



U.S. Department of Justice

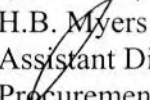
Justice Management Division

Management and Planning Staff

Washington, D.C. 20530

December 7, 2007

MEMORANDUM FOR BUREAU PROCUREMENT CHIEFS

FROM: 
H.B. Myers
Assistant Director
Procurement Policy and Review Group

SUBJECT: Procurement Guidance Document 07-15
Compliance with the Federal Funding Accountability and Transparency Act of 2006.

The Federal Funding Accountability and Transparency Act of 2006 (Transparency Act) directs the Office of Management and Budget (OMB) to ensure the existence and operation of a single searchable website, accessible by the public at no cost, that includes originating funding source or sources for each federal award, grant and award of federal financial assistance (excluding individual transactions below \$25,000 and credit card transactions), by January 1, 2008. The Transparency Act requires that all Federal Agencies provide program source data to that web site for individual award transactions and that the website be updated not later than 30 days after issuance of any federal award requiring a posting. The website is required to include data for FY 2007 and each fiscal year thereafter. OMB has decided that the FPDS-NG database will be the data source for contracts and that the Treasury Account Symbol (TAS) will be used to identify the program funding source.

What this means for us is that we will have to obtain a TAS for each applicable FPDS-NG entry and send that data to OMB for inclusion in their Transparency Act database. We realize that Treasury Account Symbols are not currently being collected or utilized in the procurement process. We have engaged DOJ financial personnel in this project with the hope that identification and assignment of TAS numbers to individual contract actions may be automated. Unfortunately, there is not enough data overlap between FPDS-NG, financial accounting systems and procurement systems to readily match the data. In addition, some organizations use multiple TAS for differing needs. As a result we will have to manually identify and assign the appropriate TAS to each action.

We will need your continuing assistance in what we expect to be a time-consuming task. That said, we are working to mitigate the impact of this requirement on you through the following steps:

1. PPRG will develop and maintain a database of covered FPDS-NG actions to track matching of the TSA for each entry for FY 2007 and FY2008. PPRG will accumulate the TSA data and transmit it to OMB.
2. PPRG will work with finance personnel to identify broad classes of TASs and automatically assign them where ever possible. Where we cannot do that we will need your help. We will provide you with a listing of the actions that need your input along with instructions about how to submit that data to us.
3. We have given OMB a DOJ plan that envisions completion of the data gathering and entry over the next several months. We will need to submit data to them on an ongoing basis and will expect you to submit data at least on a monthly basis. The following data will be required for each covered action: the agency FIPS Code; Procurement Instrument Identifier (PIID), Program Source/Treasury Account Symbol (Agency Code); Program Source/Treasury Account Symbol (Account Code); and, Program Source/Treasury Account Symbol (Sub-account Code) which is optional.
4. The Federal Chief Acquisition Officers and Chief Financial Officers Councils have been briefed by OMB on this requirement. The Director, Finance Staff, JMD has briefed DOJ's Chief Financial Officers (CFO) Council and will be issuing guidance to the bureau CFOs to provide the TAS data to, and work with, procurement offices to combine contract and TAS data so that it can be reported to OMB accurately and in a timely manner. Part of that guidance will be for the bureau finance offices to begin to provide TAS data on requisitions submitted to procurement offices so that it may be entered directly into FPDS-NG as contract awards are made. The information that we provide will be combined with that currently in FPDS-NG to populate the remaining information on their web site.
5. FPDS-NG will be modified (we do not yet know when) to provide for entry of the TAS directly along with contract award information. Until that time bureaus will enter the appropriate TAS data in the first 4 to 6 positions of the Description of Requirement field or 4 to 9 positions if sub account information is included..

PPRG will provide assistance to you in gathering reportable data from FPDS-NG. If you have any questions concerning this memorandum, please contact Harold Belcher on 202-616-3756. He will provide assistance to you in collecting this data, will receive your reports and report on the Department's behalf to OMB. Thank you for your cooperation in this very important matter.