

Part XII--Proposed New Industry Structure for Management and Support Services

Section A--NAICS Structure

North American Industry Classification System

(NAICS)

Agreement Number 22

This Document represents the proposed agreement on the structure of the North American Industry Classification System (NAICS) for the following industries:

Management and Support Services

The detailed NAICS structure along with a brief description of the structure is attached (Attachments 1 and 2). Each country agrees to release a copy of the proposed NAICS structure to interested data users. Comments received will be shared among the countries and additional discussions will be held before a final decision on the structure is made. Each country may add additional detailed industries, below the 4-digit level of NAICS, as necessary to meet national needs, so long as this additional detail aggregates to a 4-digit NAICS level in order to ensure full comparability among the three countries. This NAICS structure was presented and provisionally accepted at the NAICS Committee meeting held on November 8 and November 9, 1995 in Washington, D.C.

Accepted	Signature	Date
Canada	/S/ Jacob Ryten	11/9/95
Mexico	/S/ Enrique Ordaz	11/9/95
United States	/S/ Jack E. Triplett	11/9/95

ATTACHMENT 1--NAICS STRUCTURE

- XX Management and Support Services
- XXX Management and Facilities Support Services
- XXXX Management Services
- XXXX Facilities Support Management Services
- XXX Employment Services
- XXXX Employment Placement Agencies
- XXXX Temporary Help Services
- XXXX Employee Leasing Services
- XXX Administrative Support Services
- XXXX Document Preparation Services
- XXXX Telephone Call Centers
- XXXX Business Service Centers
- XXXX Collection Agencies
- XXXX Credit Bureaus

XXXX	Other Administrative Support Services
XXX	Travel Arrangement and Reservation Services
XXXX	Travel Agencies
XXXX	Tour Operators
XXXX	Other Travel Arrangement and Reservation Services
XXX	Security and Investigation Services
XXXX	Investigation, Guard and Armored Car Services
XXXX	Security Systems Services
XXX	Services to Buildings and Dwellings
XXXX	Exterminating and Pest Control Services
XXXX	Janitorial Services
XXXX	Carpet and Upholstery Cleaning Services
XXXX	Landscaping Care and Maintenance Services
XXXX	Other Services to Buildings and Dwellings
XXX	Miscellaneous Support Services
XXXX	Packaging and Labeling Services
XXXX	Convention and Trade Show Organizers
XXXX	Other Miscellaneous Support Services

Attachment 2--North American Industry Classification System

Draft Classification for:

Management and Support Services

Representatives of the statistical agencies of Canada, Mexico, and the United States agree to a draft industry classification for these industries.

The draft classification provides for the Management and Support Services subsector. This subsector is further sub-divided into seven industry groups and 24 industries. The placement of this subsector within the NAICS structure is not yet determined.

A General Outline

The statistical agencies of Canada, Mexico, and the United States have agreed to place major emphasis on improved services classifications in NAICS, and to give special attention to developing production-oriented classifications for new and emerging industries and service industries in general.

Most past services classifications, including the International Standard Industrial Classification of all Economic Activities (ISIC, Revision 3) have two analytical inadequacies. First, individual services industries have been too aggregated to be useful. They have combined too many disparate activities into a single industry definition. This criticism has been heard even in the U.S., where the 1987 Standard Industrial Classification has more services industries detail than is the case for other classification systems. As indicated later in this outline, the detail problem has been addressed in NAICS by breaking out new services industries from many of the broad and heterogeneous industry definitions in the former systems of all three countries. These new industries reflect the increasing degree of

specialization in the economy as businesses and other organizations increasingly contract out for services that have historically been done in house. In order to meet this objective, a number of industries were established that are presently small or nonexistent in Canada or Mexico. Many of the establishments in these new industries are included in miscellaneous classes in current classification systems and the NAICS structure will substantially reduce the size of such residual classes.

A second problem in past services industry classifications is a general lack of a coherent structure. To take the 1987 U.S. SIC system as an example, though it has a major group (2-digit) for Business Services, it is difficult to discern an organizational principle in this subsector, or the relation the industries included in it had to each other or to the division as a whole. The Canadian classification also includes a grouping for Business Services, but its coverage is different. Again, this lack of a coherent structure has been criticized.

Currently, activities included in the Management and Support Services subsector are scattered throughout the existing classification systems; their grouping into a single area has allowed for the creation of more homogeneous aggregates for these service-producing industries. This, however, has been achieved at the expense of creating a subsector less homogeneous across all industry groups contained in it than in other proposed NAICS subsectors. However, the fundamental objective of NAICS is to define industries and industry aggregates on the basis of similarity in production process. This objective is largely met in the case of the individual industries (4-digit) and industry groups (3-digit) of this subsector, even though the subsector includes industry groups that cover a diverse set of activities.

The Management and Support Services subsector groups establishments that are engaged in activities that support the day-to-day operations of other organizations. The processes employed in this sector are often integral parts of the activities of establishments found in all sectors of the economy (general management, personnel administration, clerical activities, cleaning activities, etc.). The establishments classified in this subsector have specialized in one or more of these administrative and support activities, and can therefore provide services to clients in a variety of industries and, in some cases, to households. The individual industries of this subsector are defined on the basis of the particular process in which they are engaged and the particular service(s) they provide.

This proposed subsector includes a mix of well established and emerging industries. The number of new classes varies from country to country; approximately half of the proposed industries are new or redefined in the Canadian and U.S. systems while most are new in the Mexican system. The following paragraphs provide a brief description of the content of each industry group and observations on issues that are of particular interest.

The Management and Facilities Support Services industry group includes two industries. The first, Management Services, includes those establishments that provide management services to clients on a day-to-day basis. For example, establishments in this industry may provide management services to oversee and coordinate the office operations of a physician's practice. This might include personnel management, bookkeeping, and other administrative services. The second NAICS industry, Facilities Support Management Services, includes establishments that provide managerial and operating staff to deliver a wide range of services that are essential to support the operations of an establishment or facility. Such establishments provide food service, janitorial service, guard service and so forth to support

the operations of facilities such as hospitals or government reservations. If each of the services were provided by different establishments, these different establishments would be included in the appropriate industries. However, these facility management establishments are unique in that they provide a broad mix of services that involve multiple production processes. This industry is significant in the United States with the largest operations being establishments that serve government facilities or reservations. It is not significant in Canada and Mexico.

The Employment Services industry group includes three industries. Employment Placement Agencies are establishments engaged in listing employment vacancies and in selecting, referring and placing applicants in employment on either a permanent or temporary basis. A separate industry, Temporary Help Services, is included for establishments that supply workers to client businesses for limited periods of time to supplement the work force of the client. Another industry, Employee Leasing Services, is included for establishments that acquire all or part of a client's work force and "lease back" the employees to the client organization. Both industries are large and growing in the United States, reflecting the increasing specialization and complexity of the U.S. economy. Employee leasing is not significant in Canada and Mexico.

The Administrative Support Services industry group includes establishments engaged in document preparation, telephone call center operation, copy or quick printing services, and mail center operation, bill collection and similar activities. These activities are those ongoing routine, administrative support functions that all businesses and organizations must do and that they have traditionally done for themselves. Recent trends are to contract or purchase such services from businesses that specialize in such activities and can therefore provide the services more efficiently. While most of the industries in this group are relatively small, some are growing rapidly and are expected to continue to grow.

The Travel Arrangement and Reservation Services industry group includes travel agents, tour operators and providers of other travel arrangement services such as hotel and restaurant reservations, and arranging the purchase of tickets. Establishments in this industry serve many types of clients, including individual consumers, and the industries in this group cannot be viewed as strictly "support." However, this industry group was placed in this subsector because the services are often of the "support" nature (for example, travel arrangement) and businesses and other organizations are increasingly the ones purchasing such services.

The Security and Investigation Services industry group includes establishments engaged in a range of security related activities such as guard and patrol services and alarm monitoring services. The desire to contract out for such services and the impact of new, sophisticated electronic security systems has contributed to the size and growth of the industries in this industry group.

The Services to Buildings and Dwellings industry group includes establishments engaged in a range of general cleaning and upkeep services in and around buildings and dwellings. As in other subgroups, growth in this industry group is primarily from the increasing reliance of businesses and other organizations to contract out for building cleaning services.

Finally, Miscellaneous Support Services includes establishments engaged in such activities as packaging and labeling services, organizing conventions, etc. Establishments in the Packaging and Labeling Services industry are primarily engaged in packaging client owned materials such as food products, pharmaceuticals, household cleaners, toilet

preparations and hardware using a variety of automated or manual packaging techniques, including blister forming and packaging, shrink or skin wrapping, form filling and sealing, pouch filling and aerosol packaging. The packaging service may include the labeling or imprinting of the package. Although the types of establishments in this industry group are not similar in nature, each industry in its own way provides some form of support service to businesses and organizations.

Limitations and Constraints of the Classification

Differences in the organization of activities within establishments, and differences in the economic significance of individual industries from country to country were the major issues faced in the development of a common classification structure for this sector. These issues were dealt with by grouping activities in a manner that recognized the different levels of integration and diversification of establishments while allowing each country to add industries where necessary to reflect the greater level of specialization or economic significance of particular industries in their national economy. Still, in some instances, proposed NAICS industries do not exist in all countries.

This subsector is not as homogeneous across all industry groups as other proposed subsectors in NAICS.

The identification of new and emerging industries is one of the principle goals of the NAICS project. Many users have expressed the wish that this goal be achieved while minimizing breaks in time series. However, these two objectives are more often than not conflicting, and the degree to which proposed NAICS industries relate to existing national classification systems varies from country to country.

Relationship to ISIC

Seventeen of the NAICS industries in this subsector can be assigned entirely to ISIC Division 74, Other Business Activities, of the current International Standard Industrial Classification of all Economic Activities (ISIC, Revision 3) of the United Nations. Landscaping Care and Maintenance Services are included in ISIC Division 01, Agriculture, Hunting and Related Service Activities; the Travel Arrangement and Reservation Services industries are included in ISIC Division 63, Supporting and Auxiliary Transport Activities; and Carpet and Upholstery Cleaning Services are included in ISIC Division 93, Other Service Activities. The following NAICS industries cannot be assigned to an ISIC division without being subdivided: Employment Placement Agencies (casting bureaus are in Division 92, Recreational, Cultural and Sporting Activities in ISIC) and Miscellaneous Support Services. However, the discrepancies between NAICS and ISIC are minor and do not have a significant impact on the comparability of data at 2-digit ISIC level.

Changes to the National Classification

For Canada, the proposed NAICS structure constitutes a restructuring and expansion of industries that are, for the most part, currently found in Major Group 77, Business Service Industries; Industry Group 995, Services to Buildings and Dwellings; and Industry Group

996, Travel Services, of the 1980 Canadian Standard Industrial Classification (CSIC). A few activities classified in other areas of the classification are now included in this subsector. Fifteen of the twenty-two NAICS industries applicable in Canada are new or redefined. The most important new industries are: Management Services; Document Preparation Services; Telephone Call Centers; Business Service Centers; Investigation, Guard and Armored Car Services; Security Systems Services, Landscaping Care and Maintenance Services; Packaging and Labeling Services; and Convention and Trade Show Organizers.

The majority of proposed NAICS industries (15) relate to only one existing CSIC industry. In those cases, the task of linking statistics based on the old and new systems is relatively easy. For the remaining classes, this task is much more difficult since they are defined in terms of components of existing industries for which no data are available. However, many of these partial relationships are marginal in terms of economic activity.

For Mexico, this subsector that includes 24 industries contains 17 of the current CMAP classes. This increase in the number of classes results from the fact that there is now more specialization in Mexico in many service activities. Services that used to be performed in combination with others within a single establishment, including those performed as a secondary activity of the establishment, are now beginning to be carried out as a principal activity in establishments specializing in that particular service. For that reason, this new classification includes classes that were not even mentioned in the CMAP owing to their secondary status, and classes that had been included with other activities.

The activities being incorporated into this subsector are currently classified, for the most part, in CMAP Branch 9510, Provision of Professional, Technical, and Specialized Services, excluding Agricultural Services. Nevertheless, in order to create the new subsector, some activities that had been in other branches or subsectors, and even in a different sector of activity, were relocated.

From CMAP Sector 7, Transportation and Communications, fax services that had been classified under CMAP Class 720006, Other Telecommunications Services, were reclassified. They were combined with Photocopying Services and Business Center Services to form a new NAICS industry.

From CMAP Subsector 94, Entertainment, Cultural, Recreational, and Athletic Services, there was a reclassification of establishments engaged in the hiring of personnel for cinematographic and theatrical production that had been included under CMAP Classes 941101, Private Production of Cinematographic Films; 941106 Private Services for the Promotion, Staging and Presentation of Artistic Productions; and 941204 Public Services of Promotion, Staging, and Presentation of Artistic Productions. These recruitment agencies were combined with personnel placement agencies to form a single NAICS industry.

From CMAP Subsector 97, Services Related to Agriculture, Stockraising, Construction, Transportation, Finance and Commerce, there was a reclassification of telemarketing establishments and establishments engaged in advance sales of tickets, that had been under class 975000, Financial Intermediary Services. Telemarketing services combined with establishments that make and receive telephone calls were placed in a single NAICS industry under the Administrative Support Services industry group. Services of establishments that sell tickets in advance gave rise to a new NAICS industry when these services were combined with hotel reservations that had been classified under CMAP 951023, Professional, Technical, and Specialized Services Not Previously Mentioned.

From CMAP Branch 9530, Drycleaning and Laundering Services, there was a reclassification of carpet cleaning and furniture cleaning services that had previously been in CMAP Class 953002, Cleaning and Dyeing of Carpets and Curtains. This branch was combined with carpet cleaning that had been under CMAP 951021, Building Cleaning Services, to form a new NAICS class called Carpet and Upholstery Cleaning Services.

The current CMAP Class 951018, Services of Personnel Placement and Selection Agencies, was subdivided into three parts. Two of them resulted in the same number of NAICS industries, those being Temporary Help Services and Employee Leasing Services. The other part was combined with agencies for placement of personnel from television works, cinematography, and theaters, that had been classified under CAMP Subsector 94, Entertainment, Cultural, Recreational, and Athletic Services, to form a new NAICS industry called Employment Placement Agencies.

CMAP Class 951021, Building Cleaning Services, was subdivided into four parts. Three of them resulted in the same number of industries in NAICS, and another part was combined with Carpet and Upholstery Cleaning Services that had been classified in CMAP 953002, Cleaning and Dyeing of Carpets and Curtains, to create a new NAICS industry.

CMAP Class 951023, Other Professional, Technical, and Specialized Services Not Previously Mentioned, that had contained several very different types of services underwent a major realignment. The services of CMAP Class 951023 relating to this subsector were combined with activities that were similar in terms of their forms of production, and each combination produced a new NAICS class. Telephone answering services were combined with telemarketing services (the latter had been classified in the CMAP under 975000, Financial Intermediary Services); business center services were combined with photocopying establishments (the latter had been classified under CMAP Class 951017, Photocopying and Similar Services); and financial solvency agencies were combined with credit information offices. Finally, a NAICS industry was formed for Packaging and Labeling Services.

For the United States, eleven of the twenty-four proposed NAICS industries are new. Of the eleven new industries in this sector, eight were created from 1987 SIC 7389, Business Services, Not Elsewhere Classified. 1987 SIC 7389 was a “catchall” category that included some of the fastest growing services in the U.S. economy, and that had no natural interpretation or usefulness. This former NEC industry is significantly reduced by the creation of new industries. Examples of the new industries that were created from 1987 SIC 7389 are: Telephone Call Centers; Packaging and Labeling Services; and Convention and Trade Show Organizers. In addition, other activities formerly included in 1987 SIC 7389 were redistributed among the industries to create homogeneous industries or industry groupings. The redistributions out of 1987 SIC 7389 will reduce its overall size by approximately 40% of the establishments and receipts. In addition, the remainder are redistributed into NAICS industry groups that have more logic and coherence than the 1987 SIC 73 major group, Business Services.

The NAICS industry group for Management and Facilities Support Services groups activities with similar production processes previously classified in 1987 SIC 8741, Management Services, and 1987 SIC 8744, Facilities Support Management Services. Separate industries are created for each.

The NAICS industry group for Employment Services includes one significant change for the United States by including Temporary Help Services and Employee Leasing Services as

new industries. These services are included in 1987 SIC 7363, Help Supply Services.

The NAICS industry group for Administrative Support Services includes Document Preparation Services, Telephone Call Centers, Business Service Centers and Other Administrative Support Services as new industries. These services are included in 1987 SIC 7338, Secretarial and Court Reporting Services, and 1987 SIC 7389, Business Services, Not Elsewhere Classified.

The NAICS industry group for Services to Buildings and Dwellings includes one previously existing industry from 1987 SIC Major Group 72, Personal Services (1987 SIC 7217, Carpet and Upholstery Cleaning) and two industries from 1987 SIC Major Group 07, Agriculture Services (1987 SIC 0782, Lawn and Garden Services; and 1987 SIC 0783, Ornamental Shrub and Tree Services). A new industry for Other Services to Buildings and Dwellings has been created from part of 1987 SIC's 7389, Business Services, Not Elsewhere Classified, and 1987 SIC 7699, Repair Shops and Related Services, Not Elsewhere Classified.

The NAICS industry group for Miscellaneous Support Services includes three new industries formed from part of 1987 SIC 7389, Business Services, Not Elsewhere Classified.

Achievement of Objectives

The classification meets the objectives for the North American Industry Classification System (NAICS). It is comprised of industries that group establishments with similar production processes, that is, it applies the production-oriented economic concept.

The classification achieves comparability for the three participating countries. Based on existing data, all three countries expect to be able to publish data regularly or in the near future at the industry (4-digit) level of the structure. All countries agree on the detailed definitions of the industries.

Other objectives of the NAICS project have been met. A significant number of new industries are established which is consistent with the goal of recognizing new and emerging industries.

The industries are economically significant. Some NAICS industries are much larger than others, but this was necessary to ensure comparability among the three countries.

Section B-Annex: United States National Industry Detail

As explained in the *Structure* presentation of this notice, for a number of reasons 4-digit industries in the NAICS industry subsector presented in *Part XII, Section A--Attachment 1*, contain less detail than is currently in the U.S. SIC system, and less detail than is required to meet important analytical requirements in the U.S. The three country agreement on NAICS envisions that each country may develop national detailed industries below the NAICS industry level, so long as the national detail can be aggregated to the NAICS classification, thus assuring full North American comparability.

The ECPC is proposing U.S. 5-digit industry detail for the NAICS industry subsector covered in Part XII of this notice. For cases where no 5-digit detail is shown, the ECPC is proposing that the NAICS 4-digit industries will also represent the most detailed U.S. industries.

TABLE 1

The definitions of status codes are as follows: E-existing industry; N-new industry; R-revised industry; and * means "part of". The abbreviation NEC is used for Not Elsewhere Classified.

1997 NAICS and U.S. description	Status code	1987 SIC Code	1987 SIC DESCRIPTION
XX Management and Support Services			
XXX Management and Facilities Support Services			
XXXX Management Services	R	*8741	Management Services (except construction management)
XXXX Facilities Support Management Services	E	8744	Facilities Support Management Services
XXX Employment Services			
XXXX Employment Placement Agencies	R	*7361	Employment Agencies (except executive placing services)
		*7819	Services Allied to Motion Pictures Production (casting bureaus)
		*7922	Theatrical Producers and Miscellaneous Theatrical Services (casting agencies)
XXXX Temporary Help Services	N	*7363	Help Supply Services (except employee leasing service)
XXXX Employee Leasing Services	N	*7363	Help Supply Services (except temporary help service)
XXX Administrative Support Services			
XXXX Document Preparation Services	N	*7338	Secretarial and Court Reporting (except court reporting)
XXXX Telephone Call Centers			
XXXXX Telephone Answering Services	N	*7389	Business Services, Not Elsewhere Classified (telephone answering)
XXXXX Telemarketing Bureaus	N	*7389	Business Services, Not Elsewhere Classified (telemarketing bureaus and telephone soliciting)
XXXX Business Service Centers			
XXXXX Photocopying and Duplicating Services	R	*2752	Commercial Printing, Lithographic (electrostatic, digital, and nonimpact quick printing)
		7334	Photocopying and Duplicating Services
XXXXX Private Mail Centers	N	*7389	Business Services, Not Elsewhere Classified (private mail box centers and mail box rental)
XXXX Collection Agencies	R	*7322	Adjustment and Collection Services (except adjustment bureaus)
XXXX Credit Bureaus	E	7323	Credit Reporting Services
XXXX Other Administrative Support Services			
XXXXX Repossession Services	N	*7322	Adjustment and Collection (adjustment bureaus)

			*7389	Business Services, Not Elsewhere Classified (recovery and repossession services)
XXXXX	Court Reporting and Stenotype Services	N	*7338	Secretarial and Court Reporting (except secretarial)
XXXXX	All Other Administrative Support Services	N	*7389	Business Services, Not Elsewhere Classified (administrative support services except telephone answering, telemarketing bureaus, private mail centers and repossession services)
XXX	Travel Arrangement and Reservation Services			
XXXX	Travel Agencies	E	4724	Travel Agencies
XXXX	Tour Operators	E	4725	Tour Operators
XXXX	Other Travel Arrangement and Reservation Services		4729	Arrangement of Passenger Transportation, Not Elsewhere Classified
XXXXX	Convention and Visitor Bureaus	N	*7389	Business Services, Not Elsewhere Classified (convention and visitor bureaus, tourist information bureaus)
XXXXX	All Other Travel Arrangement and Reservation Services	N	*7389	Business Services, Not Elsewhere Classified (reservation systems: hotel & restaurants)
			*7999	Amusement and Recreation Services, Not Elsewhere Classified (ticket agencies)
XXX	Security and Investigation Services			
XXXX	Investigation, Guard and Armored Car Services			
XXXXX	Investigation Services	N	*7381	Detective and Armored Car Services (detective services)
XXXXX	Security Guards and Patrol Services	N	*7381	Detective and Armored Car Services (guard services)
XXXXX	Armored Car Services	N	*7381	Detective and Armored Car Services (armored car services)
XXXX	Security Systems Services			
XXXXX	Security Systems Services, except Locksmiths	E	7382	Security Systems Services
XXXXX	Locksmiths	N	*7699	Repair Shops and Related Services, Not Elsewhere Classified (locksmith shops)
XXX	Services to Buildings and Dwellings			
XXXX	Exterminating and Pest Control Services	R	*7342	Disinfecting and Pest Control Services (exterminating and pest control)
XXXX	Janitorial Services	R	*7342	Disinfecting and Pest Control Services (except exterminating)
			7349	Building Maintenance Services, Not Elsewhere Classified
			*4581	Airports, Flying Fields, and Airport Terminal Services (airplane cleaning and janitorial services)
XXXX	Landscaping Care and Maintenance Services			
XXXXX	Lawn and Garden Services	E	0782	Lawn and Garden Services
XXXXX	Ornamental Shrub and Tree Services	E	0783	Ornamental Shrub and Tree Services
XXXX	Carpet and Upholstery Cleaning Services	E	7217	Carpet and Upholstery Cleaning
XXXX	Other Services to Buildings and Dwellings	N	*7389	Business Services, Not Elsewhere Classified (swimming pool cleaning and maintenance)
			*7699	Repair Shops and Related Services, Not Elsewhere Classified (furnace, duct, chimney cleaning and furnace cleaning services)

XXX	Miscellaneous Support Services			
XXXX	Packaging and Labeling Services	N	*7389	Business Services, Not Elsewhere Classified (packaging and labeling services)
XXXX	Convention and Trade Show Organizers		*7389	Business Services, Not Elsewhere Classified (convention and trade show services)
XXXX	Other Miscellaneous Support Services	N	*7389	Business Services, Not Elsewhere Classified (business support services except packaging and labeling, convention and trade shows services, convention and visitor bureaus, tourist information bureaus)

TABLE 2

The abbreviation “pt” means “part of”. @ means time series break has been created that is greater than 3% of the 1992 revenues for the 1987 SIC industry. The abbreviation NEC is used for Not Elsewhere Classified.

1987 SIC code	1987 SIC description	1997 U. S. description
0782	Lawn and Garden Services	Lawn and Garden Services
0783	Ornamental Shrub and Tree Services	Ornamental Shrub and Tree Services
2752@	Commercial Printing, Lithographic Electrostatic Digital and Nonimpact Quick Printing	Photocopying and Duplicating Services (pt)
4581	Airport, Flying Fields, and Airport Terminal Services Aircraft Cleaning and Janitorial Services	Janitorial Services (pt)
4724	Travel Agencies	Travel Agencies
4725	Tour Operators	Tour Operators
4729	Arrangement of Passenger Transportation, Not Elsewhere Classified	Other Travel Arrangement and Reservation Services (pt)
7217	Carpet and Upholstery Cleaning	Carpet and Upholstery Cleaning
7322	Adjustment and Collection Services Collection Services Adjustment Bureaus	Collection agencies Repossession Services (pt)
7323	Credit Reporting Services	Credit Bureaus
7334@	Photocopying and Duplicating Services	Photocopying and Duplicating Services (pt)
7338	Secretarial and Court Reporting Services Secretarial Services Court Reporting Services	Document Preparation Services Court Reporting and Stenotype Services
7342	Disinfecting and Pest Control Services Disinfecting Services Exterminating and Pest Control Services	Janitorial Services (pt) Exterminating and Pest Control Services
7349	Building Cleaning and Maintenance Services, Not Elsewhere Classified	Janitorial Services (pt)
7361@	Employment Agencies Executive Placing Services Except Executive Placing Services	Human Resources Consulting (pt) (Included in Professional, Scientific and Technical Services Subsector) Employment Placement Agencies (pt)
7363	Help Supply Services Temporary Help Supply Employee Leasing Services	Temporary Help Services Employee Leasing Services
7381	Detective, Guard, and Armored Car Services Detective Services	Investigation Services

	Guard Services	Security Guards and Patrol Services
	Armored Car Services	Armored Car Services
7382	Security Systems Services	Security Systems Services
7389@	Business Services, Not Elsewhere Classified	
	Telephone Answering Services	Telephone Answering Services
	Telemarketing Bureaus and Telephone Soliciting Services	Telemarketing Bureaus
	Private Mail Centers and Mail Box Rental	Private Mail Centers
	Recovery and Repossess	Repossession Services (pt)
	Packaging and Labeling Services	Packaging and Labeling Services
	Swimming Pool Cleaning and Maintenance	Other Services to Dwellings and Buildings (pt)
	Hotel and Restaurant Reservation Services	Other Travel Arrangement and Reservation Services
	Convention and Trade Show Services	Trade Show and Convention Organizers
	Convention and Visitors Bureaus and Tourist Information Service	Convention and Visitors Bureaus
	Administrative Support Services, Except Telephone Answering, Telemarketing Bureaus, Private Mail Centers, and Repossession Services	All Other Administrative Support Services
	Business Support Services, Except Packaging and Labeling Services	Other Miscellaneous Support Services
	Convention and Trade Show Services	Convention and Trade Show Organizers
7699	Repair Shops and Related Services, Not Elsewhere Classified.	
	Locksmith Shops	Locksmiths
	Furnace Ducts, Chimney and Gutter Cleaning Services	Other Services to Dwellings and Buildings (pt)
7819	Services Allied to Motion Pictures	
	Casting Bureaus	Employment Placement Agencies (pt.)
7922	Theatrical Producers and Services	
	Casting Agencies	Employment Placement Agencies (pt.)
7999	Amusement and Recreation Services, Not Elsewhere Classified	
	Ticket Agencies	Other Travel Arrangement and Reservation Services (pt)
8741@	Management Services	
	Construction Management	Construction Sector

Description of Changes to the U.S. System

Nineteen new industries are included in this subsector. Ten of the new industries were created by breaking apart old U.S. SIC 7389, Business Services, Not Elsewhere Classified. These are new and growing industries. New industries were created for:

Temporary Help Services from part of 1987 SIC 7363, Help Supply Services. This was requested by the industry and is supported by production process principles.

Employee Leasing Services from part of 1987 SIC 7363, Help Supply Services. This was requested by the industry and is supported by production process principles.

Document Preparation Services from part of 1987 SIC 7338, Secretarial and Court Reporting Services. This split provides for a better production process based industry.

Telephone Answering Services from part of 1987 SIC 7389, Business Services, Not Elsewhere Classified. This industry is based on production process principles.

Telemarketing Bureaus from part of 1987 SIC 7389, Business Services, Not Elsewhere Classified. This industry is based on production process principles.

Private Mail Centers from part of 1987 SIC 7389, Business Services, Not Elsewhere Classified. This industry is based on production process principles.

Repossession Services from part of 1987 SIC 7322, Adjustment and Collection Services, and part of 1987 SIC 7389, Business Services, Not Elsewhere Classified. This industry is based on production process principles.

Court Reporting and Stenotype Services from part of 1987 SIC 7338, Secretarial and Court Reporting Services. This split provides for a better production process industry.

All Other Administrative Support Services from part of 1987 SIC 7389, Business Services, Not Elsewhere Classified. This provides for a residual industry that includes related activities.

Other Travel Arrangement and Reservation Services from part of 1987 SIC 7389, Business Services, Not Elsewhere Classified; part of 1987 SIC 7999, Amusement and Recreation Services, Not Elsewhere Classified; and all of 1987 SIC 4729, Arrangement of Passenger Transportation, Not Elsewhere Classified. This change combines activities having similar production processes.

Investigation Service from part of 1987 7381, Detective and Armored Car Services. This split provides for a better production process industry.

Security Guard and Patrol Services from part of 1987 SIC 7381, Detective and Armored Car Services. This split provides for a better production process industry.

Armored Car Services from part of 1987 SIC 7381, Detective and Armored Car Services. This split provides for a better production process industry.

Locksmiths from part of 1987 SIC 7699, Repair Shops and Related Services, NEC. This split was requested by the industry and is supported by production process based principles.

Other Services to Buildings and Dwellings from part of 1987 SIC 7389, Business Services, Not Elsewhere Classified, and 1987 SIC 7699, Repair Shops and Related Services, Not Elsewhere Classified. This industry is supported by production process principles and improves international comparability.

Packaging and Labeling Services from part of 1987 SIC 7389, Business Services, Not Elsewhere Classified. This industry is supported by production process principles.

Trade Show and Convention Organizers from part of 1987 SIC 7389, Business Services, Not Elsewhere Classified. This industry is supported by production process principles.

Convention and Visitors Bureaus from part of 1987 SIC 7389, Business Services, Not Elsewhere Classified. This was requested by the industry and is supported by production process principles.

Other Miscellaneous Support Services from part of 1987 SIC 7389, Business Services, Not Elsewhere Classified. This provides for a residual industry that includes related activities.

Six industries included in this subsector were revised:

Construction management services were transferred from 1987 SIC 8741, Management Services, to the Construction Sector. This change was made to achieve international comparability and to combine activities having similar inputs.

Casting services were transferred from 1987 SIC 7819, Services Allied to Motion Picture Production, and from 1987 SIC 7922, Theatrical Producers and ;Miscellaneous Theatrical Services, to Employment Placement Agencies to form a better production process industry.

Quick printers that primarily use electrostatic, digital and nonimpact technologies were transferred from 1987 SIC 2752, Commercial Printing, Lithographic, based on industry requests. The activity was placed with Photocopying and Duplicating Services because the technologies were similar.

Adjustment services were transferred from 1987 SIC 7322, Adjustment and Collection Services, to Repossession Services to form a better production process industry.

Exterminating services were transferred from 1987 SIC 7342, Disinfecting and Exterminating Services, to Exterminating and Pest Control Services to form a better production process industry.

Disinfecting services, part of 1987 SIC 7342, Disinfecting and Exterminating Services, was combined with 1987 SIC 7349, Building Cleaning and Maintenance Services, Not Elsewhere Classified, to form a production process industry titled Janitorial Services.