- **IHS AZ**

Tuba City: 4 Physical Therapy Positions (2 staff/jr position, a senior staff position, a PT Manager Position) Contact **LCDR Sue Newman, PT** (928) 283-2659 or e-mail sue.newman@tcimc.ihs.gov

Hopi: Possible PTA/Aide position opening at end of August

- **BOP EAST**

FMC Devens: 2 staff PT positions

FMC Butner: 3 staff PT positions

II. CONGRATULATIONS:

- *Temporary Grade Promotions FY 2005*

To Temporary Captain (O-6)

S. Michelle. Hooper	07/01/2005
Louis N. Iannuzzi	07/01/2005
Susanne E. Pickering	07/01/2005

To Temporary Commander (O-5)

Denise M. Brasseaux	07/01/2005
Michael D. Laplante	07/01/2005
Sue N. Newman	01/01/2006
Daniel C. Weaver	07/01/2005
* Ronald R. West	07/01/2005

To Temporary Lieutenant Commander (O-4)

Matthew Robert Daab	07/01/2005
Alexei A. Desatoff	10/01/2005
Justin Richard Feola	07/01/2005
Darlene Michele Harmon	10/01/2005
Lorrie Lea Murdoch	07/01/2005
William H. Pearce JR	07/01/2005
Stephen Shumway Spaulding	07/01/2005
Carlos Terrell Stanford	07/01/2005
Jodi Anne Tanzillo	01/01/2006

- *Congrats to those passing the ABPTS Clinical Specialists Exam*

OCS

CDR Lois Goode
LCDR Tarri Randall
LT Brian Elza
LT Darlene Harmon
Ms Dawn Dineyazhe

GCS

LCDR James Cowher

- **IHS AZ**

Phoenix:

- *CDR Liza Figueroa, PT*, was conferred her DPT on August 6, 2005.
- *CDRs Liza Figueroa, PT, and Ron West, PT*, were awarded the Outstanding Unit Citation in recognition of performance in design, planning and operation of the 2003 Public Health Professional Conference in Scottsdale, Arizona

Gallup:

Ms Lori Lee, PT, as part of Lifestyle Balance Program was awarded Navajo Area Directors Award

San Carlos:

LCDR Jeff Richardson, PT, received ISOHARD, Special Assignment, and PHS citation awards.

- **MULTI_AGENCY**

CDC/CMS:

CAPT Susanne Pickering, OT, and CDR Rita Shapiro, PT, were awarded the Unit Commendation Award for their participation and contributions during the G-8 Summit in June 2004.

HRSA/HIV-AIDS BUREAU:

CDR Michelle Jordan, OT, was recognized for her contribution as a member of the planning committee that coordinated a successful and the first CDC/HRSA Project Officers Partnership Meeting; which took place July 19-21, 2005 in Washington, DC.

III. NEWS FROM THE FIELD:

- **BOP EAST**

FMC Lexington:

JCAHO arriving for inspection August 18-19

- **AZ IHS**

Whiteriver:

- Position at Whiteriver to be filled by I.H.S. Scholarship recipient; *Amanda Lassert*, DPT from Creighton University.

- EMG/NCV COURSE being planned for November 2005, at the Az School of Health Sciences; two tracts Beginner and Advanced. If interested, please contact *CDR Lois Goode, PT*, @ 928-338-3610.

- *CDR Lois Goode, PT*, went to Supai, Havasupai Tribe, Grand Canyon, with an orthopedic team completing musculoskeletal evaluations and implementing treatment interventions for a three-day ortho clinic. The members of the team included Dr. Robert Wylie, Gerald Spinner, FNP, and Beth Cranston.

- Congratulations to ***LT Toni Donahoo, PT***, and her husband Jerrod, on the birth of their beautiful girl, Sage Pearl Donahoo.

Phoenix:

LT Doug Henry, PT, is working on lifting/fall prevention programs for PIMC staff. He also completed McKenzie Part B: Cervical and Thoracic Spine continuing professional educational course sponsored by the PHS at Flagstaff, AZ.
IHS NM

Parker:

- ***LT Joe Golding, PT***, participated in the Color Guard for the Colorado River Service Unit June 23, 2005. He will also be attending the first week of the Rocky Mountain University Basic ENMG Course September 19-25, 2005.

-The Electronic Health Record will soon be implemented at Parker Indian Health Center. The PT Dept. will be the initial test site.

Hopi:

LT Brian Elza, PT, recently received PHS Training Ribbon

Fort Defiance:

LCDR David Honaberger, PT, and his wife have a new baby girl.....Sarah Honaberger.....welcome Sarah

- **ST ELIZABETH'S**

LCDR Maria Bacilio, OT, is the Chairperson for the Annual Employee Recognition Program for the Civil and Forensic staff at St. Elizabeth's Hospital. She has also been appointed to the Mock Survey Team to assist the hospital with compliance in meeting CMS standards.

CDR Michelle Coleman, OT, coordinates community groups for CSA (Community Services Administration). The focuses are recovery and prevention.

LCDR Michelle Peterman, OT, is serving on the Restraint and Seclusion Team to assist the hospital with compliance in meeting CMS standards.

- **MULTI-AGENCY**

FDA:

LCDR Terry Boles, PT, completed McKenzie Part B: Cervical and Thoracic Spine continuing professional educational course sponsored by the PHS at Flagstaff, AZ.
IHS NM

Gallup:

Ms. Dawn Dineyazhe, PT has returned to Rehab Dept. full-time, returning from maternity leave. Her new daughter, Taylor, is doing very well.

Santa Fe:

CDR Martha Duganne, PT, has been working hard getting the PT program going at Santa Fe, as there have not been PT services at there for a “long time”. She is also working on getting approval for another PT position.

Crownpoint:

- Department currently being renovated – treatment areas being converted in to private treatment rooms. Will soon sharing space in department with Full-time podiatrist.

- Groundbreaking for new Thoreau satellite clinic (25 miles from Crownpoint) to be on Aug 20 2005, which will include room for PT services.

- **NIH**

CAPT Frances Oakley, OT, and Rebecca Parks, OT, attended the Mental Health Disaster Response Training Course sponsored by the Office of Force Readiness and Deployment in Rockville, MD, July 25 - 29

- **IHS AK/NW:**

ANMC:

- *LT Irene Jordet* has been converted from a direct hire to the Commissioned Corps. This is the first conversion allowed by the Alaska Native Tribal Health Board since 1999

- *Ms Katrina Johnson, PT*, gave birth to a new baby boy (22” 8lbs, 13 oz)

- *CDR Dan Weaver, PT*, held a diabetic foot clinic in Dillingham AK

- *CDR Doug Munoz, PT*, attended an Electroneuromyography Symposium in Provo Utah

- *Ms. Nicole Taniguchi, PT*, attended the Combined Sections Meeting in New Orleans.

IV. WELCOME/FAREWELL**Welcome:**

- **IHS AZ**

Hopi: *CDR Kathleen Manrique, PT*, arriving on 8/4/05

- **IHS NM**

Gallup:

New Occupational Therapist to start later in August (name not available)

Ms. Jennifer Bebo, PT, will be returning to work part-time for Rehab Department later this summer.

ACL:

LT Scott Mitchell, PT will be joining the ACL staff in early September '05

Farewell:

- **IHS AZ**

Whiteriver:

LT Toni Donahoo, PT, who has left Whiteriver to work in Ada, Oklahoma.

Tuba:

Ms. Sarah Pierre, PT, 7/18/05 to Fort Defiance

Ms. Shaundean Brown (summer employee 8/18/05)

Mr. Mark Moore, PT, 9/1/05

Ms. Nicole Senecal, PT, 10/7/05

- **BOP EAST**

FMC Devens:

LT Scott Mitchell, PT is leaving the BOP (Best wishes Scott)

V. PRESENTATION:

- **NIH**

CAPT Rebecca Parks, OT, presented "The Brief Assessment of Motor Function: Content Validity and Reliability of the Upper Extremity Gross Motor Scale (UEGM) at the COA Annual Meeting in Philadelphia, PA, during the first week of June, 2005.

- **MULTI-AGENCY**

CMS

CDR Mercedes J. Benitez McCrary, SLP, presented "Health Literacy and the Elderly: A Global Health Impact" at the COA during the Scientific Papers session on June 06, 2005.

- **BOP EAST**

FMC Lexington:

LCDR Fred Lief, PT, presented: *Cervical Radiculopathy in a Young Male Weightlifter* at the 2005 COA Conference in Philadelphia

- **IHS AZ**

Chinle:

LCDR Joseph Strunce, PT, presented his research “The Immediate effects of Thoracic Spine Manipulation on Patients with Primary Complaints of Shoulder Pain” at the Navajo Nation Human Research Review Conference, Windowrock, AZ, Jun. 2005

Whiteriver:

CDR Lois Goode, PT, co-presented at the National I.H.S. Conference on Cardiovascular Disease and Diabetes Prevention. Her presentation was titled: Intensive Lifestyle Modification for Diabetes Prevention, The Whiteriver Experience

V. PUBLICATION:

- **NIH**

Shrader JA, Popovich JM, Gracey GC, Danoff JV. Measurement of Navicular Drop in Patients with Rheumatoid Arthritis: Interrater and Intrarater Reliability. *Physical Therapy*. 2005; 85(7), 656-664.

Harris-Love MO: Safety and efficacy of submaximal eccentric training for a subject with myositis. *Arthritis Care & Research*. 2005; 52(3): 471-474.

Letocha AD, **Cintas HL**, Troendle JF, Reynolds JC, Cann CE, Chernoff EJ, Hill SC, Gerber LH, Marini JC. Controlled trial of pamidronate in children with types III and IV osteogenesis imperfecta confirms vertebral gains but not short-term functional improvement. *Journal of Bone and Mineral Research* 2005; 20(6): 977-986.

Abstracts:

Popovich J, **Shrader JA**, Gracey GC, Danoff J, **Harris-Love M**, Gerber L. Foot and Ankle Impairments in Patients with Rheumatoid Arthritis: Effects on Gait Velocity – Preliminary Data. *J Orthop Sports Phys Ther*. Vol 35. No 1. pp. A69. PO290.

Gracey GC, Popovich J, **Shrader JA**, Danoff J, **Harris-Love M**, Gerber L. Relationships Between Ankle Plantarflexion Force, Plantar Pressures, and Foot Pain

in Persons with Rheumatoid Arthritis. J Orthop Sports Phys Ther. Vol 35. No 1. pp. A70. PO293.

Letocha AD, **Cintas HL**, Troendle JF, Reynolds JC, Cann CE, Chernoff EF, Hill SC, Gerber LH, Marini JC. Controlled trial of pamidronate in children with types III and IV osteogenesis imperfecta confirms vertebral gains but not short-term functional improvement. Proceedings of the 9th International Conference on Osteogenesis Imperfecta, Annapolis MD, June 15, 2005; P30: 111.

Gerber L, **Cintas H**, Paul S, **Siegel K**, Marini J: Technology in the clinic: Understanding function in children with osteogenesis imperfecta, Proceedings of the 9th International Conference on Osteogenesis Imperfecta, Annapolis MD, June 16, 2005; S19: 141.

Cintas H, Parks R, Silver S, Gerber L. Brief Assessment of Motor Function (BAMF): Validity of the upper extremity gross motor scale, abstract 1072-1, 3rd World Congress of the ISPRM, Sao Paolo, Brazil, April 2005.

VI. CURRENT RESEARCH:

- **NIH**

CAPT Rebecca Parks, OT, is currently engaged in research on the natural history of inclusion body myositis, led by Dr. Marinos Dalakas of NINDS.

VII. DEPLOYMENTS: None

VIII. FUTURE AGENDA ITEMS:

- **IHS AZ**

Tuba City: Force Management Issue regarding supporting Officers who volunteer to be assigned in remote areas but then cannot find another assignment after completing several years of service at a remote site i.e Alaska and Montana just to name a few. Basically, Officers are hesitant to volunteer for assignments in very remote areas because there is no system in place to ensure they will have an opportunity to leave for a more desirable location. They end up stuck in remote/undesirable assignments.

Respectfully submitted by:

CDR Liza Figueroa

ATTACHMENT G: JOAG REPORT

TO: THERAPIST PROFESSIONAL ADVISORY COMMITTEE
FROM: LCDR JEFF RICHARDSON
DATE: 9/7/2005
RE: JOAG REPORT FOR TPAC MEETING 8/26/05

The purpose of the Junior Officer Advisory Group (JOAG) is to provide advice and consultation to the Surgeon General, Chief Professional Officers (CPO), Professional Advisory Committees (PAC), and other Commissioned Corps groups on issues relating to professional practice and personnel activities affecting junior officers in the USPHS Commissioned Corps.

I would like to report on the highlights of recent JOAG efforts:

- 1) The JOAG membership committee has made suggestions to the executive committee, which were accepted for new voting members. There were no therapist officers selected as the category is only given one seat, and it is currently occupied by LCDR Richardson. The newly selected officers will now be sent on to OSG for confirmation.
- 2) The professional development committee updated the JOAG charter.
- 3) New Executive committee members were nominated at the last meeting. Voting will take place, soon.
- 4) Other therapists that have been active recently in the JOAG are: LT Brian Elza, LT Jesica Fedda, LT Joe Golding, LT Stephanie Maxfield and LCDR Laura Grogan.
- 5) I would like to call on all Junior Therapist Officers (Temporary O-4 and below), who are interested, to join one of JOAG's committees and become a non-voting member and also to sign up for the JOAG listserv at <http://list.nih.gov/archives/joag.html> or by logging on the JOAG website a www.joag.org and clicking on the link for the listserv. Meeting times are at 1300 EDT on the second Friday of every month. The next meeting will be Friday, September 9th. Officers usually meet in the conference room M on the 3rd floor of the Parklawn Building and in Atlanta meet at ATSDR Conf Room 3A. Call-in info is: USA Toll Free Number: 888-807-8641, PASSCODE: 11247

Thank you for this opportunity to report!

LCDR Jeff Richardson
TPAC-JOAG liaison