

Attachment 15

Regional Checklist for FY 2010 Guidance

October 2008:

- Regions work with NPMs and OCFO to resolve any outstanding FY 2009 annual commitments

February 18, 2009:

- Draft FY 2010 NPM guidance documents including FY 2010 Measures Appendix (reflecting results of measures review), FY 2010 State Grant Measures Appendix, and Explanation of Key Changes between FY 2009 and FY 2010) posted on OCFO's internet webpage

February 18 – March 20, 2009:

- Regions, states, and tribes provide comments on Draft FY 2010 NPM Guidance to appropriate NPMs and OCFO contacts using Attachment 9: Comments and Response to Comments Summary

March – September 2009:

- Regions engage NPMs, states, and tribes in determining FY 2010 regional performance commitments

Late April – Mid-May 2009:

- Regions enter FY 2009 mid-year results data into Measures Central

By April 29, 2009:

- NPMs finalize text of FY 2010 commitments in Measures Central and open commitment measures for bidding

By April 30, 2009:

- Final FY 2010 NPM guidance documents, including finalized documents included in draft submission and the Response to Comments summaries, posted on OCFO's internet webpage

Late April – mid-May 2009:

- FY 2009 mid-year results data entered into Measures Central

May 25 - June 5, 2009:

- Measures Central re-opens for **limited** mid-year adjustments on commitments not associated with APGs or the EPA's FY 2009 Budget. Regions work with NPMs, who retain discretion for approving or denying adjustments

July 10, 2009:

- OCFO posts NPMs' optional addendums to FY 2010 NPM guidance documents on OCFO's internet webpage, which regions should consider if regional performance commitments are impacted

By July 10, 2009:

- Regions put FY 2010 draft regional performance commitments reflecting DRA approval in the Measures Central
 - Draft commitments should include draft state-by-state breakouts, to the extent possible

July 13, 2009:

- Regions send an email to OCFO indicating that draft regional performance commitments have been entered in Measures Central and have been approved by DRAs

July - September 25, 2009:

- Regions continue to engage with NPMs, states, and tribes in determining FY 2010 regional performance commitments
 - State and tribal comment period on draft commitments ends August 14, 2009

July 22, 2009:

- FY 2010 draft annual regional commitments are posted on EPA Quickplace site
 - Regions and NPMs review ORBIT reports produced by OCFO to insure accuracy of data entry in Measures Central

By September 4, 2009:

- Regions input final FY 2010 commitment information reflecting DRA approval due in Measures Central

September 25, 2009:

- NPMs and regions enter data on all agreements reached for FY 2010 performance commitments in Measures Central
 - Final commitments should include draft state-by-state breakouts to the extent possible

By September 30, 2009:

- Regions and NPMs notify OCFO of any outstanding issues with unresolved bids for dispute resolution
 - Issues identified should have been raised to the DAA/DRA level
- Regions send an email to OCFO indicating that final regional performance commitments have been entered in Measures Central and have been approved by DRAs

By October 14, 2009:

- FY 2010 final commitments (for which agreement was reached) are posted on the EPA Quickplace
 - NPMs and regions review ORBIT reports produced by OCFO to insure accuracy of data entry in Measures Central

October – Early November, 2009

- Regions enter FY 2009 end-of-year results data in Measures Central

October 30, 2009:

- Measures Central is locked to prevent any adjustments to FY 2010 commitments