

THERAPIST PROFESIONAL ADVISORY COMMITTEE MEETING MINUTES 22 AUGUST 2003



| Therapist Professional Advisory Committee | | |
|---|--|---|
| CAPT Charles McGarvey Chief Professional Officer National Institutes of Health Building 10, Room 6s235 10 Center Drive, MSC 1604 Bethesda, MD 20892 Phone: 301-496-2844 FAX: 301-480-0669 E-mail: charles_mcgarvey@nih.gov | CDR Nancy Balash Chair, TPAC Yakima Indian Health Center Physical Therapy Department 401 Buster Rd Toppenish, WA 98948 Phone: 509-865-2102 FAX: 509-865-5166 E-mail: nbalash@yak.Portland.ihs.gov | LCDR Rita B. Shapiro Executive Secretary, TPAC Center for Medicare & Medicaid Mail Stop S3-02-01 7500 Security Boulevard Baltimore, MD 21244-1604 Phone: 410-786-2177 FAX: 410-786-8532 E-mail: rshapiro@cms.hhs.gov |

If you have information you would like to pass on, or have a question for TPAC please do not hesitate to contact your Field Representative, CDR Balash or LCDR Shapiro.

| FIELD REPRESENTATIVE | AGENCY | EMAIL | Phone# |
|------------------------|-----------------------|----------------------------|-------------------------|
| LCDR Liza Figueroa | Fld. Rep. Coordinator | liza.figueroa@pimc.ihs.gov | (602)-263-1561 |
| CDR Betty Garner * | IHS Multi-site | ababgarner@cableone.net | (580) 421-4585 |
| CDR Lou Iannuzzi | HRSA / USCG | Liannuzzi@hrsa.gov | (212) 562-2748 |
| LCDR Michelle Jordan * | Multi-Agency | Mjordan@hrsa.gov | (301) 443-7037 |
| LT Jeffrey Lawrence | IHS NM | Jlawrence@abq.ihs.gov | (505) 552-5431 |
| LCDR Kathleen Manrique | IHS Northwest | Kmanrique@bbahc.org | (907) 842-5201 |
| LT Jenevieve Neros | IHS AK | Jenevieve.neros@searhc.org | (907) 966-8312 |
| VACANT | BOP WEST | | |
| LT Michelle Peterman | CMHS | Gatoram2@aol.com | (202)-645-7610 |
| LCDR Liza Figueroa | IHS AZ | liza.figueroa@pimc.ihs.gov | (602)-263-1561 |
| LCDR Fred Lief | BOP EAST | flief@bop.gov | (859) 255-6812 X 362 |
| CDR Karen Siegel | NIH | KSiegel@cc.nih.gov | (301) 496-9890 |

* Continued appointments at present

FUTURE TPAC MEETINGS:

DATES FOR FUTURE TPAC MEETINGS:
 24 OCT 03, 19 DEC 03. CALL IN NUMBER: 1-888-730-9134 PASS CODE: 38208

**THERAPIST PROFESSIONAL ADVISORY COMMITTEE
MEETING AGENDA
22 August 2003**

- I. CALL TO ORDER
- II. REVIEW AND ADOPTION OF AGENDA
- III. REVIEW AND ADOPTION OF PREVIOUS TPAC MINUTES
- IV. OPEN FORUM
 - A. Action Item Review N. Balash
 - B. TPAC Field Representative nominations for:
IHS NW, IHS Multi Agy, CMS, NIH, BOP East
- V. OLD BUSINESS N. Balash
 - Field Reps
- VI. NEW BUSINESS N. Balash
 - a. TPAC Committee restructuring J. Fultz
 - b. Certification Task Force J. Woodard
 - c. Corps Fitness Task Force B. Drinkard
 - d. Warrant Officer Task Force M. Duganne
- VII. REPORTS
 - A. Chief Professional Officer C. McGarvey
 - B. Chairperson N. Balash

Reports due below will be determined pending the outcome of Committee Restructuring Report

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|--|---------------|
| Fitness/Wellness Initiative Committee | R. Parks |
| Recruitment and Retention Committee | M. Melanson |
| Mentoring Task Force | M. Smith |
| Home Page | K. Siegel |
| Strategic Growth Committee | J. Hurley |
| Discipline Liaisons: | F. Weaver |
| Audiology | R. Parks |
| Occupational Therapy | M. Smith |
| Physical Therapy | B. Solomon |
| Speech Language Path | J. Richardson |
| Junior Officer Report | C. Melanson |
| Field Rep Coordinator: Reports (Summary) | |

ACTION ITEMS

- a. TPAC Charter Approval
- b. TPAC O&P Position Paper
- c. NDMS PD for EMTs

Therapist Professional Advisory Committee Meeting Minutes

Date: 22 August 2003

Time: 1200 – 1530 hours EDT

Location: Teleconference

I. CALL TO ORDER: 1200 PM EDT

Roll Call:

MEMBERS:

| | |
|-------------------------------|----------------------------|
| CDR Nancy Balash | Chair |
| LCDR Rita Shapiro | Secretary |
| LCDR Mercedes Benitez-McCrary | |
| CAPT Terry Cavanaugh | |
| CDR Bart Drinkard | |
| CDR Scott Gaustad | |
| CDR Lois Goode | |
| LCDR Michelle Gordon | |
| CAPT Linda Hemingway | (On Leave) |
| LCDR Grant Mead | Proxy CDR Gaustad |
| LCDR Mark Melanson | Proxy LCDR Benitez-McCrary |
| LCDR Sue Newman | |
| CAPT Rebecca Parks | |
| CDR Eric Payne | Proxy LCDR Shapiro |
| CDR Susanne Pickering | |
| CDR Frank Weaver | |
| CDR Jessie Whitehurst-Lief | |

| | | |
|--------------------|-----------------------|------------|
| Ex-Officio Member: | CAPT Charles McGarvey | CPO |
| | CDR Jeff Fultz | Past Chair |

GUESTS:

- CAPT John Hurley
- LCDR Ron West
- CDR Michael Smith
- LT Jeff Richardson
- LCDR Jake Magel
- LCDR Julia Woodard
- LCDR Tarri Randall
- LCDR Kathleen Manrique
- CDR Martha Duganne
- LCDR Liza Figueroa
- LCDR Fred Leif
- CDR Karen Siegel
- CDR Gary Shelton
- LCDR Laura Grogan
- LCDR Jon Fultz

II. REVIEW AND ADOPTION OF AGENDA:

The agenda accepted as written.

III. REVIEW AND ADOPTION OF PREVIOUS TPAC MINUTES:

Motion by CAPT Parks, Second by CDR Drinkard to approve the TPAC Minutes for 17June 03 as written.

IV. OPEN FORUM

A) ACTION ITEM REVIEW:

- 1) **ACTION ITEM:** CDR Balash informed the Charter has been approved by the OSG. In safe keeping with LCDR Shapiro, TPAC Chair.
- 2) **ACTION ITEM:** CDR Balash informed that the TPAC O&P position paper at present has been placed on hold by OSG. However, the position is acceptable by the APTA and the AOTA. CAPT Johnson informed that due to Medicare re-imburement issue, CMS will write a Notice for Proposal (NPR) regarding Orthotics and Prosthetics, which will then go to the Federal register. She and CAPT Kevin Young have reviewed the proposal, which is said to be submitted in September.
- 3) **ACTION ITEM:** CDR Drinkard has forwarded the NDMS PD for EMTs to TPAC members. We need to look at the CCRF position again.

All Action items were completed.

V. OLD BUSINESS

Filed Representatives:

Field Representatives appointments for next three years

| | Volunteers | Appointed |
|---------------------------|-------------------------------|--------------------------|
| IHS-NW | LCDR K. Manrique, LCDR R. Roe | LCDR K. Manrique |
| IHS-Multisite | None | CDR B. Garner (cont) |
| Multi-Agy (other) | LCDR M. Jordan | LCDR M. Jordan (cont) |
| Field Rep. Coordinator | LCDR L. Figueroa | LCDR L. Figueroa |
| NIH | CDR K. Siegel | CDR K. Siegel |
| BOP-East | LCDR F. Lief | LCDR F. Lief |

Thank you to all who volunteered, and congratulations to those appointed.
Thanks to CDR Cindy Melanson for an outstanding job that she did for past three years.

VI NEW BUSINESS

A) Committee Restructuring

CDR Fultz provided the detailed methodology the Restructuring Task Force arrived at the decision to have five primary committees of the TPAC: Administration; Information Management; Readiness; Strategic Planning and Growth and Professional Development. Report is attached as (Attachment A).

Following an extensive discussion, motion was made by CAPT Parks and seconded by CDR Pickering to adopt the recommended structure as outlined in the report. Motion carried with unanimous vote.

Further it was motioned that in need for expediency to carry the TPAC business forward the TPAC Chair be empowered to appoint the committee chairs for above committees. Motion by LCDR Shapiro seconded by CAPT Parks Motion was carried with unanimous vote.

B) CORPS Fitness Initiative / CCRF Fitness

An after action report from the COA fitness event has been sent category wide by CAPT McGarvey. The even has been marked highly successful. CDR Drinkard had a meeting with RADM Babb. The exercise guidelines and cardio-vascular (CV) health screening were discussed. The DoD CV Screening form will be adopted by CCRF. Also the exercise guidelines will be posted on the CCRF website.

CDR Drinkard also informed the TPAC that a Unit Commendation has been submitted for those who participated in the BMI screening at COA Scottsdale.

C) Certification for OSG Recognition

LCDR Woodard presented the report. (See report attached) CDR Balash added that the new promotion guidelines will include specialty certifications and higher education. (Attachment C)

D) Warrant Officer Task Force

CDR Duganne reported that according to the Classification of Standards of the OMB, the system at present is not set up to distinguish between licensed or unlicensed PTA's or COTA's (Attachment B)

CAPT McGarvey added that though USPHS has authority to have Warrants there are no appropriations at present.

VII REPORTS

A) CHIEF PROFESSIONAL OFFICER

CAPT McGarvey further explained the Warrant officer program relating to educational requirements as well as how the warrants could be utilized. Form the CPO PAC meeting: following categories would be considered for having Warrant Officers: Therapy, Nursing, Dieticians, Medical and Veterinary.

There is a new Chief of Staff RADM Robert Williams. There will be more information forthcoming regarding transformation, which will be given to the CPO's and all agency

heads. A major shift in the line authority which will be Direct from The Assistant Secretary for Health (ASH) and the Surgeon General's (SG) role will be more as Field Commander. PHS will be structured after the Total Force Structure Model.

CAPT McGarvey wants the category to inform him who will be attending AMSUS, which is sponsored by the USPHS this year. There is a joint service presentation by the Therapist Category at the Medical Service Corps Session.

AMSUS: LCDR Shapiro is the Chairperson for therapist AMSUS participation. She is also requesting funding for Exhibits Booth at AMSUS to conduct BMI measurement. She further informed that the Dietician Category with their Army counterparts is in full support for this event with the therapists

ACTION ITEM:

CDR Siegel will post the Restructuring Task Force Report immediately on the Therapist Website so that category members can respond with-in 30 days (Sept 22, 2003) to CDR Balash to volunteer.

NOTE: The Committee Chairs MUST be TPAC members however, all may volunteer to be on the committees.

Vacancies:

| AGENCIES | LOCATION | POSITION |
|-----------------|------------------|---------------------------|
| IHS | Dillingham, AK | 1 physical therapist |
| | Crownpoint, NM | 1 physical therapist |
| | Browning, MT | 1 physical therapist |
| | Lame Deer, MT | 1 physical therapist |
| | Yakima, WA | 1 Physical therapist |
| | Gallup, NM | 1 Physical therapist |
| | Crow Agency, MT | 1 Physical therapist |
| | San Fidel, NM | 1 Physical therapist |
| | Kotzebue, AK | 1 Physical therapist |
| | Nome, AK | 1 Physical therapist |
| Federal | usa.jobs.opm.gov | Health promotion/wellness |
| BOP | Butner, NC | 1 physical therapist |
| | Fortworth TX | 1 physical therapist |
| | Rochester MN | 2 Physical therapists |

For those who are interested in recruitment CDs and brochures for PHS in general, please contact Mark Melanson at 202-645-4953.

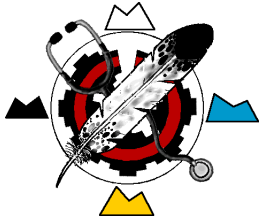
Home Page: CDR Siegel has posted the latest TPAC meeting minutes.

Mentoring: For questions regarding mentorship contact CDR Smith: michaele_smith@nih.gov

JUNIOR OFFICER REPORT: See Attached : Attachment E
All junior officers are encouraged to join the Junior Officer list serve:
<http://list.nih.gov/archives/joag.html>

FIELD REPRESENTATIVES REPORTS:
See Field Reports section on web page.

Attachment A



NORTHERN NAVAJO MEDICAL CENTER

Health Promotion Program
PO Box 160
Shiprock, NM 87420

Phone 505.368.6306
Fax 505.368.6324

CDR Jeffrey Fultz, DC, PT, OCS
Navajo Area IHS Fitness/Wellness Coordinator
jeffrey.fultz@shiprock.ihs.gov

24 JUL 03

TPAC Restructuring Task Force Report

Task Force Members: CDR Jeff Fultz, Chair
CDR Nancy Balash, TPAC Chair, Ad Hoc Member
CAPT Becky Parks, Member
CDR Scott Gaustad, Member
LCDR Rita Shapiro, Member
LCDR Ron West, Member

The TPAC Restructuring Task Force was created 17 JUN 03, during the TPAC meeting held in conjunction with the 2003 Commissioned Officers Association of the US Public Health Service Professional Conference in Scottsdale, Arizona.

The mission of the task force was two-fold:

- 1) Provide the TPAC with specific recommendations for a new structural organization. This mission included the consolidation, elimination and/or redefining of existing committees, subcommittees and task forces. The goal was to provide the TPAC with an organizational design that better serves therapists, as well as the mission of the USPHS.
- 2) Provide the TPAC with recommendations for functional changes for improved meeting effectiveness and efficiency.

The task force met three times via teleconferenced meetings 15, 18, 21 JUL 03 for almost six hours, in addition to work accomplished outside of the scheduled meeting times. Group facilitation approaches were utilized to gain consensus.

STRUCTURAL RECOMMENDATIONS:

The task force recommends that the current structure of the TPAC (i.e. seven TPAC committees, six regular task forces, and nineteen representative roles) be consolidated into five TPAC committees; *Administration, Information Management, Strategic Planning & Development, Readiness, and Professional Development.*

The missions of these five committees, and the subcommittee/task force activities integrated within them, are described in the following two pages. Redefined functions are provided for some of the subcommittees (previously existing committees). *Suggested* numbers of members for the various subcommittees/task forces are included in parentheses. Committee chairs and subcommittee/task force chairs will ultimately determine the appropriate number of members needed to accomplish their specific missions.

TPAC Structural Organization

ADMINISTRATION COMMITTEE

The mission of the Administration Committee is to assist the TPAC Chairperson to manage the business and administrative processes for TPAC operations.

- Finance Subcommittee (3) [*Same function as prior committee*]
- COA Meeting Planning Task Force (4) [*Focus upon logistics of organizing times & places*]
- TPAC Processes Task Forces; Member Elections (3) [*Assisting Secretary*], Charter Review (3), Category Roster (3) [*Assisting Secretary*]

INFORMATION MANAGEMENT COMMITTEE

The mission of the Information Management Committee is to receive, organize, and disseminate information for therapists.

- Web Page Subcommittee (2)
- Discipline Liaisons (4)
- Field Representatives (11 + Coordinator)
- Junior Officer Advisory Group (JOAG) Representative (1)
- Commissioned Officers Association (COA) Board Representative (1)
- Retired Therapists Representative (1) [*New*]
- Inactive Reserve Therapists Representative (1) [*New*]

READINESS COMMITTEE

The mission of the Readiness Committee is to promote and monitor physical fitness for health and readiness.

- Commission Corps Readiness Force (CCRF) Subcommittee (5) [*Function to include liaison role with CCRF Coordinator¹, facilitating therapist participation in CCRF and involvement with Physical Fitness standards development and testing protocols*]

¹ Role currently filled by CDR Beck.

- Healthy Lifestyles Subcommittee (5) *[Function to include therapist-focused programs and USPHS programs]*

STRATEGIC PLANNING & DEVELOPMENT COMMITTEE

The mission of the Strategic Planning and Development Committee is to identify, analyze, plan and organize appropriate responses to present and future public health challenges for therapists.

- Strategic Growth Subcommittee (5) *[Function to include pursuing additional opportunities for therapists to serve underserved populations and to address initiatives and barriers affecting category growth]*
- Recruitment Subcommittee (3)
- Retention Subcommittee (1) *[New]*
- COSTEP Subcommittee (1) *[New]*
- IHS Scholarship Subcommittee (1) *[New]*
- Long Term Training Subcommittee (1) *[New]*

PROFESSIONAL DEVELOPMENT COMMITTEE

The mission of the Professional Development Committee is to improve therapist's professional expertise and guide career advancement.

- Education Subcommittee (5) *[Function to include facilitating and coordinating educational opportunities for therapists, COA Scientific Presentations and Category Day Education & obtaining Continuing Education Credit]*
- Retirement Recognition Subcommittee (3)
- Mentoring Subcommittee (2)
- Awards Subcommittee (3) *[Function to include managing category awards for presentation at COA's Category Luncheon (Fromherz, Hoog, Junior Officer of the Year, Clinician of the Year), assisting with other recognition efforts such as Surgeon General certificates, TPAC Certificates of Appreciation, Special Assignment Awards, etc., and providing technical support/writing examples and guidance for USPHS Awards]*
- Therapist Curriculum Vitae Format and COER Task Force (3) *[New]*

FUNCTIONAL RECOMMENDATIONS:

- **Committee Reports sent to Chair and Secretary by the five respective committee chairs no later than 48 hours before the TPAC meeting takes place**
 - **These reports are to be a concise summary of all reports from the subcommittees/task forces under each respective committee**
- **TPAC Chair determines which committee reports will be presented during TPAC meetings, based on need to bring certain specific information forward to the members and need to discuss urgent/timely issues in the TPAC forum.**
- **Immediate Past TPAC Chair assumes formal Parliamentary responsibilities**

I want to commend the TPAC Restructuring Task Force members for their diligence, and patience with this challenging process. The members did an exceptional job incorporating present trends and future visions for the direction of the Therapist Category and the USPHS into their recommendations. The resulting product of this task force is remarkable and should serve the category

well for years to come.

Respectfully submitted for consideration on behalf of the TPAC Restructuring Task Force,

CDR Jeff Fultz, Task Force Chair

Attachment B

Date: 1 July 2003

To: CAPT Charles McGarvey, Therapist CPO

From: CDR Martha Duganne for
 TPAC Task Force(CDR Scott Gaustad, CDR Gary Shelton,
 Nancy Balash ,Ex Officio

Subject: Potential use of Licensed PTA's/COTA's, and use of Warrant Officers

The following information has been collected by phone & email solicitation of Therapists across multiple agencies to date.

Questions asked: 1- Would you use a PTA or COTA? Would you be in favor of offering this position as a Warrant officer?
 2- if yes, what would be the hiring mechanism?

RESULTS:

| AGENCY | Yes | No | Not Responding | COMMENTS |
|---|-----------|---------|----------------|--|
| BOP | | 6/7 | 1/7 | -disparity from other uniformed services -FTE utilization -no clinical need -for temporary purposes hiring a PTA/COTA would be fiscally a good idea |
| CMS | | X(COTA) | | -no clarifying comments |
| Gillis W. Long Hansen's Disease Center | | | X | |
| NIH | X (1) PTA | | | -given the present personnel hiring system, would bring on through Title 5 or 42. -given the option of a warrant officer this would be offered |
| | | X(COTA) | | -would rather use a scarce FTE for an OT |
| NIOSH | | | X | |
| FDA | | | X | |

Attachment C

Therapist Category Office of the Surgeon General (OSG) Certification Task Force

Members:

Julia M. Woodard, Becky Parks, Michaele Smith, Jake Magel, Susanne Pickering, Frank Weaver, Beth Solomon, Mercedes Benitez-McCrary, Michelle Hoover

The above Therapist Officers met on three occasions to develop a set of criteria for OSG recognition of Therapist Certification. The list of recommendations will be presented to the TPAC for discussion and approval consideration. Upon approval, it will be forwarded to CAPT Charlie McGarvey, Therapist Category Chief Professional Officer (CPO), for submission to the Surgeon General to acknowledge Officers' accomplishment with a letter that may be entered into the Officers' OPF. The participants agreed that developing a set of criteria is preferable to a finite list of certifications, thus not excluding consideration of various types of certifications available. The criteria would serve as an ongoing guide for each therapist to decide (self select) which certification to submit for recognition. The criteria leave the option for additional certification recognition in the future. The criteria suggested are as follows:

An OSG recognized certification should:

1. Be recognized by a credentialing/certifying body or accredited academic organization.
2. Provide a certificate or document of continuing education or academic credit as supportive evidence of completion.



Memorandum

Date: 16-Oct-03

From: CDR Martha Duganne,PT
I.H.S. Chief Clinical Consultant Physical Rehab Services

To: Therapist Professional Advisory Committee
TPAC Chair, CDR Nancy Balash
CPO , CAPT Charles McGarvey

Subject: **OPM REQUEST TO I.H.S. REGARDING CLASSIFICATION STUDY**

This is to inform you that the Office of Personnel Management has asked I.H.S to review a DRAFT classification standard for professional and administrative work in the GS-600 Medical Services Group.

It is my understanding that with over 4,000 positions in I.H.S. this constitutes greater than 25% of the work force to be impacted. It is for this reason that our agency has established an interdisciplinary group of subject-matter experts to review this DRAFT. It is in my role as CCC for Rehab Service that I am a member of this interdisciplinary group. Our task is to review and provide comments that reflect the full extent of our health care providers work unique to the Indian Health Service.

Positions covered include: Occupational Therapy (GS-631); Physical Therapy (GS-633); Kinesiotherapy (GS-635); Recreation/Creative Arts Therapy (GS-638); Speech Pathology and Audiology (GS-655); Orthotics and Prosthetics (GS-667); Prosthetic Services (GS-672); Public Health Programs (GS-685); Health Care Administration (GS-669); Healthcare Systems Administration (GS-670); Healthcare Systems Analysis (GS-671); Healthcare Environmental Services(GS-673)...In addition to others in the 600 series.

I.H.S. was given the standard for review by OPM in July. We are presently working on a summation of comments by 3 September 2003.

Specifically related to the I.H.S. Therapists. The 12 Areas within I.H.S. were provided a copy of this DRAFT disseminated by their Area personnel offices. In addition, I sent a copy of the draft to each of the Area Rehab Consultants/or contact individual for them to forward for comments from the Therapists, Audiologists in the field. In Areas such as Navajo Area a Rehab Task

Force was used to provide comments. In other Areas information was provided via phone/or e mail. A summary has been provided with further comments ensuing until 3 September 2003.

It is also my understanding that the VA and DoD are involved.

Because of the potential impact to ALL Agencies the TPAC provides an opportunity to insure the input of our respective disciplines represented in the Therapist category. My question(s) to TPAC:

- Have any other individuals been involved through their Agency?
- Can there be a Task Force initiated through TPAC to provide input?

Respectfully submitted,

Attachment E

To: Therapist Professional Advisory Committee

From: LT Jeff Richardson TPAC JOAG Liaison

Date: 9/4/2003

Re: JOAG report

The purpose of the Junior Officer Advisory Group (JOAG) is to provide advice and consultation to the Surgeon General, Chief Professional Officers (CPO), Professional Advisory Committees (PAC), and other Commissioned Corps groups on issues relating to professional practice and personnel activities affecting junior officers in the USPHS Commissioned Corps.

I would like to report on the highlights of recent JOAG efforts:

1) A major objective is to contact all newly called to active duty junior officers and invite them to participate in the JOAG monthly teleconference held the third Friday of every month. We are trying to work with DCP to establish a master list of all junior officers. The brochures are in a constant state of review. The JOAG brochure has recently been updated.

2) The JOAG had a successful presence at the COA conference. We held a JOAG meeting and the Surgeon General attended with about 50 Junior Officers. We had a JOAG booth in the exhibit hall, and we passed out a lot of information on how to become JOAG voting members and how to participate with JOAG and sign up for the listserv. I think JOAG's greatest contribution was via coordinating volunteer services for Junior Officers at various events at COA.

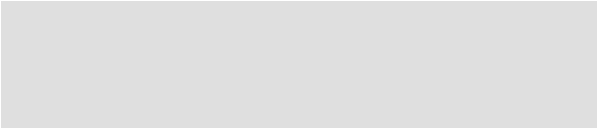
3) The JOAG created a fourth Executive Position called the Chair-Elect. This officer will be selected to be the Chair for the following year.

4) Nine new JOAG voting memberships positions opened up this year and new Officers were selected to fill those positions. Unfortunately, the Therapist Category only gets one Therapist as a voting member, and there were enough applicants for the other categories, so there were no therapists selected to serve for this term.

5) Elections were just held for the Executive Committee for the upcoming year and LT Jeff Richardson was selected to serve as the JOAG Chair. Interestingly, in the brief history of the JOAG there have been three Chairs, and now two of them will have been Therapists. LCDR Jordan served as the original Chair for several years as the inaugural JOAG Chair. The Therapist Category has always had a significant impact on JOAG and continues to do so. There are several Therapist Junior Officers, including LT Stephanie Maxfield, who consistently attend the JOAG meeting and are influential in their service, even though they are not voting members. Their service is invaluable and should be encouraged to continue.

6) Meeting times have changed to 1330 EDT on the third Friday of every month. This will conflict occasionally with the TPAC meeting for the last ½ hour, such as in December.

LT Jeff Richardson PT, DPT, OCS, ATC
Chief Therapist
Hopi Health Care Center Physical Therapy Department



CLOSING ROLL CALL:

Roll Call:

MEMBERS:

| | |
|-------------------------------|----------------------------|
| CDR Nancy Balash | Chair |
| LCDR Rita Shapiro | Secretary |
| LCDR Mercedes Benitez-McCrary | |
| CAPT Terry Cavanaugh | |
| CDR Bart Drinkard | |
| CDR Scott Gaustad | |
| CDR Lois Goode | |
| LCDR Michelle Gordon | |
| CAPT Linda Hemingway | (On Leave) |
| LCDR Grant Mead | Proxy CDR Gaustad |
| LCDR Mark Melanson | Proxy LCDR Benitez-McCrary |
| LCDR Sue Newman | |
| CAPT Rebecca Parks | |
| CDR Eric Payne | Proxy LCDR Shapiro |
| CDR Susanne Pickering | |
| CDR Frank Weaver | |
| LCDR Jessie Whitehurst-Lief | |

| | | |
|--------------------|-----------------------|------------|
| Ex-Officio Member: | CAPT Charles McGarvey | CPO |
| | CDR Jeff Fultz | Past Chair |

GUESTS:

- CAPT John Hurley
- LCDR Ron West
- CDR Michaele Smith
- LT Jeff Richardson
- LCDR Jake Magel
- LCDR Julia Woodard
- LCDR Tarri Randall
- LCDR Kathleen Manrique
- CDR Martha Duganne
- LCDR Liza Figueroa
- LCDR Fred Lief
- CDR Karen Siegel
- CDR Gary Shelton
- LCDR Laura Grogan
- LCDR Jon Fultz

CONCLUSION: Meeting adjourned at 15:30 Eastern Time

| | |
|-------------------------|--|
| Respectfully Submitted: | LCDR Rita Shapiro, TPAC Executive Secretary. |
| Concur: | CDR Nancy Balash, TPAC Chair. |
| Concur: | CAPT Charles McGarvey, CPO Therapist Category. |